

# Rockaway Borough Board of Education

## REGULAR MEETING AGENDA

Tuesday, September 28, 2021, 7:30 PM

Thomas Jefferson School Cafeteria, 95 East Main Street, Rockaway, NJ 07866

Visit us on the Web: rockboro.org

### ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

*The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.*

### Executive Session I: 6:30-7:30 (Closed to the Public)

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing exempt matters pertaining to:  
1) legal matters pertaining to construction/renovation contracts in effect; the nature of which will be made public only when the need for confidentiality no longer exists.

<u>Motion to Enter Exec Session:</u>	<b>Moved by:</b>	<b>Seconded by:</b>	<b>Voice Vote:</b>
<u>Motion to Adjourn Exec Session:</u>	<b>Moved by:</b>	<b>Seconded by:</b>	<b>Voice Vote:</b>

## 1. Call to Order: 7:30 PM

*The public meeting will be called to order at approximately 7:30 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement:*

“In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and location advertised in The Citizen Newspaper (weekly) on Thursday, January 21<sup>st</sup>, 2021 at approximately 5:00 am, posted on our website and also at town hall. Official Board actions will be taken.”

## 2. Board Member Roll Call:

**Mrs. Linda McGovern**

*Elected 2020 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2023)*

**Mrs. Alexis Piombino**

*Elected 2018 to 1<sup>st</sup> term (3-year seat to Dec. 31, 2021)*

**Mrs. Christa Smith, President**

*Elected 2019 to 7<sup>th</sup> consecutive term (3-year seat to Dec. 31, 2022)*

**Mr. Jeffrey Tobias**

*Elected 2020 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2023)*

**Mrs. Karen Walter, Vice President**

*Elected 2018 to 1<sup>st</sup> term (3-year seat to Dec. 31, 2021)*

**Mr. Anthony Grieco, Superintendent of Schools**

*Appointed July 2021 Chief School Administrator & Non-Voting Board Member (CSA/Supt)*

**Mr. William Stepka, SBA/Board Secretary**

*Appointed 2017 District Business Administrator (BA) & Secretary of the Board*

**Mrs. Smith Declares: All Present or a Board Quorum Present**

***“Now, please join us for the Pledge of Allegiance . . .”***

### 3. Workshop Session:

#### A. Administration Monthly Reports

#### Submitted & Presented by:

- |  |                |
|--|----------------|
| 1. Lincoln Principal's Report:                     | Ms. Dachisen   |
| 2. Thomas Jefferson Principal's Report:            | Mr. Waxman     |
| 3. Curr., Inst., and Assessment Director's Report: | Ms. Argenziano |
| 4. Building & Grounds Supervisor's Report:         | Mr. Klein      |
| 5. Technology Supervisor's Report:                 | Mr. Reyes      |

#### B. Superintendent's Report - Mr. Grieco, Supt.

1. Legislative Report.
2. Upcoming Events.
3. Special Reports.
4. Other Items of Importance.

#### C. Business Administrator's & Board Secretary's Report - Mr. Stepka, BA

1. Board Correspondence: Received(R)/Sent(S) since our last meeting:
  - A. There is none at this time.
2. Financial Status Updates:
  - A. 2020-21 Last Year's Budget Status Update.
  - B. 2021-22 Budget Year Status Update.

#### D. Referenda & Summer 2021 Projects Update

1. School Roofs: 100% complete. (All roofs replaced except TJ 4th grade wing; not needed)
2. Lincoln Interior Improvements I: 100% complete. (new ceilings, floor tiles & lights)
3. Lincoln Addition: Substantially complete, working on the "punch list" phase.
4. Lincoln Fire Escape: 100% complete.
5. Lincoln Interior Improv II & Restroom Reno: 100% Completed along with IT Closet relocation.
6. Lincoln & TJ HVAC Replacement/Upgrades: All new classroom unit ventilators (with new shelving), new copper hot water pipes, and new boilers have been installed at both schools. Work now turns to completing the new boiler hook-ups and firing them up by October 15.
7. District Door Access Upgrade (local funds): This upgrade will allow every exterior door to have swipe card access. New swipe cards have been issued.
8. District Security Camera Upgrade (local funds): All interior cameras & servers have been replaced and upgraded. New exterior cameras will be installed and completed by October 31.
9. District Internet Servers & Switches Upgrade (local funds): 100%. We now have 5 gigs of Internet service (up from 2 gigs); which will serve the students & staff exceptionally well, given the fact that every student has a Chromebook to conduct uninterrupted daily instruction.
10. Referenda Decision/Discussion Item:
  - A. New Date for Lincoln Addition Ribbon Cutting Ceremony?

