

*Coachella Unified School District*

# *Coachella Valley High School*



*Est. 1910*

## *Student/Parent & Guardian Handbook 2024-2025*

# **“Mighty Arabs RISE”**



## **Board of Education**

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Vice President, Jocelyn Vargas

Clerk, Silvia Paz

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Trustee, Valerie Garcia

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## **Superintendent of Schools**

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# School Administration

## *Principal*

*Dr. Mike Williams*

## *Assistant Principals*

*Mrs. Autumn Carberry*

*Mr. Michael Tittnich*

*Mrs. Karen Perez-Waligun*

*Mrs. Gladys Young*

## *Activities Director*

### *ASB & Renaissance*

*Mrs. Renee Vargas*

## *Athletic Director*

*Mr. Jason Castillo*





## **School Vision**

Coachella Valley High School strives to educate students and to assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, excellence is expected and differences are valued.

## **School Mission**

Through collaboration between all Coachella Valley High School stakeholders, we strive to unlock students' educational growth and individual progress so that they may become productive community members and leaders.

This handbook is presented as a guideline of the rules and opportunities at Coachella Valley High School. The rules are developed so all students can be guaranteed a successful and fulfilling learning environment with activities designed to enhance their experience and make school a fun and safe place to be. What you do with the opportunities given to you here at Coachella Valley High School is up to you. The staff is dedicated to helping you succeed; but, success is in your hands. Make the most of what is offered here and accept responsibility for any mistakes.

**Note: Information in this publication is accurate as of publication date. It may be subject to change, as the Administration deems necessary.**

# School Bell Schedules

## REGULAR SCHEDULE (Monday, Tuesday, Thursday, Friday)

*\*Lunch is based on a student's 4th Period class.*

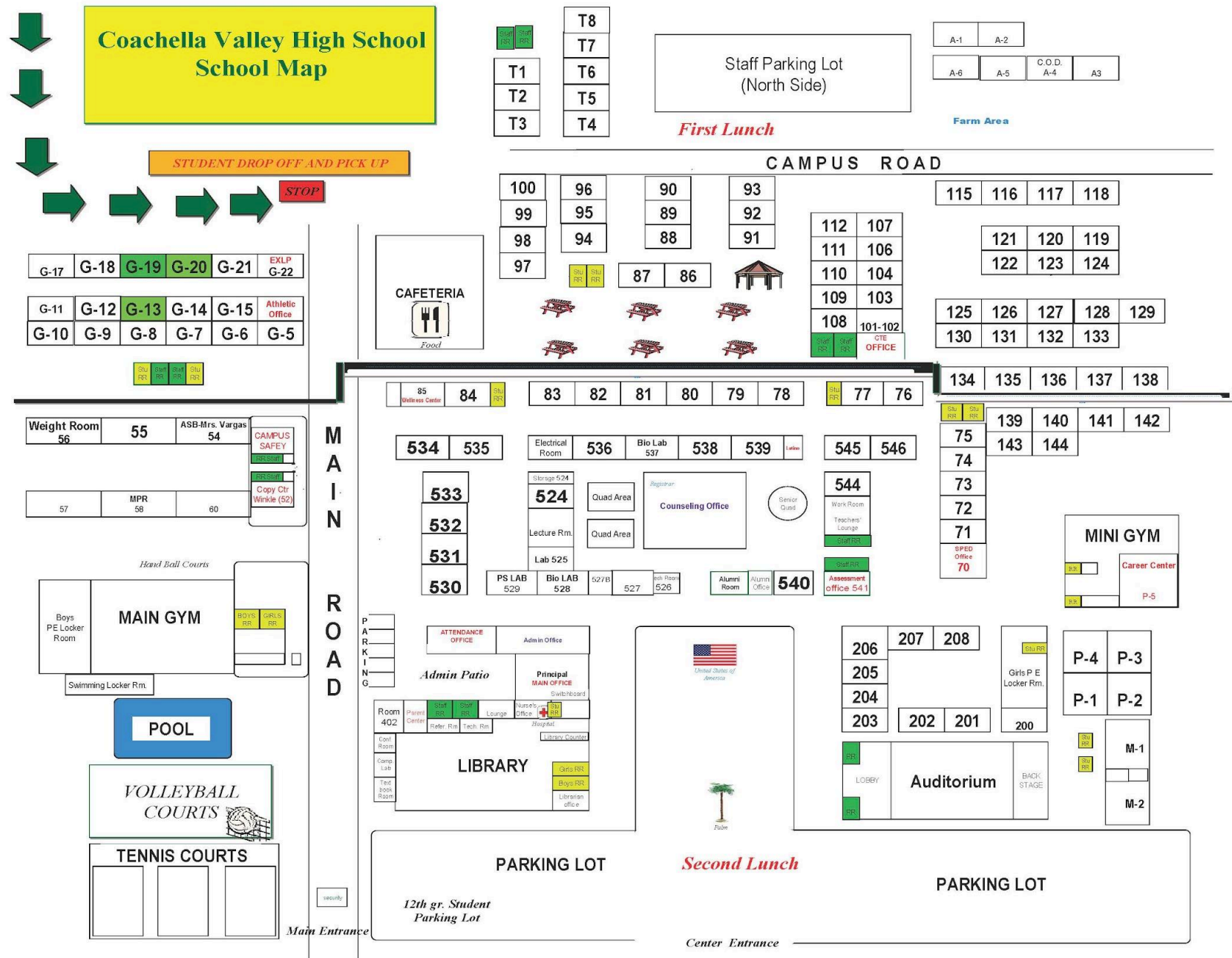
1st LUNCH (Period 4B Schedule)		2nd LUNCH (Period 4A Schedule)	
Period 1	7:10 AM – 8:00 AM (50 min)	Period 1	7:10 AM – 8:00 AM (50 min)
Period 2	8:05 AM – 8:55 AM (50 min)	Period 2	8:05 AM – 8:55 AM (50 min)
Period 3	9:00 AM – 9:50 AM (50 min)	Period 3	9:00 AM – 9:50 AM (50 min)
1st Lunch: 9:50 AM – 10:20 AM (30) min		Period 4A	9:55 AM – 10:45 AM (50 min)
Period 4B	10:25 AM – 11:15 AM (50 min)	2nd Lunch: 10:45 AM – 11:15 AM (30) min	
Period 5	11:20 AM – 12:10 PM (50 min)	Period 5	11:20 AM – 12:10 PM (50 min)
Period 6	12:15 PM – 1:05 PM (50 min)	Period 6	12:15 PM – 1:05 PM (50 min)
Period 7	1:10 PM – 2:00 PM (50 min)	Period 7	1:10 PM – 2:00 PM (50 min)

## EARLY RELEASE SCHEDULE (Wednesday)

1st LUNCH (Period 4B Schedule)		2nd LUNCH (Period 4A Schedule)	
Period 1	7:10 AM -7:51 AM (41 min)	Period 1	7:10 AM -7:51 AM (41 min)
Period 2	7:56 AM – 8:40 AM (44 min)	Period 2	7:56 AM – 8:40 AM (44 min)
Period 3	8:45 AM – 9:26 AM (41 min)	Period 3	8:45 AM – 9:26 AM (41 min)
1st Lunch: 9:26 AM – 9:56 AM (30 min)		Period 4A	9:31 AM – 10:12 AM (41 min)
Period 4B	10:01 AM – 10:42 AM (41 min)	2nd Lunch: 10:12 AM – 10:42 AM (30 min)	
Period 5	10:47 AM – 11:28 AM (41 min)	Period 5	10:47 AM – 11:28 AM (41 min)
Period 6	11:33 AM – 12:14 PM (41 min)	Period 6	11:33 AM – 12:14 PM (41 min)
Period 7	12:19 PM – 1:00 PM (41 min)	Period 7	12:19 PM – 1:00 PM (41 min)

## MINIMUM DAY SCHEDULE

1st LUNCH (Period 4B Schedule)		2nd LUNCH (Period 4A Schedule)	
Period 1	7:10 AM -7:43 AM (33 min)	Period 1	7:10 AM -7:43 AM (33 min)
Period 2	7:47 AM – 8:20 AM (32 min)	Period 2	7:47 AM – 8:20 AM (32 min)
Period 3	8:25 AM – 8:58 AM (33 min)	Period 3	8:25 AM – 8:58 AM (33 min)
1st Lunch: 8:58 AM – 9:28 AM (30 min)		Period 4A	9:03 AM – 9:36 AM (33 min)
Period 4B	9:33 AM – 10:06 AM (33 min)	2nd Lunch: 9:36 AM – 10:06 AM (30 min)	
Period 5	10:11 AM – 10:44 AM (33 min)	Period 5	10:11 AM – 10:44 AM (33 min)
Period 6	10:49 AM – 11:22 AM (33 min)	Period 6	10:49 AM – 11:22 AM (33 min)
Period 7	11:27 AM – 12:00 PM (33 min)	Period 7	11:27 AM – 12:00 PM (33 min)





# School Communication

## Appointments

Coachella Valley High School is a **CLOSED CAMPUS**, and all visitors to the campus must sign-in in the Administration Building. Walk-ins will be seen based upon staff availability, and may be asked to make an appointment for a later day or time. It is recommended that visitors call ahead of time to schedule an appointment.

### Front Desk - 760-848-1830

- Transfer calls; calls can't be transferred during academic time.
- Assist with basic information.
- No student item drop offs once school begins. We have free school lunches that can be provided to students who forget to bring their lunch.

