

Rockaway Borough Board of Education
Rockaway, New Jersey
REGULAR MEETING MINUTES
Thomas Jefferson School Cafeteria
Tuesday, January 10, 2017
7:30pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

- I. Call to Order and Flag Salute
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.
- III. Roll Call

Board Member	Present	Absent
Mrs. Sarah Concannon	X	
Mrs. Colleen Grow	X	
Mrs. Eileen Haynes	X	
Mr. Tim Rogers	X	
Mrs. Christa Smith	X	

- IV. Comments from the public (related to agenda items only)
- V. Superintendent Topics-Superintendent Mark Schwarz made us aware of the passing of Amy Zawaski and that it should be a period of celebration. Mark also offered congratulations to Nancy Beiermeister for accepting the position of Assistant to the Business Administrator
 - A. Principals' Reports- Mark Schwarz informed us the Preschool students attended the Rotary Holiday Party. Progress reports are being issued online December 19, 2016. Out of office day was held on December 22, 2016 and the Lincoln Holiday assembly was held on December 23, 2016.
 - B. Curriculum Report-January 11 begins the Growth Team Kickoff, CPR, HWC, PARCC Training, CST Evaluation Training for Se teachers will be on January 16th. Renaissance-all 1st -8th grade students are currently taking their second universal screening. Ms. Argenziano will be attending PARCC training on February 10th.
 - C. Technology Report-We are gearing up for PARCC infrastructure. Infrastructure trial to be held in March

- D. Facilities Report-Completed whiteboard overlay project at TJ over the Christmas Break.
 Replaced two leaking heat valves in room 110 at TJ. A walk through of both schools with Borough Fire Marshall was completed on January 4th. Both schools were inspected for safety and compliance with National Fire Protection Agency (NFPA) rules.

VI. Consent Agenda

Be it resolved by the Rockaway Borough Board of Education to make all items designated with an asterisk (*) part of a consent agenda and approved.

Motion By: Eileen Haynes		Seconded By: Sarah Concannon		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

VII. Meeting minutes

1. *Motion to approve the minutes from the December 13, 2016 Board of Education Regular Meeting.

VIII. Finance

1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. *Be it resolved by the Rockaway Borough Board of Education to approve the attached Board Secretary's and Treasurer's Reports.
3. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of budget transfers.

Motion By: Colleen Grow		Seconded By: Christa Smith		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

4. *Be it resolved by the Rockaway Borough Board of Education to approve the Major Account and Line Item Status, pursuant to N.J.A.C. 6A:23A16.10.

5. Motion to approve the manifest of bills from the Finance Committee as follows:

December 2016 : \$ 976,020.94

The regular register is on file in the Office of the
School Business Administrator/Board Secretary.

Motion By: Christa Smith		Seconded By: Colleen Grow		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

IX. Policy

1. *Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated 1-10-2017 for incident numbers 07 through 08.
2. Be it resolved by the Rockaway Borough Board of Education to approve the adoption of the following policies (electronic copies of these policies and regulations are available on the district website):

Motion By: Eileen Haynes		Seconded By: Sarah Concannon		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

Code	Policy / Regulation Title	Reason for Adoption
P1140	Affirmative Action Program (M)	Revised ("gender identity or expression" added)
P0167	Public Participation in Board Meetings	Revised
P1220	Employment of Chief School Administrator (M)	Revised - (citation change only)
P1310	Employment of School Business Administrator/Board Secretary	Revised
P1523	Comprehensive Equity Plan	Revised
P1530	Equal Employment Opportunities (M)	Revised ("gender identity or expression" added)
R1530	Equal Employment Opportunities Complaint Procedure (M)	Revised ("gender identity or expression" added)
P1550	Affirmative Action Program for Employment and Contract Practices (M)	Revised ("gender identity or expression" added)
P2200	Curriculum Content (M)	Revised ("gender identity or expression" added; citation change)
R2200	Curriculum Content (M)	Revised ("gender identity or expression" added; citation change)
P2260	Affirmative Action Program for School and Classroom Practices (M)	Revised ("gender identity or expression" and "ELLs" added)
P2411	Guidance Counseling (M)	Revised ("gender identity or expression" added)
R2411	Guidance Counseling (M)	Revised ("gender identity or expression" added)
P2412	Home Instruction Due to Health Condition (M)	Revised
R2412	Home Instruction Due to Health Condition (M)	Revised
R2414	Programs and Services for Students in High Poverty and in High Need School Districts (M)	Revised - (citation change only)
P2423	Bilingual and ESL Education (M)	Revised
R2423	Bilingual and ESL Education (M)	Revised
R2431.1	Emergency Procedures for Athletic Practices and Competitions (M)	Revised

