

# Rockaway Borough Board of Education

## REGULAR MEETING MINUTES

**Tuesday, December 15, 2020: 6:30 PM**

~~Thomas Jefferson School Cafeteria, 95 East Main Street, Rockaway, NJ 07866~~

**Due to the Governor's COVID Pandemic Declaration still in effect, we ZOOMed ONLY:**

**Via Computer:** <https://us02web.zoom.us/j/84046402332?pwd=REpNTGcxTUExMGFCN2JYOXF3bkVndz09>

Computer Meeting ID (if needed): 840 4640 2332/Passcode: x6u3U2)

**Via Telephone:** 929-205-6099 US, Meeting ID: 840 4640 2332, Passcode: 944909

### **ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:**

*The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.*

#### **1. Call to Order:**

*The meeting was called to order at 6:33 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement:*

"In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and place of this advertised in The Citizen newspaper on Wednesday January 15 @ 5:00 am, posted on our website and at town hall. Official Board actions will be taken at this meeting."

#### **2. Board Member Roll Call:**

***Mrs. Linda McGovern, VP - Present***

Elected 2017 Board Member to 1<sup>st</sup> Term (Full 3-year term runs to Dec. 31, 2020)

***Mrs. Alexis Piombino - Present***

Elected 2018 Board Member to 1<sup>st</sup> Term (Full 3-year term runs to Dec. 31, 2021)

***Mrs. Christa Smith, President - Present***

Elected 2019 Board Member to 7th Term (Full 3-year term runs to Dec. 31, 2022)

***Mr. Jeffrey Tobias - Present***

Elected 2017 Board Member to 1<sup>st</sup> Term (Full 3-year term runs to Dec. 31, 2020)

***Mrs. Karen Walter - Present***

Elected 2018 Board Member to 1<sup>st</sup> Term (Full 3-year term runs to Dec. 31, 2021)

***Mrs. Phyllis Alpaugh, Superintendent - Present***

Appointed 2017 Chief School Administrator & Non-Voting Board Member (CSA/Supt)

***Mr. William Stepka, SBA/Bd. Sec. - Present***

Appointed 2017 School District Business Administrator (BA) & Secretary of the Board

Mr. Stepka Declares: All Board Members Present

There were also 24 members of the public, parents, and staff also present.

***The Pledge of Allegiance was then held . . .***

### 3. Workshop Session: 6:30-7:30

The Board heard individual reports from the Principals, Supervisors, Superintendent & BA.

#### A. Principals' & Supervisors' Reports: Submitted by:

- |                                                  |                    |
|--------------------------------------------------|--------------------|
| 1. Lincoln Principal's Report:                   | Ms. Dachisen       |
| 2. Thomas Jefferson Principal's Report:          | Mr. Waxman         |
| 3. Curriculum & Instruction Supervisor's Report: | Mrs. Argenziano    |
| 4. Building & Grounds Supervisor's Report:       | Mr. Klein (absent) |
| 5. Technology Supervisor's Report:               | Mr. Reyes (absent) |

#### B. Superintendent's Report - Mrs. Alpaugh, Supt.

1. Legislative Report: QSAC/State Assessments/COVID staff out.
2. Upcoming Events: Thanks staff & community for helping the students.
3. Special Reports:
  - A. None at this time.

#### C. District Business Admin./Board Secretary's Report - Mr. Stepka, BA

1. Board Correspondence: Received(R)/Sent(S) since our last meeting:
  - A. R- Morris County Clerk: Stmt of Determination: Nov Election Winners.
  - B. R- Retired teacher Mrs. Parent, thank you!
  - C. R- Mr. Roberts (Parent) Re: All Remote Comments
2. Financial Status Update:
  - A. 2019-20 Audit Status Update: Still working with auditor.
  - B. 2020-21 Current Budget Status Update: Budget is solvent.
  - C. 2021-22 New Budget Compilation Update: Starting to compile w admins.