### Attendance Office - 760-848-1811 or 760-848-1812

- Call to excuse an absence or you can go to the school website.
- Questions about absences. Please leave a message.

### Counseling Office - 760-848-1853 or 760-848-1828

- Enrollment/Registration/Checking out.
- Transcripts. (Transcripts are also available through Parchment)
- A-G requirements.
- Contact your counselor, using the QR code for scheduling questions

### Wellness Center - 760-848-2085

- Appointments with Wellness Center Staff
- Appointments with the Latino Commission Crisis Counselors
- Appointments with the Latino Commission Drug & Alcohol Counselors
- Appointment with the Joven Noble Staff

### Campus Safety - 760-848-1819

- Report safety or security concerns.
- Questions about suspensions/expulsions.
- Drills and Evacuation procedures.
- Community Service/Restorative Opportunity Room

### Assessment, Technology, & Special Education - 760-848-1835

- Testing, such as PSAT, SAT, AP Exams, CAASPP, ELPAC.
- Facilities

### Career & Technical Education (CTE) - 760-848-1810

- Academies & Career Pathway Programs.
- Business Partnerships.
- Job Shadowing
- College & Career Center

### Health Office - 760-848-1839 or 760-848-1848

- Medical History.
- Prescriptions/medications.
- Update medical information.
- Health Plans.

### Activities Office - 760-848-1844

- Associated Student Body
- ID/ASB Cards
- Student Clubs and Organizations
- Fundraising
- Dances and Student Activities
- Eligibility to participate

### Athletics Office - 760-848-1842

- Athletic Clearance
- Sports Teams Schedules
- Eligibility to Participate
- Athletics Physicals
- CIF & NCAA Rules

### Library - 760-848-1832 or 760-848-1829

- Textbooks
- iPads
- Lost, damaged or Stolen items
- Checking out books/material
- Research







School Mascot: The Mighty Arab

School Colors: Green & Gold

**School Motto: *Mighty Arabs RISE***



R	I	S	E
Respect	Integrity	Scholarship	Excellence
We show a high regard for self, others, and property.	We always have the moral courage to do what is right.	We strive for deeper understanding and knowledge of a greater world.	We push past adversity to reach our full potential.



## COACHELLA VALLEY HIGH SCHOOL

# Student Behavior Expectations

<b>“Mighty Arabs RISE”</b>	<b>R</b>	<b>I</b>	<b>S</b>	<b>E</b>
How does a <b>MIGHTY ARAB</b> behave?	<b>Respect</b>	<b>Integrity</b>	<b>Scholarship</b>	<b>Excellence</b>
<b>Office/ Hallways</b>	<ul style="list-style-type: none"> <li>- Be polite</li> <li>- Respect others and all property</li> <li>- Use appropriate language and volume</li> </ul>	<ul style="list-style-type: none"> <li>- Have your ID on you at all times</li> <li>- Return to class immediately</li> <li>- Report safety concerns</li> </ul>	<ul style="list-style-type: none"> <li>- Complete your FAFSA 12th grade.</li> <li>- Challenge yourself</li> <li>- Sign up for academies</li> <li>- Be punctual and purposeful</li> </ul>	<ul style="list-style-type: none"> <li>- Dedicate yourself to being on time</li> <li>- Present issues individually</li> <li>- Strive to keep a clean environment</li> <li>- Use hall passes when required/needed</li> </ul>
<b>Classrooms</b>	<ul style="list-style-type: none"> <li>- Be on time</li> <li>- Follow Class Rules</li> <li>- Use technology for academic purposes</li> </ul>	<ul style="list-style-type: none"> <li>- Complete work authentically</li> <li>- Ask for makeup work</li> <li>- Use your agenda daily</li> <li>- Take responsibility for your actions and inaction</li> </ul>	<ul style="list-style-type: none"> <li>- Be prepared</li> <li>- Advocate for academic support</li> <li>- Be punctual</li> </ul>	<ul style="list-style-type: none"> <li>- Maintain a C or higher in all classes</li> <li>- Take an active role your in College &amp; Career Readiness</li> <li>- Be a self-advocate for your learning.</li> <li>- Challenge yourself with Honors/AP/Academy courses</li> </ul>
<b>Restroom/ Locker Room</b>	<ul style="list-style-type: none"> <li>- Have a Hall Pass when out of class.</li> <li>- Respect school property</li> <li>- Respect others' personal space</li> <li>- Cell phones should be off and put away</li> </ul>	<ul style="list-style-type: none"> <li>- Dress out every PE/Dance Class</li> <li>- Be on time</li> <li>- Use the restroom during lunch or passing periods</li> <li>- Return to class immediately</li> </ul>	<ul style="list-style-type: none"> <li>- Use time wisely and do not miss excessive class time</li> <li>- Dress out to earn a grade</li> </ul>	<ul style="list-style-type: none"> <li>- Use the restroom during non-instructional time.</li> <li>- Report problems immediately</li> <li>- Always use a pass during class time</li> <li>- Report any unsafe activity/ damaged property</li> </ul>
<b>Outdoors/ Gym/ Athletic Events</b>	<ul style="list-style-type: none"> <li>- Use appropriate language and volume</li> <li>- Respect visiting teams, guests and spectators</li> <li>- Keep our gym and facilities clean</li> </ul>	<ul style="list-style-type: none"> <li>- Take pride in your school and others</li> <li>- Accept winning and losing with grace</li> <li>- Maintain your eligibility</li> <li>- Honor to the rules of the game/activity</li> </ul>	<ul style="list-style-type: none"> <li>- Learn the rules of games and sports</li> <li>- Become Scholar Athletes by maintaining a 2.0 or higher</li> <li>- Apply to the NCAA for college recruitment</li> <li>- Maintain eligibility</li> </ul>	<ul style="list-style-type: none"> <li>- Show Arab Pride</li> <li>- Keep remarks and gestures positive/polite</li> <li>- Treat others with kindness and respect</li> <li>- Support all teams/programs</li> <li>- Always try your best</li> </ul>

# Student Responsibilities

**Education Code 48908:** All pupils shall comply with the regulations, pursue the required course study, and submit to the authority of the teachers of the school. **C.C.R. Title 5, Sec. 300:** Every student shall attend school punctually and regularly; conform to the regulations of the school; obey promptly all the directions of his teacher and others in authority; observe good order and propriety of deportment; be diligent in study; respectful to his teacher and others in authority; kind and courteous to schoolmates; and refrain from the use of profane and vulgar language. (Reg. 77, No. 39)

## Code of Conduct

### Students at CVHS are expected to:

- Be at school at no later than 7:00 a.m. School begins at 7:10 a.m.
- **Wear your lanyard clearly displaying your CVHS ID at all times.**
- Come to school prepared to learn. This includes having all material, a positive attitude, and respect.
- Follow directions of ALL school personnel.
- Use school property correctly. Respect our property.
- Respect the rights and the property of others.
- Use ALL ELECTRONIC DEVICES APPROPRIATELY according to school rules.
- Respect the environment. Keep our school clean.
- Walk in an orderly and respectful manner
- Behave in a manner that will bring pride to the school and the community.
- Dress in accordance with the CVHS dress code.
- Avoid any violations of California Education Code 48900 which are possible grounds for suspension and/or expulsion.
- Maintain high moral and ethical standards.
- Deliver ALL school related information to parents/guardians on the same day it is issued.
- Use appropriate, professional language in or around the school campus. (No profanity)
- **BE IN CLASS ON TIME.**
- No lunches are to be dropped off to students once their school day begins (this includes delivery services as well). Parents and students are not allowed to pass food items between the gates to circumvent our rules. We have school lunches free of charge that can be provided to students who forget to bring their lunch.

### Students coming to and arriving at CVHS will:

- Be courteous to all.
- Not pick up and/or possess any items that might get you suspended or expelled.
- Not leave without permission once on campus. Unless you are 18 you may not check out.
- Follow all vehicle code laws and be courteous and safe drivers.
- Have a valid driver's license and current parking decal when parking on campus. (All permits will be issued by the Campus Safety Office).

### Students on campus at CVHS will:

- Stay out of the parking lot during normal school hours.
- Treat everyone with respect and dignity.
- Walk and not run on campus.
- Not ride bikes, rollerblades, or skateboards on campus. Skateboards are not allowed on campus.
- Bikes and scooters may be ridden to school and must be walked and parked in racks at the front office.
- Not loiter during passing periods. Get to class before the bell rings.
- Not use any item which disrupts normal activities or is not necessary for classroom instruction.

- Refrain from inappropriate, public displays of affection.
- Stay away from altercations and not instigate any further problems.
- Check out from the attendance office with an adult (not another student) (authorized personnel must show valid identification to pick up a student on their contact list. Students may not leave on their own, unless both are 18 during school hours.