R2431.2	Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad (M)	Revised
R2460.1	Special Education - Location, Identification, and Referral (M)	Revised
R2460.16	Special Education - Instructional Material to Blind or Print-Disabled Students (M)	Revised
P2468	Independent Educational Evaluations	NEW
P2481	Home or Out of School Instruction for a General Education Student for Reasons other than a Temporary or Chronic Health Condition (M)	Revised
P2610	Educational Program Evaluation (M)	Revised - (citation change only)
P2622	Student Assessment (M)	Revised - (citation change only)
P3111	Creating Positions	Revised
P3124	Employment Contract	Revised
P3125	Employment of Teaching Staff Members (M)	Revised
P3125.2	Employment of Substitute Teachers	Revised
P3126	District Mentoring Program	Revised
R3126	District Mentoring Program	Revised
P3141	Resignation	Revised
P3142	Nonrenewal of Nontenured Teaching Staff Member	Revised
R3142	Nonrenewal of Nontenured Teaching Staff Member	Revised
P3144	Certification of Tenure Charges	Revised (citation change only)
R3144	Certification of Tenure Charges	Revised (citation change only)
P3159	Teaching Staff Member/School District Reporting Responsibilities	Revised ("DCP&P" added)
P3231	Outside Employment as Athletic Coach	Revised (citation change only)
P3240	Professional Development for Teachers and School Leaders (M)	Revised
P3240	Professional Development for Teachers and School Leaders	Revised

P3244	In-Service Training	Abolished
R3244	In-Service Training	Abolished
P3142	Nonrenewal of Nontenured Support Staff Member	Revised
R3142	Nonrenewal of Nontenured Support Staff Member	Revised
P4159	Support Staff Member/School District Reporting Responsibilities	Revised (citation change only)
R5111	Eligibility of Resident/Nonresident Students (M)	Revised
R5200	Attendance (M)	Revised
R5300	Automated External Defibrillators (AEDS) (M)	NEW
R5306	Health Services to Nonpublic Schools (M)	Revised
R5308	Student Health Records (M)	Revised
R5310	Health Services (M)	Revised
P5305	Health Services Personnel	Revised (citation change only)
R5330	Administration of Medication (M)	Revised (citation change only)
P5339	Screening for Dyslexia (M)	Revised (updated definition of "dyslexia")
P5350	Student Suicide Prevention	Revised ("DCP&P" added)
R5350	Student Suicide Prevention	Revised ("DCP&P" added)
R5512	Harassment, Intimidation or Bullying Investigation Procedure (M)	Revised
P5514	Student Use of Vehicles on School Grounds	Revised
P5530	Substance Abuse (M)	Revised
R5530	Substance Abuse (M)	Revised
R5600	Student Discipline/Code of Conduct (M)	Revised
R5610	Suspension Procedures (M)	Revised
R5611	Removal of Students for Firearms Offenses (M)	Revised
R5612	Assaults on District Board of Education Members or Employees (M)	NEW
R5613	Removal of Students for Assaults with Weapons Offenses (M)	NEW

P5750	Equal Educational Opportunity (M)	Revised
P5755	Equity in Educational Programs and Services (M)	Revised
P8441	Care of Injured and Ill Persons (M)	Revised
R8441	Care of Injured and Ill Persons (M)	Revised
P8630	Bus Driver/Bus Aide Responsibility (M)	Revised
R8630	Emergency School Bus Procedures (M)	Revised
P9541	Student Teachers/Interns	Revised

X. Curriculum

1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.

