

Rockaway Borough Board of Education

REGULAR MEETING AGENDA

Thomas Jefferson School Cafeteria
95 East Main Street, Rockaway, NJ 07866

Tuesday, October 16, 2018

Workshop Session: 6:30 PM

Executive Session (Private): 7:15 PM (Approximate)

Regular Monthly Business Meeting: 8:00 PM

Visit Us on the Web: rockboro.org

ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

1. Call To Order

The meeting will be called to order at approximately 6:30 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement to those present:

"In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and place thereof advertised in the Daily Record and The Citizen newspapers, posted our district website, and posted in other public places."

2. Board Member Roll Call

Mrs. Sarah Concannon, Mrs. Colleen Grow, Mrs. Linda McGovern,
Mr. Jeffrey Tobias and Mrs. Christa Smith, Board President.
Mrs. Phyllis Alpaugh, Superintendent of Schools, and
Mr. William Stepka, School Business Administrator/Board Secretary

Now please join us for the Pledge of Allegiance . . .

3. 6:30 PM: Workshop Session

The Board and Administration will review and discuss recommendations for approval listed on the Agenda and any other items brought before it for consideration. Formal action will be taken at the 8:00 PM Regular Meeting Session.

(Note: This is NOT a public comment session. The public may observe the Board & Administration at work, and comment later in the meeting, where designated on the Agenda.)

I. Committee Reports

- A. Education Committee
- B. Human Resources Committee
- C. Operations Committee

8. Superintendent's Report

A. Legislative Report

B. Special Report --**PARCC Presentation 2017-18**

Be it resolved, to approve and accept the PARCC Presentation and Test Score Results for the 2017-18 School year as presented.

Moved by:

Seconded by:

Voice Vote:

C. Upcoming Events

9. Business Administrator/Board Secretary's Report

A. Correspondence Received Since Our Last Meeting:

1. 10/15/18: Morris County Clerk; Certified Referendum Results.

10. Meeting Minutes

A. Be it resolved, based upon the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:

September 18, 2018:

Workshop Session

Executive Session

Regular Monthly Business Meeting

& Ref Public Input #8

11. Finance

A. Be it resolved, based upon the recommendation of the Business Administrator and Finance Committee, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator's Office:

Bills & Claims List 9/19/18 - 10/16/18: \$249,161.73

B. Be it resolved, based upon the recommendation of the Business Administrator and the School District Auditor, to delay the submission and acceptance of the August 2018 Financial Reports (Budgetary Transfer Report, Board Secretary's Financial Report and the Treasurer of School Monies Report) until the November Regular Board Meeting, to allow for extra time to complete the 2017-18 Comprehensive Annual Financial Audit which will, in turn, be used to confirm, and adjust if necessary, any and all financial records brought into the 2018-19 School Budget Year.

C. Be it resolved, based upon the recommendation of the Business Administrator, to acknowledge a \$1,500 Safety Grant credit to our workers' compensation invoice for the 2018-19 school year, from our insurance carrier; the School Alliance Insurance Fund (SAIF).

12. Personnel

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the attached list of Staff Member Professional Development/Travel Expenditure requests.

- B. Be it resolved, based upon the recommendation of the Superintendent, to approve a paid medical leave of absence request for Joanne Parent, 1st grade teacher at Lincoln school, effective Monday, November 12 and returning on Wednesday, January 2, 2019. She will utilize banked sick days.

- C. Be it resolved, based upon the recommendation of the Superintendent, to approve Madison Dreiss, a Morris Hills High School student, as an intern at Lincoln Elementary to pursue her Gifted and Talented Independent Study. While an intern at Lincoln, Ms. Dreiss will work under the mentorship of Mrs. Nicole McCarter.

- D. Be it resolved, based upon the recommendation of the Superintendent, to approve the following teachers as facilitators for the Title I Before/After School Instructional/homework help programs as well as the Title III W.I.S.E. (Where Instruction Supports English) program at a rate of \$41.85 per session pending RBEA negotiations:

"Ready Set Go"--Lincoln AM Program	Courtney Hartnett, Nicole McCarter, Aileen Schumacher
"W.I.S.E. Program"	Mihaela Tuluca
"Beyond the Bell"--Lincoln PM Program	Maryann Medore, Dodi Yobs, Heather Moriano
"Beyond the Bell"--TJ PM Program	Heather DenHeyer, Janet Dobbs, Jenna Schreck, Daniele Ferrone, Cindy O'Brien, Monica Fleming

13. Curriculum/Students

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the attached list of Student Field Trip requests.
- B. Be it resolved, to approve the Superintendent’s Harassment, Intimidation and Bullying decision dated September 27, 2018 for incident number TJ 2018-19 01.
- C. Be it resolved, to approve the Superintendent’s Harassment, Intimidation and Bullying decision dated October 12, 2018 for incident number TJ 2018-19 02.
- D. Be it resolved, based upon the recommendation of the Superintendent, to approve the following staff members to the Lincoln Elementary School Safety/Climate team:

Denise Jacobus	School Nurse
Michael Jones	Physical Education/Health Teacher
Mary Leslie	Preschool Teacher
Sharon Lowry	School Parent
Maryann Medore	2nd Grade Teacher
Diane Rounsaville	District Library/Media Specialist
Susan Tully	Guidance Counselor
Mihaela Tuluca	2nd grade Teacher
Dorothea Yobs	1st grade Teacher
Christine Savini	Special Ed. Teacher
Milissa Dachisen	Lincoln School Principal

- E. Be it resolved, based upon the recommendation of the Superintendent, to approve the following staff members to the Thomas Jefferson School Safety/Climate team:

Alexa Barbone	Guidance Counselor
Kerri Anne Iapicca	School Parent
Linda Savercool	School Nurse
Laurie McGill	Resource Center Teacher
David Waxman	Thomas Jefferson School Principal

14. Technology/Building & Grounds

- A. Be it resolved, based upon the recommendation of Business Administrator, to approve and accept the Annual District Comprehensive Maintenance Plan for the 2018-19 school year.

Background: This is an annual report that is required by the Dept of Education to ensure that we are maintaining our buildings the best we can. This proves as expenditure evidence to qualify for SDA grant funding, for up to 40%, for any new equipment and upgrades.

- B. Be it resolved, based upon the recommendation of Business Administrator, to issue a contract to Tony Sanchez LTD., of Ledgewood, NJ, to furnish and install a "Salt Dogg" Model TGS07 poly tailgate spreader on a district pick-up truck, in the amount of \$1,990, plus labor and custom installation for a total cost of \$3,508.

Rational: To be able to purchase salt in bulk and to have our crew efficiently take care of our parking lots when it snows. We spent over \$3,500 in bagged salt (3 pallets) last winter. This will save us \$.

- C. Be it resolved, based upon the recommendation of Business Administrator, to issue a contract to CDW-G of Vernon Hills, IL, to furnish 6 APC Smart - UPS (universal power supply back-up batteries) for all network servers, switches, and telephone network in the event of; power loss, brownouts, and power spikes, by utilizing Sourcewell Contract (formerly NJPA) 100614#CDW, in the amount of \$8,337.84 (for \$1,389.64 each).

Rational: The existing backup battery packs are over 5 years old and have reached the end of their guaranteed useful life. We risk losing essential phone services, valuable data, and connectivity settings in the event of an electrical power grid interruption/loss.

- D. Be it resolved, based upon the recommendation of Business Administrator, to issue a contract to CDW-G of Vernon Hills, IL, to furnish 3 new Smartboards for the TJ art room, TJ library and TJ classroom #112, by utilizing NJ ESC Technology Supplies & Services contract number #ESC NJ18/19-03, in the amount of \$13,200 (\$4,400 each).

Rational: The existing smartboards in these room are not functioning and are over 10 years old (1st generation of Smartboards). Replacement will enhance student instruction.

- E. Be it resolved, based upon the recommendation of Business Administrator, to issue a contract to Keyboard Consultants, of Fairfield, NJ to furnish all necessary parts and install the 3 new Smartboards for the TJ art room, TJ library and TJ classroom 112, in the amount of \$2,939 (\$979.67 each).

Rational: This company had always installed our Smartboards in previous years, however, we engaged another company to install our new Smartboards over this past summer, at a lesser cost. Unfortunately we were not totally satisfied with their work and they had to return several times to finish the job to our satisfaction. Thus, we recommend returning to this company, based upon the quality of their work with us in the past.

15. Policy

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the newly created district Suicide Intervention Manual.
- B. Be it resolved, to approve the Second reading and adoption of the following updated and/or new policies and regulations:

	Code	Policy/Regulation Title	Reason for Adoption
P	5601	School Clearance Following a Crisis Situation	New

Consent Agenda: move and vote on entire agenda in one motion:

Motion By:		Seconded By:	
<u>Roll Call Vote:</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Mrs. Sarah Concannon			
Mrs. Colleen Grow			
Mrs. Linda McGovern			
Mr. Jeffrey Tobias			
Mrs. Christa Smith			

16. Public Comment No. 2 (Agenda & Non-Agenda Items)

Please be respectful of the Board, Administration, Staff, Students, and all other Audience Members in attendance.

As per RBBOE Policy 0167, public participation shall be governed by the following rules:

- A. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
- B. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to not less than three minutes' duration;
- C. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- D. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; The presiding officer may:
 Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
 Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
 Request any person to leave the meeting when that person does not observe reasonable decorum;
 Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
 Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.
 District staff members may make a statement, except when the issue(s) or question(s) to be inquired about is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized. Meaning, staff members should contact their Principal, Business Administrator, or the Superintendent before bringing routine administrative/management questions/matters before the Board.

17. Old Business**18. New Business****19. Next Regular Monthly Business Meeting**

Tuesday, November 27, 2018:

6:30 pm to 7:30 pm: Workshop

7:30 pm to 8:00 pm: Executive Session

8:00 pm: Regular Monthly Business Meeting

20. Executive Session (If Necessary)

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing _____ matter(s), the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of the private portion, the Board will reconvene in Public Session.

Formal Board Action WILL or WILL NOT be taken.

Moved By:

Seconded By:

Voice Vote:

21. Motion to Re-Enter Regular Meeting

Moved By:

Seconded By:

Voice Vote:

22. Motion to Adjourn

There being no further business before the Board, the meeting is hereby adjourned.

Moved By:

Seconded By:

Voice Vote:

Rockaway Borough Board of Education
Professional Development/Travel Expenditure Approval Requests:

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES/MILEAGE	PURPOSE OF THE TRIP
Dave Waxman Jamie Argenziano Christine Capen Sandy Gancarcik Courtney Hartnett	Pequanock Tech Summit/ Pequanock School District	10/5/18	\$50 \$50 \$50 \$50 FREE & mileage	In line with the implementation of 1:1 initiative and curriculum/instructional needs.
Jacobus, Denise Savercool, Linda	School Emergency Triage Training/ Randolph Middle School	10/8/18	\$125 & mileage \$125 & mileage	Will help school nurses develop skills needed to be an effective leader in mass casualty response in schools.
Cynthia O'Brien Amy DeFelice	How to Teach the Holocaust/NJ Law Center- New Brunswick, NJ	10/12/18	FREE & mileage	The Holocaust is in the 8th grade curriculum and is covered through an interdisciplinary unit with ELA
Jamie Argenziano Cathy Forte	Neuroscience Based Math: The Foundation of STEAM/Palisades Park, NJ	10/2/18	FREE & mileage	Workshop will be held by Nigel Nisbet, Vice President and content creation lead for the Mind Research Institute and ST Math.
Michael Klein	Lunch & Learn with NAETI/ JFK High School, Paterson, NJ	12/3/18	\$25 & mileage	CEFM & CEU
Jamie Argenziano Lauren Stein	Junior Achievement/ Edison, NJ	10/17/18	Free & mileage	We will be using the Junior Achievement program and curriculum in our CID classes.
Linda Savercool	School Emergency Triage Training/Randolph Middle School	10/8/18	\$125 & mileage	For the preventative training for disaster planning, organizing, training, equipping, exercising and evaluating for mass casualty incidents.
Linda Savercool	Suicide Self-Harm/Sheraton Parsippany Hotel	12/12/18	\$199.99 & mileage	Well help with the Crisis Team the district is putting tougher. Will teach Assessment Strategies. Help Implement Risk Assessment.
Nicole McCarter	Students Who Start School Behind/ Fairfield, NJ	12/11/18	\$259.00 & mileage	To gain practical strategies to accelerate academic success for students who come to pre-k and kindergarten lacking readiness and language skills.
Michael Klein Timothy Yobs	Mid Atlantic Buildings & Facilities Mant. Conference/ Edison, NJ	11/14/18	Free & mileage	Classes to improve costs on building operations, safety & security.
Christine Matrisciano	Motor, Posture & Cog., Dev. Parsippany, NJ	11/27/18	\$219 & mileage	To improve treatment techniques & strategies to increase student learning.

Student Field Trip Approval Requests:

GRADE	TEACHERS	DATE	TIME DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
MD	Zangara/ Smith	10/22/18	9:00 am 1:00 pm	Ort Farm/Long Valley	13	8	\$10.	To enhance our curriculum with real world connections and interdisciplinary, math skills as well as foster growth in college and career readiness.
8 th	O'Brien/ Ferrone	10/31/18	9:00 am 1:30 pm	Pax Amicus Theatre/ Budd Lake	70	7	\$16.	To watch a live performance of literature being studied.
4 th	Rich/Fowler /Blackadar	4/1/19	9:00 am 11:30 am	Mayo Performing Arts Center/Morristown	51	7	\$17.	To support our Reader's Workshop fiction unit, specifically traditional literature, which includes fables.
7/8 th grade chorus	Kopetz	10/23/18	8:45 am 2:00 pm	Morris Hills High School	23	1	\$0.	A day for middle school students to learn about the vocal music programs at Morris Hills & Morris Knolls. They will sing, rehearse and perform in a concert.
MD	Zangara	11/12/18	10:30 am 11:30 am	Shop-Rite	8	4	\$	To enhance our curriculum with real world connections and interdisciplinary math skills as well as foster growth in college and career readiness.