### Students in the classroom at CVHS will:

- **Arrive and be prepared for class BEFORE the tardy bell rings.**
- Follow directions and instructions given to you by any staff member.
- Give everyone the right to learn by not disrupting the educational environment.
- Stay on a given task.
- Complete and turn in all assignments on time.
- Be courteous and respectful to all classmates.
- Use appropriate language at all times. Use Academic Vocabulary as much as possible.
- Be responsible for turning in quality work.
- Ask for missed assignments due to absence. Make up any work missed when absent.
- Follow each teacher's specific behavior guidelines.
- Not use any cell phones/electronic devices during classroom instruction unless in the lesson plan.
- Not get into verbal/physical altercations; berate/harass or not make unwanted physical contact/advances.
- **Cell phones are not allowed in the restrooms and are to remain in class.**

### Students during lunch at CVHS will:

- Go directly to the food lines and not wait until lunch is almost over.
- Remain in the designated lunch area unless you have a green pass authorizing you to attend an event, club meeting or any other designated meeting.
- Wait patiently in lines and not cut in front of classmates.
- Not litter and will clean up after themselves.
- Not buy food or drinks after the warning bell has rung.
- Not engage in food fights and/or throw food items.
- Not have food delivered during the school day from family, or a food delivery service.

### Students as they leave the CVHS campus will:

- Not loiter on campus. Unless you are supervised in an afterschool program you may not hang around.
- Represent CVHS with pride by respecting local homes and businesses.
- Observe all school and bus rules.
- Follow all directions given by the supervising adults.
- Abide by all city pedestrian laws.
- Wait for parents/guardians in designated pick-up area

## Deliveries

Due to the disruptions to the learning environment, deliveries to students will not be allowed and/or delivered to the classroom during holiday or non-holidays. Examples include, though not limited to: flowers, candy, balloons, athletic equipment, books, notebooks, personal items, stuffed animals, personal cards, etc. In addition, and due to the safety and welfare of students no food deliveries, including DoorDash, GrubHub, Uber Eats, etc. are allowed during the school day by businesses, friends, relatives, parents and guardians, etc.

# Discipline Policy

Discipline consequences are based on individual incidents. The final decision is at the discretion of the administrators. All students are expected to conduct themselves in such a manner as to contribute to a productive learning environment. The purpose of the student discipline policy at Coachella Valley High School is to maintain an educational environment conducive to learning and to protect the safety and health of all pupils. Teachers, campus supervisors, and all other Coachella Valley High School staff members will assist in encouraging students to follow the rules and regulations of the school, the district, and the laws of the State of California.

**Penal Code 628.5 Pupils Right to Attend Safe Schools:** The Legislature hereby recognizes that ALL pupils enrolled in the California public schools have the inalienable right to attend classes on campuses that are SAFE, SECURE, and PEACEFUL

### **California State Education Code Section 48900 – Discipline**

A pupil may not be suspended from school or recommended for expulsion unless the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to one or more of the subdivision (a)- (v) inclusive:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Cause or attempt to cause damage to school or private property.
- (g) Stolen or attempted to steal school or private property.
- (h) Possessed or used tobacco, or any other products containing tobacco or nicotine products, including, but not limited to: cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chewing packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity and vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (l) Knowingly received stolen property or private property.
- (m) Possessed an imitation firearm. As used in this section, “Imitation firearm” means a replica of a firearm that is as substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing the pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing as defined in Section 32050.
- (r) Engaged in the act of bullying, including but not limited to, bullying committed by means of an electronic act as defined in subdivisions (f) and (g) of section 32261, directed specifically toward a pupil or staff personnel.
- (s) A pupil may not be suspended or expelled for any kind of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:
  - 1) While on school grounds. 2) While going to or coming from school. 3) During the lunch period whether on or off campus. 4) During, or while going to or coming from, a school sponsored activity.
- (t) A pupil who aids and abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to the provisions of this section. Except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a)

(u) As used in this section, “school property” includes, but is not limited to, electronic files and databases.

(v) A superintendent or principal may use their discretion to provide alternatives to suspension or expulsion, including, but not limited to, counseling and an anger management program, for pupils subject to discipline under this section.

(w) It is the intent of the Legislature that alternatives to susp. or expul. be imposed against any pupil who is truant, tardy, or otherwise absent from school activities.

**Education Code 48900.2: Sexual Harassment** In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5. For the purpose of this chapter, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual’s academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive.

**Education Code 48900.3: Act of Hate Violence** In addition to the reasons set forth in Sections 48900 and 48900.2, a pupil enrolled in any grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in the act of, hate violence as defined in subdivision (e) of Section 233.

**Education Code 48900.4: Harassment, Intimidation, etc.** In addition to the grounds specified in Sections 48900 and 48900.2, a pupil enrolled in grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed at a pupil or a group of pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of the pupil or group of pupils by creating an intimidating or hostile educational environment.

**48900.7 Terroristic Threat Against School Officials, School Property or Both.** subpart (b): “The purpose of this section, “terroristic threat” shall include any statement, oral, written, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars, with the specific intent that the statement is taken as a threat even if there is no intent to actually carry it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his/her own safety or for his/her immediate family’s safety, or for the protection of school property, or the personal property of the person threatened or his/her immediate family.”

**During Suspension the following conditions apply: 1. Students must be under Parent/Guardian supervision. 2. Students may not be near or enter any school campus nor may students participate in any school activity. Failure to comply with the above mentioned conditions may result in a recommendation for expulsion.**

## Possible Juvenile Citations

### The following disciplinary violations are subject to citations from school police and/or other police agencies:

1. P.C. 415 Disturbing the Peace on School Grounds
  - a. Fighting
2. P.C. 308b Minor in Possession of Tobacco Products
  - a. Smoking cigarettes/lighters/chewing tobacco
3. P.C. 488 Petty Theft (Under \$400.00)
  - a. Stealing
4. P.C. 487 Grand Theft (Over \$400.00)
  - a. Stealing
5. P.C. 594 Vandalism
  - a. Defacing with graffiti b. Destruction of school or private property
6. P.C. 653m Threatening or Harassing Phone Calls
7. B&PC 25608 Possess Alcohol on School Grounds
  - a. Any alcoholic beverage
8. B&PC 25658 Minor Consuming Alcohol
  - a. Under the Influence of Alcohol
9. H&S C 11357e Possession of Marijuana on School Grounds
10. H&S C 11364 Possession of Drug Paraphernalia
  - a. Pipes, Zig-Zag papers, roach clips, homemade tools to do drugs, syringes
11. H&S C Possession or use of Controlled Substances listed in Chapter 2 not mentioned above
12. P.C. 330 prohibits gambling (“gaming”) through the use of a “banking or percentage game.” Illegal gaming is a misdemeanor carrying up to 6 months in jail and a fine of up to \$1000.

### The following are violations for which a student may be

### arrested:

- P.C 404.6 Inciting a Riot - Urges fight to continue or urge others to commit acts of force or violence.
- P.C 489 Grand Theft - Student intentionally steals an item.
- H&S 11359 Possession for sale of Marijuana - Large quantity/ large amount of money/ drugs are packaged
- C.C 1708.5 Sexual Battery - A student acts with the intent to cause a harmful or offensive contact with an intimate part of another, and sexually offensive contact with another by the use of his or her intimate part, and a sexually offensive contact with that person directly or indirectly results.
- P.C 243.2 Battery - A battery is any willful use of force or violence upon another person
- P.C 245 Assault with a Deadly Weapon - Any person who commits an assault upon the person of another with a deadly weapon or instrument or by any means of force likely to produce great bodily injury.  
  
Examples: 1) Kicking someone when they are down 2) Hitting someone repeatedly with an object without the other person being able to defend him or herself.
- P.C 422 Terroristic Threats - A person who willfully threatens to commit a crime that will result in death or great bodily injury to another person.
- P.C 626.10 Dirk, Dagger, Knife Possession of a knife having a blade longer than 2 1/2 inches, folding knife with a blade that locks into place, or blade that is sharpened on both sides

### Other Disciplinary Issues that will result in being given consequences:

- Education Code 48907: Limits for Students’ Freedom of Expression
- Expression shall be prohibited if it is obscene, libelous, or slanderous.
- Written expression that creates a clear and present danger of commission of unlawful school regulations or the substantial disruption of the orderly operation of the school.



- Education Code 48901: Smoking or the uses of tobacco products are prohibited.
- Education Code 48211: Filthy or vicious habits.
- Education Code 48901.5 – Electronic Devices: The governing board of each school district, or its designee, may regulate the possession or use of any electronic signaling device that operates

through the transmission or receipt of radio waves, including, but not limited to, paging and signaling equipment, by pupils of the school district while the pupils are on campus, while attending school-sponsored activities, or while under the supervision and control of school district employees.

# Schoolwide Dress Code

## Prohibiting Gang Attire

### Note on Education Code Requirements for this section

This requirement comes from **32282(a)(2)(F)**. It reads:

*The provisions of any school wide dress code, pursuant to Section 35183, that prohibits pupils from wearing "gang-related apparel," if the school has adopted that type of a dress code. For those purposes, the comprehensive [school safety plan](#) shall define "gang-related apparel." The definition shall be limited to apparel that, if worn or displayed on a school campus, reasonably could be determined to threaten the health and safety of the school environment. Any schoolwide dress code established pursuant to this section and Section 35183 shall be enforced on the school campus and at any school-sponsored activity by the principal of the school or the person designated by the principal. For purposes of this paragraph, "gang-related apparel" shall not be considered a protected form of speech pursuant to Section 48950.*



Coachella Valley High School's focus is always on educating students, promoting academic success and achievement. CVHS is a school that strongly believes in developing student pride. Students and staff wear Green and Gold to support our school activities. Dress should be appropriate for normal school day activities; it should reflect pride, respect, and decency. Health and safety are guides to acceptable school attire. Students will adhere to the following dress code:

1. Shoes or sandals must be worn at all times. Bedroom slippers and other footwear without solid soles are not allowed.
2. Students may not accessorize with objects that are considered weapons. This includes: bullets, brass knuckles, spikes of any length, wallet chains, chain belts, weaponized key chains, etc.