XI. Personnel

1. *Be it resolved by the Rockaway Borough Board of Education to approve Timothy Yobs as a district custodian from January 11, 2017 to June 30, 2017. Mr. Yobs will be placed on Step C-1 of the custodial guide at an annual rate of \$33,720.00 (to be prorated) pending receipt of criminal history review. (Final Rates to be determined upon the completion of negotiations)
2. *Be it resolved by the Rockaway Borough Board of Education to approve Jean Swanick as the maternity Leave Replacement secretary at Thomas Jefferson School beginning January 11, 2017 through April 6, 2017. Jean Swanick will be paid at a rate of \$97.69 per day.
3. *Be it resolved by the Rockaway Borough Board of Education to approve Nancy Beiermeister as the Confidential Bookkeeper/Secretary from January 11, 2017 to June 30, 2017. Mrs. Beiermeister will receive an annual salary of \$45,229.41 (to be pro-rated).
4. *Be it resolved by the Rockaway Borough Board of Education to approve Susan Lonergan as mentor to Jennifer Panzica at a rate of \$550.00 (to be pro-rated) for the 2016-2017 school year.

XII. Comments from the Public

XIII. Old Business

XIV. New Business

XV. Motion to enter Executive Session

The next topic on the agenda relates to a Personnel matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a Litigation matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.

Motion By:Eileen Haynes		Seconded By: Tim Rogers		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

XVI. Motion to reconvene Public Session

Motion By:Christa Smith		Eileen Haynes		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

XVII. Motion to Adjourn

Motion By: Tim Rogers		Seconded By: Colleen Grow		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

Time of Adjournment: 7:55PM

ROCKAWAY BOROUGH PUBLIC SCHOOLS**Professional Development/Travel Expenditure Approval Request**

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	OTHER EXPENSES	PURPOSE OF THE TRIP
Lisbeth Schnurman	New Brunswick, NJ Timesaving strategies to Integrate SLP Interventions into Classrooms	2/7/17	\$245.00		Time saving strategies for large caseload, collaborative teaching models for working with classroom teachers, increased carryover of language, fluency, pragmatic and articulation skills.
Lisbeth Schnurman	Paramus, NJ. Using sign language with Pediatric Patients	2/16/17	\$229.99		Enhance therapy for children with childhood apraxia of speech, articulation, Down Syndrome and autism disorder as well as general speech & language delays and disorders.
Linda Savercool	Chronic Anxiety/Parsippany Holiday Inn	4/2/17	\$199.00	\$16.99 Daily Meditations for healing 52 card deck \$16.99 Melt Worry and Relax 52 card deck \$17.95 Panic Attack workbooks	To learn mindfulness practices for the purpose of assisting students to manage panic and anxiety and promote a healthy well-being.
Christopher Kelly	NJSBGA Expo 2017 Atlantic City, NJ	3/13/17 - 3/15/17	\$200.00	Lodging: \$69.00/ night * 3 nights TOTAL: \$207.00	To earn required CEUs at a series of scheduled classes and workshops.
Sandy Patamia Richard Matthews	NJ Dept of Agriculture Division of Food and Nutrition Food Distribution Program New Brunswick, NJ	1/25/17	\$0.00	42.9 miles *.31 * 2 = \$26.60	Will receive training on topics including procurement, commodity selection process, vended meal contracts, and more. New and improved products will be available for sampling at the Food Show to assist with making the best choices for our schools. In addition, we will have the opportunity to sign up for participation in the DoD direct delivery produce program for the 2017-2018 school year.
Mark Schwarz	NJASA's Techspo, Atlantic City, NJ	1/26/17 1/27/17	\$425.00	Travel: 139.6miles *.31 * 2 = \$86.55 Lodging: 1 Night * \$99 = \$99.00	To receive training, evaluate vendors and network with other educational leaders for the purpose of identifying best practices and cost savings for technology integration in our schools.

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED
ON _____

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

APPROVED AT THE _____ BOARD OF EDUCATION MEETING

GRADE	TEACHERS	DATE	TIME DEPART/ RETURN	DESTINATION TITLE LOCATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
4 th grade	Savini (G&T)	2/9/17 (snow date 2/10/17)	8:45 am 1:15 pm	Spelling Bee at Saint Ann's Parsippany, NJ	8	1	\$30. (pd by grant)	This workshop will afford students opportunities to apply their excellent knowledge of spelling rules with students from other schools.
MD	Onischuk	1/31/17	10:00 am Noon	Monster Mini Golf Fairfield, NJ	4 – 6	4 – 6	\$10.	Reward for Physical Education incentives and to introduce students to gross/fine motor activities outside the traditional setting.