

Rockaway Borough Board of Education
Rockaway, New Jersey
Regular Meeting Minutes
Thomas Jefferson School Cafeteria
Tuesday, February 7, 2017
Minutes
7:30pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

- I. Call to Order and Flag Salute
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.
- III. Roll Call

Board Member	Present	Absent
Mrs. Sarah Concannon	x	
Mrs. Colleen Grow	x	
Mrs. Eileen Haynes		x
Mr. Tim Rogers	x	
Mrs. Christa Smith	x	

- IV. Comments from the public (related to agenda items only)-No Comments
- V. Staff Recognition Ceremony -the following teachers were nominated for Teacher of the Year recognition. Ms. Katelyn Sloane, Ms. Sherry Rich, and Ms. Kathy Stanton.
- VI. Superintendent Topics
 - Principals' Reports-Visit scheduled for Reading Recovery lead teacher on February 11, 2017. End of 2nd period report cards issued on January 27, 2017, second installment of Reader's Theater, The Real Story of the Three Little Pigs done on January 27, 2017. Lincoln and TJ students met to make "Valentines for Vets" a program promoted by Congressman Rodney Frelinghuysen's office. The focus for this year's pairing will be SERVICE. Completed library project with 7th & 8th grade students reading with Kindergarten and 1st grade Winter Book Club.

- Curriculum Report-There has been much success with WIN students so we have purchased IXL licenses for both ELA and Math Students. Workshop with Nicole Pepe scheduled for March 2nd. Nicole will work with our K-6 ELA teachers. Jaime Argenziano will be attending PARCC training on February 10th to prepare for Spring Assessment.
- Technology Report-Speaker system in Lincoln school scheduled to be completed by February 15th. Chromebooks for PARCC testing have been ordered. All classes that currently in need of a new Smart Board have been ordered. We will keep a spare Smart Board in our inventory in case of an emergency. We are receiving competitive quotes for our laptop 1:1 initiative and will award when 2017-2018 budget is approved.
- Facilities Report- The new 2 way radios have been ordered and will provide us with better coverage for in building service and better communication with our busses. The new equipment has been purchased under the New Jersey State Contract Purchasing Agreement. A Purchase Order has been issued to repair the retaining wall behind the Lincoln School.
- Violence, Vandalism, and Substance Abuse Report-submitted by Phyllis Alpaugh and Stephanie Bonaparte.
- Harassment, Intimidation, and Bullying – Investigations, Trainings and Program Report-submitted by Ms. Phyllis Alpaugh and Ms. Stephanie Bonaparte.
- 2017-2018 School Calendar-A draft of the calendar was presented but no action was taken.
- Honor Roll Presentation - March 7, 2017

VII. Committee Reports

- Education Committee-No report
- Human Resources Committee-No report
- Operations Committee-Meeting scheduled for February 12th @ 12PM.

VIII. Consent Agenda

Be it resolved by the Rockaway Borough Board of Education to make all items designated with an asterisk (*) part of a consent agenda and approved.

Motion By: Ms. Colleen Grow		Seconded By: Ms. Christa Smith		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	x			
Mrs. Colleen Grow	x			
Mrs. Eileen Haynes				x
Mr. Tim Rogers	x			
Mrs. Christa Smith	x			

IX. Meeting minutes

1. *Motion to approve the minutes from the January 10, 2017 and January 24, 2017 Board of Education Regular Meeting.

X. Finance

1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. *Be it resolved by the Rockaway Borough Board of Education to approve the December 2016 and January 2017 Board Secretary's and Treasurer's Reports.
3. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of budget transfers.

Motion By: Ms. Sarah Concannon		Seconded By: Ms. Christa Smith		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	x			
Mrs. Colleen Grow	x			
Mrs. Eileen Haynes				x
Mr. Tim Rogers	x			
Mrs. Christa Smith	x			

4. *Be it resolved by the Rockaway Borough Board of Education to approve the Major Account and Line Item Status, pursuant to N.J.A.C. 6A:23A16.10.
5. Motion to approve the manifest of bills from the Finance Committee as follows:

January 2017 : \$911,967.44

The regular register is on file in the Office of the
School Business Administrator/Board Secretary.

