

**ROCKAWAY BOROUGH BOARD OF EDUCATION  
ROCKAWAY, NEW JERSEY  
THOMAS JEFFERSON SCHOOL  
REGULAR PUBLIC MEETING  
September 15, 2009**

**I. Call to Order and Flag Salute**

The meeting was called to order at 7:32 p.m. by Board President, Eileen Haynes.

**II. Notice of Announcement**

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

**III. Roll Call**

**Board Members Present:** Laura Lugo, Debbie McNally, Tim Rogers, Vice-President, Ruben Fuentes and Board President, Eileen Haynes.

**Board Members Absent:** N/A

**Administration Present:** Superintendent of Schools, Emil Suarez, Thomas Jefferson School Principal Patrick Tierney and Business Administrator/Board Secretary, Joseph P. Hurley Jr.

**IV. Superintendent's Report**

**a. Enrollment**

Mr. Suarez reviewed the current student enrollment, which is 668.

**b. NJASK**

Mr. Suarez discussed the preliminary test scores with the Board and informed them that a more detailed presentation will be given in October.

**V. Comments from the Public**

Carol Coulther read a letter and provided the Board Secretary with a copy.

**VI. Approval of Minutes**

Motion to approve the minutes from the August 17, 2009 meetings of the Board of Education.

The motion was approved in a roll call vote. (Haynes/Lugo)

Tim Rogers abstained.

**VII. Approval of the Manifest of Bills**

Motion to approve the manifest of bills from the Finance Committee as follows:

September \$491,211.71

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

The motion was approved in a unanimous roll call vote. (Haynes/McNally)

**VIII. Approval of Budget Transfers**

Motion to approve the attached list of budget transfers.

The motion was approved in a unanimous roll call vote. (Haynes/Lugo)

**IX. Approval of the Certification of Major Account and Line Item Status**

Motion to approve the Certification of Major Account and Line Item Status.

The motion was approved in a unanimous roll call vote. (Haynes/Fuentes)

**X. Committee Reports**

**1. Committee Appointments by President for the 2009/2010 School Year Committee Appointments by President for the 2009-2010 School Year:**

|                    | <b>Committee Chairperson</b> | <b>Co-chairperson</b> |
|--------------------|------------------------------|-----------------------|
| Building & Grounds | Ruben Fuentes                | Debra McNally         |
| Public Relations   | Laura Lugo                   | Tim Rogers            |
| Personnel          | Debra McNally                | Laura Lugo            |
| Insurance          | Eileen Haynes                | Tim Rogers            |
| Curriculum         | Laura Lugo                   | Debra McNally         |
| Policy             | Eileen Haynes                | Ruben Fuentes         |
| Negotiations       | Ruben Fuentes                | Eileen Haynes         |

|                                         | <b>Chairperson</b> | <b>Co-Chairperson</b> |
|-----------------------------------------|--------------------|-----------------------|
| <b>Representatives to Organization</b>  |                    |                       |
| New Jersey School Boards Association    | Eileen Haynes      | Ruben Fuentes         |
| Morris County School Boards Association | Debra McNally      | Laura Lugo            |
| Home and School Association             | Eileen Haynes      | None                  |
| Rockaway Borough Town Council           | Ruben Fuentes      | None                  |
| Recreation Committee                    | Debra McNally      | Laura Lugo            |
| New Jersey School Boards Legislation    | Tim Rogers         | None                  |
| New Jersey School Boards Negotiations   | Eileen Haynes      | Ruben Fuentes         |
| New Jersey School Boards Policy         | Debra McNally      | Laura Lugo            |

**A. Finance**

1. Be it resolved by the Rockaway Borough Board of Education to approve the Cafeteria Reconciliation Report and the Cafeteria Checking Account Reconciliation Report for August 2009.

The motion was approved in a unanimous roll call vote. (McNally/Lugo)

2. Be it resolved by the Rockaway Borough Board of Education to approve the Board Secretary and Treasurer’s Report for August 2009.

The motion was approved in a unanimous roll call vote. (McNally/Fuentes)

3. Be it resolved by the Rockaway Borough Board of Education to approve the submission of FY2010 NCLB Application to the NJ Department of Education.

The motion was approved in a unanimous roll call vote. (McNally/Fuentes)

4. Be it resolved by the Rockaway Borough Board of Education to approve submission of the IDEIA and Title I ARRA Applications.

The motion was approved in a unanimous roll call vote. (McNally/Fuentes)

5. Be it resolved by the Rockaway Borough Board of Education to approve the attached travel expense/professional development request for the 2009-2010 school year.