#### E. Board Member Discussion & Items for the Good of the Order

1. November Board Member Election: 2 seats open and 2 incumbents applied; no others filed.
2. Discussion/Decision of Golf Cart repair/replacement.

#### F. Review of Agenda Items Recommended for Approval

### 4. Regular Meeting Begins: Time:    pm

**5. Public Comment No. 1: Agenda Items ONLY**

A. Please refer to rules governing comments under Public Comment #2.

***PLEASE STATE YOUR NAME & ADDRESS, THANK YOU!***

**6. Enrollment Report:**

Grade Level & School	Students June 30, 2020	Students Sept 23, 2021	Diff	Sections (Classes)	Avg. Class Size
Preschool - Lincoln	26	24	-2	2	12
Kindergarten - Lincoln	63	63	0	3	21
Grade 1 - Lincoln	58	57	-1	3	19
Grade 2 - Lincoln	45	67	+22	3	22
Grade 3 - Lincoln	62	55	-7	3	18
<b><u>Total Lincoln School:</u></b>	<b><u>254</u></b>	<b><u>266</u></b>	<b><u>+12</u></b>	<b><u>14</u></b>	<b><u>19</u></b>
Grade 4 - TJ	53	44	-9	3	15
Grade 5 - TJ	53	61	+8	3	20
Grade 6 - TJ	51	52	+1	3	18
Grade 7 - TJ	74	55	-19	3	18
Grade 8 - TJ	69	51	-18	3	17
<b><u>Total Thomas Jefferson:</u></b>	<b><u>300</u></b>	<b><u>263</u></b>	<b><u>-37</u></b>	<b><u>15</u></b>	<b><u>18</u></b>
Special Ed Out-of-District:	3	2	-1	-	-
<b><u>Resident Students:</u></b>	<b><u>557</u></b>	<b><u>531</u></b>	<b><u>-26</u></b>	<b><u>29</u></b>	<b><u>18.1</u></b>
Charter/Choice Schs Out:	5	1	-4	-	-
Spec. Ed Tuition Incoming:	3	3	0	-	-
<b>Total Students:</b>	<b>565</b>	<b>535</b>	<b>-30</b>	<b>-</b>	<b>-</b>

**7. Meeting Minutes**

A. Be it resolved, based upon the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:

1. August 31, 2021: Regular & Executive Sessions I & II.

## 8. Finance

- A. Be it resolved, based upon the recommendation of the BA, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator's Office:
1. Bills & Claims List: September 1 to September 28: \$1,397,035.43
- B. Be it resolved, based upon the recommendations of the Supt & BA, to approve a contract with Best Choice Home Care LLC, of Hackettstown, NJ, to provide, as needed and requested, a NJ licensed Registered Nurse, at an hourly rate of \$67.00, effective September 13, 2021, to June 30, 2022.

## 9. Referenda Building Projects

- A. Be it resolved, based upon the recommendations of the BA & Architect, to approve the following "Progress Payments" to the following contractors for work completed for the Referendum Projects, a copy of which is on file in the Business Administrator's Office:
1. Kappa Construction, HVAC Upgrades PayAp#: 5 to 9/14 \$232,460.06 (\$Remaining: \$297,774)
  2. Academy Construction, Lincoln Lavs, etc. PayAp#: 3 to 9/17 \$179,741.56 (\$Remaining: \$69,878)
- B. Be it resolved, based upon the recommendations of the Supt & BA, to approve an amendment to the contract with Insurance Restoration Specialists, Inc., of Monroe, NJ, to perform additional days & time for deep and final cleaning services at Lincoln Elementary School, as related to the referenda renovation projects, for an additional amount not to exceed \$41,900, as per their quoted dated August 19, and by utilizing ESCNJ Co-op Bid Contract Number #65MCESCCPS 17/18-34 effective 11/16/16-11/15/21. This amendment will bring the total contract amount to \$86,620 to be paid with referenda funds.

