

**ROCKAWAY BOROUGH BOARD OF EDUCATION  
ROCKAWAY, NEW JERSEY  
THOMAS JEFFERSON SCHOOL  
WORK SESSION MEETING  
NOVEMBER 10, 2009**

**I. Call to Order and Flag Salute**

The meeting was called to order at 7:30 p.m. by Board President, Eileen Haynes.

**II. Notice of Announcement**

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

**III. Roll Call**

**Board Members Present:** Debra McNally, Tim Rogers, Vice-President, Ruben Fuentes and Board, President, Eileen Haynes.

**Board Members Absent:** Laura Lugo

**Administration Present:** Superintendent of Schools, Pat Tierney, Thomas Jefferson School Interim Assistant Principal, Teresa Rehman, Lincoln School Principal, Phyllis Alpaugh and Business Administrator/Board Secretary, Joseph P. Hurley Jr.

**VI. Discussion**

1. Enrollment - Dr. Tierney discussed the current enrollment, which is 668.
2. Curriculum and Instruction
  - a. Curriculum and Instruction – Dr. Tierney reviewed the report for EIRC and discussed the recommendations.
  - b. Parent Teacher Conferences – Dr. Tierney reminded the Board that conferences are November 20, 23 and 24.
  - c. BSI Night – Dr. Tierney informed the Board that Tracey DeCrosta will do a presentation at the November 17 Board Meeting.
  - d. 2010 – 2011 School Calendar – Dr. Tierney and the Board discussed the proposed school calendars.
  - e. School District Goals for Lincoln School – The Board discussed the possibility of paying staff members for forming clubs.
3. Personnel
  - a. Second Grade Teaching Position – Dr. Tierney informed the Board that they have received 18 resumes and Ms. Alpaugh is starting to interview candidates.
  - b. Additional Staff for Enrichment – Dr. Tierney discussed the need for increasing staff for the program.
  - c. School Secretary Position – Dr. Tierney informed the Board that they have received 15 resumes and Ms. Rehman will begin interviewing shortly.
  - d. Negotiations Update – Dr. Tierney informed the Board that nothing new has happened. Dr. Tierney informed the Board that Wharton Board of Education has settled their contract and will get a 3.9% increase each year for the next three years.

4. Professional Development
  - a. State Revised Plan – Dr. Tierney discussed the revised plan with the Board.
  - b. Professional Learning Communities – Dr. Tierney discussed Professional Learning Communities with the Board.
  
5. Miscellaneous
  - a. Parent Survey– Dr. Tierney discussed the results of the Lincoln School Survey.
  - b. Board to Board Meeting – Dr. Tierney asked the Board for two volunteers to attend the meeting. Mr. Fuentes and Rogers will attend.
  - c. Historical Committee Museum Visits – Dr. Tierney informed the Board that students will be visiting the museum in the upcoming weeks.
  - d. Legislation News – Dr. Tierney reviewed
  - e. Education Daily Article – Dr. Tierney reviewed the article.
  - f. ARRA Update - Dr. Tierney reviewed the grant.
  - g. Shared Services with Morris Hills – Dr. Tierney spoke about some services that could be shared.
  - h. Take a Veteran to School – This is scheduled for November 11.
  - i. American Education Week – This celebration will be held on November 18.
  - j. NJEA/RBEA Teacher for a Day Program – This is scheduled for December 8.
  - h. Principal Reports – Phyllis Alpaugh and Teresa Rehman discussed the October highlights with the Board.

**V. Comments from the Public**

None.

**VI. Recommendations**

1. Recommend approval of the October 2009 Board Secretary and Treasurer’s Reports.
2. Recommend approval of the October 2009 Cafeteria Checking Account and Checking Account Reconciliation Report.
3. Recommend approval for a final reading of the following policies and regulations:

<b>Policy #</b>	<b>Title</b>
1620	Administrative Employment Contracts
6423	Expenditures for non-Employees Activities, Meals and Refreshments
6470	Payment of Claims
6471	School District Travel
6510	Payroll Authorization
6830	Audit and Comprehensive Financial Report
6832	Conditions of Receiving State Aid
7410.01	Facilities Maintenance, Repair Scheduling (Regulation)
9120	Public Relations Program

4. Recommend approval of the Rockaway Borough Board of Education Meeting minutes from October 13 and 20, 2009.

## VII. Resolutions

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached Travel Expenditure/Professional Day requests.