3. Clothing that has or advertises drugs, alcohol, weapons, vulgarity or nudity (including semi-nude) are not allowed. ("Vulgarity and nudity" is decided at the discretion of administration and/or people who find items offensive.
4. Clothing, headwear, backpacks and jewelry shall be free of tagging, pictures, or any other insignias, symbols, or emblems which are crude, vulgar, and profane or suggest any act which is illegal or hazardous to one's health. This includes but is not limited to drugs, alcohol, nudity, and/or pornographic materials.
5. Any article that advocates racial, ethnic, or religious prejudice or the use of drugs, tobacco or alcohol is prohibited.
6. Articles of clothing must be free from logos/symbols and colors that create behavioral problems and/or negative situations.
7. Any garments, headgear, or accessory displaying emblems of outside clubs or gang affiliations are not acceptable and will be confiscated. This includes bandanas or hair nets..
8. Any article of clothing, headwear, or jewelry that can be construed to have a "double meaning" is prohibited.
9. Tops without straps (tube tops, etc), halter tops, plunging necklines (below the top of the armpit), plunging armholes (exposed ribcage/chest), backless tops and see through lace, any top where undergarments may be seen, or the garment is overly revealing are not allowed.
10. Undergarment may not be worn as outside clothing. This includes boxers, boxer briefs, sports bras, bralettes, corsets, spangs, or any other article that is considered an undergarment.
11. Shorts/ skirts must be of sufficient length to completely cover the buttocks/crotch areas in both a standing and seated position. In addition, they must sit at least at the hips (no low riding) and no undergarments should be seen. Shorts/skirts shall not be higher than the end of your fingertips (not to include the end of fingernails)
12. Holes in clothing must not expose underwear and must not expose the buttocks or above the fingertips. Cut out tops must cover from the armpits to at least 4 inches above the waistline.
13. When a new fashion trend is inappropriate yet not addressed in the current handbook, the administration will make the final decision. Please see Campus Safety for any questions.

## Schoolwide Dress Code Consequences

Students may not be allowed to return to class if they are not in compliance with the dress code. Students will be loaned the proper dress code item from the CS office so they can return to class quickly. If a loaner item is unavailable, the student will call home and request proper attire.

1st offense- warning, student is required to change into loaner apparel provided by Campus Safety Office, parent contacted, notation made in assertive discipline record.	2nd offense- student is required to change into loaner apparel, parent contacted, notation made in assertive discipline record. Assigned to ROR (1 Lunch).
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If the student refuses to correct dress code violation, they may be subject to further consequences at the discretion of the administrator. In an attempt to limit the amount of time the student is out of class, students will be required to change and return to class immediately. All consequences are designed for after school intervention.

## Harassment

Students are to refrain from engaging in any harassment activity, behavior, or act that creates an intimidating, hostile, or offensive educational environment. This includes sexual harassment. Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other unwelcome verbal, visual, or physical conduct of a sexual nature. Any student who feels they are being harassed should immediately see an administrator. If you feel that the administrator did not resolve the matter promptly, a complaint may be filed with the Superintendent or the designee who shall determine which complaint procedures are appropriate.

Non-Discrimination: District programs and activities shall be free from discrimination, regardless of a student's sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, mental disability, or physical disability.

The Governing Board shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling program, athletic program, testing procedures, and other activities. Eligibility for choral and cheerleading groups shall be determined solely on the basis of objective competencies. School staff and volunteers shall carefully guard against segregation, bias, and stereotyping in instruction, guidance, and supervision.

The schools shall provide male and female students with separate shower rooms. Sex education classes may be separate in order to protect student modesty. In physical education, when objective standards have an adverse effect on students because of their gender, race, ethnic group or disability, other standards shall be used to measure achievement and create comparable educational opportunities.

The Board prohibits intimidation or harassment of any student by any employee, student, or other person in the district. Staff shall be alert and immediately respond to student conduct, which may interfere with another student's ability to participate in or benefit from school services, activities or privileges. Students who harass other students shall be subject to appropriate consequences up to expulsion. An employee who permits or engages in harassment may be subject to disciplinary action, up to and including dismissal.



## Other Miscellaneous Rules

- No permanent markers, paint pens, aerosol paints, or white-out are to be brought to school.
- No loitering on campus after school. All unsupervised students must wait in the pick up area.
- No walking around in large groups (4 or more) as a way to intimidate others.
- No riding bikes, scooters, rollerblades or skateboards on campus before, during or after school.
- No graffiti or tagging on personal or private property.
- No walking around campus without a valid pass.
- No visitors or guests are allowed on campus without a valid Raptor Guest Pass.

*The students' rights of due process will be adhered to and respected; students will be given an opportunity to state their case.*

### Corrective Disciplinary Options

- Counseling – Students will be counseled by different staff members regarding choice of behavior.
- Time-Outs – Students will be asked to go to a different classroom to finish the period.
- Check in & Check out system- Students will be assigned a mentor on campus to check in at the beginning and at the end of the day.
- Parent/Guardian Shadow- Students will be required to have a parent or guardian shadow the student to observe behavior/academic progress.
- After School Intervention- Students may be assigned after school intervention Monday, Tuesday or Thursday, 2:15pm-4:15pm.
- Classroom Suspension – Teachers can suspend a student for a total of two class periods: The day of the incident and the following day.
- Community Service - Students will be required to complete between 1 through 5 hours of community service. This may be completed during the week, after school, or on a Saturday.
- Saturday School – Students will be required to attend school on Saturday for four hours to make up time lost during the regular school day.
- Suspension - Students will be required to stay home under parent/guardian supervision from one to five days for Education Code violations.
- Expulsion - Removal from all schools of the Coachella Valley Unified School District for serious Education Code (Class “A”) violations:
  - E.C. 48900 (a2) willful use of force or violence
  - E.C. 48900 (c) selling controlled substances
  - E.C. 48900 (b) weapons/dangerous objects
  - E.C. 48900 (f) major damage
  - E.C. 48900 (n) sexual assault/battery
  - E.C. 48900.3 act of hate violence
  - E.C. 48900.7 terroristic threats against school officials, school property or both

# Discipline Consequences Guide

Parents, students, and staff should use this chart as a guide to understand consequences as they apply to various infractions and/or violations. Any or all of the consequences listed here may be applied for any offense, depending upon the severity and the circumstances. It is important to recognize that this information serves merely as a guide of what may happen with the understanding that the final decision is at the discretion of the administration. All consequences are subject to change based on the facts collected during the investigation of each case.

<b>Fighting- Education Code 48900 subpart (a1)</b>	<ul style="list-style-type: none"> <li>1-5 days suspension</li> <li>5 days suspension with possible recommendation for expulsion</li> </ul>
<b>Threats/Intimidation- Education Code 48900 subpart (a1)</b>	<ul style="list-style-type: none"> <li>Counseling, “No Contact Contracts” and documentation (Aeries)</li> <li>3 days suspension and documentation on (Aeries)</li> <li>5 days suspension with Intervention meeting CWA and documentation.</li> </ul>
<b>Verbal Altercations- Education Code 48900 (a1)</b>	<ul style="list-style-type: none"> <li>Counseling with No Contact Contracts and documentation.</li> <li>1-3 days suspension with No Contact Contracts and documentation.</li> <li>1-3 days suspension with No Contact Contracts/ Community Service and documentation.</li> </ul>
<b>Verbal Altercation/Threats to Staff- Education Code 48900 subpart (a1)</b>	<ul style="list-style-type: none"> <li>1-5 days suspension, possible removal from that class, or arrest and documentation.</li> <li>3-5 days susp. with recommendation for expulsion and documentation/arrest</li> </ul>
<b>Battery- Education Code 48900 subpart (a2)</b>	<ul style="list-style-type: none"> <li>3-5 days suspension with possible arrest and recommendation for expulsion</li> </ul>
<b>Weapon- Education Code 48900 subpart (b)</b>	<ul style="list-style-type: none"> <li>5 days suspension with arrest and MANDATORY recommendation for expulsion</li> </ul>
<b>Dangerous Object- Education Code 48900 subpart (b)</b>	<ul style="list-style-type: none"> <li>5 days suspension with Intervention meeting CWA and documentation.</li> <li>5 days suspension with recommendation for expulsion and documentation.</li> </ul>
<b>Food Fighting- Education Code 48900 subpart (b)</b>	<ul style="list-style-type: none"> <li>1 day community service for throwing food</li> <li>2 days suspension for throwing food and hitting someone with the food</li> <li>3-5 days suspension for throwing food and hitting someone with the food, causing injury to that person</li> </ul>
<b>Fire Setting- Education Code 489800 subpart (b)</b>	<ul style="list-style-type: none"> <li>5 days suspension, fine, recommendation for expulsion; arrest and meeting w/ Fire Marshall</li> </ul>
<b>Possession of Drugs/Under the Influence- Education Code 48900 subpart (c)</b>	<ul style="list-style-type: none"> <li>1-3 days suspension with referral to Latino Commission and documentation.</li> <li>3-5 days suspension with recommendation for expulsion and documentation.</li> </ul>
<b>Selling or Offering any Controlled substances- Education Code 48900 subpart (d)</b>	<ul style="list-style-type: none"> <li>5 days suspension with MANDATORY recommendation for expulsion; possible arrest/citation</li> </ul>
<b>Robbery/Extortion- Education Code 48900 subpart (e)</b>	<ul style="list-style-type: none"> <li>3-5 days suspension with citation/arrest</li> <li>5 days suspension with recommendation for expulsion and citation/arrest</li> </ul>
<b>Damaging School or Private Property- Education Code 48900 subpart (f)</b>	<ul style="list-style-type: none"> <li>Referred to Counselor and/or Latino Commission</li> <li>1-3 days suspension with citation; parent conference</li> <li>3-5 days suspension with citation/arrest; intervention meeting CWA</li> </ul>
<b>Stealing- Education Code 48900 (g)</b>	<ul style="list-style-type: none"> <li>Referred to Counselor and/or Latino Commission</li> <li>3-5 days suspension with citation and intervention meeting with CWA</li> <li>5 days suspension with recommendation for expulsion and citation/arrest</li> </ul>
<b>Cigarettes/tobacco products- Education Code 48900 (h)</b>	Required completion of Tobacco Prevention Program <ul style="list-style-type: none"> <li>1-5 days suspension with referral to Latino Commission</li> </ul>
<b>Vulgarity/Profanity- Education Code 48900 subpart (i)</b>	<ul style="list-style-type: none"> <li>Referred to Counselor and/or Latino Commission</li> <li>Parent Conference</li> <li>1-3 days suspension with citation; Parent Conference</li> </ul>