## 10. Personnel

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the attached list of Staff Member **Professional Development Workshops & Travel Expenditure Requests** that have been deemed related to and within the scope of the employee's current job responsibilities and will enhance the efficient delivery of student instruction and/or furthers the efficient operation of the school district. Reimbursements listed are in accordance with guidelines established by the Dept. of Treasury, BOE Policy, and in accordance with NJAC 6A:23B-1.1., and listed at the end of this agenda, if any.
- B. Be it resolved, based upon the recommendation of the Superintendent, to **rescind** the appointment of **Thomas Slockbower** as a district substitute bus/van driver, at the hourly rate of \$18.00, as needed, for the 2021-22 school year, due to him accepting another, more regular, part-time job with a private company.
- C. Be it resolved, based upon the recommendation of the Superintendent, to **rescind** the resignation of **Michelle Civello**, paraprofessional at Lincoln School, previously approved at the August 31, 2021 Board meeting. Mrs. Civello would now like to stay in her current position.
- D. Be it resolved, based upon the recommendation of the Superintendent, to **rescind** approval of **Katarzyna Lekawski** as a district Floating Substitute Teacher for the 2021-2022 school year, previously approved at the June 8, 2021 Board meeting.
- E. Be it resolved, based upon the recommendation of the Superintendent, to approve **Jennifer Turner** as a substitute teacher for the 2021-2022 school year, at a daily rate of \$100 for the first 10 days and then \$105 per day thereafter.

- F. Be it resolved, based upon the recommendation of the Superintendent, to approve a horizontal salary guide movement request from **Samantha Trillo**, 5th Grade Teacher at Thomas Jefferson School, for the successful attainment of advanced graduate credits, from the BA+30 Guide (Step 3 \$56,260) to the MA Guide (Step 3 - \$58,560), effective retroactively to September 1, 2021.
- G. Be it resolved, based upon the recommendation of the Superintendent, to approve **Alexa Centanni** as a “Buddy” for Brianna Luongo at a rate of \$275.00 for the 2021-2022 school year.
- H. Be it resolved, based upon the recommendation of the Superintendent, to approve the resignation of **Luisa Arteaga**, paraprofessional at Lincoln School, retroactive effective date of July 1, 2021.
- I. Be it resolved, based upon the recommendation of the Superintendent, to approve **Patricia Barton** as a paraprofessional at Thomas Jefferson School, effective on or about November 19, 2021, through June 30, 2022, at an hourly rate of \$15.48, not to exceed 28.75 hours per week. Ms. Barton has already completed the required background checks and sexual misconduct/child abuse disclosures.

**11. Curriculum, Instruction & Assessment**

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the Student Field Trip requests listed at the end of this agenda, if any.
- B. Be it resolved, based upon the recommendation of the Superintendent, to approve a contract with “The Bilingual Child Study Team,” of Parsippany, NJ, to provide student bilingual psychological, educational, speech, social, and/or Battelle (BDI) evaluations, at \$1,100 each, as needed and determined by the CST Director & CSA, for the 2021-22 school year.
- C. Be it resolved, based upon the recommendation of the Superintendent, to approve the Chapter 27 Emergency Virtual or Remote Instruction Program for the 2021-2022 School Year, as submitted. *(This plan would only be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.)*

**12. Building & Grounds/Technology**

- A. There are none at this time.

**13. Policy**

- A. Be it resolved to approve the **Second Reading & Adoption** of the following new and/or updated Board Policies and/or Regulations, where applicable:

P	2422	Comprehensive Health and Physical Education	Mandated/Revised
P	2467	Surrogate Parents and Resource Family Parents	Mandated/Revised
P	5111	Eligibility of Resident/Nonresident Students	Mandated/Revised

P	5114	Children Displaced by Domestic Violence	Abolished- (Requirements addressed in current Policy-5111, listed above)
P	5116	Education of Homeless Children	Revised
P	7432	Eye Protection	Mandated/Revised
R	7432	Eye Protection	Mandated/Revised
P	8420	Emergency and Crisis Situations	Mandated/Revised
R	8420.1	Fire and Fire Drills	Mandated/Revised
P	8540	School Nutrition Programs	Mandated/Revised
P	8550	Meal Charges/Outstanding Food Service Bill	Mandated/Revised
P	8600	Student Transportation	Mandated/Revised
P	8810	Religious Holidays	Abolished- (Requirements addressed in current Policy-2270)
P	6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs	Mandated/New
P	6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures	Mandated/New
P	6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest	Mandated/New
P	6311	Contracts for Goods or Services Funded by Federal Grants	Mandated/Revised

P	1648	Restart and Recovery Plan	Abolished
P	1648.02	Remote Learning Options for Families	Abolished
P	1648.03	Restart and Recovery Plan – Full-Time Remote Instruction	Abolished
P	1648.11	The Road Forward COVID-19 – Health and Safety	Mandated/New

**14. Consent Agenda**

**A. Move and Vote on all Agenda Resolutions & Recommendations in One Motion:**

<b><u>Roll Call Vote:</u></b>	<b><u>Moved &amp; Seconded By:</u></b>	<b><u>Yeas</u></b>	<b><u>Nays</u></b>	<b><u>Abstentions</u></b>	<b><u>Absent</u></b>
<b>Mrs. McGovern:</b>					
<b>Mrs. Piombino:</b>					
<b>Mr. Tobias:</b>					
<b>Mrs. Walter:</b>					
<b>Mrs. Smith:</b>					

Mrs. Smith declares all Resolutions & Recommendations are hereby \_\_\_\_\_.

**15. Old Business**

A. There are none at this time.

**16. New Business and/or Anything for The Good of the Order?**

A.

**17. Public Comment No. 2 (Agenda & Non-Agenda Items to be Heard)**

*Please be respectful of the Board, Administration, Staff, Students, and all other Audience Members in attendance.*

*Public participation shall be governed by Policy #0167:*

- A.** All participants must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
- B.** In the event it appears the public comment portion of the meeting **may exceed 45 minutes**, the presiding officer may limit each statement made by a participant to not less than **three minutes' duration**;
- C.** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- D.** All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement,

question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; The presiding officer may: Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy; Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory; Request any person to leave the meeting when that person does not observe reasonable decorum; Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting; Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

- E. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.
- F. District staff members may make a statement, except for when the issue(s) or question(s) to be inquired about is subject to the administrative chain of command: ALL staff members shall address their concern/issue to their immediate Supervisor, Principal, the Business Administrator, or the Superintendent. Routine administrative/management questions/matters shall not be brought before the Board.

*Please be respectful of the Board, Administration, Students, Staff, and all other Audience Members in attendance. **PLEASE STATE YOUR NAME & ADDRESS, THANK YOU!***

**18. Next Regularly Scheduled Meeting:**

**A. Tuesday, October 19, 2021:**

The Meeting will begin at approximately 7:30 pm in The Cafeteria of the Thomas Jefferson Middle School.

**19. Executive Session II: (If necessary)**

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing: \_\_\_\_\_; the nature of which will be made public only when the need for confidentiality no longer exists.

**THE BOARD ANTICIPATES TO BE IN EXECUTIVE SESSION FOR APPROXIMATELY \_\_ MINUTES.**

**BOARD ACTION WILL or WILL NOT BE TAKEN AFTER THIS SESSION CONCLUDES.**

**Motion to Enter Exec Session:      *Moved by:*                      *Seconded by:*                      *Voice Vote:*  
Motion to Adjourn Exec Session:      *Moved by:*                      *Seconded by:*                      *Voice Vote:***

**20. Motion to Adjourn the Meeting:**

There being no further business before the Board, the meeting is hereby adjourned at \_\_\_\_\_ pm.