The motion was approved in a unanimous roll call vote. (Hurley/Lugo)

6. Be it resolved by the Rockaway Borough Board of Education to submit the FY2010 IDEIA Application to the NJ Department of Education.

The motion was approved in a unanimous roll call vote. (McNally/Fuentes)

7. Be it resolved by the Rockaway Borough Board of Education to approve the following maximum amounts for professional services, for the 2009-2010 school year in accordance with 6A:23A-5.2.

- Architect \$10,000.00
- Attorney \$8,500.00
- Auditor \$16,100.00
- Negotiator \$10,000.00

The motion was approved in a unanimous roll call vote. (McNally/Lugo)

## **B. Policy**

1. Be it resolved by the Rockaway Borough Board of Education to approve the Job Description for "Interim Assistant Principal."

The motion was approved in a unanimous roll call vote. (Lugo/McNally)

2. Be it resolved by the Rockaway Borough Board of Education to approve the following Rockaway Borough School District bus runs.
  - a. Route 1 - Andrea Drive Area
  - b. Route 2 - DLC (Union)
  - c. Route 3 - Park Lake
  - d. Extra-curricular events

The motion was approved in a unanimous roll call vote. (Lugo/Fuentes)

3. Be it resolved by the Rockaway Borough Board of Education to approve the following Ad/Hoc Committees for the 2009-2010 school year:

Facilities Review Committee  
Staff Recognition Committee  
Shared Services Committee

The motion was approved in a unanimous roll call vote. (Lugo/McNally)

4. Be it resolved by the Rockaway Borough Board of Education to approve the following policies for a first reading:

| <b>Policy #</b> | <b>Title</b>                                                                |
|-----------------|-----------------------------------------------------------------------------|
| 1220            | Employment of Chief School Administrator                                    |
| 3159            | Teaching Staff Member School District Reporting Responsibilities (revision) |
| 8760            | Pupil Accident Insurance (revision)                                         |
| 2631            | NJQSAC                                                                      |

The motion was approved in a unanimous roll call vote. (Lugo/Fuentes)

5. Be it resolved by the Rockaway Borough Board of Education to abolish Policy #9110, "Quality Assurance Annual Report", due to NJQSAC.

The motion was approved in a unanimous roll call vote. (Lugo/Fuentes)

6. Be it resolved by the Rockaway Borough Board of Education to approve the following Board of Education and School District Goals for the 2009-2010 school year:

**Board of Education Goals:**

**Goal I:**

The Board of Education will complete the 2009-2010 New Jersey Quality Single Accountability Continuum evaluation by reviewing the components of the Continuum and submitting the appropriate paper work to the Department of Education by November 15.

**Goal II:**

The Board of Education will identify areas where shared services are already implemented and investigate additional possibilities for shared services.

**Goal III:**

The Board of Education will review the report provided by the Facilities Review Committee and develop a plan to address the future facility needs of the district.

**Goal IV:**

The Board of Education will develop and implement a plan to appoint a Superintendent of Schools.

**School District Goals:**

**Goal I:**

Increase achievement for students included in the subgroups identified by No Child Left Behind on the Language Arts Literacy and Math portion of the NJASK tests.

**Goal II:**

Review and revise the district Gifted and Talented curriculum.

**Goal III:**

Develop and implement extra-curricular/enrichment activities for students at the Lincoln Elementary School.

The motion was approved in a unanimous roll call vote. (Lugo/Fuentes)

### C. Personnel

1. Be it resolved by the Rockaway Borough Board of Education to approve the following new hires for the 2009-2010 school year:

| <b>Name</b>      | <b>Step/Salary</b> | <b>Position</b>         |
|------------------|--------------------|-------------------------|
| Allison Longo    | \$80.00 per day    | Substitute Teacher/Aide |
| Cynthia Wassmuth | \$80.00 per day    | Substitute Teacher/Aide |
| Jacqueline Leiva | \$80.00 per day    | Substitute Teacher/Aide |
| Denise Glenn     | \$35.27 per hour   | Home Instruction        |

The motion was approved in a unanimous roll call vote. (Rogers/Fuentes)

2. Be it resolved by the Rockaway Borough Board of Education to approve the following extra-curricular advisors for the 2009/2010 school year. Stipends will be determined at the completion of negotiations.