#### D. Referendum Report #16 - Mr. Stepka, BA

1. School Roofs: 100% complete. (All roofs except TJ 4th grade wing; not needed)
2. Lincoln Interior Improvements I: 100% complete. (new ceilings, floor tiles & lites)
3. Lincoln Addition: Block walls now being built; project on schedule to end 8/1/21.
4. Lincoln Fire Escape: Scheduled for replacement summer of 2021.
5. Lincoln Interior Improv II & Restroom Reno: Public Bid Notice published Dec. 11, Bid opening Jan 12, 2021. Actual work will be done in the summer of 2021.
6. Lincoln & TJ HVAC Replacement/Upgrades: Public Bid Notice published Dec. 11, Bid opening Jan 12, 2021. Actual work to be done in the summer of 2021.
7. Referendum Discussion/Decision Item(s):
 

Contractor "walk-thru" for both projects as referenced above on Wednesday 12/16, now rescheduled to Friday morning due to the snow storm predicted to start tomorrow afternoon.

#### E. Board Member Discussion Items for the Good of the Order (if any)

There was nothing at this time.

#### F. Review of Agenda Items Recommended for Approval

The Board reviewed resolutions with the Supt & BA.

**4. Motion to Adjourn Workshop & Enter Exec Session I: 7:15pm**

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing: 1) a Legal matter pertaining to a construction contract now in effect, and 2) Negotiation matters pertaining to the CBA with the RBEA; the natures of which will be made public when the need for confidentiality no longer exists.

*Moved by: Mrs. Walter    Seconded by: Mrs. Piombino    Voice Vote: All Ayes*

**Motion to Adjourn Exec Session: 8:22pm**

*Moved by: Mrs. Walter    Seconded by: Mr. Tobias    Voice Vote: All Ayes*

**5. Public Comment No. 1: Agenda Items ONLY**

A. Please refer to rules governing comments under: Public Comment #2.

*There was none at this time.*

**6. Enrollment Report:**

Grade Level & School	Students June 30, 2020	Students November 30, 2020	Diff	Sections (Classes)	Average Class Size
Preschool - Lincoln	26	17	-9	2	9
Kindergarten - Lincoln	63	50	-13	3	17
Grade 1 - Lincoln	58	67	+9	3	22
Grade 2 - Lincoln	45	59	+14	3	20
Grade 3 - Lincoln	62	44	-18	3	9
<b><u>Total Lincoln School:</u></b>	<b><u>254</u></b>	<b><u>237</u></b>	<b><u>-17</u></b>	<b><u>14</u></b>	<b><u>17</u></b>
Grade 4 - TJ	53	61	+8	3	20
Grade 5 - TJ	53	51	-2	3	17
Grade 6 - TJ	51	52	+1	3	17
Grade 7 - TJ	74	54	-20	3	18
Grade 8 - TJ	69	69	0	3	23
<b><u>Total Thomas Jefferson:</u></b>	<b><u>300</u></b>	<b><u>287</u></b>	<b><u>-13</u></b>	<b><u>15</u></b>	<b><u>19</u></b>
Special Ed Out-of-District:	3	2	-1	-	-
<b><u>Resident Students:</u></b>	<b><u>557</u></b>	<b><u>526</u></b>	<b><u>-31</u></b>	<b><u>29</u></b>	<b><u>17</u></b>
Charter/Choice Schs Out:	5	2	-3	-	-
Spec. Ed Tuition Incoming:	3	3	0	-	-
<b>Total Students:</b>	<b>565</b>	<b>531</b>	<b>-34</b>	<b>-</b>	<b>-</b>

## 7. Meeting Minutes

- A. Be it resolved, based upon the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:
1. August 11, 2020 Special Meeting Minutes & Executive Session.
  2. August 25, 2020 Special Meeting Minutes & Executive Session.
  3. September 1, 2020 Regular Meeting Minutes & Executive Session.
  4. September 22, 2020 Regular Meeting Minutes & Executive Session.
  5. October 13, 2020 Regular Meeting Minutes & Executive Session.
  6. November 17, 2020 Regular Meeting & Executive Session.

