

Rockaway Borough Board of Education
Rockaway, New Jersey
REGULAR MEETING MINUTES
Thomas Jefferson School – Science Lab
Tuesday, July 19, 2016
7:30pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

- I. Call to Order and Flag Salute
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.
- III. Be it resolved by the Rockaway Borough Board of Education to appoint Mark Schwarz as Board Secretary pro tempore for July 19, 2016.

The motion was approved by a unanimous roll call vote.
- IV. Roll Call
Board Members Present: Sarah Concannon, Tim Rogers, Christa Smith, Colleen Grow
Board Member Absent: Eileen Haynes
Administration Present: Superintendent of Schools Mark Schwarz
- V. Superintendent's Discussion Items
 - Negotiations Update – The Board congratulated the RBEA on reaching a tentative agreement.
 - Heroin Awareness – Superintendent invited board to join a local initiative to raise awareness of Heroin use.
 - School Performance Reports for 2014-15 available – Chronic absenteeism reported is inaccurate
 - Our District Truck – Transmission has failed, repairs are cost prohibitive
 - Upcoming Events
 - Superintendent Coffee – 7:00pm, July 25, 2016 @ TJ Science Lab
 - National Night Out – 6:00pm, August 2, 2016 @ Fireman's Field
 - Softball Team recognition – 7:30pm, August 23, 2016 @ August Board meeting
 - Principals' Reports – Provided by principals sharing news regarding the closing of school, graduation, 3rd grade clap out, and ESY
 - Curriculum Report – Science, Phys Ed and Math writing underway; Writer's Workshop being rolled out this Fall
 - Technology Report – Wireless upgrade in progress; summer maintenance
 - Facilities Report – Summer maintenance underway; need new truck
 - Legislative Update – Commentary on "Fairness Formula"
 - Policy Update – Policies to be approved
- VI. Comments from the Public (related to agenda items only) – no comments from public

- VII. Motion to approve the attached list of budget transfers dated June 15, 2016 to July 19, 2016.

ITEM TABLED

- VIII. Motion to approve the Certification of Major Account and Line Item Status.

ITEM TABLED

- IX. Motion to approve the manifest of bills from the Finance Committee as follows:

June 2016 _____

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

ITEM TABLED

- X. Motion to approve the Board Secretary and Treasurer's Reports for April 2016.

ITEM TABLED

- XI. Motion to approve the minutes from June 14, 2016 and June 28, 2016 Board of Education meetings.

The motion was approved by a unanimous roll call vote (Concannon/Rogers)

XII. **FINANCE**

Be it resolved by the Rockaway Borough Board of Education to approve Finance items, #1-14.

The motion was approved by a unanimous roll call vote (Grow/Concannon)

1. The Board of Education, pursuant to N.J.S.A. 18A:18A-3(a), designates Richard Matthews, School Business Administrator, Board Secretary, as the Purchasing agent for the Board of Education and authorizes him to award contracts, in full accordance with the law, for purchases that do not exceed in the aggregate in a contract year the total sum of \$29,000.00 (bid threshold) without public advertising for bids. Furthermore, Richard Matthews is authorized to solicit quotations pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c).
2. Be it resolved by the Rockaway Borough Board of Education does hereby appoint Balken Risk Management Services, LLC as its Risk Management Consultant in accordance with the Fund's Bylaws for the school year 2016-2017.
3. Be it resolved by the Rockaway Borough Board of Education to approve a contract with Kristine Gibson from Collins Education Associates for professional development in implementation of the Collins approach to writing to improve students thinking and writing skills for the school year of 2016-2017.
4. Be it resolved by the Rockaway Borough Board of Education to approve four (4) professional development days for Literacy Training provided School Wide Educational Solutions in the amount of \$6,800.00 for the school year 2016-2017. Account # 11-000-223-500-000-010 and Account # 11-000-223-500-000-020.
5. Be it resolved by the Rockaway Borough Board of Education contract with Delta Education to provide the Foss Next Generation kits to prepare students to succeed with Next Generation Science Standards

performance expectations for the school year 2016-2017. The contract amount for services will be \$15,314.83. Account # 11-000-640-000-050.

6. Be it resolved by the Rockaway Borough Board of Education to approve purchase K-3 Social Studies readers from Benchmark Education to align with current curriculum in the amount of \$26,254.80 for the school year 2016-2017. Account # 11-000-223-500-000-010.
7. Be it resolved that the Rockaway Borough Board of Education has entered into a shared services agreement with Educational Services Commission of Morris County for bid purchasing contracts in the amount of \$2,440.00 for the school year 2016-2017. Account # 11-000-251-340-000-030.
8. Be it resolved by the Rockaway Borough Board of Education has contracted with Discovery Education to provide live streaming services in the amount of \$5,200.00 for the school year **2016-2017**. Account # 11-190-100-340-098.
9. Be it resolved by the Rockaway Board of Education has entered into an agreement with Follett School Solutions for library technology services in the amount of \$1,166.66 for the school year 2016-2017. Account # 11-000-222-300-000-010 and 11-000-222-300-000-020.
10. Be it resolve4d by the Rockaway Board of Education has entered into an agreement with Link It for our 7th and 8th grade teachers as an assessment tool in the amount of \$4,211.00 for the school year 2016-2017. Account # 11-190-100-610-098-090.
11. Be it resolved by the Rockaway Board of Education has entered into an agreement with Bayada for in school nursing services. The Rockaway Board of Education agrees to pay at a rate of \$60.00 per hour for RN services or \$50.00 per hour for LPN services under the agreement. The agreement will be for the school year 2016-2017.
12. Be it resolved by the Rockaway Board of Education has entered into an agreement with Delta T to **provide** substitute nurses in the amount of \$41.75 per hour or \$33.00 per hour for LPN services for the school year 2016-2017.
13. Recommend that the Rockaway Borough Board of Education approve the purchase of one 2016 Ford F-250 4 WD REG CAB 137" WB Truck - PLOW. Truck will be purchased on State Contract # A88727 with Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07960 in the amount of \$33,870.50. Acct # 12-000-262-731-000.
14. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
15. Be it resolved by the Rockaway Borough Board of Education to approve the Cafeteria Checking Account and Cafeteria Reconciliation Reports for **May** 2016.
16. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for P.G. Chambers to provide on-site Physical Therapy services for the 2016-2017 school year as indicated in student IEPs per cycle at a cost of \$86.00 per hour.

Student #	Frequency
186	Consult, 1x per marking period
169	1x individual
128	1x individual

170	1x individual
400	1x individual
3	1x individual
198	1x individual
225	1x individual
155	1x individual
144	Consult, 1x per month
181	2x individual
189	Consult, 1x per month

17. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for P.G. Chambers to provide up to 10 Physical Therapy evaluations and 5 Occupational Therapy evaluations between 9/1/16 – 6/30/17 at a cost of \$445.00 per evaluation.
18. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Stephanie Pavese to provide up to 5 Occupational Therapy evaluations between 9/1/16 – 6/30/17 at a cost of \$325.00 per evaluation.
19. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for the Speech Therapy Center to provide up to 15 hours per week of Speech/Language therapy services for the Extended School Year program between 8/1/16 – 8/5/16 at a rate of \$110.00 per hour.
20. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for student #197 to attend the Extended School Year program at Westbridge Academy for 16 days at \$396.85 per day for a total cost of \$6349.60 as indicated in the IEP. Transportation to be provided by ESC.

21. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request to accept the following tuition students for the 2016-2017 school year:

Student #	Tuition	Program
177	\$31,218.72	PALS, shared aide
142	\$35,283.72	MD, shared aide
237	\$41,706.43	LLD, personal aide

22. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for the following students to attend Out of District Extended School Year placements for the 2016-2017 school year as indicated in their IEPs:

Student #	Location	Tuition	Transportation
145	Allegro School	\$82,980.00	TBD
50	Banyan School	\$53,740.80	TBD
168	Spectrum 360	\$59,835.51	TBD
197	Westbridge Academy	\$73,020.40	TBD
191	Windsor Learning Center	\$54,900.00	TBD
86	YCS – Sawtelle Learning Ctr	\$55,868.40 \$36,399.60 - aide	TBD

23. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for student # 231 to attend the 2016 Extended School Year program at Lincoln School as indicated in the IEP, 7/11/16 – 7/29/16.
24. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for student # 228 to attend the 2016 Extended School Year program at Lincoln School as indicated in the IEP, 7/5/16 – 8/5/16.
25. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request to provide transportation for students # 213 and # 215 to attend the 2016 Extended School Year program as indicated in their IEPs, 7/12/16 – 7/28/16.
26. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request to purchase 10 Chromebooks, 10 Google Licenses and a Tripp Tablet/Chrome Charging Station from CDW at a cost not to exceed \$2650.65.

XIII. POLICY

Be it resolved by the Rockaway Borough Board of Education to approve Policy items, #1-4.

The motion was approved by a unanimous roll call vote (Concannon/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated July 19, 2016 for incident number TJ201516-23 (unconfirmed).
2. Be it resolved by the Rockaway Borough Board of Education to approve the following policies:

P1042	Board Member Qualifications
P1581	Victim of Domestic or Sexual Violence Leave
P2361	Acceptable Use of Computer Networks Computers and Resources
P2412	Home Instruction Due to Health Condition
P2414	Programs and Services for Pupils in High Poverty and In High Need School Districts
P2415	No Child Left Behind Programs
P2417	Student Intervention and Referral Services
P2431	Athletic Competition
P2481	Home or Out of School Instruction for a General Education Students for Reasons Other than a Temporary or Chronic Health Conditions
P3125	Employment of Teaching Staff Members
P3144.12	Certification of Tenure Charges - Inefficiency
P3218	Substance Abuse
P3221	Evaluation of Teachers
P3240	Professional Development for Teachers and School Leaders
P4125	Employment of Support Staff Members
P5120	Assignment of Pupils
P5200	Attendance
P5300	Automated External Defibrillators
P5308	Student Health Records
P5310	Health Services
P5512	Harassment, Intimidation, and Bullying
P5533	Pupil Smoking
P5600	Pupil Discipline - Code of Conduct
P5610	Suspension
P5611	Removal of Students for Firearms Offense
P6470	Payment of Claims
P6480	Purchase of Food Supplies
P7434	Smoking In School Buildings and School Grounds
P8462	Reporting Potential Missing or Abused Children
P8505	Wellness Policy - Nutrient Standards for Meals and Other Foods
P8630	Bus Driver - Bus Aide Responsibility
P9270	Home Schooling and Equivalent Education Outside the Schools

XIV. CURRICULUM

Be it resolved by the Rockaway Borough Board of Education to approve Curriculum item, #1.

The motion was approved by a unanimous roll call vote (Concannon/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.

XV. PERSONNEL

Be it resolved by the Rockaway Borough Board of Education to approve Personnel items, #1-6.

The motion was approved by a unanimous roll call vote (Rogers/Grow)

1. Be it resolved by the Rockaway Borough Board of Education to approve with regret the resignation of Mrs. Stephanie Byrne. Mrs. Byrne will continue her career in education in another NJ Public School District.
2. Be it resolved by the Rockaway Borough Board of Education to approve with regret the resignation of Miss Jennifer Widuta. Miss Widuta will continue her career in education in another NJ Public School District.
3. Be it resolved by the Rockaway Borough Board of Education to approve with regret the resignation of Mrs. Kathryn McGee. Mrs. McGee has resigned for personal reasons.
4. Be it resolved by the Rockaway Borough Board of Education to approve with regret the resignation of Mrs. Alise Holmes. Mrs. Holmes will continue her career in education in another NJ Public School District.
5. Be it resolved by the Rockaway Borough Board of Education to approve Kenny Marsh as a summer custodian at a rate of \$9.00 per hour. Mr. Marsh will be employed for no more than 7.5 hours per day/5 days per week from June 16, 2016 through August 30, 2016 pending receipt of criminal history review background check.
6. Be it resolved by the Rockaway Borough Board of Education to approve Lauren Bogart as the districts Physical Education Teacher beginning September 1, 2016 to June 30, 2017. Miss Bogart will be placed on Step BA-1 of the teachers guide at an annual rate of \$47,150. (Final Rates to be determined upon the completion of negotiations)
7. Be it resolved by the Rockaway Borough Board of Education to approve Adriana Zambrano as the districts Spanish Teacher beginning September 1, 2016 to June 30, 2017. Mrs. Zambrano will be placed on Step MA+30-5 of the teachers guide at an annual rate of \$53,050. (Final Rates to be determined upon the completion of negotiations)
8. Be it resolved by the Rockaway Borough Board of Education to approve Heather Den Heyer as the districts Science Teacher beginning September 1, 2016 to June 30, 2017. Miss Den Heyer will be placed on Step BA-1 of the teachers guide at an annual rate of \$47,150. (Final Rates to be determined upon the completion of negotiations)

XVI. Addendum

Be it resolved by the Rockaway Borough Board of Education to approve Addendum Items #1-5:

The motion was approved by a unanimous roll call vote (Rogers/Grow).

1. Be it resolved by the Rockaway Borough Board of Education to approve Linda Savercool as the Thomas Jefferson School Nurse beginning September 1, 2016 to June 30, 2017. Mrs. Savercool will be placed on Step BA30-3 of the teacher's guide at an annual rate of \$49,150. (Final Rates to be determined upon the completion of negotiations)
2. Be it resolved by the Rockaway Borough Board of Education to renew Amy McConnell as the Thomas Jefferson School 7th and 8th Grade Social Studies Teacher for the 2016-17 school year.
3. Be it resolved by the Rockaway Borough Board of Education to approve Kerri Anne Iapicca as a district instructional/personal aide at a rate of \$14.00 per hour. Mrs. Iapicca will be employed for no more than 5.75 hours per day/5 days per week from September 1, 2016 through June 30, 2017.
4. Be it resolved by the Rockaway Borough Board of Education to approve Matthew DeFranco as a district instructional/personal aide at a rate of \$14.00 per hour. Mr. DeFranco will be employed for no more than 5.75 hours per day/5 days per week from September 1, 2016 through June 30, 2017.
5. Be it resolved by the Rockaway Borough Board of Education to approve the district's 2016-2017 NCLB grant submission. The grant submission requests funding for professional development (Title II), our English as a Second Language program (Title III), and before and after school programs to meet the needs of struggling students (Title I).

XVII. Old Business - None

XVIII. New Business - None

XIX. Comments from the Public – none

XX. Motion to Adjourn

There being no further business before the Board, a motion was approved unanimously to adjourn for the evening.

Respectfully submitted,

Mark Schwarz

Superintendent / Board Secretary Pro Tempore

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

GRADE	TEACHERS	DATE	TIME DEPART/R ETURN	DESTINATION	# OF STUDEN TS	# OF ADULT S	COST PER STUDENT	REASON FOR TRIP
MD	Zangara	7/1/16	10:00 am 11:00 am	Shop-Rite	5	5	\$0	To enhance our ESY curriculum with real world connections and interdisciplinary math skills as well as to foster growth socially appropriate behavior and career readiness.
MD	Zangara	7/6/16	10:00 am 11:00 am	Quick Check	5	5	\$5.00	To enhance our ESY curriculum with real world connections and interdisciplinary math skills as well as to foster growth socially appropriate behavior and career readiness.
MD	Zangara	7/13/16	9:45 am 11:30 am	Rockaway Mall	5	5	\$0	To enhance our ESY curriculum with real world connections and interdisciplinary math skills as well as to foster growth socially appropriate behavior and career readiness.
MD	Zangara	7/20/16	10:00 am 11:00 am	Missy's Main Street Café	5	5	\$0 (Using \$50. budgeted gift card)	To enhance our ESY curriculum with real world connections and interdisciplinary math skills as well as to foster growth socially appropriate behavior and career readiness.
4-8	Abrams Keegan	7/29/16	9:45 am 12:00 pm	Castle Cove Mini Golf/Jefferson	11	4	\$7	To encourage turn-taking, score keeping, fair play, and to be used as positive reinforcement for those who have achieved academic excellence in the 2016 Extended School Year Program.
MD	Zangara	8/3/16	9:45 am 11:00 am	Rockaway Lanes	5	5	\$0. (Using \$30 of budgeted gift card)	To enhance our ESY curriculum with real world connections and interdisciplinary math skills as well as to foster growth socially appropriate behavior and career readiness.
ESY K-1	Sue Lonergan	7/21/16	8:30am 11:30am	Sun High Orchards	4	2	\$0	Enhance our unit of ESY study: Farms

Superintendent Approval _____ Date _____

Board Approved _____

ROCKAWAY BOROUGH PUBLIC SCHOOLS
Professional Development/Travel Expenditure Approval Request

NAME	WORKSHOP TITLE & DESTINATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
S. Bonaparte	Transform your School Through Mindfulness; Monroe, NJ	8/15/16 & 8/22/16	\$250		To learn new innovative ways to transform school climate and culture.
S. Bonaparte J. Argenziano	Achieve NJ Workshop; Morris County Tech	7/25/16	\$0		Will help support district implementation of the proposed regulatory changes to Achieve NJ.
S. Bonaparte	School Security Symposium for School leaders; Morris County Police Academy	7/12/16	\$0		Provides training and resources to promote security and safety in schools.
J. Matschke	Google Certification Academy; Sparta, NJ	10/10/16 & 10/11/16	\$299		To provide advance training and support in order to become a Google educator.
A. McConnell	NJ Council for the Social Studies Annual Conference; Rutgers Piscataway	10/25/16	\$80		I will learn about strategies and lessons that I can bring to my social studies classroom to enhance students' 21 st Century Skills.
S. Bonaparte	Ed Camp NJ; Monroe, NJ	7/27/16	\$0		To collaborate with educators in best practices and instruction.
P. Alpaugh	Achieve NJ Implementation Support Workshop; Morris County Tech	7/25/16	\$0		Will help support district implementation of the proposed regulatory changes to Achieve NJ.
P. Alpaugh	Data Analysis that Improves Schools; New Providence, NJ	9/22/16	\$145.00	Mileage: 20 miles x2 \$12.40	Will help admin team use data to improve school effectiveness.
P. Alpaugh	Morris County Police Academy; School Security Symposium	7/12/16	\$0	Mileage: 13.2 miles \$4.09	Provides training and resources to promote security and safety in schools.
D. Jacobus	NJAAP School Health Conference; Somerset, NJ	10/18/16	\$175 by 8/18 \$195 after		Conference provides insight into the latest evidence in pediatric care and its application in the school setting.
N. McCarter	IMSE Comprehensive Orton-Gillingham Training; Secaucus, NJ	12/5/16 & 12/9/16	\$1,075.00		Reading intervention training for our W.I.N. / B.S.I program.

K. Stockstill	Regional Training Session for Certification and Professional Development; College of St. Elizabeth	8/4/16	\$0		The Office of Certification and Induction and the Office of Professional Development will be conducting regional training sessions for district and county certification staff. The sessions will include updates on licensing and professional development regulations and procedures for the 2016-2017 school year.
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Building Administrator Approval: _____ *Date:* _____

Superintendent Approval: _____ *Date:* _____

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____