| <b>Position</b>               | <b>Advisor</b>     |
|-------------------------------|--------------------|
| Girls Basketball              | Robert Longo       |
| Boys Basketball               | None.              |
| Boys Baseball                 | Robert Hayzler     |
| Girls Softball                | Robert Longo       |
| Cross Country                 | Robert Hayzler     |
| Cheerleading                  | Jennifer Targonski |
| Yearbook                      | Natishia McKown    |
| SGO                           | John Wojtaszek     |
| Newspaper                     | Laurie Opthof      |
| Director of Musical           | Helen Love         |
| Assistant Director of Musical | Janet Dobbs        |
| Jazz Band                     | Helen Love         |
| Scheduler                     | Robert Hayzler     |
| Art Club Advisor              | David Waxman       |
| Willow Tree Advisor           | Carol Johnson      |
| Teacher In Charge @ TJ        | Michele Secula     |
| Teacher In Charge @ Lincoln   | Linda Bond         |
| Sim City Advisor              | Denise Glenn       |
| Solar Car Advisor             | Denise Glenn       |
| Mathletes                     | Sally Snelson      |

The motion was approved in a unanimous roll call vote. (Rogers/Fuentes)

3. Be it resolved by the Rockaway Borough Board of Education to approve Maryann Kudlacik-Kawiecki, as a temporary instructional aide at the Thomas Jefferson School for two hours per day at the rate of \$14.00 per hour until a permanent aide is hired.

The motion was approved in a unanimous roll call vote. (Rogers/Lugo)

4. Be it resolved by the Rockaway Borough Board of Education to approve Bhavana Chopra as an instructional aide at the Thomas Jefferson School for two hours per day at the rate of \$14.00 per hour for the remainder of the school year effective September 21, 2009.

The motion was approved in a unanimous roll call vote. (Rogers/McNally)

5. Be it resolved by the Rockaway Borough Board of Education to increase Bill Meehan, District Technology Assistant to 30 hours per week for the next ninety days.

The motion was approved in a unanimous roll call vote. (Rogers/Fuentes)

6. Be it resolved by the Rockaway Borough Board of Education to approve Denise Glenn and Jennifer Targonski to provide home instruction for student #230 for a total of 5 hours per week for approximately the next six months at an hourly rate of \$35.27 (to be adjusted at the completion of negotiations).

The motion was approved in a unanimous roll call vote. (Rogers/McNally)

7. Be it resolved by the Rockaway Borough Board of Education to approve Susan Milite to provide home instruction for student #204 for 5 hours per week for the next 60 days at an hourly rate of \$35.27 (to be adjusted at the completion of negotiations).

The motion was approved in a unanimous roll call vote. (Rogers/Lugo)

8. **Whereas**, on August 17, 2009 the Board approved a resolution accepting, with regret, the resignation of the Superintendent of Schools, Emil Suarez, effective November 2, 2009; and **Whereas**, The Board is willing to release Mr. Suarez earlier from his employment contract; Now Therefore Be It Resolved that the Board hereby rescinds this resolution and, instead, the Board accepts Mr. Suarez's resignation effective November 2, 2009 except that his resignation shall be effective October 16, 2009 at 11:59 p.m. if and only if Mr. Suarez provides written notice to the Board by not later than September 30, 2009 that Mr. Suarez will avail himself of such early release date.

The motion was approved in a unanimous roll call vote. (Rogers/McNally)

#### **D. Curriculum**

1. Be it resolved by the Rockaway Borough Board of Education to approve the following School Level Objectives for the 2009-2010 school year:

##### **Lincoln School**

- a. By June 30, 2010, twenty percent (20%) of Lincoln Elementary School students will participate in after school activities/clubs as measured and documented by attendance records.
- b. By June 30, 2010, fifteen percent (15%) of Lincoln Elementary School students will show individual improvement in Language Arts and/or Math as indicated in Successmaker scores and promoted by the *Lincoln Loot* program. Improvement will be determined by establishing baseline measures through pre and post testing administered by classroom teachers.

##### **Thomas Jefferson School**

- a. By June 2010, the percentage of 4th grade students scoring proficient on the 2010 NJASK4 Language Arts Literacy will increase by 20% as compared to the 2009 NJASK 3 as result of periodic multigenre writing prompts scored with the New Jersey holistic writing rubric, use of the SuccessMaker software program, and staff development.



**XVII. Adjournment**

There being no further business before the Board, a motion was approved at 8:48 p.m. to adjourn for the evening. (Haynes/Fuentes)

Respectfully submitted,

Joseph P. Hurley Jr.  
Business Administrator/Board Secretary