## 8. Finance

- A. Be it resolved, based upon the recommendation of the BA, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator's Office:
1. Bills & Claims List: November 18 to December 15: \$1,057,437.70
- B. Be it resolved, based upon the recommendation of the BA, to approve and accept the Budgetary Transfers Report for the months of October & November.
- C. Be it resolved, based upon the recommendation of the BA, to approve and accept the Board Secretary's Financial Report for the month of October.  
*I hereby certify, pursuant to NJAC 6A:23A2.3(e), that as of October 30, 2020, no budgetary line item has been over-expended in violation of NJAC 6:23-2.11(a). William Stepka, RSBA- Business Administrator/Board Secretary*
- D. Be it resolved, based upon the recommendation of the BA, to approve and accept the Treasurer of School Monies Financial Report for the month of October.
- E. Be it resolved, based upon the recommendation of the BA, to approve the Parent Paid Preschool Tuition rate of \$360 per month (\$3,600 for the school year) for the 2021-22 school year. (There will be no increase in the rate from the 2020-21 school year.)
- F. Be it resolved, based upon the recommendations of the Supt & BA, to approve the submission of the final report for the state aid allotment (\$29,028) for the "Security Grant" (commonly known as Alyssa's Law) and its implementation for the start of the 2020-21 school year.  
Information: These funds were used to configure, install & disseminate the "Share911" software application on every district owned laptop & other computers that allows any & every staff member to immediately alert the local police if their assistance is required. It was not installed on any student computer and the staff was given the option to install it on their personal cell phones, if they wished. We entered into a 5-year deal (May 6 Agenda) eff 7/1/2020 to 6/30/25 @ \$2.30/month/per device (approx. 130) for a total of \$17,940. The remaining allotment of \$11,088 will be released back to the state.

**9. Referendum**

**A.** Be it resolved, based upon the recommendations of the BA & Architect, to approve the following “Progress Payments” to the following contractors for work completed for the Referendum Projects, a copy of which is on file in the Business Administrator’s Office:

1. APS Construction, Lin Add/FireEsc Pay Ap#: 5 Oct \$148,010.69 (\$Remaining: \$2,030,867)
2. APS Construction, Lin Add/FireEsc Pay Ap#: 6 Nov \$151,040.18 (\$Remaining: \$1,896,199)

**B.** Be it resolved, based upon the recommendations of the BA & Architect, to approve the following “Change Orders” as described:

1. VMG Group (Roofs), Change Order #2 & Final: Justifications
 

Original General Allowance	\$100,000.00
Amount of General Allowance Used	\$64,551.04
<u>Remaining General Allowance</u>	<u>\$35,448.96</u>
CO #2 Net Change:	Reduce Total Contract Sum by: (\$35,448.96)
  
2. APS Contracting (Lin Add/Fire Esc), Change Order #1: Justifications
 

COR-01: TCU Power & fire alarm relocation reconnection	\$7,689.00
COR-03: Labor & Material to upgrade 3 UniVents to 1500cfm & ionizers	\$7,855.32
<u>COR-04: Provide glazing with integral blinds in 8 windows, in lieu of panels</u>	<u>\$675.00</u>
CO #1 Net Change:	\$16,219.32
Original General Allowance:	\$250,000.00
Remaining General Allowance:	\$233,780.68
  
3. APS Contracting (Lin Add/Fire Esc), Change Order #2: Justifications
 

COR-02: Furnish & Install additional fire alarm devices	\$19,023.00
COR-05: Credit for restroom accessories provided by boe, APS to install	(\$560.00)
COR-06: Credit for TCU wiring connected overhead instead of underground	(\$500.00)
<u>COR-07: Credit for section of storm line replacement, not required</u>	<u>(\$1,590.37)</u>
CO #2 Net Change:	\$16,372.37
Original General Allowance Remaining:	\$233,780.68
Remaining General Allowance:	\$217,408.31

**10. Personnel**

**A.** Be it resolved, based upon the recommendation of the Supt, to approve the attached list of Staff Member **Professional Development Workshops & Travel Expenditure Requests** that have been deemed related to and within the scope of the employee’s current job responsibilities and will enhance the efficient delivery of student instruction and/or furthers the efficient operation of the school district. Reimbursements listed are in accordance with guidelines established by the Dept. of Treasury, BOE Policy, and in accordance with NJAC 6A:23B-1.1.

**B.** Be it resolved, based upon the recommendation of the Superintendent, to approve an employment contract with **Mr. Justin T. Sungail**, of Rockaway, NJ, as a district Custodian, effective November 23, 2020 to June 30, 2021, at an annual salary rate of \$36,140 (C-3), to be prorated from start date. Since he previously was a summer/substitute custodian, he has already cleared the NJ Criminal history background check.

**11. Curriculum & Instruction/Students**

- A. Be it resolved, based upon the recommendation of the Supt, to approve the 2021-22 School District Calendar.
- B. Be it resolved, based upon the recommendation of the Supt. to approve the internship of the following Morris County Vocational School Students at Lincoln Elementary. The students are part of the Academy for Education and Learning and will be working with Lincoln Staff as part of their work-based learning experience which may be virtual or in-person depending on our instructional platform.