The motion was approved in a unanimous roll call vote. (McNally/Fuentes)

2. Be it resolved by the Rockaway Borough Board of Education to approve the attached field trip requests.

The motion was approved in a unanimous roll call vote. (McNally/Fuentes)

3. Be it resolved by the Rockaway Borough Board of Education to approve Katharine Pace-Valenti and David Devory as substitute teachers for the remainder of the 2009-2010 school year at a stipend of \$80.00 per day.

The motion was approved in a unanimous roll call vote. (McNally/Rogers)

4. Be it resolved by the Rockaway Borough Board of Education to approve Darlene Kotteles as an emergency Special Education substitute teacher at a daily rate of \$80.00 per day.

The motion was approved in a unanimous roll call vote. (McNally/Rogers)

5. Be it resolved by the Rockaway Borough Board of Education to Valerie Bertoli, Janet Dobbs and Tara Renehan as after-school enrichment instructors for 18 sessions at the rate \$24.01 (to be adjusted at the completion of negotiations.)

The motion was approved in a unanimous roll call vote. (McNally/Rogers)

6. Be it resolved by the Rockaway Borough Board of Education to approve the following student teacher placements for the 2009-2010 school year:

Ashley Price with Janet Dobbs, February 8, 2010 through May 3, 2010, one day per week.

Jennifer Satmaria with Cheryl Hennessy and Sharon Izzo. First half January 20, 2010 through March 12, 2010. Second half from March 15, 2010 through May 6, 2010, one day per week.

Heather Doering with Dodi Yobs - starting the week of January 20, 2010 through May 6, 2010, one day per week.

The motion was approved in a unanimous roll call vote. (McNally/Rogers)

7. Be it resolved by the Rockaway Borough Board of Education to approve the continuation of Maryann Kudlacik-Kawiecki as a substitute aide for student #43 retroactive to 10/26/09 – 11/4/09 ½ day at an hourly rate of \$14.00.

The motion was approved in a unanimous roll call vote. (Rogers/Fuentes)

8. Be it resolved by the Rockaway Borough Board of Education to approve the 2009-2010 Uniform State Memorandum of Agreement between School Officials and Law Enforcement.

The motion was approved in a unanimous roll call vote. (Rogers/Fuentes)

9. Be it resolved by the Rockaway Borough Board of Education to approve the week of November 15 -21, 2009 as the American Education Week.

The motion was approved in a unanimous roll call vote. (Rogers/McNally)

10. Be it resolved by the Rockaway Borough Board of Education to accept the following District Performance Reviews from their corresponding committees:
  - Instruction and Program
  - Personnel
  - Fiscal Management
  - Operations Management
  - Governance

The motion was approved in a unanimous roll call vote. (Rogers/McNally)

11. WHEREAS THE Quality Single Accountability Continuum (QSAC) is a statutorily-mandated system of school district performance assessment and is New Jersey's system of education accountability.

WHEREAS, QSAC was created in accordance with the Quality Single Accountability Continuum Act, adopted by the New Jersey Legislature in September 2005. Administrative regulations to implement QSAC were adopted by the Commissioner of Education, effective February 22, 2007.

WHEREAS, QSAC requires that in every public school district in New Jersey, members of the board of education, administrators, teachers and other staff members convene every three years to assess their district's performance in five key areas:

- Instruction and Program
- Personnel
- Fiscal Management
- Operations Management
- Governance

WHEREAS, QSAC involves a performance assessment by a district committee, a statement of assurance signed by the chief school administrator and approved by the board of education, verification by the executive county superintendent, review by the Commissioner of Education and placement at the appropriate point on the performance continuum,

NOW THEREFORE BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (QSAC)—District Performance Reviews (DPRs) and Statement of Assurance, be and hereby is approved for submission to the NJDOE via the Executive County Superintendent of Schools.

The motion was approved in a unanimous roll call vote. (Rogers/Fuentes)

12. Be it resolved by the Rockaway Borough Board of Education to approve the Career and Technical Education Curriculum.

The motion was approved in a unanimous roll call vote. (Rogers/McNally)

**VIII. Comments from the Public**

None.

**IX. Old Business**

None.

**X. New Business**

None.

**XI. Executive Session**

The next topic on the agenda relates to a personnel matter, which constitutes an exception to the Open Public Meetings Act. Therefore, the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing student personnel, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 8:48pm in a unanimous roll call vote. (McNally/Fuentes)

**XII. Motion to Return to Open Session**

A motion was approved to return to open session at 9:11 p.m.

The motion was approved in a unanimous roll call vote. (Haynes/Fuentes)

**XIII. Adjournment**

There being no further business before the Board, a motion was approved at 9:16 p.m. to adjourn for the evening. (Fuentes/Rogers)

Respectfully submitted,

Joseph P. Hurley Jr.  
Business Administrator/Board Secretary