

Rockaway Borough Board of Education
Rockaway, New Jersey
REGULAR MEETING MINUTES
Thomas Jefferson School Cafeteria
Tuesday, November 15, 2016
7:30pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

7:00pm Executive Session

Motion to enter Executive Session

The next topic on the agenda relates to a personnel matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a personnel matter, the nature of which will be made public when the need for confidentiality no longer exists. It is anticipated that the length of time of this Executive Session will be thirty minutes and that action will be taken in public after the Executive Session.

Motion by: Tim Rogers Seconded by: Sarah Concannon Vote Results: 5-0

7:30pm Regular Session

- I. Call to Order and Flag Salute
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.
- III. Roll Call Present: Mrs. Christa Smith, Mr. Tim Rogers, Mrs. Sarah Concannon, Mrs. Sarah Grow, Mrs. Eileen Haynes
Absent Members: None
- IV. Comments from the public (related to agenda items only): None
- V. Student Government Organization Oath of Office Ceremony- Ms. Amy Mc Connell, SGO Advisor read oath and gave out certificates to all recipients.

- VI. 2015 - 2016 Thomas Jefferson School Softball Team Recognition Ceremony-Coach Bob Longo recognized all team member of the 2016 County Softball Championship Team. The Softball Team has won the County Championship three years in a row. Congratulations?
- VII. Superintendent Topics
- A. District Substitute Teachers - AESOP Fill rate not adequate. RBBOE will adjust sub pay to \$90 and \$95
 - B. 2016 PARCC Results Report-Presentation given by Superintendent Mark Schwarz
 - C. Principals' Reports -
 - D. Curriculum Report -NJASK student data submission completed. Rollout of IXL Program for WIN was very successful. Hour of Code-scheduled for week of December 5th.
 - E. Technology Report - New phones installed on November 10th and 11th. On site training was provided by XTEL. We have purchased and installed six (6) Smartboards.
 - F. Facilities Report - We have been awarded Safety Grant in the amount of \$1,800.00. We are in need of new radios to increase our in building coverage and range to our bus drivers.
- VIII. Meeting minutes
- A. Motion to approve the minutes from October 11, 2016 Board of Education meetings.

Motion by: Christa Smith Seconded by: Colleen Grow Vote Results: 5-0
 - B. Motion to approve the minutes from October 18, 2016, Rockaway Borough Board of Education Regular Meeting Minutes

Motion by: Sarah Concannon Seconded by: Eileen Haynes Vote Results: 5-0
- IX. Finance Recommendations
- A. Finance items recommended for consent vote:

Be it resolved by the Rockaway Borough Board of Education to approve Finance items #1-8.

Motion by: Tim Rogers Seconded by: Sarah Concannon Vote Results: 5-0
- 1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
 - 2. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Professional Education Services, Inc. to provide up to 10 hours per week of home instruction, for student #190, between 10/17/16 – 12/16/16 at a cost of \$37.06 per hour.

3. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for a change in 1:1 aide for student #241, at the Inclusive Learning Academy, at a new cost of \$330.00 per day effective beginning October 25, 2016.
4. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Hillmar, LLC to perform a bilingual Urdu BDI assessment for student #242 at a cost of \$650.00.
5. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Hillmar, LLC to perform a bilingual Urdu Speech/Language assessment for student #242 at a cost of \$650.00.
6. Be it resolved by the Rockaway Borough Board of Education to approve the substitute school bus driver rate at \$16.00 per hour for the remainder of the 2016 - 2017 school year.
7. Be it resolved by the Rockaway Borough Board of Education to accept the donation of a piano from Lindeblad Piano Restoration valued at \$1,000.00, with special thanks to Mr. Juan Vargas for arranging the donation.
8. Be it resolved by the Rockaway Borough Board of Education to increase the substitute teacher rate to \$ 90 per day for the first ten days and \$ 95 for any additional days.

B. Finance items recommended for roll call vote:

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached Board Secretary's and Treasurer's Reports for September 2016.