Isabella Baker	Fiona Macdonald
Michelle Castellano	Julia Tencza

**12. Building & Grounds/Technology**

- A. Be it resolved, based upon the recommendation of the BA & Supt, to purchase a “Frontier RT1142 - 42inch Standard Duty Rotary Tiller” attachment from Power Place, Inc., of Rockaway NJ, for \$2,071.84 by utilizing Hunterdon County ESC Contract #CAT/SER-19-03 which saves the district 8% (\$180) off the regular price.

Justification: This can attach to our existing John Deere tractor to aerate the baseball fields infield clay mix and *decrease* the amount of new clay needed every year to ready the fields for a new season; ultimately saving the district money in the coming years. Plus, a softer infield equals less player injuries.

- B. Be it resolved, based upon the recommendation of the BA & Supt, to approve a purchase order to Engineered Security Systems (ESS), of Towaco, NJ, in the amount of \$4,796.87 to furnish, install, and program/configure 2 new VI (Visual Insight) Clients (security camera system computers at main offices at both buildings), based on their quote dated December 11, 2020.

Note: This will be awarded under the “Proprietary Exception” to the requirement of competing quotes/bidding, as referenced: NJSA 18A:18A-2(cc) & LFN (DCA Local Finance Notice) 2020-3 Sole Source Exception.

**13. Policy**

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the Bus Evacuation Drill Logs for Lincoln Elementary and Thomas Jefferson Schools for the 2020-21 school year.

- B. Be it resolved to approve the **FIRST** reading of the following new and/or updated Board Policies and Regulations:

P	5516	Use of Electronic Communication and Recording Devices (ECDR)	Mandated Revised
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**14. Consent Agenda**

**A. Move and Vote on all Agenda Resolutions & Recommendations in One Motion:**

<u>Roll Call Vote:</u>	<u>Moved &amp; Seconded By:</u>	<u>Yeas</u>	<u>Nays</u>	<u>Abstentions</u>	<u>Absent</u>
<b>Mrs. McGovern:</b>	<b>Seconded</b>	<b>Yea</b>	-	-	-
<b>Mrs. Piombino:</b>	<b>Moved</b>	<b>Yea</b>	-	-	-
<b>Mr. Tobias:</b>	-	<b>Yea</b>	-	-	-
<b>Mrs. Walter:</b>	-	<b>Yea</b>	-	-	-
<b>Mrs. Smith:</b>	-	<b>Yea</b>	-	-	-

**Mr. Stepka declares all Resolutions & Recommendations are hereby unanimously approved.**

**15. Old Business**

**A.** There was none at this time.

**16. New Business**

**A.** Mr. Alpaugh stated that the annual Teachers of the Year will be honored at the January meeting.

**17. Public Comment No. 2 (Agenda & Non-Agenda Items to be Heard)**

**1.** Mrs. Jen Callie, 23 Hillside Avenue, parent: Snow Day Statement:

Good Evening, this is Jennifer Callie from 23 Hillside Ave. I understand that it seems a decision has already been made regarding snow days and how they will be handled but I still wanted to make a small statement about it. Throughout this pandemic everyone has had to make adjustments in order to make things work. Teachers have revamped their entire teaching systems, parents have managed childcare despite the need to work and children have leaned new systems and processes in order to meet their schooling demands. I am proud of our community and the great strides it has made to make things work. I do request however, that the district keep in mind that many of the accommodations that parents have made have required the help of their personal communities. Grandparents have been called in, friends have been hired as group teachers and, in situations like mine, children are being dropped off with family for the teaching process. Many parents will not have access to these alternate arrangements in the event that travel is unsafe. I know that I, for one, will be unable to stop working but will need to keep my children home with me. I have never participated in their virtual schooling but I do know that my sister, who has been dealing with this, has had to deal with melt downs and technology issues on a regular basis. This is not something I can reasonably take on while I am working especially because I am unfamiliar with the school's systems. I ask that you treat virtual school just like any other school day and plan accordingly because many of us still need to travel for school accommodations. Finally, I would like to add that there are many parents who also believe that the opportunity to play outside in the snow on a snow day should not be taken from children as it is more developmentally beneficial than a single school day. Children learn best through play. Please keep this researched and proven fact in mind when making this decision.

