

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION REGULAR MEETING
TUESDAY, DECEMBER 12, 2023 – 5:30 P.M.
MEDIA CENTER ROOM #1121

The meeting was livestreamed on the school's website: www.genvalley.org

The regular meeting was called to order at 5:31 p.m. by Heath Gordon, President presiding.

Roll Call was taken by District Clerk:

Members Present: Heath Gordon, President, Eric Knapp, Vice-President, Tim Hand, Fred Grusendorf, Michelle Kelley and Jamie Willson

Absent Member: Max Gilluly

District Personnel: Brian Schmitt, Superintendent, Erin Ostrander, Business Official, Pam Winterhalter, District Clerk

Staff Members: Kim Marciano, Donna Slawson

The Pledge of Allegiance was recited.

Persons to Address the Board:

- No persons to address the Board

Presentations to the Board:

- No presentations scheduled

APPROVE MINUTES: Motion made by Eric Knapp, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated November 14, 2023 as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ADMINISTRATORS' REPORTS: Printed copies available for public

FINANCIAL REPORTS:

- Business Office/District Treasurer's Report by Ms. Ostrander – Budget process has begun, working on getting requisition paperwork out to staff before Christmas break to help with the budget needs. They are due back to their supervisors in February.

APPROVE TREASURER'S REPORTS: Motion made by Jamie Willson, seconded by Tim Hand – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Extra-Curricular Activity Account 11/1-11/30/2023, General Fund – Community Bank, N.A. Account 11/1-11/30/2023, School Lunch Fund 11/1-11/30/2023, Payroll Account 11/1-11/30/2023, Agency Account 11/1-11/30/2023, Scholarship Fund 11/1-11/30/2023, Risk Retention (U.I. Reserve) 11/1-11/30/23, Capital Fund 11/1-11/30/2023, Special Aid Account 11/1-11/30/2023.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE WARRANT REPORTS: Motion made by Fred Grusendorf, seconded by Tim Hand – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports - Dated November 29, 2023 as submitted: School Lunch Fund #6, Federal Fund #5, General Fund #6.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE FUNDS TRANSFER: Motion made by Michelle Kelley, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the transfer of funds from the General Fund (A9950.90) to the Capital Fund (HC24 5031) in the amount of \$100,000 for the 2024 Capital Outlay Project.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE CLOSURE OF CLASS OF 2023 EXTRA-CURRICULAR ACTIVITY ACCOUNT:

Motion made by Eric Knapp, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the closure of the Class of 2023 account with a balance of \$735.97 transferred to the Student Activity Reserves Account and be used towards future class gifts.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

RESCIND MOTION - AWARD 2023-2024 CAPITAL PROJECT BID:

Motion made by Tim Hand, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School rescinds the motion made at the September 12, 2023 Board meeting, to award a bid from Pro Dock and Door, LLC of North Collins, New York in the amount of \$86,592 for the Capital Outlay Project.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

AWARD 2023-2024 CAPITAL PROJECT BID: Motion made by Tim Hand, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School awards the following bid for the Capital Outlay Project, effective December 13, 2023:

- ~ General Trades Work is awarded to ***Pro Dock and Door, LLC*** of North Collins, New York in the amount of \$86,592 = Base Bid \$57,792, Alt. #1 (door 100-7) \$9,600, Alt. #2 (door 100-8) \$9,600, Alt. #3 (door 100-9) \$9,600.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

CONSENT AGENDA/GENERAL ACTION ITEMS:

APPROVE CONSENT AGENDA: Motion made by Tim Hand, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve ***overnight trip request*** from Alva Robbins ~ Jazz Band to travel to Chicago on May 24 & 24, 2024 as submitted.
2. Approve the following ***Memorandum of Agreements*** with the CSEA and GVEA:
 - a. ***School Nurse - RN*** and ***School Nurse – LPN*** positions to be added to Article II, Section 1 and as such excluded job titles from all protections and benefits of the Labor Agreement.
 - b. ***School Nurse - RN*** and ***School Nurse – LPN*** positions to be recognized in Article III, Section 300 and as such are entitled to all protections and benefits of the Labor Agreement. The starting rate of pay will be agreed upon by the GVEA and District as per Schedule A of the Labor Agreement for July 1, 2021 – June 30, 2026.
 - ~ ***School Nurse RN*** – Step 3 rate based on years of experience
 - ~ ***School Nurse LPN*** – will receive compensation based on years' experience according to Section 2002, 50% of the salary schedule, Step 30.