Motion by: Eileen Haynes Seconded by: Tim Rogers Vote Results: 5-0

2. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of budget transfers.

Motion by: Colleen Grow Seconded by: Sarah Concannon Vote Results: 5-0

3. Motion to approve the manifest of bills from the Finance Committee as follows:

October 2016 : \$ 698,179.82

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

Motion by: Colleen Grow Seconded by: Tim Rogers Vote Results: 5-0

4. Be it resolved by the Rockaway Borough Board of Education to approve the Major Account and Line Item Status. Pursuant to N.J.A.C. 6A:23A16.10(c)3 (anticipated).

Motion by: Christa Smith Seconded by: Tim Rogers Vote Results: 5-0

X. Policy Recommendations

A. Policy items recommended for consent vote:

Be it resolved by the Rockaway Borough Board of Education to approve Policy items #1 - 5.

Motion by: Tim Rogers Seconded by: Eileen Haynes Vote Results: 5-0

1. Be it resolved by the Rockaway Borough Board of Education to approve the submission of the 2016 - 2017 No Child Left Behind Grant Application.
2. Be it resolved by the Rockaway Borough Board of Education to approve the 2016– 2017 District Comprehensive Maintenance Plan.
3. Be it resolved by the Rockaway Borough Board of Education to approve the 2016– 2017 District Nursing Service Plan.
4. Be it resolved by the Rockaway Borough Board of Education to approve the 2016– 2017 District Emergency Management Plan
5. Be it resolved by the Rockaway Borough Board of Education to approve the second reading of the following policies (electronic copies of these policies and regulations are available on the district website):

P1140	Affirmative Action Program (M)	Revised (“gender identity or expression” added)
P0167	Public Participation in Board Meetings	Revised
P1220	Employment of Chief School Administrator (M)	Revised - (citation change only)
P1310	Employment of School Business Administrator/Board Secretary	Revised
P1523	Comprehensive Equity Plan	Revised
P1530	Equal Employment Opportunities (M)	Revised (“gender identity or

		expression" added)
R1530	Equal Employment Opportunities Complaint Procedure (M)	Revised ("gender identity or expression" added)
P1550	Affirmative Action Program for Employment and Contract Practices (M)	Revised ("gender identity or expression" added)
P2200	Curriculum Content (M)	Revised ("gender identity or expression" added; citation change)
R2200	Curriculum Content (M)	Revised ("gender identity or expression" added; citation change)
P2260	Affirmative Action Program for School and Classroom Practices (M)	Revised ("gender identity or expression" and "ELLs" added)
P2411	Guidance Counseling (M)	Revised ("gender identity or expression" added)
R2411	Guidance Counseling (M)	Revised ("gender identity or expression" added)
P2412	Home Instruction Due to Health Condition (M)	Revised
R2412	Home Instruction Due to Health Condition (M)	Revised
R2414	Programs and Services for Students in High Poverty and in High Need School Districts (M)	Revised - (citation change only)
P2423	Bilingual and ESL Education (M)	Revised
R2423	Bilingual and ESL Education (M)	Revised
R2431.1	Emergency Procedures for Athletic Practices and Competitions (M)	Revised
R2431.2	Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad (M)	Revised
R2460.1	Special Education - Location, Identification, and Referral (M)	Revised
R2460.16	Special Education - Instructional Material to Blind or Print-Disabled Students (M)	Revised
P2468	Independent Educational Evaluations	NEW
P2481	Home or Out of School Instruction for a General Education Student for Reasons other than a Temporary or Chronic Health Condition (M)	Revised