**2.** Mrs. Danielle Wheelock, Keller Avenue, parent: Suggested to change agenda format so as not to keep the public waiting while the Board is in executive session.

**3.** Mr. Mike Onischuk, district teacher and co-president of the teachers' association: made a statement about snow days (virtual learning vs truly being closed) and agreed with Mrs. Callie's statement as listed above.

**18. Next Regularly Scheduled Meeting:**

**A. Annual Board Organization Meeting:**

**New Board Member Swearing in Ceremony & Any Other Business**

Wednesday, January 6, 2021 - 6:30pm ~~TJ Cafeteria~~ via ZOOM only.

**19. Motion to Adjourn the Meeting:**

There being no further business before the Board, the meeting is hereby adjourned at 8:41pm.

**Moved by: Mrs. Walter      Seconded by: Mrs. Piombino      Voice Vote: All Ayes**

Respectfully submitted,

Mr. William Stepka, RSBA  
Secretary of the Board of Education/  
School District Business Administrator

**Professional Development/Travel Expenditure Approval Requests:**

STAFF MEMBER	WORKSHOP TITLE/DEST	DATES	FEES/MILEAGE	JUSTIFICATION FOR THE TRIP
Kate DeSantis	Recognizing the Signs of Suicide and Supporting Students	12/9/2020	Free. Virtual	As school counselor, I play an important role in preventing suicide. Through this training, I will learn to identify students at risk, strategies for responding to students at risk, as well as resources to help students of Rockaway Borough.
Michael Klein	3 CEFM Credit Workshop	12/15/2020	Free- Online	Workshop needed for CEFM renewal
Diane Rounsaville	What's New in Children's Books 2021	1/11/2021	\$279- Virtual	To become familiar with the newest published books for children. Helps in ordering/budget.
Lisbeth Schnurman	Speech Pathologists: What's New in Technology to Save Time	1/22/20	\$279	Accelerate therapy with digit tools, create more engaging lessons using tech tools and be provided with free and inexpensive tools for all speech students.

For Easy Reference:

**Facilities Renovation Referendum II: History/Schedule**

**A. Ref Milestones:**

- 1) **October 2, 2018:** Referendum I Fails overwhelmingly with 3 separate questions totaling \$19M.
- 2) **Sept 24, 2019:** Referendum II Passes 1Q at \$12.5M: YES: 649 NO: 442, Approved by 207 votes.
- 3) **Oct/Nov/Dec 2019:**
  - a) "Arch/Admin Team" formed: Supt, BA, Sup of B&G, B&G Asst, and Architects, and will meet at least monthly throughout the entire schedule, and more if/as needed. All Board members are ad-hoc members and invited to attend as desired, with no more than two (2) attending at any one time. The Board also reserves the ongoing right to request all participants involved in the referendum to attend night Board meetings, when deemed necessary and appropriate by the Board and/or the Supt & BA.
  - b) BA & Financial Advisors consult to establish optimum time & method to market bonds.
  - c) Architect to conduct school field site surveys, soil borings, test pits, utility mark outs, and related work to confirm details of projects to be undertaken.
  - d) Board approves the services of the Construction Attorney, at an hourly rate, to be utilized as needed.
  - e) Board approves "Reimbursement Resolution" to pay for upcoming "soft costs" before Bonds are sold.
- 4) **Dec/Jan/Feb 2020:**
  - a) Architect, in conjunction with A-Team, to prepare the bid specifications.