Motion By: Ms. Colleen Grow		Seconded By: Ms. Christa Smith		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	x			
Mrs. Colleen Grow	x			
Mrs. Eileen Haynes				x
Mr. Tim Rogers	x			
Mrs. Christa Smith	x			

6. *Be it resolved by the Rockaway Borough Board of Education to apply for a waiver granting the Board permission to not participate in the Special Education Medicaid Initiative (SEMI) for the 2017-2018 school year due to the fact that the State of New Jersey projects the district having fewer than 40 Medicaid eligible classified students.

7. *Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Platt Psychiatric Associates to conduct a psychiatric and neuropsychological evaluation for student #187 at a cost of \$1800.00.
8. *Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Dave Koenig to complete 9 hours of home-based ABA services for student #108 at a cost of \$50.00 per hour.
9. *Be it resolved that the Rockaway Borough Board of Education enter in a contract with Command Radios Communication to replace/upgrade district two way radios in the amount of \$18,755.81.

XI. Policy

1. *Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated February 7, 2017 for incident numbers TJ201617-09 through TJ201617-12.
2. *Be it resolved by the Rockaway Borough Board of Education to approve the attached Secretary to Special Services / District Information Secretary Job Description.
3. *Be it resolved by the Rockaway Borough Board of Education to approve the Harassment, Intimidation, and Bullying – Investigations, Trainings and Program Report for the July 1, 2016 through December 31, 2016 reporting period.
4. *Be it resolved by the Rockaway Borough Board of Education to approve the Violence, Vandalism And Substance Abuse report for the July 1, 2016 through December 31, 2016 reporting period.

XII. Curriculum

1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.

XIII. Personnel

1. *Be it resolved by the Rockaway Borough Board of Education to approve Taylor Werfel of County College of Morris to complete her hours of observation, as requested, in Lincoln School. Mrs. Tuluca has agreed to welcome Ms. Werfel into her classroom.
2. *Be it resolved by the Rockaway Borough Board of Education to approve with regret the resignation of Renee Parenti as a paraprofessional at Lincoln School. Ms. Parenti's last day will be March 2, 2017.
3. *Be it resolved by the Rockaway Borough Board of Education to approve with regret the resignation of Kristina Poggi as a paraprofessional at Thomas Jefferson School. Ms. Poggi's last day was January 27, 2017.

4. *Be it resolved by the Rockaway Borough Board of Education to approve the increase of hours for Matt DeFranco from 25 hours per week to 28.75 hours per week at a rate of \$14.00 per hour effective February 27, 2017 through the remainder of the 2016 - 2017 school year.
5. *Be it resolved by the Rockaway Borough Board of Education to approve Kate Reardon as a paraprofessional at Thomas Jefferson School for 5.75 hours per day/5 days per week at a rate of \$14.00 per hour for the remainder of the 2016 - 2017 school year.
6. *Be it resolved by the Rockaway Borough Board of Education to approve Melanie Byrne as the Solar Cars Advisor for 2016 - 2017 school year.

XIV. Comments from the Public-None

XV. Old Business-None

XVI. New Business

- Appointment of Negotiations Committee by Board President-Tim Rogers and Sarah Concannon for Operations and Finance Committee, Christa Smith and Colleen Grow for Education Committee, Tim Rogers and Sarah concannon for Negotiations Committee, Ms. Eileen Haynes and Ms. Colleen Grow for Human Resources Committee. Discussed Board to Board Roundtable Meetings to work with other schools preparing Rockaway Borough students for High School.

XVII. Motion to enter Executive Session

The next topic on the agenda relates to a personnel matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a personnel matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.