3. Approve the following **Substitutes**:

- a. **Cassandra Kellogg** of Almond as teacher aide, pending fingerprint clearance;
- b. **Ashley Bissell** of Wellsville as teacher aide and/or food service, pending fingerprint clearance;
- c. **Jael Rosenow** of Belmont as teacher aide, pending fingerprint clearance;
- d. **Brandi Sheehy** of Swain as teacher aide, clerical and/or food service, pending fingerprint clearance; and
- e. **Connie Green** of Scio as a non-certified teacher, teacher aide and/or clerical, pending fingerprint clearance.
- f. **Sierra Burrows** of Belmont as non-certified teacher, etc., pending fingerprint clearance.

4. Approve to **Excise** the list of books, workbooks, etc. from Paula Mighells, as submitted; and a list of E-waste from Jeff LaBenne, as submitted.

5. Approve **CSE/CPSE Recommendations** dated December 6, 2023 as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

PERSONNEL ACTION ITEMS:

AMEND MOTION - APPOINT DIRECTOR OF SPECIAL EDUCATION & CPSE/CSE

CHAIRPERSON: Acting on the recommendation of the Superintendent - Motion made by Jamie Willson, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to amend the motion from November 14, 2023 Board of Education meeting **to add tenure area and probation period** to read as follows: *Appoints Sarah Taylor, pending receipt of certification, to the full-time probationary position of Director of Special Education & CPSE/CSE Chairperson, effective December 18, 2023 in the Building Leader Certification tenure area. There is a four year probationary period to commence on December 18, 2023 and conclude on December 17, 2027. The base salary for the 2023-2024 school year shall be \$75,000. The salary and benefits are in accordance with the GVAA contract. (Replacing Interim Tracie Bliven)*

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Brianna Bouge** as School Psychologist effective January 1, 2024, contingent upon the appointment at St. Bonaventure University.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Eric Knapp, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Karen Romance** as Special Education Teacher, effective January 5, 2024, contingent upon the appointment at Ellicottville CSD.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

INFORMATIONAL/DISCUSSION:

Upcoming Board Meetings:

- Thursday, January 4, 2024 at 4:30 p.m. – Board Agenda Meeting, District Office (Heath, Eric & Michelle) – **this meeting was changed from Wed. Jan. 3, to Thurs., Jan. 4th**
- Tuesday, January 9, 2024 at 5:30 p.m. – Regular Board of Education Meeting
- Tuesday, January 23, 2024 at 5:30 p.m. – Work Session Only (forward any items you want to discuss to Pam Winterhalter)

EXECUTIVE SESSION: Motion made by Tim Hand, seconded by Michelle Kelley – BE IT RESOLVED that the Board of Education of Genesee Valley Central School suspends the regular order of business at 5:44 p.m. to enter into executive session for the purpose of personnel discussion.
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

RESUME REGULAR BUSINESS: Motion made by Michelle Kelley, seconded by Jamie Willson – BE IT RESOLVED that the Board of Education of Genesee Valley Central School resumes the regular order of business at 7:09 p.m.
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE THE FOLLOWING MEMORANDUM OF AGREEMENT WITH THE GVEA:
Motion made by Fred Grusendorf, seconded by Eric Knapp – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following *Memorandum of Agreement* with the GVEA and *Stephanie Newton* regarding grievance resolution and work arrangement.
VOTE: Yes 4, No 2, Abs. 0 Motion carried.

ADJOURNMENT: Motion made by Tim Hand, seconded by Michelle Kelley – BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 7:12 p.m.
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Pamela A. Winterhalter
District Clerk