

**OFFICIAL MINUTES**  
**GENESEE VALLEY CENTRAL SCHOOL**  
**BOARD OF EDUCATION BUDGET HEARING &**  
**REGULAR MEETING**  
**TUESDAY, MAY 9, 2023 – 5:30 P.M.**  
**MEDIA LAB ROOM**

*The regular meeting was livestreamed on the school's website: [www.genvalley.org](http://www.genvalley.org)*

**The regular meeting was called to order at 5:30 p.m. by Tim Hand, President presiding.**

**Roll Call was taken by District Clerk:**

**Members Present:** Tim Hand, President; Heath Gordon, Vice-President; Bev Evans, Fred Grusendorf; Josh Shannon; Eric Knapp; Max Gilluly

**District Personnel:** Brian Schmitt, Superintendent; Brian Edmister, PK-6 Principal (left at 5:59 p.m.); Sara Donlon, 7-12 Principal; Megan Retchless, Director of Special Education & CPSE/CSE Chair; Paula Mighells, Curriculum Coordinator/Dean of Students; Erin Ostrander, Business Official; Pam Winterhalter, District Clerk

**Staff Member:** Donna Slawson, Kim Marciano

**Guests:** David Haggstrom (left at 5:39 p.m.); Molly Pike (left at 5:41 p.m.); Curtis Decker; Michelle Kelley; Elizabeth Allen (left at 6:06 p.m.); Cassandra Warnica

**The Pledge of Allegiance was recited.**

**Persons to Address the Board:**

- No scheduled guests

**Presentations to the Board:**

- Dave Haggstrom presented the Angelica Town Library Budget, and Curtis Decker presented the Belmont Town Library Budget followed by any questions.
- Dr. Schmitt reviewed a trip request from Sarah Horne for the Foreign Travel Club, partnered with Belfast, to go to Athens, Greece from March 27, 2024 to April 4, 2024.
- Dr. Schmitt also mentioned an overnight trip for our Girls varsity soccer team. They were invited to play in a soccer tournament on September 9<sup>th</sup> & 10<sup>th</sup> in Albany. During this time **Judy Bliven** will be inducted into the Hall of Fame at the New York Soccer Hall of Fame ceremony.
- Erin Ostrander presented the 2023-2024 school year budget followed by questions and answers.
- Tim Hand, Board President announced the vote information:  
*The Annual Budget Vote and Election of Board of Education Members will be held on Tuesday, May 16, 2023 from 12:00 Noon until 8:00 p.m. There will be two election districts – Angelica residents vote at the Angelica Grange Hall and Belmont residents vote at the GVCS Pool Vestibule. All Ballots will be opened starting at 8:00 p.m. Residents will vote on the 2023-2024 school budget, propositions for the purchase of 1-(64) Passenger School Bus/use of transportation reserve funds, increase support for the Angelica & Belmont Town Libraries, and vote on three board of education members. Petitions have been filed by **Nichole Gambino, Timothy Osterhout, Denise McNinch, Michelle Kelley, Timothy Hand and Jamie Willson.***

**APPROVE MINUTES:** Motion made by Josh Shannon, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated April 18, 2023, and special executive session meeting dated May 2, 2023, as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ADMINISTRATORS' REPORTS:** Printed copies available for public

- **Sara Donlon:** Mrs. Donlon stated everyone is busy with many things going on until the end of the school year.
- **Brian Edmister:** Mr. Edmister announced and congratulated Megan Retchless on earning the SANNY Region 12 Leadership award. He also reported on the new scuba class being offered here at GV, which started tonight, with 10 out of 12 being GV people taking the class. They already have 8 people on a waiting list for the next class scheduled sometime in June.
- **Megan Retchless:** Every year the CSE Office is asked by the State to complete a Performance Plan Indicator. They recently did a Parent Involvement Survey. Meg shared the results and some feedback.