<b>Sexual Intercourse/Oral Copulation- Education Code 48900 subpart (i)</b>	<ul style="list-style-type: none"> <li>• Referred to Counselor and/or Latino Commission</li> <li>• 1-3 days suspension with possible citation, Law Enforcement,</li> </ul>
<b>Drug Paraphernalia- Education Code 48900 subpart (j)</b>	<ul style="list-style-type: none"> <li>• Referred to Counselor and/or Latino Commission</li> <li>• Possible 1-3 days suspension.</li> <li>• 3-5 days suspension (based on number of offenses).</li> </ul>
<b>Defiance/Disruption- Education Code 48900 subpart (k)</b>	<ul style="list-style-type: none"> <li>• Classroom progressive discipline</li> <li>• Referred to Counselor and/or Latino Commission</li> </ul>
<b>Receiving Stolen Property- Education Code 48900 subpart (l)</b>	<ul style="list-style-type: none"> <li>• Counseling; documentation/possible arrest</li> <li>• 3-5 days suspension with Intervention meeting CWA and citation/arrest</li> <li>• 5 days suspension with recommendation for expulsion and citation/arrest</li> </ul>
<b>Imitation Firearm- Education Code 48900 subpart (m)</b>	<ul style="list-style-type: none"> <li>• 5 days suspension with recommendation for expulsion; arrest</li> </ul>
<b>Sexual Assault- Education Code 48900 subpart (n)</b>	<ul style="list-style-type: none"> <li>• 5 days suspension with recommendation for expulsion; possible arrest by Law Enforcement</li> </ul>
<b>Harassment of Witness- Education Code 48900 (o)</b>	<ul style="list-style-type: none"> <li>• 1-3 days suspension</li> <li>• 3-5 days suspension with intervention meeting CWA</li> <li>• 5 days suspension with recommendation for expulsion</li> </ul>
<b>Aids and Abets the infliction of Physical Injury- Education Code 48900 subpart (s)</b>	<ul style="list-style-type: none"> <li>• Referred to Counselor and/or Latino Commission</li> <li>• 1-3 days suspension</li> <li>• 3-5 days suspension with Intervention meeting CWA</li> </ul>
<b>Truancy- Education Code 48900 subpart (v)</b>	<ul style="list-style-type: none"> <li>• Referred to Counselor and/or Latino Commission</li> <li>• Parent conference with possible citation for Daylight truancy/ Begin SART process</li> <li>• SARB process</li> </ul>
<b>Leaving Campus w/o Permission- Education Code 48900 (v)</b>	<ul style="list-style-type: none"> <li>• Referred to Counselor and/or Latino Commission</li> <li>• Citation for Daylight truancy</li> <li>• Citation for Daylight truancy/Begin SARB process /Sat. School</li> </ul>
<b>Tardies - Education Code 48900 subpart (v)</b>	<ul style="list-style-type: none"> <li>• Classroom progressive discipline.</li> <li>• Referred to Counselor and/or Latino Commission</li> <li>• ROR, SART, and/or Community Service</li> </ul>
<b>Visual/ Verbal Sexual Harassment- Education Code 48900.2</b>	<ul style="list-style-type: none"> <li>• Referred to Counselor and/or Latino Commission</li> <li>• 1-5 days suspension with Intervention Meeting CWA</li> <li>• 5 days suspension with recommendation for expulsion</li> </ul>
<b>Physical Sexual Harassment- Education Code 48900.2</b>	<ul style="list-style-type: none"> <li>• 3-5 days suspension with possible police involvement</li> <li>• 5 days suspension with recommendation for expulsion; Law Enforcement involvement</li> </ul>
<b>Act of Hate Violence- Education Code 48900.3</b>	<ul style="list-style-type: none"> <li>• 5 days suspension, recommendation for expulsion, possible Law Enforcement involvement, and arrest</li> </ul>
<b>Harassment- Education Code 48900.4</b>	<ul style="list-style-type: none"> <li>• 1-3 days suspension</li> <li>• 3-5 days suspension with Intervention Meeting CWA</li> <li>• 5 days suspension with recommendation for expulsion</li> </ul>
<b>Terroristic Threats- Education Code 48900.7</b>	<ul style="list-style-type: none"> <li>• 5 days suspension, recommendation for expulsion; Law Enforcement involvement; possible arrest</li> </ul>

# Graduation Requirements



Graduation is based upon successful completion of 220 semester units of credit in grades 9-12. Five credits are earned for each subject passed each semester. Credits above those specified will be considered elective. As part of the 220-unit requirements, certain required subjects must be completed. The California Education Code, the California Administrative Code, and the policy decisions of the Coachella Valley Unified School Board of Education specify these classes. All classes must be passed with a (D) or higher in order to receive credit. A Passing grade of a (C) is needed for A-G credit.

Use the guide below to help you keep on target:

- 70 credits earned by the end of 9th grade
- 140 credits earned by the end of 10th grade
- 210 credits earned by the end of 11th grade

Grade Level	1st Semester	2nd Semester
9th Grade	35 credits	35 credits
10th Grade	35 credits	35 credits
11th Grade	35 credits	35 credits
12th Grade	35 credits	35 credits
TOTAL	140	140
Minimum to Graduate	220	

- If you become deficient in credits, you need to see your counselor to discuss intervention options as soon as possible.

- Students who are not succeeding at Coachella Valley High School may be transferred to continuation high school.
- 18 year olds, who are not on track to graduate with their class and/or are demonstrating poor attendance/behavior, may be dropped to Adult Education.
- E.C. 44811: Administration reserves the right to withhold graduation ceremony & activities.
- Seniors who are not meeting their graduation requirements will not be eligible to participate in Senior Events (grad nite, prom, senior dinner, etc.); this includes having completed 150 credits after the first semester.

## MAKING UP A FAILED CLASS

- Summer School
- After school credit recovery

## Progress Reports & Report Cards

Progress reports dealing with your performance and academic achievement will be calculated at each mid-quarter. Grades will be given at the end of each quarter and semester. ONLY semester grades are given a credit value. See dates below to assist you with your study planning.

- October 25, 2024 - End of 1st Quarter
- January 17, 2025 - End of 2nd Quarter (1st Semester)
- March 28, 2025 - End of 3rd Quarter
- June 10, 2025 - End of 4th Quarter (2nd Semester)

Parent Conferences - 4:30 pm - 6:30 pm

November 12, 2024

April 10, 2025

# Academics

## Academic Medals, Valedictorian, Salutatorian, & Daisy Chain/Arab Gentlemen:

Students taking advanced placement courses and/or some honors courses will receive a weighted GPA which will be used to determine who is eligible for awards and/or recognition. \*Taking less than seven classes per semester WILL prevent you from earning an academic recognition even if you have an excellent GPA. 11th grade students who meet the Daisy Chain/Arab Gentlemen criteria will be notified by the advisor in order to participate in the commencement ceremony.



## Homework:

### What does research say about homework?

The impact of homework given to grades K-3 has a minimal effect on their retention and learning. Homework only becomes statistically significant in grades 4-6 and increases as students get older. [Marzano Research]

Grade Level	Percentile Gain
4-6	+6
7-9	+12
10-12	+24

9th-12th Grade: Limit to 120 minutes total (all classes combined). Please review class syllabus for class homework policy.

### Quality Matters: Homework must be tied to learning goals

Your homework assignments should be directly tied to the learning goals you have created and are working on in class at that time. Homework shall have an immediate application to skills and tasks of classroom instruction.

**Parental Involvement:** Best practices for increasing and improving help at home. If not handled properly, parental involvement with homework can actually have negative results. The key is to design interactive homework. For this, parents must be provided with clear guidelines on their role in homework support and interaction. They must understand that they are not expected to provide answers or be an expert in the subject—but that they are expected to ask guiding

questions to help the child summarize what has been learned, and children should be expected to show and explain their work to the parents.

