

**OFFICIAL MINUTES**  
**GENESEE VALLEY CENTRAL SCHOOL**  
**BOARD OF EDUCATION REGULAR MEETING**  
**TUESDAY, NOVEMBER 14, 2023 – 5:30 P.M.**  
**MEDIA LAB ROOM #1121**

*The meeting was livestreamed on the school's website: [www.genvalley.org](http://www.genvalley.org)*

**The regular meeting was called to order at 5:31 p.m. by Heath Gordon, President presiding.**

**Roll Call was taken by District Clerk:**

**Members Present:** Heath Gordon, President, Eric Knapp, Vice-President, Tim Hand, Fred Grusendorf, Max Gilluly (in at 5:35 p.m.), Michelle Kelley, Jamie Willson

**District Personnel:** Brian Schmitt, Superintendent, Erin Ostrander, Business Official, Pam Winterhalter, District Clerk, Brian Edmister, PK-6 Principal, Sara Donlon, 7-12 Principal, and Paula Mighells, Curriculum Coordinator/ Dean of Students

**Staff Members:** Kim Marciano, Donna Slawson (entered at 5:58 p.m.)

**Guests:** Sarah Taylor

**The Pledge of Allegiance was recited.**

**Persons to Address the Board:**

- No persons to address the Board

**Presentations to the Board:**

- No presentations scheduled

**APPROVE MINUTES:** Motion made by Eric Knapp, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the work session & regular meeting dated October 10, 2023 as submitted.

VOTE: Yes 7, No 0, Abs.0 Motion carried.

**ADMINISTRATORS' REPORTS: Printed copies available for public**

**Brian Edmister:** Mr. Edmister thanked the Board of Education members that were able to come in and tour some of our classrooms today. Auditors from New York State were in today as well visiting classrooms in regards to grant funding.

**FINANCIAL REPORTS:**

- Business Office/District Treasurer's Report by Ms. Ostrander – Erin reviewed financial information on the agenda; she is hoping to have next year's budget completed by the budget work session in March.

**APPROVE TREASURER'S REPORTS:** Motion made by Tim Hand, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Extra-Curricular Activity 10/1-10/31/2023; Payroll Account 10/1-10/31/2023; Agency Account 10/1-10/31/2023; General Fund – Community Bank, N.A. 9/1-9/30/2023 & 10/1-10/31/2023; School Lunch Fund 10/1-10/31/2023; Capital Fund 10/1-10/31/2023; Special Aid Account 10/1-10/31/2023; Scholarship Fund 10/1-10/31/2023; Risk Retention (U.I. Reserve) 10/1-10/31/2023.

VOTE: Yes 7, No 0, Abs.0 Motion carried.

**APPROVE WARRANT REPORTS:** Motion made by Jamie Willson, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports - dated November 3, 2023 as submitted: General Fund #5, Capital Fund (HADD) #3, Federal Fund #4, School Lunch Fund #5

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE FINANCIAL RESERVE PLAN:** Motion made by Tim Hand, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Financial Reserve Plan document dated November 14, 2023 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE REVENUE STATUS AND APPROPRIATION STATUS DETAIL REPORTS:**

Motion made by Jamie Willson, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Appropriation Status Detail Report dated 7/1/2023-9/30/2023 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE CORRECTIVE ACTION PLANS:** Motion made by Jamie Willson, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the District Corrective Action Plan *and* Extra Classroom Corrective Action Plan, dated October 23, 2023 to the New York State Education Department as presented.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE AGED TAX EXEMPTION:** Motion made by Tim Hand, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to increase the Allegany County Aged Tax Exemption to \$17,000 income level sliding scale.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ACCEPT TAX COLLECTOR'S REPORT:** Motion made by Max Gilluly, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the School Tax Collector's Report for the 2023-24 school year, as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**CONSENT AGENDA/GENERAL ACTION ITEMS:**

**APPROVE CONSENT AGENDA:** Motion made by Michelle Kelley, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve *Second Reading* of the following Board of Education Policies: **#3410** Code of Conduct; **#6121** *Sexual Harassment in the Workplace*; **#8450** Home, Hospital, or Institutional Instruction (Homebound Instruction).
2. Approve *Heidi Musingo* as a Behavioral Consultant, rate of pay shall be \$30.00 per hour. She will be paid the retired daily substitute rate in any other capacity, effective September 28, 2023.
3. Approve *Holly Scott* of Belfast as substitute teacher aide, etc., pending fingerprint clearance.
4. Approve *Riley Gordon* of Angelica as a volunteer with the Boys Basketball team under the supervision of Lintz Bliven.
5. Approve to *Excise* the list of equipment from Chris Graham, as submitted; and to *Excise* the list of books, workbooks, etc. from Paula Mighells, as submitted.
6. Approve the *2024-25 Budget Development Calendar*, as submitted.
7. Approve the *CSE/CPSE recommendations* dated November 1, 2023 as submitted.

8. Approve overnight trip request for *Area All State Music Festive* to Elmira on November 17-18, 2023, under the supervision of Alva Robbins.
9. Approve *Genesee Valley UPK Lottery Process* for 2023-2024 as submitted.
10. Approve the following *County Vote Inspectors* for the December 12, 2023 Capital Project Vote, pay shall be \$14.35 per hour.

**Angelica Site:** Marilyn Warner, Jeaneane Finnemore, Eileen Ostrander Penny Miller, Mary Scholla. *Alternate:* David Haggstrom

**Belmont Site:** Dirk Knapp, Mary Presutti, Suzie Thomas, Joyce Bledsoe, Bob Drosendorf

11. Approve the following *Memorandum of Agreements with the GVEA:*
  - a. *GVCS Stand Cook* position to be added to the list of extracurricular advisor positions shown on Schedule B of the GVEA contract; and shall be adjusted yearly at the agreed upon rate found in Schedule B.
  - b. *GVCS Stand Coordinator* position rate of pay to be adjusted and shall be adjusted yearly at the agreed upon rate found in Schedule B of the GVEA contract.
  - c. The following extracurricular advisor positions rate of pay shall be adjusted to match equivalent Schedule B positions and shall be adjusted yearly at the agreed upon rate found in Schedule B: *Drama Director - (2), Art Advisor (Drama) - (1), Set Advisor (Drama) - (1), Music Director (Drama) - (1)*, as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

#### **PERSONNEL ACTION ITEMS:**

**APPROVE LEAVE OF ABSENCE:** Acting on the recommendation of the Superintendent - Motion made by Tim Hand, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves leave of absence request for *Jaurdan Wallace* from her position of Teacher Aide, for the period of on or about October 3, 2023 through on or about November 27, 2023, using accumulated sick, personal and/or unpaid days.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE LEAVE OF ABSENCE:** Acting on the recommendation of the Superintendent - Motion made by Tim Hand, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves leave of absence request for *Deanna Hillman* from her position of Kindergarten Teacher, for the period of on or about March 28, 2024 through on or about July 1, 2024, using accumulated sick, personal and/or unpaid days.

VOTE: Yes 6, No 0, Abs. 1 (Michelle Kelley) Motion carried.

**APPROVE LEAVE OF ABSENCE:** Acting on the recommendation of the Superintendent - Motion made by Max Gilluly, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves leave of absence request for *Emily Ring* from her position of Special Education Teacher, for the period of on or about April 8, 2024 through November 18, 2024, using accumulated sick, personal and/or unpaid days.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT ATHLETIC DIRECTOR:** Acting on the recommendation of the Superintendent - Motion made by Tim Hand, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints *Raegan Ryan* as Athletic Director, effective November 1, 2023, rate of pay shall be per GVEA contract. (*Replacing Bryan Brockway*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT MENTOR:** Acting on the recommendation of the Superintendent - Motion made by Eric Knapp, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following teacher mentor for the 2023-24 school year, pay as per GVEA contract:

**Mentor**

Brooke Bradt

**Mentee**

Cassandra Warnica

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of *Michaela Edmister* as an Aide with the Extended School Day Program, effective October 10, 2023.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT EXTENDED SCHOOL DAY DIRECTOR:** Acting on the recommendation of the Superintendent - Motion made by Max Gilluly, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints *Amber Edmund* as Extended School Day Director, effective October 16, 2023. Pay shall be \$500.00 per week. (*Replacing Payton Watson & Jennifer Greene as co-directors*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT EXTENDED DAY PROGRAM WORKERS:** Acting on the recommendation of the Superintendent - Motion made by Tim Hand, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following Extended Day Program workers for the 2023-24 school year:

**Facilitators, rate of pay shall be \$20.00 per hour:**

- 1) *Interpreter Services (ASL) for Drama Club* – Brittany Hutley
- 2) *Pokémon Club* – Miranda Tawil & Nathan Slawson
- 3) *Fitness Club (Gr. 9-12)* – Brian Edmister, III
- 4) *Competitive Book Club* – Nicole Norasethaporn

**After School Tutor, rate of pay shall be \$30.00 per hour, GVEA contract:**

- 1) Julia Mertsock

**Program Aide, rate of pay shall be \$15.00 per hour:**

- 1) Candie Mitchell
- 2) Bridget Makeley
- 3) Julia Mertsock, substitute as needed
- 4) Nancy Brown, substitute as needed

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT ADVISOR FOR THE 2023-2024 SCHOOL YEAR:** Acting on the recommendation of the Superintendent - Motion made by Max Gilluly, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints *Raquel Schmidt* as Rotary Interact Club Advisor, pay as per GVEA contract.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT DIRECTOR OF SPECIAL EDUCATION & CPSE/CSE CHAIRPERSON:** Acting on the recommendation of the Superintendent - Motion made by Max Gilluly, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Sarah Taylor** as Director of Special Education & CPSE/CSE Chairperson, effective December 18, 2023, rate of pay shall be \$75,000.00. (*Replacing Interim Tracie Bliven*)  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT COACHES FOR THE 2023-2024 SCHOOL YEAR:** Acting on the recommendation of the Superintendent - Motion made by Tim Hand, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following coaches for the 2023-2024 school year, pay as per GVEA contract:

- ~ Varsity Cheerleading Coach: **Macy Beardsley**
- ~ Boys Modified Basketball Coach: **Daniel George**

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

### **INFORMATIONAL/DISCUSSION:**

#### Upcoming Board Meetings:

- Tuesday, December 5, 2023 at 6:00 p.m. – **Public Hearing – Capital Project** will be held in the Auditorium. **NOTE:** We are finalizing a Newsletter with information regarding the Capital Project and it will be mailed home very soon.
- Tuesday, December 12, 2023 Noon to 8:00 p.m. – **Capital Project Vote** (Angelica residents vote at the Grange & Belmont residents vote at the Pool vestibule at GV)
- Tuesday, December 12, 2023 at 4:00 p.m. – **Senior Citizens Concert & Dinner**
- Tuesday, December 12, 2023 at 5:30 p.m. – **Regular Board of Education Meeting**
- Tuesday, January 9, 2024 at 5:30 p.m. – **Regular Board of Education Meeting**

#### Informational / Discussion:

- Updated Board of Education Agenda Meeting Schedule – **handed out new meeting schedule.**
- Time of Board of Education Meeting on December 12, 2023 – 5:30 p.m. or 7:00 p.m.? **All board members agreed to keep the meeting time at 5:30 p.m. Max Gilluly and Eric Knapp will not be able to attend in person but can Zoom in for the meeting.**
- Board Meeting Schedule Change: The Annual District School Vote & Accept Vote Results is Tuesday, May 21, 2024 **NOT** Tuesday, May 14, 2024.
- SuperEval was brought up – **all agreed to discuss this at the work session in January.**
- Athletics – **agreed to add this to work session in January also.**
- Michelle commented on the School Board Conference – **it was very informative, discussed school safety, electric busses and more.**

**ADJOURNMENT:** Motion made by Tim Hand, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:06 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Pamela A. Winterhalter  
District Clerk