

Rockaway Borough Board of Education
Rockaway, New Jersey
Regular Meeting Minutes
Thomas Jefferson School Cafeteria
Tuesday, March 7, 2017
MINUTES
7:30pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

- I. Call to Order and Flag Salute
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.
- III. Roll Call

Board Member	Present	Absent
Mrs. Sarah Concannon	X	
Mrs. Colleen Grow	X	
Mrs. Eileen Haynes		Late
Mr. Tim Rogers	X	
Mrs. Christa Smith	X	

- IV. Comments from the public (related to agenda items only)-No Comments
- V. Spotlight on RAMS - SumDog Math Competition Winners-All students and teachers were recognized
- VI. High Honor Roll Presentation- Mark Schwarz and Christa Smith presented all recipients with their awards.
- VII. Annual Ethics Training for Board Members - Presentation completed by School Boards Field Representative for 45 minutes. All Board Members were present and participated in the training.
- VIII. Superintendent Topics
 - o Principals' Reports-Mrs. Medore 2nd grade class was awarded 1st place in the Morris County Sumdog Math Competition. Hop-a-thon Preschool, and Kindergarten and 1st grade helped raise money for Muscular Dystrophy. 3rd marking period mid point and issue of progress reports

online through OnCourse connect slated for March 2nd. 2nd Grade celebrated the official start of the Iditarod and the beginning of their cross-curricular unit of study.

- Budget Report - Tentative 2017-2018 Budget-Richard Matthews discussed some of the budget building components for 2017-2018. The State of New Jersey has imposed caps on Tax Levy and Cap on Surplus. State aid numbers came in exactly as 2016-2017 which means we are receiving less funding based on our increase in salaries and health benefits. The 4 major cost drivers are salaries, benefits, pension & social security and Special Education Tuition Placements.
- Curriculum Report-Jaime Argenziano reported PARCC Training for staff is scheduled for March 13th. Infrastructure trial schedule for March 21st. YAMS celebration scheduled for Saturday, March 11th from 10-12.
- Technology Report-Mark Schwarz reported the technology for PARCC is up and being trialed for optimal efficiency.
- Facilities Report-Richard Matthews reported PO's have been submitted to replace the mats in the TJ Gym, Replace toilets in the girls bathroom at TJ, Installation of new emergency lights in the TJ gymnasium and new radios have been ordered. Chris Kelly is still interviewing candidates for the Maintenance Assistant and Summer Custodians.
- Board Goal Update and Planning for 2017-18
- Snow Day Update
- Special Meeting for Budget Hearing - April 24, 2017-Public Hearing for Budget is scheduled for Tuesday, April 25th
- 2017-2018 School Calendar- Mark Schwarz gave update on school calendar.

IX. Committee Reports

- Education Committee-None
- Human Resources Committee-None
- Operations Committee-Tim Rogers updated the Operations Committee was meeting going over budget with Richard Matthews

X. Consent Agenda

Be it resolved by the Rockaway Borough Board of Education to make all items designated with an asterisk (*) part of a consent agenda and approved.

Motion By: Colleen Grow		Seconded By:Ms. Christa Smith		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

XI. Meeting minutes

1. *Motion to approve the minutes from the February 7, 2017 Board of Education Regular Meeting.

XII. Finance

1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. *Be it resolved by the Rockaway Borough Board of Education to approve the February 2017 Board Secretary's and Treasurer's Report.
3. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of budget transfers.

Motion By: Sarah Concannon		Seconded By: Eileen Haynes		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

4. *Be it resolved by the Rockaway Borough Board of Education to approve the Major Account and Line Item Status, pursuant to N.J.A.C. 6A:23A16.10.
5. Motion to approve the manifest of bills from the Finance Committee as follows:

February 2017 : \$703,941.67

The regular register is on file in the Office of the
School Business Administrator/Board Secretary.

Motion By: Tim Rogers		Seconded By: Sarah Concannon		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

6. Be it Resolved that the tentative budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory (18A:7F-5 and 18A:7F-6) deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>TOTAL</u>
2017-18 Total Expenditures	\$9,230,424	\$319,129	\$9,549,553
Less: Anticipated Revenues	\$1,124,316	\$319,129	\$1,443,445
Taxes to be Raised	\$8,106,108	\$0	\$8,106,108

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law: and

Be It Further Resolved, that a public hearing be held at the Thomas Jefferson School, 95 E Main Street, Rockaway, New Jersey on April 25, 2017 at 7:30 pm for the purpose of conducting a public hearing on the budget for the 2017 - 2018 School Year.

7. *Be it resolved by the Rockaway Borough Board of Education to approve the pre-school tuition rate for the 2017 - 2018 school year as \$3,400 per year.
8. *Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Hillmar, LLC to conduct a Spanish Bilingual Speech evaluation for student #244 at a cost of \$500.00

XIII. Policy

1. *Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated TBD for incident numbers _____ through _____.
2. *Be it resolved by the Rockaway Borough Board of Education to approve the attached school calendar for the 2017– 2018 school year.
3. *Be it resolved by the Rockaway Borough Board of Education to approve the attached Permanent Substitute Teacher Job Description.

XIV. Curriculum

1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.

