

**ROCKAWAY BOROUGH BOARD OF EDUCATION  
ROCKAWAY, NEW JERSEY  
THOMAS JEFFERSON SCHOOL  
REGULAR PUBLIC MEETING  
October 20, 2009**

At 7:34 p.m. Board President, Eileen Haynes swore, in SGO President, Joey Reardon.

SGO President, Joey Reardon, then proceeded to swear in the rest of the SGO representatives and alternates.

**I. Call to Order and Flag Salute**

The meeting was called to order at 7:34 p.m. by SGO President, Joey Reardon.

**II. Notice of Announcement**

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

**III. Roll Call**

**Board Members Present:** Laura Lugo, Debra McNally, Tim Rogers and President, Eileen Haynes.

**Board Members Absent:** Vice-President, Ruben Fuentes

**Administration Present:** Superintendent of Schools, Patrick Tierney and Business Administrator/Board Secretary, Joseph P. Hurley Jr.

**Others Present:** Approximately 40 members from the community.

**IV. SGO Award Presentation**

**V. Approval of Minutes**

Motion to approve the minutes from the September 1, 8, 15 and 22, 2009 meetings of the Board of Education.

The motion was approved in a unanimous roll call vote. (Haynes/McNally)

**VI. Approval of the Manifest of Bills**

Motion to approve the manifest of bills from the Finance Committee as follows:

October \$763,505.48

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

The motion was approved in a unanimous roll call vote. (Haynes/McNally)

## **VII. Superintendent's Report**

1. Policy # 5500 Code of Student Conduct – Dr. Tierney distributed the policy and discussed it with the Board.
2. Board Member Code of Ethics – Dr. Tierney distributed and discussed the Code of Ethics with the Board.
3. Acknowledgement of Negotiated Contracts – Dr. Tierney distributed the following contracts to the Board:
  - Phyllis Alpaugh – Lincoln School Principal
  - Joseph P. Hurley Jr. – School Business Administrator/Board Secretary
  - Laura Newman – Supervisor of Special Services/School Psychologist
  - Patrick Tierney – Superintendent of Schools/ Principal of the Thomas Jefferson School
4. Enrollment – Dr. Tierney discussed enrollment. We are currently at 667 students.
5. Violence and Vandalism Report – Dr. Tierney reviewed the 2008-2009 report with the Board.
6. Emergency Management Plan – Dr. Tierney reviewed the Plan with the Board and thanked the committee members for their work.
7. School Nursing Plan 2009-2010 – Dr. Tierney reviewed the Plan with the Board.
8. H1N1 – Dr. Tierney updated the Board.
9. 2009 – 2010 Budget Discussion – Mr. Hurley distributed and discussed the budget timeline and guidelines with the Board. Mr. Hurley also suggested that the Board start thinking of any prospective projects they would like to include in the budget.
10. Thomas Jefferson School Boiler – Dr. Tierney informed the Board that the boiler has been repaired and is running.
11. RBEA Letter regarding Clubs– Dr. Tierney informed the Board he received a letter from the RBEA asking if staff will receive a stipend for forming a club this year and if a club is formed will it count towards the first year documentation of a developing club. The RBEA stated that since forming new clubs is a school level objective, compensating staff may be a way to get more people involved. The Board said no. The procedure has always been that if a club is has enough members after the first year, the teacher will be compensated.

## **VIII. NJASK Presentation**

Dr. Tierney discussed the 08-09 NJASK scores with the Board and all those present.

## **IX. Comments from the Public**

Carol Coulther discussed the letter from the RBEA about forming clubs.

Carol Coulther said some doors in the Lincoln School still do not shut. Dr. Tierney and Mr. Hurley will look into it.

Carol Coulther said there were three wasps in her classroom. Mr. Hurley said that Western is monitoring the situation.

## **X. Approval of Budget Transfers**

Motion to approve the attached list of budget transfers.

The motion was approved in a unanimous roll call vote. (Haynes/Lugo)

**XI. Approval of the Certification of Major Account and Line Item Status**  
Motion to approve the Certification of Major Account and Line Item Status.

The motion was approved in a unanimous roll call vote. (Haynes/McNally)

**XII. Approval of the Board Secretary and Treasurer's Report**  
Motion to approve the Board Secretary and Treasurer's Report's for September 2009.

The motion was approved in a unanimous roll call vote. (Haynes/McNally)

**XIII. COMMITTEE REPORTS**

**A. Finance**

1. Be it resolved by the Rockaway Borough Board of Education to approve the September 2009 Cafeteria Reconciliation and Cafeteria Checking Account Reconciliation Report.

The motion was approved in a unanimous roll call vote. (Lugo/Rogers)

2. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Creative Learning Studios to provide Occupational Therapy Services effective 10/14/09 through the end of the 2009/2010 school year for the following students attending out of district school at an hourly rate \$140.00 per hour:

<b>Student #</b>	<b>Frequency</b>	<b>Duration</b>
07	1 X week	30 minutes
112	1 X week	30 minutes

The motion was approved in a unanimous roll call vote. (Lugo/McNally)

3. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Maryann Kudlacik-Kawiecki as a substitute aide for student #43 effective 9/28/09 through 10/9/09 for six hours per day and from 10/13/09 through 10/23/09 for three hours per day at an hourly rate of \$14.00 per hour.

The motion was approved in a unanimous roll call vote. (Lugo/McNally)

4. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for ESC Transportation to add an aide on bus for student #7 retroactive to 9/17/09 through the end of the 2009/2010 school year. Rate to be determined.

The motion was approved in a unanimous roll call vote. (Lugo/Rogers)  
Debra McNally abstained.

5. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for an additional two hours of ABA per week for student #86 (1 hour ABA/1hour consult)

The motion was approved in a unanimous roll call vote. (Lugo/Rogers)

6. Be it resolved by the Rockaway Borough Board of Education to approve Darlene Kotteles as a Home Instruction Teacher to replace Sue Milite for student #204 for 5 hours per week.

The motion was approved in a unanimous roll call vote. (Lugo/McNally)

7. Be it resolved by the Rockaway Borough Board of Education to approve the following policies for a final reading:

<b>Policy #</b>	<b>Title</b>
1220	Employment of Chief School Administrator
3159	Teaching Staff Member School District Reporting Responsibilities (revision)
8760	Pupil Accident Insurance (revision)
2631	NJQSAC

The motion was approved in a unanimous roll call vote. (Lugo/Rogers)

8. Be it resolved by the Rockaway Borough Board of Education to approve and revise the following policies for a first reading:

<b>Policy #</b>	<b>Title</b>
1620	Administrative Employment Contracts
6423	Expenditures for non-Employees Activities, Meals and Refreshments
6470	Payment of Claims
6471	School District Travel
6510	Payroll Authorization
6830	Audit and Comprehensive Financial Report
6832	Conditions of Receiving State Aid
7410.01	Facilities Maintenance, Repair Scheduling (Regulation)
9120	Public Relations Program

The motion was approved in a unanimous roll call vote. (Lugo/McNally)

9. Be it resolved by the Rockaway Borough Board of Education to approve the attached Board of Education Goals & Action Plan & the School District Goals & Actions for the 2009-2010 school year.

The motion was approved in a unanimous roll call vote. (Lugo/McNally)

10. Be it resolved to by the Rockaway Borough Board of Education to approve the purchase of the CDK Personnel Management software package. The total cost of the application is \$22,020. This price includes the first year cost of \$17,315 and the second year cost of \$4,705. This will be paid over two years, the first payment of \$11,010 is November 2009 and the next payment is due July 2010.

The motion was approved in a unanimous roll call vote. (McNally/Lugo)

11. Be it resolved by the Rockaway Borough Board of Education to approve \$1,650 as the annual tuition rate for the 2009-2010 preschool program. Students qualifying for reduced lunch will pay an annual rate of \$825 and students qualifying for free lunch will pay an annual rate of \$545.00

The motion was approved in a unanimous roll call vote. (McNally/Lugo)

## **B. Policy**

1. Be it resolved by the Rockaway Borough Board of Education to accept the Violence and Vandalism Report for the 2008/2009 school year.

The motion was approved in a unanimous roll call vote. (McNally/Lugo)

2. Be it resolved by the Rockaway Borough Board of Education to approve the 2009-2010 School Nursing Plan.

The motion was approved in a unanimous roll call vote. (McNally/Rogers)

3. Be it resolved by the Rockaway Borough Board of Education to approve the 2009-2010 Rockaway Borough School District Emergency Management Plan.

The motion was approved in a unanimous roll call vote. (McNally/Rogers)

4. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of field trips.

The motion was approved in a unanimous roll call vote. (McNally/Rogers)

5. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of field trips.

The motion was approved in a unanimous roll call vote. (McNally/Lugo)

6. Be it resolved by the Rockaway Borough Board of Education to acknowledge receipt and that the Rockaway Borough Board of Education has discussed Title 18A:12-24.1, Code of Ethics for School Board Members.

The motion was approved in a unanimous roll call vote. (McNally/Lugo)

## **C. Facilities**

1. Be it resolved by the Rockaway Borough Board of Education to approve the Comprehensive Maintenance Plan.

The motion was approved in a unanimous roll call vote. (Rogers/McNally)

**D. Personnel**

1. Be it resolved by the Rockaway Borough Board of Education to accept with regret, the resignation for the purpose of retirement of Mrs. Liz Liebold effective January 1, 2010.

The motion was approved in a unanimous roll call vote. (Rogers/McNally)

2. Be it resolved by the Rockaway Borough Board of Education to approve the following After School Enrichment instructors for the 2009-2010 school program at an hourly rate of \$26.17 as per the R.B.E.A.:

Instructors

Randi Lerner, Janay Royer, Kelli Fowler, Sue Milite, Jenn Matschke, Sally Snelson, MaryAnn Kudlacik-Kawiecki, Monica Koerner, Jessica Marrero, Grace Percelay, Michele Secula, and Jamie Argenziano

The aforementioned are approved for 20 sessions @ 45 minutes each.

The motion was approved in a unanimous roll call vote. (McNally/Lugo)

3. Be it resolved by the Rockaway Borough Board of Education to approve Rich Stepanian as the Boys Basketball coach for the 2009 – 2010 school year. The stipend will be determined at the conclusion of negotiations.

The motion was approved in a unanimous roll call vote. (McNally/Rogers)

**XIII. Old Business**

None.

**XIV. New Business**

Ms. Haynes asked Dr. Tierney and Mr. Hurley to look at the budget and see if we be able to meet the financial needs of the district because of the health insurance increase. If the cost of health insurance is too great, we may not be able to hire a replacement teacher for Ms. Liebold.

**XV. Motion to go into Executive Session**

The next topic on the agenda relates to a negotiations and a personnel matter, which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing student personnel, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 9:47pm in a unanimous roll call vote. (Lugo/Rogers)

**XVI. Motion to go into Open Session**

A motion was approved to return to open session at 10:40 p.m.

The motion was approved in a unanimous roll call vote. (Hurley/Rogers)

**XVII. Adjournment**

There being no further business before the Board, a motion was approved at 10:41 p.m. to adjourn for the evening. (Haynes/Rogers)

Respectfully submitted,

Joseph P. Hurley Jr.  
Business Administrator/Board Secretary