

**ROCKAWAY BOROUGH BOARD OF EDUCATION
ROCKAWAY, NEW JERSEY
THOMAS JEFFERSON SCHOOL
WORK SESSION MEETING
MARCH 10, 2011**

I. Call to Order and Flag Salute

The meeting was called to order at 7:31 p.m. by Board President, Debbie McNally.

II. Notice of Announcement

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Laura Lugo, Tim Rogers, Christa Smith, Vice-President, Eileen Haynes and Board President. Debbie McNally.

Board Members Absent: N/A

Administration Present: Superintendent of Schools, Patrick Tierney, School Business Administrator/Board Secretary, Joseph P. Hurley Jr.

IV. High Honor Roll Awards

Dr. Patrick Tierney and Debbie McNally distributed the High Honor Roll Awards.

V. Superintendent's Report

1. Principal's Reports – Dr. Tierney discussed the events that took place in the Lincoln and Thomas Jefferson School in February.
2. March 17th Board Meeting – The March 17th meeting was changed to March 24.
3. Enrollment – As of March 7, 2011 district enrollment is 677.
4. 2011-2012 Budget Discussion – The Board discussed the proposed budget.
5. Math Teacher Exchange – Cheryl Giordano is trying to arrange and switch on March 29 and 30. A math teacher from the Thomas Jefferson School will switch places with a math teacher from Morris Hills.
6. Space Camp - Dr. Tierney informed the Board that Denise Glenn was accepted to Space Camp.
7. Garden State Coalition of Schools- Dr. Tierney discussed become members with the Board.
8. Legislative Update - Dr. Tierney discussed pending legislations, A83883 with the Board.

VI. Comments from the Public

Ms. Morena asked if the Board is planning on reducing the number of first grade classes to three. Dr. Tierney said yes.

VII. Committee Reports

A. Curriculum

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of field trip requests.

The motion was approved in a unanimous roll call vote. (Smith/Rogers)

B. Finance

1. Be it resolved by the Rockaway Borough Board of Education to approve Home Instruction for student #209, 5 hours per week at an hourly rate of \$35.27. Estimated effective date is 3/14/2011 through remainder of 10/11 school year.

The motion was approved in a unanimous roll call vote. (Haynes/Lugo)

2. Be it resolved by the Rockaway Borough Board of Education to submit the 2011 Safety Grant application to the NJ School Boards Association Insurance Group. The total amount of the grant is \$3,800 and the funds will be used for sidewalk repair.

The motion was approved in a unanimous roll call vote. (Haynes/Lugo)

3. **BE IT RESOLVED** by the Rockaway Borough Board of Education to approve the 2011-2012 school district budget for submission to the voters as follows:

General Fund	\$7,507,944
Capital Reserve Withdrawal	\$ 0
Special Revenue Fun	\$ 402,445
Debt Service Fund	<u>\$ 0</u>
Total Budget	\$7,910,389

BE IT FURTHER RESOLVED, that the Rockaway Borough Board of Education acknowledges that the 2011-2012 budget as describes above results in a total tax levy of \$6,987,382; and

BE IT FURTHER RESOLVED, that the Rockaway Borough Board of Education acknowledges that the 2011-2012 budget as describes above includes \$20,705 allocated in the Educational Jobs Fund in the above budget, line 18-4522; and

BE IT FURTHER RESOLVED, that the Rockaway Borough Board of Education approves a cap adjustment due to an increase in Health Care costs in the amount of \$38,118, Deferred PERS Payment in the amount of \$4,371 and an adjustment due to increases in enrollment in the amount of \$43,588; and

BE IT FURTHER RESOLVED, that the Rockaway Borough Board of Education approves the appropriation of \$108,531 from surplus, to help offset the tax increase;

BE IT FURTHER RESOLVED, that the unused taxing authority of \$1,853 will be banked for potential use in the subsequent three fiscal years.

BE IT FURTHER RESOLVED, that the school district Policy # 9250, Expenses and Reimbursement, and NJAC 6A:23A-7.3, provide that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2011-12 school year. That the District Board of Education hereby establishes the school district travel maximum for the 2011-12 school year not to exceed \$26,000 and that the School Business Administrator/Board Secretary shall track and record these costs to insure that the maximum amount is not exceeded. To date, \$727.16 has been spent in the 2010-2011 school year.

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C.6A:23A-5.2(a)1, the Rockaway Borough Board of Education establishes in the 2011-2012 school budget the following maximum expenditures professional services for the 2011-2012 school year:

Legal Services	\$10,000
Auditing Services	\$17,250
Architectural Services	\$10,000
Negotiator	\$10,000
Strauss Esmay	\$2,500
ABA Services	\$54,175
Occupational and Physical Therapy Services	\$78,515
Medical/Psychiatric Evaluation Services	\$6,000

The motion was approved in a unanimous roll call vote. (Haynes/Lugo)

C. Personnel

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items # 1-4.

1. Be it resolved by the Rockaway Borough Board of Education to approve Williams Dodd as a substitute teacher for the remainder of the 2010-2011 school year at a rate of \$80.00 per day.
2. Be it resolved by the Rockaway Borough Board of Education to accept, with regret, the resignation of Mrs. Betty Golden for the purpose of retirement effective June 30, 2011.
3. Be it resolved by the Rockaway Borough Board of Education to approve Dan Riccio as a personal aide for student #112 for 6 hours per day at a hourly rate of \$14.50.
4. Be it resolved by the Rockaway Borough Board of Education to approve Carole Leonard as a personal aide for student #17 for 3 hours per day at a rate of \$14.00 per hour.

The motion was approved in a unanimous roll call vote. (Smith/Rogers)

5. Be it resolved by the Rockaway Borough Board of Education to approve the termination of Mr. Jeff Helmlinger effective upon completion of the day on Friday, March 11th.

The motion was approved in a unanimous roll call vote. (Haynes/Lugo)

VIII. Old Business

None.

IX. New Business

None.

X. Comments from the Public

None.

XI. Motion to Enter into Closed Session

"The next topic on the agenda relates personnel, which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing personnel, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 8:20 p.m. in a unanimous roll call vote. (Haynes/Lugo)

XI. Motion to Return to Open Session

A motion was approved to return to open session at 8:29 pm.

The motion was approved in a unanimous roll call vote. (Rogers/Lugo)

XII. Adjournment

There being no further business before the Board, a motion was approved at 8:34 p.m. to adjourn for the evening.

The motion was approved in a unanimous roll call vote. (Smith/Lugo)

Respectfully submitted,

Joseph P. Hurley Jr.
School Business Administrator/
Board Secretary