P2610	Educational Program Evaluation (M)	Revised - (citation change only)
P2622	Student Assessment (M)	Revised - (citation change only)
P3111	Creating Positions	Revised
P3124	Employment Contract	Revised
P3125	Employment of Teaching Staff Members (M)	Revised
P3125.2	Employment of Substitute Teachers	Revised
P3126	District Mentoring Program	Revised
R3126	District Mentoring Program	Revised
P3141	Resignation	Revised
P3142	Nonrenewal of Nontenured Teaching Staff Member	Revised
R3142	Nonrenewal of Nontenured Teaching Staff Member	Revised
P3144	Certification of Tenure Charges	Revised (citation change only)
R3144	Certification of Tenure Charges	Revised (citation change only)
P3159	Teaching Staff Member/School District Reporting Responsibilities	Revised ("DCP&P" added)
P3231	Outside Employment as Athletic Coach	Revised (citation change only)
P3240	Professional Development for Teachers and School Leaders (M)	Revised
P3240	Professional Development for Teachers and School Leaders	Revised
P3244	In-Service Training	Abolished
R3244	In-Service Training	Abolished
P3142	Nonrenewal of Nontenured Support Staff Member	Revised
R3142	Nonrenewal of Nontenured Support Staff Member	Revised
P4159	Support Staff Member/School District Reporting Responsibilities	Revised (citation change only)
R5111	Eligibility of Resident/Nonresident Students (M)	Revised
R5200	Attendance (M)	Revised

R5300	Automated External Defibrillators (AEDS) (M)	NEW
R5306	Health Services to Nonpublic Schools (M)	Revised
R5308	Student Health Records (M)	Revised
R5310	Health Services (M)	Revised
P5305	Health Services Personnel	Revised (citation change only)
R5330	Administration of Medication (M)	Revised (citation change only)
P5339	Screening for Dyslexia (M)	Revised (updated definition of "dyslexia")
P5350	Student Suicide Prevention	Revised ("DCP&P" added)
R5350	Student Suicide Prevention	Revised ("DCP&P" added)
R5512	Harassment, Intimidation or Bullying Investigation Procedure (M)	Revised
P5514	Student Use of Vehicles on School Grounds	Revised
P5530	Substance Abuse (M)	Revised
R5530	Substance Abuse (M)	Revised
R5600	Student Discipline/Code of Conduct (M)	Revised
R5610	Suspension Procedures (M)	Revised
R5611	Removal of Students for Firearms Offenses (M)	Revised
R5612	Assaults on District Board of Education Members or Employees (M)	NEW
R5613	Removal of Students for Assaults with Weapons Offenses (M)	NEW
P5750	Equal Educational Opportunity (M)	Revised
P5755	Equity in Educational Programs and Services (M)	Revised
P8441	Care of Injured and Ill Persons (M)	Revised
R8441	Care of Injured and Ill Persons (M)	Revised
P8630	Bus Driver/Bus Aide Responsibility (M)	Revised
R8630	Emergency School Bus Procedures (M)	Revised
P9541	Student Teachers/Interns	Revised

B. Policy items recommended for roll call vote: (none)

XI. Curriculum Recommendations

A. Curriculum items recommended for consent vote:

Be it resolved by the Rockaway Borough Board of Education to approve Curriculum items # 1 - 3.

Motion by: Tim Rogers Seconded by: Sarah Concannon Vote Results: 5-0

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.
2. Be it resolved by the Rockaway Borough Board of Education to approve the creation of the Before/After School Title I Programs at Lincoln School and Thomas Jefferson School to be funded by the approved Federal NCLB Title I Grant.
3. Be it resolved by the Rockaway Borough Board of Education to approve the review of the 2016 PARCC Presentation presented on November 15, 2016.

B. Curriculum items recommended for roll call vote: (none)

XII. Personnel Recommendations

A. Personnel items recommended for consent vote:

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items #1 -16.

Motion by: Christa Smith Seconded by: Tim Rogers Vote Results: 5-0

1. Be it resolved by the Rockaway Borough Board of Education to approve Jennifer Vogelezang's request for a maternity leave of absence beginning on or about January 16, 2017. Mrs. Vogelezang's intention is to use a total of 15 accumulated sick days as well as 10 allotted vacation days during her leave. Her disability will end on February 22, 2017. Upon the end of her disability, Mrs. Vogelezang wishes to be placed on child rearing leave pursuant to NJFLA through April 5, 2017. Her intention is to return to work on April 6, 2017.

