

Town of Putnam
Arts Council Meeting Minutes
The Putnam Arts Council held a Regular meeting on
Monday, July 22, 2024, at 5:30pm
In person at Putnam Municipal Complex, 200 School Street, Putnam, CT
Community Room 112
or via Zoom at

<https://us06web.zoom.us/j/86506123650?pwd=8CjN51cBH7HYSbfHVAaYRuR9CKYEDx.1>

Chair Sullivan called the Meeting to order at 5:34pm.

1. Roll Call: Chair David Sullivan, members: Vice-chair Laura Moorehead, Carmine Angeloni, Beth Johnston. Member Julie Reid arrived at 5:52pm and left at 6:25pm.

Town Reps: ECD Administrative Assistant Jackie Lefevre, ECD Director Mary Ann Chinatti left the meeting at 5:50pm.

Absent: Members Elaine Turner and Annie Joly.

2. Approval of Meeting Minutes – Special Meeting Minutes of June 10, 2024*: Motion made by Vice-Chair Moorehead, seconded by Member Johnston, to approve the special minutes of June 10, 2024, motion carried.
3. Old Business:

I. Arts and Crafts Festival 2024 wrap up/Budget: Admin. Lefevre provided the financials. Revenue \$ 14,601.21; Expenditures \$ 6,440.64; Profit \$ 8,160.57. Chair Sullivan requested full budget total for the next meeting. \$6,000 collected from sponsorships.

Member Johnston summarized the task list, entitled “ What Has Been Done” she supplied for the agenda packet: build a plan and use assigned teams; confirm festival dates earlier, possibly by December; form a volunteer committee and a volunteer coordinator; look into Vanilla Bean “Bean Soup” advertising deadline sooner; review earlier if merging artists may participate – possibly offer 2-4 share a booth for free if they provide some volunteer time; create generic business cards to provide to possible artist/s participation; send out feedback survey earlier to both participating artists and customers; organize contact spreadsheets; overall start sooner than later on next event; consider moving event to different time of year fall month like September; consider not holding event at all; consensus agreed 70 tents is tops for event; look into variation of set up of tents such as in straight lines from municipal building toward Providence Street-possibly making them shorter row groups; and do better due diligence as to whether artist creates/handmakes their work. **Positives:** Baker’s Dozen; Gelato vendor, B’s BBQ food truck, and Leona’s Bakery; bus drivers to and from parking lots; large professional tent worked well over musicians- lounge area was set up under it for people to rest. **Negatives:** weather hot and sticky, last row of tents were facing Providence St. a few artists didn’t like; volunteers or lack thereof; lack of drinking water available – a store runner purchased; and, not many sales, possible reasons- economy, other events, or weather kept people away.

4. New Business:

- i. Arts and Crafts Festival 2025: items from previous agenda item were reiterated, such as, possibly changing time of year event takes place, whether to hold event or not, etc.
- ii. Scholarships: Chair Sullivan shared scholarship/grant forms will be available in google forms. They will be posted on the Arts Council's website and social media. A \$ 500 scholarship will be available to a student attending art class/s; and \$ 500 grant would be available to a local business for items such as sponsoring a public art display.
- iii. Next Projects? Butterfly – Wings n Wine – scheduled for Sept. 14th at 5pm, at The Complex Performing Arts Ctr., Laura to confirm with Danielle owner of Two Gold Moons if the event is still moving forward; other projects briefly discussed - Art Heist; Holiday Market; Art Yard Sale just a few ideas that came forth. All to be further discussed at future meeting/s.
- iv. Annie Joly Resignation: Chair Sullivan shared member Joly has or is going to submit her resignation from the council. Once the formal letter has been received a vote will be necessary. This will mean there will be three vacancies on the council. Advertising should be utilized attracting new members.

5.. Corridor Gallery:

- i. Upcoming Shows: current is 5 Senses of Women, reception scheduled for August 1st, at 5:30pm, here at Municipal Complex. This display comes down September 30th. Next is artist Jonathan Fritz. Future display ideas: Art Reunion where a piece or two of recent displays would be displayed together. Two artists have reached out to Vice Chair Moorehead and Admin. Lefevre, these leads to be followed up.

5. Public Participation: None

- 6. Adjournment: * Member Johnston motioned to adjourn, seconded by Member Angelino, motion carried. Meeting Adjourned at 6:45pm.

*Vote Required

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JANIS CLEGG - PULHAM CT
Jana Clegg