

Rockaway Borough Board of Education
Rockaway, New Jersey
REGULAR MEETING MINUTES
Thomas Jefferson School Cafeteria
Tuesday, December 13, 2016
7:30pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

7:00pm Executive Session

Motion to enter Executive Session

The next topic on the agenda relates to a Negotiation matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a personnel and negotiation matter, the nature of which will be made public when the need for confidentiality no longer exists. It is anticipated that the length of time of this Executive Session will be thirty minutes and that action will be taken in public after the Executive Session.

Motion by: Christa Smith Seconded by: Eileen Haynes Vote Results: 4-0

7:30pm Regular Session

- I. Call to Order and Flag Salute
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.
- III. Roll Call Absent Members: Sarah Concannon
- IV. High Honor Roll Recognition Ceremony-Mark Schwarz and Christa smith recognized and handed out awards to the recipients.

V. Comments from the public (related to agenda items only)-No Comments

VI. Superintendent Topics

- A. Principals' Reports-Teacher conferences were held 11/18-11/23. Winter wonderland and tricky Tray were attended by staff on 12/2 and 12/3. Girls basketball team is 5-0
- B. Curriculum Report-Students participated in the Hour of Code last week in computer/keyboarding classes. IXL training for all ELA and Math teachers scheduled for January. Currently looking into new textbooks for 4-8 Spanish.
- C. Technology Report-Four members of the district have successfully completed Google I training. PA/Intercom is now working at the Lincoln School but needs further enhancements to get proper audio in the classrooms.
- D. Facilities Report-Lead in water testing quotes have been updated. Radio replacement upgrades still coming and should be completed by the end of January. Chris Kelly did a walk through with Borough fire Marshall and all necessary certificates have been received for compliance.
- E. Presentation of the Comprehensive Annual Financial Report -Report tabled

VII. Consent Agenda

Be it resolved by the Rockaway Borough Board of Education to make all items designated with an asterisk (*) part of a consent agenda and approved.

Motion by: Eileen Haynes Seconded by: Tim Rogers Vote Results: 4-0

VIII. Meeting minutes

- 1. *Motion to approve the minutes from the November 15, 2016 Board of Education Regular Meeting.
- 2. ***Motion to approve the minutes from the December 6, 2016 Rockaway Borough Board of Education Work Session.**

IX. Finance

- 1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
- 2. *Be it resolved by the Rockaway Borough Board of Education to approve the attached Board Secretary's and Treasurer's Reports.
- 3. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of budget transfers.

Motion by: Tim Rogers Seconded by: Colleen Grow Vote Results: 4-0.

4. *Be it resolved by the Rockaway Borough Board of Education to approve the Major Account and Line Item Status, pursuant to N.J.A.C. 6A:23A16.10.
5. **Be it resolved by the Rockaway Borough Board of Education to approve the 2015-2016 Comprehensive Annual Financial Report.**

Motion by: _____ Seconded by: _____ Vote Results: _____.

6. *Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Hillmar, LLC to perform a bilingual Spanish social evaluation for student #109 at a cost of \$500.00.

X. Policy

1. *Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated December 13, 2016 for incident numbers TJ 2016-2017-03-04-05 through December 13, 2016.
2. *Be it resolved by the Rockaway Borough Board of Education to approve the 2016–2017 Bus Evacuation Drill logs for Lincoln School and Thomas Jefferson School.
3. *Be it resolved by the Rockaway Borough Board of Education to establish the following schedule of meetings for the Period of January 2017 to June 2017. Upon resolution, the Board Secretary/Business Administrator will publish the final schedule of meetings in the Daily Record and The Citizen.