## Make-up Work:

An absence from school does not excuse you from your responsibilities to complete class work. If you are absent, you are expected to find out what you missed and make up that work. Do not wait until your grade is in jeopardy to ask for the homework. The number of days to make up the work will be given per how many days out. Saturday and after school tutoring is required to support make-up work. \* In order to support your child being successful at CVHS, this year we are implementing a mandatory freshman tutoring program.



## Academic Dishonesty:

According to Board Policy 5131.9 the School Board believes that academic honesty and personal integrity are fundamental components of a student's education and character development. The Board expects that students will not cheat, lie, plagiarize or commit other acts of academic dishonesty. The use of artificial intelligence must be approved by your teacher.



Depending on the seriousness of the violation, the student may be counseled with the parent or guardian present or may be given no credit for the assignment, grade period, or for the semester. Where term papers are concerned, teachers should ask students for an outline and rough draft to help avoid plagiarism.

Definitions of Academic Dishonesty Behaviors: Specific types of academic dishonesty that will not be tolerated but are not limited to those defined below:

- **Cheating on Tests:** Any intentional giving of or use of external assistance relating to an examination, test, or quiz without the express permission of the teacher. This includes looking at another student's paper, sharing answers, or copying another student's paper.
- **Fabrication:** Any intentional falsification or invention of data citation or other authority in an academic exercise.
- **Unauthorized Collaboration:** While collaboration is often encouraged, unauthorized collaboration is not permitted.
- **Plagiarism:** Any intentional representation of another's ideas, words, or works as one's own. Plagiarism includes the misuse of published materials, electronic material, and/or the work of other

students. The original writer who intentionally shares his/her paper to copy without permission of the teacher is also engaged in plagiarism.

- Alteration of Materials: Any intentional and unauthorized alteration of student, teacher, or library materials.
- Forgery: Any unauthorized signing of another person's name to a

school-related document.

- Theft: Any theft of materials
- Transfer of Unauthorized Materials: Any giving or selling of unauthorized materials.

## Textbooks:

Textbooks will be furnished to students at no charge. It is the responsibility of the student to make sure textbooks are not damaged or lost. Students will be held responsible for all fines. Charges will be filed with the librarian. In order to receive additional textbooks, all fines must be paid or a payment plan must be arranged. Textbooks left in the classrooms are the responsibility of the student. Seniors will not be able to participate in any senior activities unless all fines are paid in full.



## Academic Programs:

### Career Technical Education (CTE) Academies/Pathways

We strive for students to be college and career-ready upon graduation. We offer pathways and Career Technical Education (CTE) academies that allow students to explore options in career fields of interest that are aligned and follow the graduation and A-G admission requirements. Dual and concurrent enrollment courses are available through local colleges/universities partnerships. We believe in helping all students reach their academic potential and assisting them in determining their educational and career goals in partnership with their parents/guardians.

### Advancement Via Individual Determination (AVID)

Advancement Via Individual Determination (AVID) is an in-school academic support program for grades seven through twelve grades. The purpose of the program is to prepare students for college eligibility and success. It is all about getting students from where they are now to college! We focus on goals--always setting the bar high for ourselves, striving to meet our maximum potential.

### Puente

Puente's mission is to increase the number of educationally underrepresented students who enroll in four-year colleges and universities, earn college degrees and return to the community as mentors and leaders to future generations. The program is interdisciplinary in approach, with writing, counseling and mentoring components.

### EXpanded Learning Program (EXLP)

The Expanded Learning Program is our school's after school program. We offer a variety of enrichment classes in martial arts, radio broadcasting and others, tutoring for core subjects, and online learning credit recovery. Applications for online learning classes can be picked up from counselors.

## Electronics Use Policy

Unauthorized use of an electronic device is not allowed.

CVUSD and CVHS are not responsible for lost, stolen, or damaged electronic devices. CVUSD and CVHS are not responsible for lost, stolen, or damaged electronic devices as a result of confiscation of the device.

Electronic communication devices MUST be in their case or otherwise concealed and turned off or placed on silent (NOT vibrate) mode. Cell Phones, MP3 Players, Electronic Signaling Devices, Airpods, earphones, headphones, unauthorized personal devices (laptops, iPads) and Smart watches.

- Any such items, if visible and/or audible inside our buildings, other than those allowed by the teacher inside a specific classroom such as district issued iPads or laptops. Electronic communication devices MUST be in their case or otherwise concealed and turned



off or placed on silent (NOT vibrate) mode during class time. They may not be accessed or taken during a restroom break, brought out or used during PE activities (including locker rooms), or campus events such as assemblies, presentations, and performances. ALL DEVICES may be used ONLY before and after school and lunch breaks.

**1st Offense: Teacher warning. Instruct students to put the phone away. 2nd Offense: Teacher contacts Parent and logs into Discipline Record. 3rd- Offense: Teacher contacts campus safety Office to confiscate device and Parent picks up the item at the end of the day.**

## Counseling Office



The Guidance and Counseling Department acts as advocates for every student at Coachella Valley High School, ensuring that each student will have the opportunity to personally and academically succeed in a supportive educational environment. Our counselors are ready to assist parents/guardians in dealing with a wide range of issues including:

- Graduation Checks
- Progress Reports
- Four (4) year plans
- Scheduling/Enrollment
- College and career guidance
- Social and emotional concerns
- Counseling Groups
- Parent Informational Workshops
- Student Support Assistance
- A-G/Transcript Analysis
- Scholarship Awareness & Guidance
- Positive Behavior Support/Attendance

**Note:** The Counseling Office is open before school, during lunch, and after school. To make sure you see a Counselor, schedule an appointment with the secretary. No student will be seen without a valid appointment.

## Schedule Changes

Coachella Valley High School Counselors enroll students into the courses they need in order to graduate. They also try to schedule students into the courses they have requested; HOWEVER, THIS IS NOT ALWAYS POSSIBLE. Schedule changes will be made only within the given timelines (see student bulletin and/or postings) and only for the following reasons: Missing a course needed for graduation (seniors only), a missing period, a duplicate course, or a class already passed and scheduled again. THERE WILL BE NO “TEACHER SHOPPING” OR SCHEDULE MATCHING; please do not ask. Any request made after the given deadlines may require a parent/teacher/counselor meeting prior to the change being considered. Schedule change requests are just that – a request. The request does not mean that a change will be granted.



\*Please note: Advanced Placement students sign a contract to be in an AP level course. The only way to check out of an AP class is to have a meeting with the parent, the student, the counselor and the AP teacher with a valid reason for dropping the course. Removal is at the teachers discretion with the approval from the Assistant Principal overseeing the counseling department.

## Questions to Ask your Counselors?

1. Which classes do I need to graduate high school and go to college?
2. What electives and extracurricular activities do colleges like?
3. Am I currently on track to graduate?
4. Getting to know me will make it easier for you to help me. How can I help you get to know me better?
5. What kind of grades and test scores do I need for colleges?
6. Should I take AP/Honors/CTE courses?
7. Do you have information on the SAT/ACT and how to prepare for them?
8. Do you know where I can take the SAT/ACT?
9. Here's an example of a college I'm interested in. Do you know any schools similar to this?
10. Do you have contacts or know anyone at the colleges I'm interested in?
11. Do you write letters of recommendation for students?
12. Can we go over my application to make sure I'm not forgetting anything?
13. Is there anything that would make my resume look better?
14. What would make my personal essay stronger?
15. Do I qualify for fee waivers for my college applications?
16. Do you know any good scholarships?
17. What should I know about financial aid for college?
18. Can you help me fill out my FAFSA or financial aid documents?
19. Can you help me figure out what kind of careers I might be interested in?
20. Can we review my transcript together?





COLLEGE CAREER CITIZENSHIP

# High School Graduation Requirements

(Beginning with 9<sup>th</sup> grade class of 2016-2017)

High School Subject Area	CDE Requirements for High School Graduation	CVUSD Requirements for High School Graduation	A-G Requirements for California Public University Freshman Admissions
<b>Social Science</b> (A-G Category: A)	10 credits of U.S. history & geography 10 credits of World History, Culture, and Geography 10 credits of American Government and Economics	10 credits of U.S. history & geography 10 credits of World History, Culture, and Geography 10 credits of American Government and Economics	10 credits of U.S. history & geography 10 credits of World History, Culture, and Geography
<b>English</b> (A-G Category: B)	30 credits	40 credits	40 credits of approved college preparatory English.
<b>Mathematics</b> (A-G Category: C)	20 credits including Algebra I	30 credits including Algebra I or Integrated Math I	30 credits including algebra, geometry, and intermediate algebra or Integrated Math I, II, and III. (40 credits recommended)
<b>Science</b> (A-G Category: D)	10 credits of Biological Sciences 10 credits of Physical Sciences	10 credits of Biological Sciences 10 credits of Physical Sciences	10 credits of Biology with laboratory 10 credits of Chemistry or Physics with laboratory (Additional 10 credits of another laboratory based science recommended)
<b>Foreign Language</b> (A-G Category: E)	10 credits of either visual and performing arts or foreign language or career technical education.	*20 credits in foreign language and 10 credits in visual and performing arts	20 credits of the same foreign language (30 credits recommended)
<b>Visual and Performing Arts</b> (A-G Category: F)			10 credits of visual and performing arts chosen from the following: dance, drama/theater, music, or visual art.
<b>Electives</b> (A-G Category: G)	Not Required	50 credits	10 credits of approved advanced college preparatory English, mathematics, lab science, foreign language, social science, or fine arts.
<b>Physical Education</b>	20 credits	20 credits	Not Required
<b>**Ethnic Studies</b> (In any above A-G category)	Not Required	Beginning with the Freshmen class of 2016-17, all students graduating with a HS diploma must have completed an Ethnic Studies course, in their 4 year HS experience.	Not Required
<b>Total</b>	<b>130 credits</b>	<b>Φ220 credits</b>	<b>150 credits (180 recommended)</b>

\*If a student meets the A-G requirement for foreign language via CSU/UC validation rules, the student may take additional elective courses in lieu of each validated foreign language course requirement."