2. Be it resolved by the Rockaway Borough Board of Education to approve Lauren Bogart as the Advisor for the Soccer Club for the 2016-2017 school year at a rate of \$743.00. (Final rate to be determined upon the completion of negotiations).
3. Be it resolved by the Rockaway Borough Board of Education to approve Monica Dattoli as the Advisor for the National Junior Honor Society for the 2016-2017 school year at a rate of \$743.00. (Final rate to be determined upon the completion of negotiations).
4. Be it resolved by the Rockaway Borough Board of Education to approve Charles Malaniak as the Advisor for the Odyssey of the Mind for the 2016-2017 school year at a rate of \$743.00. (Final rate to be determined upon the completion of negotiations).
5. Be it resolved by the Rockaway Borough Board of Education to approve Jennifer Fassnacht as mentor to Joe Corbo at a rate of \$550.00 for the 2016-2017 school year.
6. Be it resolved by the Rockaway Borough Board of Education to approve Daniele Ferrone as mentor to Melanie Byrne at a rate of \$550.00 for the 2016-2017 school year.
7. Be it resolved by the Rockaway Borough Board of Education to approve Kelli Fowler as mentor to Rebecca McMichael at a rate of \$550.00 for the 2016-2017 school year.
8. Be it resolved by the Rockaway Borough Board of Education to approve the following people as substitute teachers for the remainder of the 2016–17 school year at a daily rate of \$85.00 per day for the first 10 days and \$90.00 for any additional days:
 - John Kieswetter
 - Krista Zymunt
 - Meghan Hanson
9. Be it resolved by the Rockaway Borough Board of Education to approve Miguel Plaza as a cafeteria aide at Thomas Jefferson School at a rate of \$10.00 per hour for 3 hours per day 5 days per week for the remainder of the 2016 - 2017 school year pending receipt of criminal history review background clearance.
10. Be it resolved by the Rockaway Borough Board of Education to approve Richard Campbell as a substitute school bus driver at a rate of \$16.00 per hour on an as needed basis for the remainder of the 2016 - 2017 school year pending receipt of criminal history review background clearance.
11. Be it resolved by the Rockaway Borough Board of Education to approve Judith Julian as a personal/instructional aide at Lincoln School at a rate of \$14.00 per hour for not more than 5.75 hours per day 5 days per week pending receipt of criminal history review background clearance.
12. Be it resolved by the Rockaway Borough Board of Education to approve the attached Job Description for the Confidential Bookkeeper/Secretary.

13. Be it resolved by the Rockaway Borough Board of Education to approve the following teachers as advisors for the Title I Before/After School Homework Help Class at a rate of \$41.85 per session (final rate to be determined upon the completion of negotiations.):
- Cindy O'Brien
 - Cheryl Hennessy
 - Monica Koerner
 - Sandy Gancarcik
 - Janet Dobbs
 - Daniele Ferrone
 - Courtney Harnett
 - Aileen Schumacher
 - Elizabeth Hickman
 - Maryann Medore
 - Dorothea Yobs
14. Be it resolved by the Rockaway Borough Board of Education to approve the following Morris Hills Regional District students to observe teachers at Thomas Jefferson School as part of the Teacher Cadet Program between November 16, 2016 and June 30, 2017:
- Miguel Plaza
 - Alexandria Doty
15. Be it resolved by the Rockaway Borough Board of Education to approve Elisa Greuter as a personal aide at Lincoln School at a rate of \$14.49 per hour for an additional 4 hours and 15 minutes per day 5 days per week for the remainder of the 2016 - 2017 school year.
16. Be it resolved by the Rockaway Borough Board of Education to acknowledge a request for horizontal guide movement by Cynthia O'Brien received on September 21, 2016. Mrs. O'Brien's request will be considered for approval upon the completion of the contract negotiation between the RBEA and the RBBOE.