Reorganization Meeting	Regular Meeting
January 10, 2017	January 10, 2017 (following reorg meeting)
	February 7, 2017
	March 7, 2017
	April 4, 2017
	May 9, 2017
	June 6, 2017

4. *Be it resolved by the Rockaway Borough Board of Education to approve the third reading of the following policies (electronic copies of these policies and regulations are available on the district website):

P1140	Affirmative Action Program (M)	Revised ("gender identity or expression" added)
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P0167	Public Participation in Board Meetings	Revised
P1220	Employment of Chief School Administrator (M)	Revised - (citation change only)
P1310	Employment of School Business Administrator/Board Secretary	Revised
P1523	Comprehensive Equity Plan	Revised
P1530	Equal Employment Opportunities (M)	Revised ("gender identity or expression" added)
R1530	Equal Employment Opportunities Complaint Procedure (M)	Revised ("gender identity or expression" added)
P1550	Affirmative Action Program for Employment and Contract Practices (M)	Revised ("gender identity or expression" added)
P2200	Curriculum Content (M)	Revised ("gender identity or expression" added; citation change)
R2200	Curriculum Content (M)	Revised ("gender identity or expression" added; citation change)
P2260	Affirmative Action Program for School and Classroom Practices (M)	Revised ("gender identity or expression" and "ELLs" added)
P2411	Guidance Counseling (M)	Revised ("gender identity or expression" added)
R2411	Guidance Counseling (M)	Revised ("gender identity or expression" added)
P2412	Home Instruction Due to Health Condition (M)	Revised
R2412	Home Instruction Due to Health Condition (M)	Revised
R2414	Programs and Services for Students in High Poverty and in High Need School Districts (M)	Revised - (citation change only)
P2423	Bilingual and ESL Education (M)	Revised
R2423	Bilingual and ESL Education (M)	Revised
R2431.1	Emergency Procedures for Athletic Practices and Competitions (M)	Revised
R2431.2	Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad (M)	Revised
R2460.1	Special Education - Location, Identification, and Referral (M)	Revised

R2460.16	Special Education - Instructional Material to Blind or Print-Disabled Students (M)	Revised
P2468	Independent Educational Evaluations	NEW
P2481	Home or Out of School Instruction for a General Education Student for Reasons other than a Temporary or Chronic Health Condition (M)	Revised
P2610	Educational Program Evaluation (M)	Revised - (citation change only)
P2622	Student Assessment (M)	Revised - (citation change only)
P3111	Creating Positions	Revised
P3124	Employment Contract	Revised
P3125	Employment of Teaching Staff Members (M)	Revised
P3125.2	Employment of Substitute Teachers	Revised
P3126	District Mentoring Program	Revised
R3126	District Mentoring Program	Revised
P3141	Resignation	Revised
P3142	Nonrenewal of Nontenured Teaching Staff Member	Revised
R3142	Nonrenewal of Nontenured Teaching Staff Member	Revised
P3144	Certification of Tenure Charges	Revised (citation change only)
R3144	Certification of Tenure Charges	Revised (citation change only)
P3159	Teaching Staff Member/School District Reporting Responsibilities	Revised ("DCP&P" added)
P3231	Outside Employment as Athletic Coach	Revised (citation change only)
P3240	Professional Development for Teachers and School Leaders (M)	Revised
P3240	Professional Development for Teachers and School Leaders	Revised
P3244	In-Service Training	Abolished
R3244	In-Service Training	Abolished
P3142	Nonrenewal of Nontenured Support Staff Member	Revised

R3142	Nonrenewal of Nontenured Support Staff Member	Revised
P4159	Support Staff Member/School District Reporting Responsibilities	Revised (citation change only)
R5111	Eligibility of Resident/Nonresident Students (M)	Revised
R5200	Attendance (M)	Revised
R5300	Automated External Defibrillators (AEDS) (M)	NEW
R5306	Health Services to Nonpublic Schools (M)	Revised
R5308	Student Health Records (M)	Revised
R5310	Health Services (M)	Revised
P5305	Health Services Personnel	Revised (citation change only)
R5330	Administration of Medication (M)	Revised (citation change only)
P5339	Screening for Dyslexia (M)	Revised (updated definition of "dyslexia")
P5350	Student Suicide Prevention	Revised ("DCP&P" added)
R5350	Student Suicide Prevention	Revised ("DCP&P" added)
R5512	Harassment, Intimidation or Bullying Investigation Procedure (M)	Revised
P5514	Student Use of Vehicles on School Grounds	Revised
P5530	Substance Abuse (M)	Revised
R5530	Substance Abuse (M)	Revised
R5600	Student Discipline/Code of Conduct (M)	Revised
R5610	Suspension Procedures (M)	Revised
R5611	Removal of Students for Firearms Offenses (M)	Revised
R5612	Assaults on District Board of Education Members or Employees (M)	NEW
R5613	Removal of Students for Assaults with Weapons Offenses (M)	NEW
P5750	Equal Educational Opportunity (M)	Revised
P5755	Equity in Educational Programs and Services (M)	Revised
P8441	Care of Injured and Ill Persons (M)	Revised