- b) Final review of Architect's Bid Documents/Packets conducted by Board's Construction Attorney & BA. Applied to and received Local Finance Board approval for issuance of school district debt (Jan 8)
  - c) BA to advertise the bids "on the street" for at least 10 calendar days.
  - d) Roof Bids Advertised Fri, Jan 10, 2020.
  - e) Lavs & TJ Vestibule Bids Advertised Fri, Jan 17, 2020.
  - f) Contractor Walk thru meetings; Wed, Jan 22, 2 & 3 pm for Roof & Lav/Vestibule Bids.
  - g) BA formally received, publicly opened, and read aloud all bid prices by each contractor who submitted bids on Thursday, February 13, Open Roof Bids (11a) & Lav/Vestibule Bids (11:30a).
  - h) Bond Sale took place on Wednesday, February 19, 2020; all bonds sold within hours.
  - i) BA informed the Department of Education of debt service payments required for the 2020-21 school year and beyond to secure state funding dollars as previously agreed to. Debt service payments begin approximately 6 months after closing on the sale and will continue for 20 years, to be paid to MCIA on November 1 and May 1 of every year going forward for 20 years.
  - j) Board awarded Roofing & Lavs/Vestibule Contracts at Feb 25<sup>th</sup> meeting.
  - k) BA secures "builders' risk" insurance policy for Board for Roof & Lava Vestibule Contracts.
  - l) Lincoln Heating System & Unit Vent (HVAC) Project moved to summer of 2021.
- 5) **March/April 2020:**
- a) Bond Sale Closed on March 11, 2020. District received \$12,480,000 in cash (full amount approved by voters, all bond closing costs paid by "premium" paid for bonds by investors - approx \$175K).
  - b) BA to transfer idle funds into allowable investment programs to maximize interest yield.
  - c) Lincoln New Addition/Fire Escape Bid advertised Friday, March 20.
  - d) Lincoln New Addition/Fire Escape Pre-Bid Meeting with contractors: Wednesday, April 1 @ 3:30pm.
- 6) **April/May 2020:**
- a) Lincoln Interior Improv. & Asbestos Abatement Bid Advertisement: Friday, April 24.
  - b) Lincoln Interior Improv. & Asbestos Abatement Pre-Bid Meeting: Tue, April 28 @ 3:30pm.
  - c) Lincoln Addition/Fire Escape Bid Opening: Wed, April 29 @ 11am, Board Office.
  - d) Lincoln HVAC Asbestos Abatement Bid Opening: Tue, May 19 @ 11am, Board Office.
- 7) **May/June 2020:**
- a) Award contract for Lincoln New Addition/Fire Escape: Wed, May 6 BOE Meeting.
  - b) Award contract for Lincoln Interior Improvements/Asbestos Abatement: Tue, June 2 Special BOE Meeting.
- 8) **Summer of 2020:**
- a) Projects to be undertaken:
    - i) Lincoln School: Asbestos abatement for unit vents, gym ceiling replacement, new roof, new classroom floor tiles & ceiling tiles & cafeteria ceiling repair & abatement, and new interior LED lighting, plaster repair.
    - ii) Lincoln Addition: Move trailer, begin construction of 3 classroom addition with a new main office (to be cordoned off and will continue throughout the upcoming 20-21 school year).
    - iii) Thomas Jefferson: Renovate existing restrooms for boys, girls and staff, install new security vestibule in the main entrance, replace selected roofs.
- 9) **Winter 2020/Spring 2021:**
- a) Lincoln Interior Improvements II: Advertisement for Bids: December 11, 2020, Bid opening: Jan 12, 2021, Bid Award Jan 26, 2021. Work to begin after the last day of school in June of 2021, work to be completed August 21, 2021.
  - b) HVAC Upgrades: Lincoln & TJ. Advertisement for Bids: December 11, 2002, Bid opening: Jan 12, 2021, Bid Award Jan 26, 2021. Work began after the last day of school in June of 2021. Demo & installation completed by August 31, 2021 and fully functioning by October 15, 2021.
  - c) BA to increase "Builders Risk" insurance plan coverage as driven by awarded contract costs.
- 10) **Summer of 2021:**
- a) Projects to be undertaken:
    - i) Lincoln Interior Improvements II: restroom renovations, electrical panel upgrade, IT closet moved, stairwell plaster repair.
    - ii) Lincoln Addition: August 1, 2021 Completion of 3 new classroom additions including new main office and security vestibule; furnish & occupy during the month of August to be ready for the 1st day of school & final removal of trailers after 14 years!
    - iii) Lincoln & Thomas Jefferson HVAC Upgrades: IT Closet moved, demo, remove & install new boilers, pumps, piping (removal of asbestos as needed), classroom unit ventilators, electrical panel upgrade,

cafeteria & gym rooftop unit ventilator replacement, copper piping replacement, and asbestos tile removal & install new VCT.

11) August 31, 2021:

- a) Physical completion of ALL Projects and then, during the fall, the Architect completes "punch list items" and contractors are issued final payments. 9/1/21: Lincoln Addition Opening Ceremonies!
- b) Fall of 2021: final projects punch lists completed and final contractor payments by 11/15/21.

-----END OF REFERENDUM HISTORY/SCHEDULE-----