XV. Personnel

1. *Be it resolved by the Rockaway Borough Board of Education to approve Onelio Marrero and Audrey Russell as substitute teachers for the remainder of the 2016 – 2017 school year at a daily rate of \$90.00 per day for the first 10 days and \$95.00 for any additional days.
2. *Be it resolved by the Rockaway Borough Board of Education to approve Heather Garris of Centenary University to complete necessary requirements of observation between February 8, 2017 and June 22, 2017. Cheryl Hennessy has agreed to work with Ms. Garris in order for her to complete these requirements.
3. *Be it resolved by the Rockaway Borough Board of Education to approve with regret the resignation of Jennifer Fassnacht as the district's 8th grade Math teacher to pursue her teaching career in another NJ school district. Mrs. Fassnacht's last day in district will be Tuesday, May 2, 2017.

XVI. Comments from the Public - None

XVII. Old Business- None

XVIII. New Business-Ethics Training by New Jersey School Boards

XIX. Motion to enter Executive Session

The next topic on the agenda relates to a Personnel matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a Personnel matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

XX. Motion to reconvene Public Session

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

XXI. Motion to Adjourn

Motion By: Tim Rogers		Seconded By: Christa Smith		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

Time of Adjournment: 9:28PM

ROCKAWAY BOROUGH PUBLIC SCHOOLS**Professional Development/Travel Expenditure Approval Request**

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	OTHER EXPENSES	PURPOSE OF THE TRIP
Mark Schwarz	NJPSAFE Politics, Ethics and School Law Monroe, NJ	4/11/17	\$150		Annual Legal Training
Joanne Parent Jessica Parry	Human Trafficking Symposium/ Madison, NJ	3/21/17	\$0.00		Learn about what is being done to end Human Trafficking in New Jersey and how I can help as a teacher.
Phyllis Alpaugh	Empower 2017 FEA/ NJPSA Fall Conference Long Branch, NJ	10/19/17 10/20/17	*Early Registration \$285.00	Mileage: \$42.35	Will provide excellent resources and guidance for both building and district administration.
Jamie Argenziano	NJASK DTC Training Hilton Parsippany Parsippany, NJ	3/13/17	\$0.00		NJASK training to prepare district for the upcoming assessment for 4th and 8th grade students.
Stephanie Bonaparte	NJPSA Women's Leadership Conference Monroe Twp, NJ	3/30/17 3/31/17	\$325.00	\$109 Lodging	Attend seminars providing skills and competency in educational leadership; promote gender, race and ethnic equity within educational systems.
Richard Matthews Sandy Patamia	Purchasing Training - Purchasing Requirements for New Jersey School Districts	3/16/17	\$75.00		The importance of advertising , as well as the requirements for a district to renew contracts.
Antonia Zangara	Morris Knolls HS AM and DLM Training at TJ PM	3/16/17	\$0.		Visit to Morris Knolls HS in the morning to observe the MD and LLD programs. In the afternoon I will be participating in DLM training at TJ to prepare for the upcoming testing.
Jamie Argenziano Daniele Ferrone Cindy O'Brien Stephanie Bonaparte	Mount Olive Middle School Mount Olive, NJ	3/16/17	\$0		Mount Olive School District's students have performed very well on the PARCC. We will be meeting with Tracey Severns, the Director of Student Performance and 2 of their middle school teachers to discuss their programs and successes.
Richard Matthews	Morris-Union Jointure Commission, New Providence, NJ	3/28/17	\$0		To obtain information about Local Education Agencies (LEA) receiving Title I, Part A funds to be in compliance.

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED
ON _____

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

APPROVED AT THE _____ BOARD OF EDUCATION MEETING

GRADE	TEACHER S	DATE	TIME DEPART/ RETURN	DESTINATION TITLE LOCATION	# OF STUDENT S	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
4 th	Savini	3/31/17 rescheduled from 2/9 due to snow day	8:45 am - 1:15 pm	Spelling Bee at Saint Ann's Parsippany	8	1	\$30. (pd by grant)	This workshop will afford students opportunities to apply their excellent knowledge of spelling rules and exceptions with students from other schools.
MD	Zangara	3/13/17	9:45 am - noon	Field Experience @ Rockaway Townsquare Mall	6	4	\$0.	To enhance the science curriculum with real world connections and interdisciplinary math skills as well as to foster growth in college and career readiness.
MD	Zangara	3/29/17	11:00 - noon	Field Experience @ Quick Check Rockaway	6	4	\$7.00	To enhance our Social Studies curriculum with real world connections and interdisciplinary math skills as well as to foster growth in college career readiness.
8 th	Bonaparte	5/17/17 - 5/19/17	7:00 am approx. 8:00 pm approx.	TJ Goes to Washington Washington DC	70	10	\$400	To give students an interdisciplinary experience in the nation's capital
8 th	O'Brien	3/17/17	9:15 am 12:30 pm	AMC Movie Theatre (Beauty and the Beast) Rockaway	76	7	\$10.50	To watch and analyze a film version connected to a genre of literature being studied in class. LA.8CCSS.ELA-Literacy. RL.8.7 – Grade Level Stand – Analyze the extent to which a filmed or live production of a story or drama stays faithful to or departs from the text or script, evaluating the choices made by the director or actors.