***Moved by:*                                      *Seconded by:*                                      *Voice Vote:***

**Student Field Trip Approval Requests:**

GRADE	TEACHERS	DATE	TIME: DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST	REASON FOR TRIP
				There are none at this time.				



**Professional Development/Travel Expenditure Approval Requests:**

STAFF MEMBER	WORKSHOP TITLE/DEST	DATES	FEES/MILEAGE	JUSTIFICATION FOR THE TRIP
Christine Matrisciano	Conference for School-Based Occupational Therapists: Powerful Practices to Improve Student Outcomes/ West Orange, NJ	12/13/21 12/14/21	\$489.00	To increase my knowledge of current practices for school-based O.T.'s.
Alexa Centanni	Legal One- Legal Standards for LGBTQ students/ virtual	11/10/21	\$150	This workshop will provide guidance in regards to legal standards pertaining to the LGBTQ population in schools.
Alexa Centanni	Legal One- HIB Law Update/ virtual	10/5/21	\$150	As the school counselor and ABS for our school, it is mandatory to be up to date on the current HIB Laws.
Michael Onischuk	GMCJSCA Athletic Scheduling Mtg. & Fall Business Mtg./ Suburban Kitchen & Bar, Randolph, NJ	10/6/21	FREE	Hear the business of our league and schedule for the entire upcoming school year.
Brianna Luongo	NJPSA HIB Law Update/virtual	10/5/21	\$150	HIB law updates, recent trends in HIB, the impact of COVID on HIB claims, and how to address student behavior linked to recent events.

For Reference:

**Facilities Renovation Referenda II: History****A. Ref Milestones:**

- 1) **October 2, 2018:** Referendum I Fails overwhelmingly with 3 separate questions totaling \$19M.
- 2) **Sept 24, 2019:** Referendum II Passes 1Q at \$12.5M: YES: 649 NO: 442, Approved by 207 votes.
- 3) **Oct/Nov/Dec 2019:**
  - a) "Arch/Admin Team" formed: Supt, BA, Sup of B&G, B&G Asst, and Architects, and will meet at least monthly throughout the entire schedule, and more if/as needed. All Board members are ad-hoc members and invited to attend as desired, with no more than two (2) attending at any one time. The Board also reserves the ongoing right to request all participants involved in the referendum to attend night Board meetings, when deemed necessary and appropriate by the Board and/or the Supt & BA.
  - b) BA & Financial Advisors consult to establish optimum time & method to market bonds.
  - c) Architect to conduct school field site surveys, soil borings, test pits, utility mark outs, and related work to confirm details of projects to be undertaken.
  - d) Board approves the services of the Construction Attorney, at an hourly rate, to be utilized as needed.
  - e) Board approves "Reimbursement Resolution" to pay for upcoming "soft costs" before Bonds are sold.
- 4) **Dec/Jan/Feb 2020:**
  - a) Architect, in conjunction with A-Team, to prepare the bid specifications.
  - b) Final review of Architect's Bid Documents/Packets conducted by Board's Construction Attorney & BA. Applied to and received Local Finance Board approval for issuance of school district debt (Jan 8)
  - c) BA to advertise the bids "on the street" for at least 10 calendar days.
  - d) Roof Bids Advertised Fri, Jan 10, 2020.
  - e) Lavs & TJ Vestibule Bids Advertised Fri, Jan 17, 2020.
  - f) Contractor Walk thru meetings; Wed, Jan 22, 2 & 3 pm for Roof & Lav/Vestibule Bids.
  - g) BA formally received, publicly opened, and read aloud all bid prices by each contractor who submitted bids on Thursday, February 13, Open Roof Bids (11a) & Lav/Vestibule Bids (11:30a).
  - h) Bond Sale took place on Wednesday, February 19, 2020; all bonds were sold within hours.
  - i) BA informed the Department of Education of debt service payments required for the 2020-21 school year and beyond to secure state funding dollars as previously agreed to. Debt service payments begin approximately 6

months after closing on the sale and will continue for 20 years, to be paid to MCIA on November 1 and May 1 of every year going forward for 20 years.