Motion By:Ms. Christa Smith		Seconded By: Ms. Sarah Concannon		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	x			
Mrs. Colleen Grow	x			
Mrs. Eileen Haynes				x

Mr. Tim Rogers	x			
Mrs. Christa Smith	x			

XVIII. Motion to reconvene Public Session

Motion By: Mr. Tim Rogers		Seconded By: Ms. Sarah Concannon		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

XIX. Motion to Adjourn

Motion By: Mr. Tim Rogers		Seconded By: Ms. Sarah Concannon		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	x			
Mrs. Colleen Grow	x			
Mrs. Eileen Haynes				x
Mr. Tim Rogers	x			
Mrs. Christa Smith	x			

Time of Adjournment: 8:55 PM

ROCKAWAY BOROUGH PUBLIC SCHOOLS**Professional Development/Travel Expenditure Approval Request**

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	OTHER EXPENSES	PURPOSE OF THE TRIP
Nancy Beiermeister	Morris County Association of School Business Officials Meeting, Rockaway Garden Hilton, Rockaway, NJ	2/23/17	n/a		Mort Reinhart, NJASBO Pension Consultant will provide an update on the NJ Pensions systems as they pertain to school district employees.
Nancy Beiermeister	Payroll Law 2017 Best Western Plus Morristown, NJ	2/24/17	\$149		Payroll management training workshop, to learn how to better interpret state and federal wage and hour laws.
Linda Savercool	Practical Strategies to Address the Challenges of Today's School Nurse Newark, NJ	3/1/17	\$245		To apply the most up-to date evidence-based research to better address today's topics. Respond with greater confidence to school emergencies. Reduce liability risks with the latest, best practice in standing orders and nursing intervention.
Diane Rounsaville	Winners Workshop Whippany, NJ	5/12/17	\$209		To familiarize teachers & librarians with the best books published for children.

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON FEBRUARY 7, 2017.

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

APPROVED AT THE FEBRUARY 7, 2017 BOARD OF EDUCATION MEETING

GRADE	TEACHERS	DATE	TIME DEPART /RETURN	DESTINATION TITLE LOCATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
MD/APE	Onischuk	2/8/17	10:00 am 12:00 pm	Rockaway Lanes Rockaway	4-6	2-5	\$0	Reward for PE incentives in Adapted PE and to introduce students to gross/fine motor activities outside the traditional classroom setting.
2 nd grade	Medore & Tuluca	2/22/17	8:30/11:15	Morris Hills High School Rockaway, NJ	42	6	\$0	Language Arts connection
7/8 th	Onischuk/ Leahey	3/1/17 snowdate 3/2/17	2:45 pm 5:30 – 6:00 pm	Valleyview School – Denville	20 – 30	2	\$0	Participate in annual club Volleyball Tourney
5/6 th	Sloane/ Koerner/ Forte/Corbo Capen/ DenHeyer	5/26/17	8:45 am 2:30 pm	Mt. Allamuchy Scout Reservation	135	6 - 8	\$30	To build teamwork, individual determination, and positive relationships among 5th and 6th graders in an outdoor environment.
5 th grade G&T	Savini	3/15/17	8:45 am 1:15 pm	Learning Carnival at Morristown Unitarian Fellowship Morristown, NJ	8	1	\$30 (to be paid by grant Money)	The Learning Carnival is an opportunity for Gifted and Talented students to broaden their interests. Numerous presenters facilitate cognitively challenging, hands-on activities.
7/8 th	Onischuk/ Leahey	2/9/17	3:00 pm 5:30 pm	Allamuchy Township School	22	2	\$0	Girls Club Volleyball Match
7/8 th	Onischuk/ Leahey	2/8/17	3:00 pm 5:30 pm	Allamuchy Township School	22	2	\$0	Boys Club Volleyball Match
6 – 8 grade	Love/Kopetz	5/12/17	9:00 am 9:00 pm	High Note Festival Allentown, PA	Approx. 75	Approx. 15	\$44	Students will perform in an ensemble which will be evaluated by experienced adjudicators. The experience will be the culmination of much preparation, and is a means for motivating the students to practice hard and work toward higher standards. The amusement park is both

								an incentive and a reward for participation.
Boys/ Girls Basketball Team	Onischuk/ Leahey	2/22/17	2:00 pm 10:00 pm	Seton Hall Men's Basketball Prudential Center Newark, NJ	42	5	\$30 - \$40	End of year team-building activity; give aspiring athletes an opportunity to play at the Prudential Center, meet college athletes, and watch college-level athletics.
7/8 th G&T	Savini	3/3/17	9:00 am 1:15 pm	Morris Knolls Technology Day Denville, NJ	20	1	\$0	The workshop will afford students opportunities to apply their knowledge of technology and work with peers their age from other schools.