

Rockaway Borough Board of Education
 Rockaway, New Jersey
 REGULAR MEETING MINUTES
 Thomas Jefferson School Cafeteria
 Tuesday, September 19, 2017
 7:30pm

ROCKAWAY BOROUGH SCHOOL’S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

- I. Call to Order and Flag Salute
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.
- III. Roll Call

Board Member	Present	Absent
Mrs. Sarah Concannon	X	
Mrs. Colleen Grow	X	
Mrs. Eileen Haynes	X	
Mr. Tim Rogers	X	
Mrs. Christa Smith	X	

- IV. Comments from the public (related to agenda items only; see RBBOE Policy 0167)
- V. Superintendent Topics
 - A. Principals’ Reports-Dave Waxman & Melissa reported on a successful school opening. Both reported on the success of “Peace Day” held on Thursday, September 21, 2017
 - B. Curriculum Report-Jaime reported ST Math pilot was up and running, document camera have been received ST Math, FOSS, Atlas, Twitter/Social Media have all been scheduled for October Professional Development. Renaissance Testing will be completed by 2nd week of October.
 - C. Technology Report-Chromebooks are all in and ready for 1:1 Initiative
 - D. Facilities Report-New railings and repairs were made to the trailer ramp and deck. Boiler inspections have been completed and repairs were made. AHERA audit is scheduled for September 22nd. Staff is repairing all defective restroom faucets as necessary. New radios were ordered for MD Room. We have restored the Superintendent’s office at the White House.
 - E. Special Reports
 - a. Harassment, Intimidation and Bullying Grade Report – Phyllis Alpaugh
 - b. Electronic Violence, Vandalism and Substance Abuse Report – Phyllis Alpaugh
 - F. Special/ Upcoming Events

VI. Committee Reports

- A. Education Committee-Phyllis Alpaugh will write job description for 8th grade class advisor and stipend position for Dean of Students.
- B. Human Resources Committee
- C. Operations Committee

VII. Consent Agenda

Be it resolved by the Rockaway Borough Board of Education to make all items designated with an asterisk (*) part of a consent agenda and approved.

Motion By: Eileen Haynes		Seconded By: Tim Rogers		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

VIII. Meeting Minutes

- 1. *Be it resolved by the Rockaway Borough Board of Education to approve the minutes from the August 15, 2017 Board Meeting.

IX. Finance

- 1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
- 2. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of budget transfers.
- 3. *Be it resolved by the Rockaway Borough Board of Education to approve the Board Secretary and Treasurer’s Reports for July 2017.
- 4. *Be it resolved by the Rockaway Borough Board of Education to approve the Major Account and Line Item Status, pursuant to N.J.A.C. 6A:23A16.10.
- 5. *Be it resolved by the Rockaway Borough Board of Education to approve the manifest of bills from the Finance Committee as follows:
 August 15, 2017 - September 19, 2017 \$439,261.74

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

- 6. *Be it resolved by the Rockaway Borough Board of Education to approve the Corrective Action Plan dated December 16, 2016 for the 2015-2016 Audit Synopsis for the Rockaway Borough Board of Education.

- 7. *Be it resolved by the Rockaway Borough Board of Education to accept Title I, Part A Funds under the ESSA Grant Program for the Improving Basic Programs in the amount of \$60,328.00 for the 2017-2018 School Year.
- 8. *Be it resolved by the Rockaway Borough Board of Education to accept Title II, Part A funds under the ESSA Grant Program for Principal & Teacher Training in the amount of \$12,026.00 for the 2017-2018 School Year.
- 9. *Be it resolved by the Rockaway Borough Board of Education to accept Title IV, Part A Funds in the amount of \$10,000.00 to be used under the Safe & Drug Free Schools & Communities Act for the 2017-2018 School Year.
- 10. *Be it resolved by the Rockaway Borough Board of Education to approve New York Life's Voluntary Guaranteed Issue Life Insurance program. All plans will be offered at no cost to Rockaway Borough School District and will be deducted through payroll voluntary deductions.
- 11. *Be it resolved by the Rockaway Borough Board of Education to approve Colonial Life's Voluntary Guaranteed Issue Disability Program. All plans will be offered at no cost to Rockaway Borough School district and will be deducted through payroll voluntary deductions.
- 12. *Be it resolved by the Rockaway Borough Board of Education to approve the Child Study Team requests that PG Chambers provide an additional 5 Occupational Evaluations for the 2017-2018 school year at the cost of \$445.00 per evaluation.
- 13. *Be it resolved by the Rockaway Borough Board of Education to approve the homebound instruction for student #190 for 2 hours per day; not to exceed 10 hours a week at the rate of \$37.06 per hour, as per the student's IEP. These services will be provided by Professional Education Services, Inc. 34 S. Delsea Drive, Suite 1, Glassboro, NJ 08028.
- 14. *Be it resolved by the Rockaway Borough Board of Education to enter into a transportation agreement with the parents of Student # 230.
- 15. *Be it resolved by the Rockaway Borough Board of Education to enter into a transportation agreement with the parents of Student # 258.

X. Policy

- 1. *Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated _____ for incident numbers _____ through _____.None reported
- 2. *Be it resolved by the Rockaway Borough Board of Education to approve the submission of the 2018 ESSA Application.
- 3. *Be it resolved by the Rockaway Borough Board of Education to approve the District Parent Involvement Plan for the 2017-18 school year.

- 4. *Be it resolved by the Rockaway Borough Board of Education to approve the Rockaway Borough Schools Self Assessment and Grades under the Anti-Bullying Bill of Rights Act Report for the 2016-17 school year.
- 5. *Be it resolved by the Rockaway Borough Board of Education to approve the Electronic Violence and Vandalism Reporting System Report for the 2016-17 school year.
- 6. *Be it resolved by the Rockaway Board of Education to approve Mrs. Cristin Lee as a member of the DEAC for the 2017-18 school year.
- 7. *Be it resolved by the Rockaway Borough Board of Education to approve Jamie Argenziano as the District Mentoring Coordinator for the 2017-18 school year.

XI. Curriculum

- 1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip Requests.

XII. Personnel

- 1. *Be it resolved by the Rockaway Borough Board of Education to approve the following retirement and resignations:

Last name	First name	Position	Purpose	Effective Date
Matthews	Richard	Business Administrator	Resignation	10/23/2017
Iaconetti	Patricia	Personal aide	Retirement	9/1/2017
Iapicca	Kerri Ann	Personal/ Instructional aide	Resignation	6/30/2017
O'Connor	Caitlin	Personal/ instructional aide	Resignation	6/30/2017
De Franco	Matthew	Personal/ Instructional aide	Resignation	9/1/2017
Iadarola	Dawn	Personal/ Instructional aide	Resignation	9/1/2017
Kehoe	Rebecca	Personal/ Instructional aide	Resignation	9/1/2017
Lonergan	Colleen	Personal/ Instructional aide	Resignation	9/1/2017
Reardon	Kate	Personal/ Instructional aide	Resignation	9/1/2017

- 2. *Be it resolved by the Rockaway Borough Board of Education to approve the following substitute teachers for the 2017-2018 school year at a rate of \$90.00 per day for the first ten days and \$95.00 per day thereafter:

Brianna Jozwiak
Christine DeMicco

3. *Be it resolved by the Rockaway Borough Board of Education to approve Lisa Fonda as a personal/instructional aide at Lincoln School at a rate of \$14.00 per hour for not more than 5.75 hours per day 5 days per week.
4. *Be it resolved by the Rockaway Borough Board of Education to approve Casandra Brodhecker as a personal/instructional aide at Thomas Jefferson School at a rate of \$14.00 per hour for not more than 5.75 hours per day 5 days per week.
5. *Be it resolved by the Rockaway Borough Board of Education to approve and increase Elisa Greuter’s hours from 4.25 hours to 5.75 hours daily for the 2017-2018 school year.
6. *Be it resolved by the Rockaway Borough Board of Education to approve and increase Marcy Rattay’s hourly rate from \$15.35 to \$15.75 for the 2017-2018 school year. This item has been tabled to be discussed in Executive Session at the next Board Meeting.
7. *Be it resolved by the Rockaway Borough Board of Education to acknowledge a request for horizontal guide movement by Katelyn Sloane received on September 5, 2017. Ms. Sloane will move from BA-2 to MA-2, effective September 1, 2017.
8. *Be it resolved by the Rockaway Borough Board of Education to approve Michael Onischuk as mentor to Michael Jones at a rate of \$550.00 for the 2017-18 school year.
9. *Be it resolved by the Rockaway Borough Board of Education to approve Daniele Ferrone as mentor to Jenna Schreck at a rate of \$550.00 for the 2017-18 school year.
10. *Be it resolved by the Rockaway Borough Board of Education to approve Mary Leslie as mentor to Jennifer Panzica at a rate of \$550.00 (prorated 50% = \$275.00) for the 2017-18 school year in order to fulfill/complete her one year mentoring requirement.
11. Be it resolved by the Rockaway Borough Board of Education to approve Elizabeth Blake as the 50% Lincoln School Spanish teacher beginning September 1, 2017 to June 30, 2018. Mrs. Blake will be placed on Step MA-2 of RBEA Teachers’ Salary Guide at an annual rate of \$52,760.00 (prorated 50% = \$26,380,00).

Motion By: Sarah Concannon		Seconded By: Eileen Haynes		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

12. *Be it resolved by the Rockaway Borough Board of Education to approve the following Extra-Curricular advisors:

Program	Advisor
Newspaper	Cindy O'Brien
Yearbook *shared stipend	Cindy O'Brien Daniele Ferrone
Assistant Director of the Musical	Marianne Kopetz
Odyssey of the Mind	Charles Malaniak

XIII. General Comments from the Public

As per RBBOE Policy 0167, public participation shall be governed by the following rules:

- A. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
- B. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to not less than three minutes' duration;
- C. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- D. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; The presiding officer may:
 - Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
 - Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
 - Request any person to leave the meeting when that person does not observe reasonable decorum;
 - Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
 - Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
 - Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

XIV. Old Business-None

XV. New Business-None

XVI. Motion to enter Executive Session

The next topic on the agenda relates to a **NA** matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

*I move that the Board enter into Executive Session for the purpose of discussing a **NA** matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.*

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

XVII. Motion to reconvene Public Session

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

XVIII. Motion to Adjourn

Motion By: Christa Smith		Seconded By: Colleen Grow		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

Time of Adjournment: 8:02PM

ROCKAWAY BOROUGH PUBLIC SCHOOLS
Professional Development/Travel Expenditure Approval Request

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	PURPOSE OF THE TRIP
Richard Matthews	Eric West Meeting-Safety Grant checks will be distributed. Meadow Wood Manor, Randolph, NJ	9/29/17	\$0.00	Eric West is a subfund of New Jersey Schools Insurance Group. The purpose is to go over programs and initiatives to increase overall safety in schools.
Richard Matthews	Title I Supplement vs Supplant. Rockaway, NJ	10/5/17	\$0.00	Become familiar with new Title I requirements
Susanne Lonergan Jennifer Marsh	Reading Recovery Ringoes, NJ	9/29/17 10/25/17 11/29/17 1/24/18 3/28/18 5/16/18	Mileage 101 miles x \$.31/ mile \$31.00 per trip each	Ongoing professional development in adherence with Reading to assure the quality of the Program and Teacher Certification.
Milissa Dachisen	School Support Network Meeting College of Saint Elizabeth Morristown, NJ	9/27/17 10/18/17 11/15/17 12/13/17 1/24/18 2/14/18 3/21/18 4/11/18 5/16/18	\$0	Provide the Anti-Bullying Coordinator with the opportunity to share best practices, brainstorm ideas and access culture and climate resources. In Turn, I will share these resources with the staff to continue to improve our school climate and culture.
Cecelia Isenberg	Art Educators of NJ 2017 Conference Long Branch, NJ	10/2/17 & 10/3/17	\$245.00	Many vendors and hands on workshops will be available for art educators. In addition, workshops on Achieve NJ will be offered that are geared completely to art education. Its purpose is to promote and maintain the highest possible quality of instruction in visual arts in the state of New Jersey.
Linda Savercool	NAAP School Health Conference Palace at Somerset Park Somerset, NJ	10/18/17	\$195.00	1st workshop refers to Emerging School Health Issues with implementation and discussion with transgender best practices. The 2nd workshop helps improve the athlete's nutrition. The 3rd workshop helps show the connection between early life-adverse events and helps outline support for parent/child relationships

Danielle Ferrone	Increase the Engagement and Success of Struggling Students West Orange, NJ	10/23/17	\$249.00	This workshop provides practical solutions to help meet the needs of unmotivated, reluctant, or struggling students.
Marianne Kopetz	NJSMA Elementary Music Division Mtn. Lakes, NJ	10/9/17	\$85.00	Attend full day music workshop for the general music classroom
Helen Love	The Music Shop professional development Boonton, NJ	10/9/17	\$0.00	Relevant music sessions with valued clinicians. Course designed to improve individual teaching as well as program enhancement
Alexa Barbone	NJSCA Annual Fall Conference Edison, NJ	9/29/17	\$30.00	Social media awareness and cyber bullying helping the capable but unmotivated and disorganized student.
Michael Onischuk	GMCJSCA Annual Fall Business and Scheduling Meeting Randolph, NJ	10/4/17	\$0.00	Mandatory annual meeting for county athletic coordinators; review and confirm schedules for upcoming school year.
Christine Savini	2017/2018 Prism Science Workshop Montclair, NJ	10/20/17	\$150.00	This workshop will benefit the new Creative, Innovative, Design course that is new to Thomas Jefferson School
Lauren Bogart Alexa Barbone	HIB Workshop/Training Parsippany, NJ	10/12/17	Approx \$50.00 each	Workshop will focus on the new updates/recommendations surrounding the Anti Bullying Bill of Rights.
Antonia Zangara	Handle With Care Training Vineland, NJ	10/20/17	\$450.00	To continue to maintain a safe classroom environment by learning preventative actions to decrease a need for physical restraint.
Cynthia O'Brien	Increase the Engagement and Success of Struggling Students West Orange, NJ	10/23/17	\$249.00	This workshop provides practical solutions to help meet the needs of unmotivated, reluctant, or struggling students.
Richard Matthews Nancy Beiermeister	Balken Risk Mgmt. Kenilworth, NJ	9/28/17	\$0.00	Workshop on saving money on Health Benefits costs & predictable premiums to control costs
Jamie Argenziano Dave Waxman Shaun Reyes	Techspo "18" Harrah's Resort Atlantic City, NJ	1/25/18 1/26/18	\$425.00 each, Reg. \$99.00 per night lodging	Technology training and exhibition conference for school leaders. Great resource for 1:1 Initiative

Jamie Argenziano	NJ School Boards Conference Atlantic City, NJ	10/24/17 10/25/17 10/26/17	\$300.00	Annual Conference for School Board Members and School Leaders in workshop setting.
Jamie Argenziano Christa Smith Phyllis Alpaugh	Harrah's Resort Atlantic City, NJ	10/24/17 10/25/17	\$99.00 per night lodging	Annual Conference for School Board Members and School Leaders in workshop setting.

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

APPROVED AT THE September 19, 2017 BOARD OF EDUCATION MEETING

Grade	Teacher	Date	Departure/ Return	Students/ Adults	Destination	Cost	Reason
3	Schumacher Parry	12-8-17	8:30-12:30PM	46/13	Papermill Playhouse	\$9.50	CCSS ELA-Reading Literature
7-8	Love	10-4-17	9AM-2:30PM	25/1	Morris Knolls High School District Day	\$0.00	Thomas Jefferson students will get the experience of meeting, working and playing with other band students from sending districts, as well as getting familiar with the program and opportunities being offered.
MD	Zangara	10-6-17 or 10-11-17	9AM-1PM	4/5	Alstede Farm Chester, NJ	\$15.00	To enhance our social skills curriculum with real world connections and interdisciplinary math skills as well as to foster growth in college career readiness
Pre-K	Leslie	Various	AM-PM	12-16/5	Various locations in Rockaway Borough	\$0.00	Explore community and community helpers

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON
