

Rockaway Borough Board of Education
Rockaway, New Jersey
REGULAR MEETING
Thomas Jefferson School Cafeteria
Tuesday, October 18, 2016
AGENDA
7:30pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

7:00pm Executive Session

Motion to enter Executive Session

The next topic on the agenda relates to a personnel matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a personnel matter, the nature of which will be made public when the need for confidentiality no longer exists. It is anticipated that the length of time of this Executive Session will be thirty minutes and that action will be taken in public after the Executive Session.

Motion by: Tim Rogers Seconded by: Christa Smith Vote Results: 3-0

7:30pm Regular Session

- I. Call to Order and Flag Salute
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.
- III. Roll Call
 Mrs. Christa Smith
 Mrs. Sarah Concannon
 Mr. Tim Rogers
 Eileen Haynes
- IV. Absent Members: Mrs. Collen Grow
- V. Comments from the public (related to agenda items only)

Mr. Mike Onischuk had a question as to the meeting format which was addressed by Supt. Mark Schwarz

Superintendent Topics

A. Principals' Reports

- Lincoln kids received an Author Visit with Maryann Cocca-Leffler. Presented to kids in k-4.
- Program was used to launch Week of Respect
- Read Aloud was held by the Lincoln school on October 11th and well received by all
- September RAMS winners were announced

Curriculum Report

- Elementary Spanish Program had a successful rollout of elementary Spanish Program
- Teachers are witnessing kids singing and speaking to each other in Spanish
- Writing Workshop PD being set up with Nicole Pepe from Schoolwide. The program will benefit district K-6 grade teachers
- PARCC-Met with all teachers to review evidence tables and identify areas where students performed well and need improvement
- Par Assessment completed for all 1st grade students. Data from assessment is used to create Interventions targeted for for the students' individual needs

B. Technology Report

- Ten iPads have been ordered for the Title I program
- A new wireless configuration has been installed increasing our overall capacity to handle more wireless devices
- New Cloud based phones scheduled to be installed on November 10th and 11th
- Ticket System tracking between 0 and 1 at the end of the school day

C. Facilities Report

- We are waiting on proposal to install new Energy Star LED Lighting in Cafeteria and Gymnasium
- Nick Coliccio has return and more routing maintenance and repair work is getting done
- We have candidates going through interview process and expect to be at full staff shortly

D. PARCC Results Report

E. QSAC SOA Report

VI. Meeting minutes

- A. Motion to approve the minutes from September 27, 2016 Board of Education meetings.

Motion by: Eileen Haynes Seconded by: Tim Rogers Vote Results: 4-0

- B. Motion to approve the minutes from October 11, 2016, Rockaway Borough Board of Education Regular Meeting Minutes

Motion by: No Action Taken Seconded by: No Action Taken Vote Results:

VII. Finance Recommendations

A. Finance items recommended for consent vote:

Be it resolved by the Rockaway Borough Board of Education to approve Finance items #1-4.

Motion by: Christa smith Seconded by: No Action Taken Vote Results: 4-0

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Home Instruction Services for student #241 provided by St. Clare's Hospital at a cost of \$55.00 per hour, not to exceed 10 hours per week.
3. **WHEREAS, a certain motor vehicle owned by the Rockaway Board of Education is no longer necessary for the proper operation for school business;**

BE IT RESOLVED , to sell a certain motor vehicle described as a 2001 Dodge Ram 2500 w/8' Meyer Plow, VIN Number 3B7KF26Z81M582212 to highest bid price received by December 31, 2016.

4. **Be it resolved that the Rockaway Borough Board of Education hereby approves the digital submission of this application for the fall 2016 Safety Grant Program through the New Jersey Schools Insurance Group for the purposes described in the application, in the amount of \$1,800.00 for the July 1, 2014 through June 30, 2015 program. The Rockaway Borough Board of Education hereby agrees that the information provided in this application is complete and correct.**

The above named applicant hereby grants authority to the Superintendent of Schools, Mark Schwarz, and the School Business Administrator, Richard Matthews, as Official Representatives to submit the final required documents and digitally submit this application for review by the New Jersey Schools Insurance Group.

B. Finance items recommended for roll call vote:

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached Board Secretary's and Treasurer's Reports for August 2016.

Motion by: Tim Rogers Seconded by: Sarah Concannon Vote Results: 4-0

2. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of budget transfers.

Motion by: Eileen Haynes Seconded by: Christa Smith Vote Results: 4-0

3. Motion to approve the manifest of bills from the Finance Committee as follows:

September 2016 : \$443,822.12

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

Motion by: Tim Rogers Seconded by: Sarah Concannon Vote Results: 4-0

4. Be it resolved by the Rockaway Borough Board of Education to approve the Major Account and Line Item Status. Pursuant to N.J.A.C. 6A:23A16.10(c)3 (anticipated).

Motion by: Christa Smith Seconded by: Eileen Haynes Vote Results: 4-0

VIII. Policy Recommendations

A. Policy items recommended for consent vote:

1. Be it resolved by the Rockaway Borough Board of Education to approve the first reading of the following policies (electronic copies of these policies and regulations are available on the district website):

Motion by: Sarah Concannon Seconded by: Eileen Haynes Vote Results: 4-0

P1140	Affirmative Action Program (M)	Revised ("gender identity or expression" added)
P0167	Public Participation in Board Meetings	Revised
P1220	Employment of Chief School Administrator (M)	Revised - (citation change only)
P1310	Employment of School Business Administrator/Board Secretary	Revised
P1523	Comprehensive Equity Plan	Revised
P1530	Equal Employment Opportunities (M)	Revised ("gender identity or expression" added)
R1530	Equal Employment Opportunities Complaint Procedure (M)	Revised ("gender identity or expression" added)
P1550	Affirmative Action Program for Employment and Contract Practices (M)	Revised ("gender identity or expression" added)

P2200	Curriculum Content (M)	Revised (“gender identity or expression” added; citation change)
R2200	Curriculum Content (M)	Revised (“gender identity or expression” added; citation change)
P2260	Affirmative Action Program for School and Classroom Practices (M)	Revised (“gender identity or expression” and “ELLs” added)
P2411	Guidance Counseling (M)	Revised (“gender identity or expression” added)
R2411	Guidance Counseling (M)	Revised (“gender identity or expression” added)
P2412	Home Instruction Due to Health Condition (M)	Revised
R2412	Home Instruction Due to Health Condition (M)	Revised
R2414	Programs and Services for Students in High Poverty and in High Need School Districts (M)	Revised - (citation change only)
P2423	Bilingual and ESL Education (M)	Revised
R2423	Bilingual and ESL Education (M)	Revised
R2431.1	Emergency Procedures for Athletic Practices and Competitions (M)	Revised
R2431.2	Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad (M)	Revised
R2460.1	Special Education - Location, Identification, and Referral (M)	Revised
R2460.16	Special Education - Instructional Material to Blind or Print-Disabled Students (M)	Revised
P2468	Independent Educational Evaluations	NEW
P2481	Home or Out of School Instruction for a General Education Student for Reasons other than a Temporary or Chronic Health Condition (M)	Revised
P2610	Educational Program Evaluation (M)	Revised - (citation change only)
P2622	Student Assessment (M)	Revised - (citation change only)
P3111	Creating Positions	Revised
P3124	Employment Contract	Revised

P3125	Employment of Teaching Staff Members (M)	Revised
P3125.2	Employment of Substitute Teachers	Revised
P3126	District Mentoring Program	Revised
R3126	District Mentoring Program	Revised
P3141	Resignation	Revised
P3142	Nonrenewal of Nontenured Teaching Staff Member	Revised
R3142	Nonrenewal of Nontenured Teaching Staff Member	Revised
P3144	Certification of Tenure Charges	Revised (citation change only)
R3144	Certification of Tenure Charges	Revised (citation change only)
P3159	Teaching Staff Member/School District Reporting Responsibilities	Revised ("DCP&P" added)
P3231	Outside Employment as Athletic Coach	Revised (citation change only)
P3240	Professional Development for Teachers and School Leaders (M)	Revised
P3240	Professional Development for Teachers and School Leaders	Revised
P3244	In-Service Training	Abolished
R3244	In-Service Training	Abolished
P3142	Nonrenewal of Nontenured Support Staff Member	Revised
R3142	Nonrenewal of Nontenured Support Staff Member	Revised
P4159	Support Staff Member/School District Reporting Responsibilities	Revised (citation change only)
R5111	Eligibility of Resident/Nonresident Students (M)	Revised
R5200	Attendance (M)	Revised
R5300	Automated External Defibrillators (AEDS) (M)	NEW
R5306	Health Services to Nonpublic Schools (M)	Revised
R5308	Student Health Records (M)	Revised
R5310	Health Services (M)	Revised

P5305	Health Services Personnel	Revised (citation change only)
R5330	Administration of Medication (M)	Revised (citation change only)
P5339	Screening for Dyslexia (M)	Revised (updated definition of "dyslexia")
P5350	Student Suicide Prevention	Revised ("DCP&P" added)
R5350	Student Suicide Prevention	Revised ("DCP&P" added)
R5512	Harassment, Intimidation or Bullying Investigation Procedure (M)	Revised
P5514	Student Use of Vehicles on School Grounds	Revised
P5530	Substance Abuse (M)	Revised
R5530	Substance Abuse (M)	Revised
R5600	Student Discipline/Code of Conduct (M)	Revised
R5610	Suspension Procedures (M)	Revised
R5611	Removal of Students for Firearms Offenses (M)	Revised
R5612	Assaults on District Board of Education Members or Employees (M)	NEW
R5613	Removal of Students for Assaults with Weapons Offenses (M)	NEW
P5750	Equal Educational Opportunity (M)	Revised
P5755	Equity in Educational Programs and Services (M)	Revised
P8441	Care of Injured and Ill Persons (M)	Revised
R8441	Care of Injured and Ill Persons (M)	Revised
P8630	Bus Driver/Bus Aide Responsibility (M)	Revised
R8630	Emergency School Bus Procedures (M)	Revised
P9541	Student Teachers/Interns	Revised

B. Policy items recommended for roll call vote:

1. Be it resolved by the Rockaway Borough Board of Education to approve to certify the attached Statement of Assurance (SOA) for the areas of *Instruction & Program, Fiscal Management, Governance, Operations and Personnel* as accurate, pursuant to N.J.A.C.