**FINANCIAL REPORTS:**

**APPROVE TREASURER'S REPORTS:** Motion made by Heath Gordon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Extra-Curricular Activity 4/1-4/31/2023; Payroll Account 4/1-4/30/-2023; Agency Account 4/1-4/30/2023; General Fund – Community Bank, N.A. 4/1-4/30/2023, School Lunch Fund 4/1-4/30/2023, Scholarship Fund 4/1-4/30/2023, Risk Retention (U.I. Reserve) 4/1-/30/2023, Capital Fund 4/1-4/30/2023, Special Aid Account 4/1-4/30/2023.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE WARRANT REPORTS:** Motion made by Fred Grusendorf, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports - Dated April 28, 2023 as submitted: School Lunch Fund #10, Federal Fund #9, General Fund #10.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**AWARD CAPITAL IMPROVEMENT PROJECT BID:** Motion made by Max Gilluly, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes Genesee Valley Central School awards the following bid for the 2022-2023 Capital Improvement Project:

~ General Trades Work is awarded to ***Mazza Mechanical Services, Inc.*** of Olean, NY in the amount of \$224,000.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**CONSENT AGENDA/GENERAL ACTION ITEMS:**

**APPROVE CONSENT AGENDA:** Motion made by Josh Shannon, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve the ***2023-24 Board of Education Meeting Calendar.***
2. Approve ***overnight trip request*** for the Future Farmers of America (FFA) to Buffalo on May 18-20, 2023 under the supervision of Carolyn Wright.

3. Approve **Eileen Ostrander** as vote inspector in place of Penny Miller for the May 16, 2023 school vote from 11:30 a.m. to 4:00 p.m.
4. Approve the following substitute: **Erich Faller** from Allegany as substitute teacher aide, pending fingerprint clearance; and **Dawn Covert** from Belmont as substitute teacher aide, food service, etc., pending fingerprint clearance.
5. Approve Memorandum of Commitment with the **Allegany Council on Alcoholism & Substance Abuse, Inc. (ACASA)** for the 2023-24 school year for a cost of \$4,000.
6. Approve **Kyle Dougherty** as Timer for Track/Field for the 2022-23 school year.
7. Approve the following After School Program worker for the remaining 2022-23 school year, pay shall be \$20/hour: **Caleb Durant** as facilitator with the Drama Club.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

#### PERSONNEL ACTION ITEMS:

**APPOINT SUBSTITUTE SUB CALLER:** Acting on the recommendation of the Superintendent – Motion made by Bev Evans, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Alyssa Heitman** as Substitute Sub Caller from December 1, 2022 to December 22, 2022 at the rate of pay of \$29.29 per day.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT ELEMENTARY TEACHER:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Elizabeth Allen**, pending receipt of certification, to a full-time position of Elementary Teacher effective August 28, 2023 in the Elementary tenure area. There is a probationary period of four (4) years, to commence August 28, 2023 and conclude June 30, 2027. This appointment includes Professional Development work during the summer of 2023. Eligibility for tenure at the end of the probationary period is dependent on Elizabeth receiving APPR ratings of Effective or Highly Effective in 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year. The salary for the 2023-24 school year shall be Step 2, benefits in accordance with the GVEA contract (*replacing Alayna Grastorf*).

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**CREATE AND APPOINT MENTAL HEALTH SPECIALIST:** Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Cassandra Warnica**, pending receipt of certification (who is eligible for a Provisional New York State Certificate), to a ten month position of Mental Health Specialist effective July 1, 2023. This position is grant funded and the salary for the 2023-2024 school year shall be Step 3, with benefits in accordance with the GVEA contract (*new position*).

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Kristen Sanasith** as an Elementary Teacher, effective August 31, 2023.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

#### INFORMATIONAL/DISCUSSION:

##### Upcoming Board Meetings:

- Tuesday, May 16, 2023 Noon – 8:00 p.m. – District Budget Vote, Tally Ballots & Accept Vote Results (in the Main Conference Room)
- Tuesday, June 13, 2023 at 5:30 p.m. – Regular Board Meeting
- Tuesday, July 11, 2023 at 5:30 p.m. – Reorganizational Meeting

Informational / Discussion:

- Thank you card from the Odyssey of the Mind Club was shared with all the Board members
- Dr. Schmitt mentioned the new RFP bid opening is scheduled for June 1<sup>st</sup>.

**ADJOURNMENT:** Motion made by Bev Evans, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:11 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Pamela A. Winterhalter  
District Clerk