Φ The Governing Board desires for students to have access to Career Technical Education (CTE) and Coachella Valley Virtual Academy (CVVA) online learning opportunities in support of students' preparations for postsecondary education and/or employment.

\*\* The CVUSD Ethnic Studies requirement may be met through specific identified courses.

# Attendance

State Law requires schools to account for all absences.

## Valid excuses include the following:

- Illness
- Visitation to a medical office, clinic, doctor, or dentist
- Funeral of immediate family member  
(Parent/Sibling/Grandparent/Guardian, 3 days in state, 5 days out of state)
- Quarantine of the home.
- Parents need to call the Attendance Office to clear the absence or use the link provided on the school website to report an absence. A 24-hour message phone will record your message.
- Please give the following information:
  - The student's first and last name and grade
  - The date(s) he or she was or will be absent
  - The reason for the absence
  - Your name and a phone number where we can reach you.

\*If you cannot call, please send a note with your child or submit via the website. The note should contain the same information as above.

All absences must be cleared within three (3) days or they will become full day trancies and/or unexcused absences.

*Any student who does not clear the absence within three days after the absence has occurred, will be assigned Saturday School to make up the day of the absence.*

Period absences and tardies will be considered as part of attendance percentage for any incentives.

Students that are absent from school during the day will not be allowed to participate in any after school activities (sports, ASES, field trips etc.)

## Leaving Campus Early

Students must remain on campus unless signed out through the Attendance Office by a parent or guardian with a valid excuse. All parents or guardians **MUST** present a picture ID and be listed in our computer system as a legal parent/guardian in order to check out a student. 18 year old students may sign themselves out of school; however, they **will not be allowed to return that day without valid proof of a medical or legal appointment.** Students under 18 years, may not be signed out by other students.

## Tardy Policy

All students are expected to be in class on time before the late bell rings. To ensure that classroom disruption is kept to a minimum the following Tardy Policy will be enforced. Teachers are encouraged to set the expectations for learning at the door by greeting students as they arrive. All students arriving late between periods are to be allowed in class and marked tardy on Aeries.

### Period 1: 7:10am-7:40am

Students will be marked tardy by teachers; 6+ tardies students are subject to the following disciplinary actions, after school intervention, Saturday University, parent conference etc.

### Late Arrivals/Parent Pickups:

After 7:40 am students **MUST** check in at the attendance window. Students who do not check in with attendance upon arrival will be unexcused and subject to disciplinary action. Students can only be called out of the last period class 15 minutes before the end of the school day.

### Periods 2-7:

Teachers mark students Tardy as they arrive, tardy #1-5 are teacher directed consequences. 6+ will result in Community Service/Restorative Practices.

### Late Buses:

Students arriving on a LATE bus will receive a pass from Campus Safety and must proceed to class immediately. Teachers will mark the student "present" upon arrival, late bus passes are an EXCUSED tardy as long as the student arrives to class promptly.

### Period Absences:

Absences by period need to be addressed by the student with the teacher. Changes cannot be made by parents. Uncleared period absences will be counted as "truant."



Students may not be out of class for any reason without a PASS from one of the following offices; attendance, counseling, campus safety, library, athletics, assessments, Latino Commission, Wellness Center, and Therapists..

**Feeling Ill:**

Students that are feeling ill must report to the health office prior to calling home for pick-up. Any student that is picked up before reporting to the health office will be considered unexcused, unless a doctor's note is provided.

**Students who arrive tardy to class will be subject to the following consequences:**

<b>Tardy #</b>	<b>Responsible Person</b>	<b>Consequence</b>
<b>1-3</b>	<b>Teacher Directed/Discretion</b>	<b>Verbal Warning, Parent Contact</b>
<b>4-5</b>	<b>Teacher Directed/Discretion</b>	<b>Verbal Warning, Parent Contact, Teacher Consequence</b>
<b>6+</b>	<b>Assistant Principal-Campus Safety</b>	<b>1 lunch - Restorative Opportunity Room or 1 hour Community Service, Parent Notification</b>
<b>8+</b>	<b>Assistant Principal-Campus Safety</b>	<b>2 lunches - Restorative Opportunity Room or 2 hours Community Service, Parent Notification After 9th tardy and parents have received 2nd truancy letter for SART (Student, Parent, Administrator Conference)</b>
<b>10+</b>	<b>Assistant Principal- Campus Safety</b>	<b>3 hours Community Service hours , Saturday University, Parent Notification</b>
<b>11+</b>	<b>Assistant Principal-Campus Safety</b>	<b>Wellness Center Referral, Saturday University, Parent Notification, Tardy Contract</b>

All students assigned to ROR must attend on their scheduled time/day. Students that fail to attend ROR may be assigned additional days/Saturday University. If you need to reschedule your assigned day, call Campus Safety Office 760-848-1819.

**Routine Tardy Checks:**

Campus Safety will routinely check campus after the late bell rings. Tardy sweep students will be directed to the Campus Safety Office and subject to same day interventions when necessary.

# Health Services



- Located in the Administration Building next to the front office.
  - Open from 6:30 a.m. to 3:00 p.m. (subject to change)
  - Office Assistant is available each day of the week.
- A school nurse will be available weekly and during emergencies.

Special Note: Students who are ill or injured **MUST** have a pass from their teacher **BEFORE** going to the health center. No visits allowed during passing periods unless it is an emergency. If a student does not report illness to the health office before the parent arrives, the student's absence will be “unexcused.”

## Medication:

The administration of medications in school is limited and controlled by law – Title 20-A MRSA, 254 (5), 4009 (4) – and is specifically addressed by the school board. Medication is administered through the nurse’s office only. You may not carry any type of over-the-counter or prescribed medication. If you need to take medication throughout the day, please take the medication to the nurse’s office to be logged in. The nurse will then explain the procedures of taking medication.

## Prescription Medication at school:

Education Code 11753.1: Pupils that are required to take medication during the regular school day as prescribed for them by PHYSICIAN may be assisted by the school nurse or other designated personnel if the school district receives:

- A Permission to Administer Form from a physician detailing such medication amount, and time schedule by which such medication is to be taken, including indicating the desire that the school district assists the pupil in the matters set forth in the physician’s statement
- Medication must be brought in a container with the student’s name, physician’s name, the name of the medication, dosage, and time to be administered clearly labeled.
- The same directions apply for over-the-counter medications such as Aspirin, Tylenol, and Midol.
- Students may not carry any medication on their person without prior approval.
- Students should not offer any medication to others

## Students should be referred to the nurse’s office for the following conditions:

- Rashes (impetigo, ringworm, rubella, contact dermatitis)
- Pediculosis (head lice)
- Conjunctivitis (pink eye or red, itchy, watery eyes)
- Sore throat, fever, and/or other infectious diseases
- Obvious physical injuries
- Any medical needs

Special Note: Current immunization records and compliance are required as a condition of enrollment.



# Athletics

## Rules for Athletic Participation

- No student may compete who has not passed four (4) or more classes during the previous grading period or received any disciplinary suspensions.
- No student may compete who has reached his nineteenth (19) birthday prior to the first day of August of the school year he/she wishes to compete.
- Students must adhere to specific grooming standards required by the particular sport or coach.
- Students must have passed a physical examination.
- Students must have accident insurance coverage (State Law).
- Students must adhere to all other rules established by the Coachella Valley High School, and C.I.F.

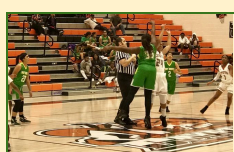
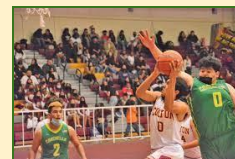
## Eligibility Criteria for Athletic Participation

- Current quarter G.P.A. must be a 2.0 or better.
- Students must have a physical on file.
- Proof of health insurance.
- A completed Home Campus account.
- Students must be present in all periods up until the excusal time on the day of a school athletic event.
- Please email Mr. Castillo, our school Athletic Director, if you have any issues with discipline of a student athlete. He will talk to the student and/or Head Coach about the issue(s) that need to be addressed.
- An "F" grade in a "CORE CLASS" may result in a contract in order to participate in a contest.

## Athletic Teams

**Coachella Valley High School will offer the following sports:**

Fall Sports:	Winter Sports:	Spring Sports:
Football, Volleyball, Girl's Golf, Girl's Tennis, Cross-Country and Pep Squad	Boy's and Girl's Wrestling, Boy's and Girl's Soccer, Boy's and Girl's Basketball	Softball, Baseball, Track and Field, Swimming, Boy's Golf, Boy's Tennis





# Associated Student Body (ASB)



## Student Activities:

The Associated Student Body is made up of elected officers who represent the students of Coachella Valley High School. They host events/rallies/dances and other school activities on behalf of the student body. Your Associated Student Body officers welcome you to Coachella Valley High School. Their goal is to make school more enjoyable for each student; however, they need your help and support. If you are interested in running for office or volunteering, please stop by the Activities Office - Room 54.

## Activities Office:

The activities office offers a variety of items for purchase. PE clothes, ID cards, ASB cards, senior package items, Grad Nite, pre-ordered spirit gear, school lanyards, dance presale tickets, poster paper, fundraisers, etc. The office is located in room 54, in the industrial arts building

## ASB Card:

Adding ASB on your ID card costs only \$30 and allows you to purchase dance tickets, free entry to all non-CIF home games, club fundraiser discounts and services at a reduced price. Other high schools in the area may allow you to enter for free or at a substantially reduced price.

## ID Cards:

ID cards **MUST** be worn at all times. ID cards are issued to all students free of charge at the beginning of the school year. Failure to do so may result in disciplinary action. If the original card is lost or stolen, replacement cards must be purchased at the student's expense for \$10.00. The ID cards have Senate Bill 972 printed behind the student information.

**The ID card photos can be taken and purchased from the Activities Office (ASB). ID cards will be used for the following:**

- Checking out textbooks, paying fines, or purchasing items.
- Checking in and out of school
- Checking in to school-sponsored activities. Verifying identity for students out of class.
- Participating in campus blood drives.
- Checking into testing: SAT/ACT/PSAT/AP.

*ALL students must have a current picture ID card throughout the year! If you do not have an ID card, stop by the activities office room 54.*





## Fundraising

All campus fundraising must be done through approved CVHS ASB clubs only. The law expressly forbids fundraising for outside organizations or for individual profit; violators will be disciplined.

Only fundraising activities with CVHS ASB approval are allowed. **If a student violates these terms, THE ITEMS AND MONEY WILL BE CONFISCATED AND PARENTS WILL BE NOTIFIED.**

## Clubs



Coachella Valley High School will offer a wide range of clubs. Clubs will be announced throughout the year. A student may petition to create a new club if they have at least 10 members, find a faculty/staff advisor, and submit a constitution and application to ASB.

## Yearbook



The excitement of the school year is captured in the traditional high school keepsake. Coachella Valley High School's yearbook will be offered during fall pre-sale activities. There may be extra copies available in May at an increased price, but there are no guarantees. BUY EARLY!

## Varsity Letters



Students who qualify will be allowed to wear Coachella Valley High School-approved letterman jackets. A committee of parents, students, and staff

determine the standards and requirements for this traditional symbol of athletic, extracurricular, and academic achievement. Strict adherence to the letterman's jacket requirements must be followed. You can get a copy of the requirements from the Athletic Director or Activities Director. Be sure to read these carefully before you buy a jacket to display the Coachella Valley "CV".

## ASB Suspensions

Students who wish to participate in ASB-sponsored activities must have at least a 2.0 GPA and be clear of all charges or be placed on an approved payment plan. Students can go to the ASB Clerk office Room 54 during lunch or after school to make payments. Students will be excluded and prohibited from attending many activities if fees and fines are not taken care of in a timely manner; this includes for seniors who are not meeting graduation requirements.

## Dances



The following are rules that apply to all Coachella Valley High School sponsored dances:

- Students and parents are required to abide by the conditions set forth in the Code of Conduct for each event.
- All students must have a Coachella Valley High School ID card.
- Guest passes for special dances are available through the Activities Director (must be obtained at least 7 days prior to function).
- Students must clear all outstanding fines, fees, and before purchasing tickets.
- Poor attendance and/or behavior may prevent a student from attending a school-sponsored activity; fees and tickets are not refundable.
- Students MUST be present at school the day before the dance.
- All school rules will be in effect and must be followed.
- Once a student leaves a dance, he/she MAY NOT return to the dance.
- Coachella Valley High School staff members and chaperones may ask any student/guest to leave if they are causing a disturbance.
- The Coachella Valley High School administration reserves the right to refuse attendance and/or entry to a dance.

# Lost and Found

Students are responsible for their own property and should not allow other students to watch their things. Personal items should NEVER be left alone. We recommend that large amounts of money, expensive jewelry or electronics not be brought to school. All lost items are taken to the Lost and Found located by the receptionist. All items that are not picked up by the end of the school year will be donated to charity. No personal items are to be left in any classroom. The school will assume NO responsibility for losses.

## Transportation Safety

### Pedestrians

Students are reminded to use the crosswalks when crossing the streets. Parents are asked to use extreme caution and observe all posted traffic and safety signs. All vehicles are to yield to Busses. Parents should drop off students through the Ave 55 gate north of the campus and are NOT to drop off or pick up students in designated bus loading and unloading zones.



### Vehicles

Student parking is restricted to the South parking lot. Students must drive or park in the designated areas only. In order to drive on campus and get



a parking permit, you must provide the following:

- Copy of your valid driver's license
- Vehicle registration
- Proof of insurance

Violations may result in the suspension of student driving privileges on campus as well as having the vehicle impounded:

- No Parking permit or Parking permit not displayed properly; one parking permit per car
- Expired parking permit
- Exceeding 5 MPH speed limit in the parking lot
- Driving recklessly
- Parking in unauthorized spaces (Staff and Handicapped)
- Failure to give other vehicles the right of way
- Failure to obey staff or faculties directions

Students may not enter the parking lot area during the normal school day (Periods 1-7).

*CARS ARE NOT LOCKERS; therefore, students need to carry books, projects, schoolwork, and materials with them. Coachella Valley High School is NOT responsible for any damage or theft that may occur in the parking lot. It is recommended that you always lock your vehicle and leave valuables at home.*

***\*Please Note:*** By entering the school parking lot, the person driving any vehicle is deemed to consent to a complete search of the vehicle and all its contents by school officials or law enforcement personnel. This notice applies to all vehicles of any type and is in force 24 hours a day. (CVC 21113(A))

# Students with Disabilities

*Enacted in 1975, the Individuals with Disabilities Education Act (IDEA), formerly known as the Education for All Handicapped Children Act, mandates the provision of a free and appropriate public school education for eligible students ages 3–21. Eligible students are those identified by a team of professionals as having a disability that adversely affects academic performance and as being in need of special education and related services.*

*Individuals with Disabilities Education Act (IDEA) A federal law enacted in 1990 and reauthorized in 1997 and 2004. IDEA requires services to children with disabilities throughout the nation. IDEA governs how states and public agencies provide early intervention, special education, and related services to eligible infants, toddlers, children, and youth with disabilities. Infants and toddlers with disabilities (birth–age 2) and their families receive early intervention services under IDEA, Part C. Children and youth (ages 3–21) receive special education and related services under IDEA, Part B.*

*Individualized Education Plans (IEP) An IEP describes both a process and a written document. Once your child is found eligible for special education, you will participate in the process by attending an IEP meeting at your child's school at least once a year. At this meeting, you and the other members of the team will write an IEP document that describes your child's educational needs and the services that will be provided to meet those needs.*

*504 Plans: 504 plans, in accordance with California law, are designed to remove any barriers limiting a disabled child's ability to receive an education and provide the necessary support the child needs.*

**Students with IEPs:** Students with Individualized Education Plans are assigned a Case Carrier on site. Students are assigned classes and are provided services and accommodations based upon their most recent affirmed IEP. Annual and Triennial IEPs are held to identify eligibility as well as current levels, review past and new goals as well as to determine needs for each new school year.

Students with 504s: Parents and students have the following rights:

- Students have the right to accommodations and modifications that allow them to receive an education.
- Students have the right to specialized services as outlined in the 504 plan.
- Parents have the right to be notified if their child has a disability.
- Parents have the right to access their child's school records, including evaluations.
- Parents have the right to challenge a school district's decision regarding their child's education, including due process.

\*\*\* For any concerns regarding your child's IEP, please contact their Case Carrier first. If you are requesting an amendment, a meeting or an evaluation, please submit in writing to the school psychologist. Include the students name, list of concerns and reason for the amendment/request.

\*\*\* For concerns regarding the 504, please contact the counseling office.

- IEP or 504 Coordinator - Mrs. Autumn Carberry- please see contact list for office phone information.
- Please email questions to [autumn.carberry@cvusd.us](mailto:autumn.carberry@cvusd.us) and the Case Carrier.
- Please email with concerns or complaints regarding IEPs or 504s.
- IEP meetings and service changes must be requested in writing to the school psychologist.

# School Parent and Family Engagement

## **Parent Center**

Our Parent Center is located in Rm. 401 towards the back of the library. The parent liaison can support you with any questions that you may have regarding your participation in CVHS. Additionally, you will be provided with a calendar of events and workshops.

# Other Important Information to Know

## **Individual Searches:**

School officials may search individual students and their property including vehicles when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law or rules of the district or the school.

## **Use of Drug-Detection Dogs:**

In an effort to keep the schools free of drugs, the district may use specially trained non-aggressive dogs to sniff out and alert staff to the presence of substances prohibited by law and Board policy. The dogs may sniff the air around lockers, desks, bags, items, or vehicles on district property or at district-sponsored events as long as they are not allowed to sniff within the close proximity of any student.

# Uniform Complaint Procedure

It is the goal of the Coachella Valley Unified School District to ensure compliance with applicable state and federal regulations. For more information regarding Uniform Complaint Procedures or assistance with the process, please call administration.