- j) The board awarded Roofing & Lavs/Vestibule Contracts at the Feb 25<sup>th</sup> meeting.
  - k) BA secures "builders' risk" insurance policy for Board for Roof & Lava Vestibule Contracts.
  - l) Lincoln Heating System & Unit Vent (HVAC) Project moved to summer of 2021.
- 5) **March/April 2020:**
- a) Bond Sale Closed on March 11, 2020. The district received \$12,480,000 in cash (full amount approved by voters, all bond closing costs paid by "premium" paid for bonds by investors - approx \$175K).
  - b) BA to transfer idle funds into allowable investment programs to maximize interest yield.
  - c) Lincoln New Addition/Fire Escape Bid advertised Friday, March 20.
  - d) Lincoln New Addition/Fire Escape Pre-Bid Meeting with contractors: Wednesday, April 1 @ 3:30 pm.
- 6) **April/May 2020:**
- a) Lincoln Interior Improv. & Asbestos Abatement Bid Advertisement: Friday, April 24.
  - b) Lincoln Interior Improv. & Asbestos Abatement Pre-Bid Meeting: Tue, April 28 @ 3:30pm.
  - c) Lincoln Addition/Fire Escape Bid Opening: Wed, April 29 @ 11 am, Board Office.
  - d) Lincoln HVAC Asbestos Abatement Bid Opening: Tue, May 19 @ 11 am, Board Office.
- 7) **May/June 2020:**
- a) Award contract for Lincoln New Addition/Fire Escape: Wed, May 6 BOE Meeting.
  - b) Award contract for Lincoln Interior Improvements/Asbestos Abatement: Tue, June 2 Special BOE Meeting.
- 8) **Summer of 2020:**
- a) Projects to be undertaken:
    - i) Lincoln School: Asbestos abatement for unit vents, gym ceiling replacement, new roof, new classroom floor tiles & ceiling tiles & cafeteria ceiling repair & abatement, and new interior LED lighting, plaster repair.
    - ii) Lincoln Addition: Move trailer, begin construction of 3 classroom additions with a new main office (to be cordoned off and will continue throughout the 20-21 school year).
    - iii) Thomas Jefferson: Renovate existing restrooms for boys, girls, and staff, install a new security vestibule in the main entrance, replace selected roofs.
- 9) **Winter 2020/Spring 2021:**
- a) Lincoln Interior Improvements II: Advertisement for Bids: December 11, 2020, Bid opening: Jan 12, 2021, Bid Award Jan 26, 2021. Work to begin after the last day of school in June of 2021, work to be completed August 21, 2021.
  - b) HVAC Upgrades: Lincoln & TJ. Advertisement for Bids: December 11, 2020, Bid opening: Jan 12, 2021, Bid Award Jan 26, 2021. Work began after the last day of school in June of 2021. Demo & installation completed by August 31, 2021, and fully functioning by October 15, 2021.
  - c) BA to increase "Builders Risk" insurance plan coverage as driven by awarded contract costs.
- 10) **Summer of 2021:**
- a) Projects to be undertaken:
    - i) Lincoln Interior Improvements II: restroom renovations, an electrical panel upgrade, IT closet moved, stairwell plaster repair.
    - ii) Lincoln Addition: August 31, 2021 Completion of 3 new kindergarten classroom additions including new main office and security vestibule; furnish & occupy during the month of August to be ready for the 1st day of school & final removal of trailers after 14 years!
    - iii) Lincoln & Thomas Jefferson HVAC Upgrades: IT Closet moved, demo, remove & install new boilers, pumps, piping (removal of asbestos as needed), classroom unit ventilators, an electrical panel upgrade, cafeteria & gym rooftop unit ventilator replacement, copper piping replacement, and asbestos tile removal & install new VCT.
- 11) **August 31, 2021:**
- a) Physical completion of ALL Projects and then, during the fall, the Architect completes "punch list items" and contractors are issued final payments. 9/7/21: Lincoln Addition Opens to Students (3 Kindergarten classes)
  - b) Fall of 2021: final projects punch lists completed and final contractor payments by 12/15/21.

-----**END OF REFERENDUM HISTORY/SCHEDULE**-----

**AND AGENDA**