6A:30-3.1(e) in regards to the New Jersey Quality Single Accountability Continuum for the 2016– 2017 school year.

Motion by: Tim Rogers Seconded by: Sarah Concannon Vote Results: 4-0

IX. Curriculum Recommendations

A. Curriculum items recommended for consent vote:

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.

Motion by: Christa Smith Seconded by: Tim Rogers Vote Results: 4-0

B. Curriculum items recommended for roll call vote: (none)

X. Personnel Recommendations

A. Personnel items recommended for consent vote:

1. **Be it resolved by the Rockaway Borough Board of Education to approve Rebecca Kehoe's request for a maternity leave of absence beginning on or about November 1, 2016. Ms. Kehoe's intention is to use a total of 8 accumulated sick days (before and after) during her leave. Her disability will end on November 15, 2016. Upon the end of her disability, Ms. Kehoe wishes to be placed on child rearing leave pursuant to NJFLA through February 12. She then wishes to be placed on child rearing leave pursuant to the collective bargaining agreement. Her intention is to return to work on September 1, 2017.**

B. Personnel items recommended for roll call vote:

1. **Be it resolved by the Rockaway Borough Board of Education to approve Jenn Panzica as the Lincoln School Special Education Teacher for the PALS Program beginning as early as October 19, 2016 to June 30, 2017 upon the completion of a criminal history review. Jenn Panzica will be placed on Step BA1 of the teacher's guide at an annual rate of \$47,150 (to be prorated; final rate to be determined upon the completion of negotiations)**

Motion by: Tim Rogers Seconded by: Sarah Concannon Vote Results:

XI. Old Business

- XII. New Business - Mike Onischuk read letter asking to settle contract now. Tim Rogers reported that Board of Education is willing to and waiting for date from Mediator

- XIII. Motion to enter Executive Session

The next topic on the agenda relates to a _____ matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a _____ matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.

Motion by: No Action Taken Seconded by: No Action Taken Vote Results: NA

- XIV. Motion to reconvene Public Session

Motion by: No Action Taken Seconded by: No Action Taken Vote Results: NA

- XV. Motion to Adjourn

Motion by: Eileen Haynes Seconded by: Sarah Concannon Vote Results: 4-0

Time of Adjournment: 8:05

ROCKAWAY BOROUGH PUBLIC SCHOOLS**Professional Development/Travel Expenditure Approval Request**

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	OTHER EXPENSES	PURPOSE OF THE TRIP
Susanne Lonergan	Reading Recovery Continuing Contact. Cooper Hill School, Ringoes, NJ	10/19/16 11/30/16 1/8/17 3/22/17 5/17/17	None None None None None	101 Miles:\$31.00 101 Miles:\$31.00 101 Miles:\$31.00 101 Miles:\$31.00 101 Miles:\$31.00	Ongoing professional development in adherence with reading recovery guidelines to assure quality of the program & teacher certification
Jennifer Marsh	Reading Recovery Continuing Contact. Cooper Hill School, Ringoes, NJ	10/19/16 11/30/16 1/8/17 3/22/17 5/17/17	None None None None None	101 Miles:\$31.00 101 Miles:\$31.00 101 Miles:\$31.00 101 Miles:\$31.00 101 Miles:\$31.00	Ongoing professional development in adherence with reading recovery guidelines to assure quality of the program & teacher certification
Jamie Argenziano	Morris County Curriculum Network Meeting Lincoln Park Middle School	10/24/16			During the meeting we will learn about the roles of the Morris Area Curriculum Network and discuss current curriculum revisions and needs with curriculum supervisors from surrounding districts.

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED
ON _____

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

APPROVED AT THE _____ BOARD OF EDUCATION MEETING

GRADE	TEACHER S	DATE	TIME DEPART/ RETURN	DESTINATION TITLE LOCATION	# OF STUDENT S	# OF ADULT S	COST PER STUDENT	REASON FOR TRIP
MD	Zangara	10/24 with rain date of 10/25/16	10:30 am 12:30 pm	Sun High Orchards Farm/Randolph	5	3	\$0.	To enhance the science and social studies curriculum with real world connections and interdisciplinary math skills as well as to foster growth in college and career readiness.
8 th	O'Brien	10/31/16	9:15 am 1:30 pm	Pax Amicus Theatre/Budd Lake	76	6	\$25.00	To watch a live performance of literature being studied. LA.8.CCSS.ELA-Literacy.RL.8.7