B. Personnel items recommended for roll call vote: (none)

- XIII. Comments from the Public - Ms. Jerelyn Hurley reads prepared statement regarding contract negotiations. Board Member Tim Rogers read a prepared statement on Board position with regards to negotiations.
- XIV. Old Business
- XV. New Business
- XVI. Motion to enter Executive Session

The next topic on the agenda relates to a NA matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a NA matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.

Motion by: _____ Seconded by: _____ Vote Results: _____

XVII. Motion to reconvene Public Session

Motion by: _____ Seconded by: _____ Vote Results: _____

XVIII. Motion to Adjourn

Motion by: Eileen Haynes Seconded by: Sarah Concannon Vote Results: 5-0
Time of Adjournment: 9:05PM.

ROCKAWAY BOROUGH PUBLIC SCHOOLS**Professional Development/Travel Expenditure Approval Request**

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	OTHER EXPENSES	PURPOSE OF THE TRIP
Mike Onischuk	GMCJSCA Winter Mtg Church of the Saviour Denville, NJ	1/4/17	\$0.		Confirming and refining the athletic schedule.
Mike Onischuk	GMCJSCA Spring Mtg Church of the Saviour Denville, NJ	5/3/17	\$0.		Confirming and refining the athletic schedule.
Anotonia Zangara	DLM Training Thomas Jefferson -CST Office	11/29/16	\$0.		Training in DLM testing in order to administer testing to students.
Phyllis Alpaugh	McKinney Vento Technical Assistance Training Morristown, NJ	12/5/16	\$0	Mileage 6.6miles * 2 * \$0.31 TOTAL - \$4.09	Training will provide important information regarding support for district homeless students.

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED
ON Tuesday, November 15, 2016

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

APPROVED AT THE November 15, 2016 BOARD OF EDUCATION MEETING

GRADE	TEACHERS	DATE	TIME DEPART/ RETURN	DESTINATION TITLE LOCATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
3rd G&T	Savini	12/9/16	8:45am 12:45pm	"Math is Everywhere" Morristown, NJ	9	1	\$30.00	Give students an opportunity to experience and learn challenging new math concepts. Hands on workshops are presented.
3rd	Izzo Parry Schumacher	5/25/17	8:00 am 3:15pm	Bronx Zoo Bronx, NY	59	30	\$28.00	The purpose of the trip is to enhance the student's third grade curriculum knowledge of animal classification, behavior, habitats and adaptations.
8th	Isenberg	12/2/16	9:00 am 2:30 pm	Visual Arts Center Summit, NJ	15	1	\$10.	Docent tour of 3 art shows and an art lesson presentation. Students will learn about the Visual Arts Center of New Jersey's exhibition process including the curator's point of view and the artist's personal approach. This tour will address National Core Arts Standards.
MD	Zangara	11/16/16	10:00 am 11:00 am	Shop Rite Rockaway, NJ	6	4	\$0.	To enhance our Social Studies curriculum with real world connections and

								interdisciplinary math skills as well as to foster growth in college and career readiness.
6 th	Koerner Corbo Capen DenHeyer	1/27/17	8:45 am 1:30 pm	NJPAC/Newark	65	4	\$20.	To reinforce a cross curricular unit on ancient China (Social Studies) and the novel, <i>Chinese Cinderella</i> (ELA).
5 th	Sloane Forte Capen DenHeyer	3/10/17	8:45 am 12:45 pm	Papermill Playhouse	70	4	\$20.	To reinforce a cross curricular unit on ancient Greece (Social Studies) and the novel Percy Jackson (ELA).
6-8 TH	Onischuk Bogart	5/16/17	8:30 am 2:30 pm	MHRD Quadrathlon	22	2	\$0.	Articulate with MHRD; bring top fitness test performers to compete against other sending districts.
8 th	Onischuk	3/23/17	8:30 am 2:00 pm	Health Fair/Morris Knolls	10 – 12	2	\$0.	Articulate with MHRD; bring select 8 th grade students to experience the health fair.
1st	Orr Parent Yobs	11/29/16	10:15am 1:45pm	Rockaway Borough Public Library	53	7	\$0	To further enrich our students love of reading and introduce them to their local community helpers.