R8441	Care of Injured and Ill Persons (M)	Revised
P8630	Bus Driver/Bus Aide Responsibility (M)	Revised
R8630	Emergency School Bus Procedures (M)	Revised
P9541	Student Teachers/Interns	Revised

XI. Curriculum

1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.

XII. Personnel

1. *Be it resolved by the Rockaway Borough Board of Education to approve Marcy Rattay as a substitute custodian at a rate of \$10.00 per hour for the remainder of the 2016 - 2017 school year.
2. *Be it resolved by the Rockaway Borough Board of Education to acknowledge a request for horizontal guide movement by Jennifer Matschke received on January 4, 2016. Ms. Matschke's request will be considered for approval upon the completion of the contract negotiation between the RBEA and the RBBOE.
3. *Be it resolved by the Rockaway Borough Board of Education to approve Eileen Schumacher the home instructor for student # 984, not to exceed 5 hours of instruction a week. Rate established in accordance with the existing RBEA/RBBOE contract; final rate to be determined at the conclusion of the negotiations process.

XIII. Comments from the Public-Mike Onischuk read a prepared statement regarding labor negotiations.

XIV. Old Business-None

XV. New Business-None

XVI. Motion to enter Executive Session

The next topic on the agenda relates to a _____ matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a _____ matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.

Motion by: _____ Seconded by: _____ Vote Results: _____

XVII. Motion to reconvene Public Session

Motion by: _____ Seconded by: _____ Vote Results: _____

XVIII. Motion to Adjourn

Motion by: Christa Smith Seconded by: Colleen Grow Vote Results: 4-0

Time of Adjournment: 8:22 PM

ROCKAWAY BOROUGH PUBLIC SCHOOLS**Professional Development/Travel Expenditure Approval Request**

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	OTHER EXPENSES	PURPOSE OF THE TRIP
Dobbs/ Gancarcik	NJ Council for Exceptional Children Conference 2017/Ramapo College of NJ /Mahwah, NJ	3/13/17	Non-member Early Bird Special - \$115 per person by 1/25/17 After 1/25/17 \$125.00 per person		This conference is designed to address issues students face when they are struggling academically and to promote student learning and success by helping all students.
Reyes	Techspo Atlantic City, NJ	1/26/17 - 1/27/17	\$425.00	Harrah's - \$99.00 per night * 2 = \$198.00	Techspo will allow the opportunity to be involved in over 70+ well-planned and practiced workshops, an exhibition showcasing the latest tools and best resources available in education and two days of opportunities to meet and network with colleagues.
Alpaugh Bonaparte Crum Jacobus Onischuk	School Safety Team Training Morris County Public Training - Police and Fire Academy	1/11/16			School Safety Teams are required as per NJ Anti-bullying legislation. Presenters will review critical functions of School Safety Teams including all legal requirements set forth under HIB policies.

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED
ON _____

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

APPROVED AT THE _____ BOARD OF EDUCATION MEETING

GRADE	TEACHERS	DATE	TIME DEPART/ RETURN	DESTINATION TITLE LOCATION	# OF STUDENT S	# OF ADULT S	COST PER STUDENT	REASON FOR TRIP
2 nd grade	Medore & Tuluca	3/2/17	9:00/1:30	Great Swamp, New Vernon, NJ	43	8	\$15	To extend our nonfiction unit (ELA) and build upon Science curriculum.
7th & 8th grade	Love	1/19/17 snow date 1/20/17	9:00 am 1:45 pm	Morris Hills High School Theater Workshop Rockaway, NJ	23	1	\$0	This exceptional theater experience will provide the opportunity for selected 8 th & 7 th grade students to cycle through four forty-five minute workshops run by high school Theatre Arts I & II students, many of whom are TJ alumni.