

Rockaway Borough Board of Education
Meeting Minutes

Tuesday, December 12, 2017

Thomas Jefferson School Cafeteria
95 East Main Street, Rockaway, NJ 07866

Executive Session: 7:00 pm

Public Business Meeting: 7:30 pm

The meeting was called to order at 6:55 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement to those present:

“In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.”

The Pledge of Allegiance was then held.

BOARD MEMBERS PRESENT: Three (3): Mrs. Sarah Concannon, Mr. Tim Rogers, and Mrs. Christa Smith, President.

BOARD MEMBERS ABSENT: Two (2): Mrs. Colleen Grow, Mrs. Eileen Haynes,

ADMINISTRATION PRESENT: Mrs. Phyllis Alpaugh, Superintendent of Schools, and Mr. William Stepka, School Business Admin./Board Secretary

OTHERS PRESENT: Approximately 40 parents, students and other members of the public.

EXECUTIVE SESSION: 6:55 PM

BE IT RESOLVED that the Rockaway Borough Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss a potential legal matter, which is exempt from the Open Public Meetings Act.

Introduced by: Mr. Rogers Seconded by: Mrs. Concannon Voice Vote: All Ayes

RECONVENE TO OPEN PUBLIC SESSION: 7:24 PM

BE IT RESOLVED that the Rockaway Borough Board of Education adjourns the Executive Session and reconvenes to Open Public Session.

Introduced by: Mr. Rogers Seconded by: Mrs. Concannon Voice Vote: All Ayes

1. Comments from the public

There was none at this time.

2. High Honor Roll Recognition Ceremony

Mrs. Alpaugh, Superintendent, and Board President Mrs. Smith presented individual certificates to those making the high honor roll for this marking period. Their parents were thrilled.

3. Spotlight on RAMS--Cube Club

The Cube Club advisor, Mr. Corbo, demonstrated solving a Rubik’s Cube and members spoke about the cognitive benefits of learning how to solve them.

At this time, the Board took a brief recess to congratulate the students and parents. The meeting reconvened with 14 members of the public attending.

4. Superintendent Topics

Principals’ Reports – Read by Mrs. Alpaugh

Curriculum Report – Read by Mrs. Alpaugh

Technology Report – Read by Mr. Reyes

Facilities Report – Read by Mr. Klein

Special Reports – Mrs. Alpaugh updated the Board regarding the roll-out of the 1:1 Chrome Book initiative for the 7th and 8th grade students for mid-January.

Special/Upcoming Events

Mrs. Alpaugh publically recognized and thanked departing Board Members; Mrs. Eileen Haynes and Mr. Tim Rogers, for their combined service of almost 20 years to the students, staff, and school community of the Rockaway Borough Public School system. A small gift was presented to each of them and they were wished well in their future endeavors and are always welcome to attend one of the Board’s future meetings.

5. Committee Reports

Education Committee – There was none at this time.

Human Resources Committee – There was none at this time.

Operations Committee – There was none at this time.

6. Consent Agenda: (* Minutes, Finance, Policy, Curriculum, and Personnel)

Be it resolved by the Rockaway Borough Board of Education to make all items designated with an asterisk (*) part of the consent agenda and be approved:

Motion By: Mrs. Concannon		Seconded By: Mr. Rogers		
Board Member	Aye	Nay	Abstain	
Mrs. Sarah Concannon	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

All motions unanimously carried.

7. *Meeting Minutes

- a. **Be it resolved* that the following Meeting Minutes be approved:
November 28, 2017 Regular & Executive Session

8. *Finance

- a. **Be it resolved*, based on the recommendation of the Business Administrator, to approve the manifest of Bills & Claims List from the Finance Committee as follows, which is on file in the Business Administrator's Office:

November 29, 2017 - December 12, 2017: \$270,548.91

- b. **Be it resolved*, based on the recommendation of the Business Administrator, to acknowledge a delay in the acceptance of the Board Secretary's and Treasurer's October Financial Reports until the January meeting, due to our new Business Administrator beginning on November 20, 2017 and the changing of all critical bank account access codes and proper compilation of the reports.
- c. **Be it resolved*, based on the recommendation of the Superintendent, to approve the following resolution to institute a "Chrome book Insurance Option":

Whereas, the Rockaway Borough Board of Education is rolling out a "1:1 Technology Initiative Program" to 7th & 8th grade students in January of 2018, and *Whereas*, it is the intent of this initiative to allow students to take the Chrome book home for the 10 month school year (which does not include July and August) to continue to work on electronic homework and other instructional programs, and *Whereas* the Board wishes to protect its investment in the Chrome books while at the same time protect parents from unintentional damages and related repair charges,

Now, therefore, be it resolved to authorize the offering of a voluntary "Chrome book Insurance Option" for parents to purchase and direct the Administration to implement the program at a cost of \$25 (from January to June '18) and a reduced cost of \$15 (from January to June '18) for students eligible for free/reduced lunches.

- d. **Be it resolved*, based on the recommendation of the Superintendent, to approve the pre-school tuition rate for the 2018-19 school year as \$3,500 per year with additional rates of \$1,750 and \$2,625 respectively for those students who qualify for a free or reduced lunch.

- e. **Be it resolved*, based on the recommendation of the Business Administrator, to authorize employee payroll deductions for administrators and other non-unionized personnel, to enroll in the “Hartford Educator Disability Income Protection Plan” administered by MGM Educator Plans of Mount Laurel, New Jersey, at no cost to the board.
- f. **Be it resolved*, to form the Board of Education Negotiations Committee, consisting of BOE members Mrs. Colleen Grow and Mrs. Sarah Concannon.

9. *Policy

- a. **Be it resolved*, to accept the Superintendent’s Harassment, Intimidation and Bullying report dated _____ for incident numbers ____ through _____. (if any)
 There were no incidents to report for this meeting.
- b. **Be it resolved*, to approve the first reading of the following policies and regulations:

	Code	Policy/Regulation Title	Reason for Adoption
P	2700	Services to Nonpublic School Students	Revised
P	7100	Long-Range Facilities Planning	Revised
R	7100	Long-Range Facilities Planning	Revised
P	7101	Educational Adequacy of Capital Projects	Revised
R	7101	Educational Adequacy of Capital Projects	Revised
P	7102	Site Selection and Acquisition	Revised
R	7102	Site Selection and Acquisition	New
P	7130	School Closing	Revised
P	7300	Disposition of Property	Revised
R	7300.1	Disposition of Instructional Property	Abolished
R	7300.2	Disposition of Land	Revised
R	7300.3	Disposition of Personal Property	Revised
R	7300.4	Disposition of Federal Property	Revised

10. *Curriculum

- a. **Be it resolved*, based on the recommendation of the Superintendent, to approve the attached list of Professional Development/Travel Expenditure requests.
- b. **Be it resolved*, based on the recommendation of the Superintendent, to approve the attached list of Student Field Trip Requests.
- c. **Be it resolved*, based upon the recommendation of the Superintendent, to approve the creation of the Before School Title III Immigrant Program (W.I.S.E-- Where Instruction Supports English) to be funded by the approved Federal ESSA Title III Immigrant Grant.
- d. **Be it resolved*, based on the recommendation of the Superintendent, to approve the "1:1 Technology Initiative Program Handbook" for the 2017-18 school year.
- e. **Be it resolved* to approve 3 (three) One Hour In-Service "G-Suite Workshops on Google Applications" for all district instructional staff to be provided by Learning Springboard of Morris Plains, NJ for a fee of \$1,000 for the 2017-18 school year.

11. *Personnel

- a. **Be it resolved*, based upon the recommendation of the Superintendent, to approve an employment contract for **Mr. Jason Kenyon** as a paraprofessional at Thomas Jefferson School at a rate of \$14.00 per hour not to exceed 5.75 hours per day, effective December 18, 2017 - June 30, 2018, pending receipt of criminal background check.
- b. **Be it resolved*, based upon the recommendation of the Superintendent, to approve **Mrs. Mihaela Tuluca** as the advisor for the Title III Immigrant Before School Program (W.I.S.E-- Where Instruction Supports English) to be funded through ESSA grant monies managed through the Rockaway Township Consortium.
- c. **Be it resolved*, based upon the recommendation of the Superintendent, to rescind the appointment of **Mr. Joseph Schneider** as the alternate Treasurer of monies effective December 31, 2017.

12. General Comments from the Public (Agenda & Non-Agenda Items):

There was none at this time.

13. Old Business

There was none at this time.

14. New Business

The Superintendent intends to have the Board adopt the 2018-19 School Calendar at our regular meeting in January.

15. Next Meeting

Tuesday, January 9, 2018: Annual Reorganizational Meeting at 7:00 in the Cafeteria of Thomas Jefferson School with the Regular Business Meeting immediately following. Formal Action will be taken.

16. Adjournment

There being no further business before the Board, the meeting was adjourned at 8:15 pm.

Introduced by: Mrs. Concannon Seconded by: Mr. Rogers Voice Vote: All Ayes

Respectfully submitted,

Mr. William Stepka, RSBA
Secretary of the Board of Education/
School District Business Administrator

Rockaway Borough Board of Education

Professional Development/Travel Expenditure Approval Requests: December 12, 2017

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	PURPOSE OF THE TRIP
Milissa Dachisen	Hot Issues in School Law – By Legal One New Providence, NJ	1/10/18	\$150.00	Receive legal update on HIB, TEACHNJ regulations, arbitrator decisions, and current case law decisions.
Shaun Reyes Jamie Argenziano	2018 PARCC Training Whippany, NJ	2/28/18	\$0.00	2018 mandatory training focused on the policies and procedures regarding the appropriate administration of the PARCC assessments.
Diane Rounsaville	Judy Freeman’s Workshop Whippany, NJ	5/18/18	\$209.00	To observe 12-24 PE mini lessons from different educators to enhance knowledge in the subject area.

Student Field Trip Approval Requests: December 12, 2017

GRADE	TEACHERS	DATE	TIME DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
APE/ MD	Mr. Onischuk/ Mrs. Zangara	12/19/17 snow date of 12/21/17	10 am/ 1:30 pm	Rockaway Lanes and Applebee’s	4	6	\$10.00	Reward as part of an exercise warm-up program; try a sport outside the traditional physical education classroom.
2 nd	Mrs. Izzo/ Mrs. Medore/ Mrs. Tuluca	2/22/18	9 am / 12 Noon	MHHS Auditorium Rockaway	51	7	\$0.00	CCSS ELA Grade 2 – Morris Hills Annual Theater Art’s Children’s Musical – Peter Pan, a Musical Adventure.

The above **Professional Development/Travel Expenditure & Student Field Trips** were approved by the Board of Education on: