

Rockaway Borough Board of Education
Rockaway, New Jersey
WORK SESSION
Thomas Jefferson School - Cafeteria
Tuesday, May 3, 2016
7:30pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

I. Call to Order and Flag Salute

II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Mrs. Concannon, Mrs. Grow, Mr. Rogers, Vice President Haynes and President Smith

Board Members Absent: None

Administrators Present: Superintendent of School Mark Schwarz, Business Administrator/Board Secretary Yvonne Hellwig

IV. High Honor Roll Presentation – Superintendent Schwarz and Board President Christa Smith distributed the Honor Roll certificates to Thomas Jefferson students, grades 4-8. Mr. Schwarz gave an encouraging and congratulatory statement to the audience. The Board called for a brief recess to allow for refreshments and 'photo op'.

V. 2016 – 2017 Budget Presentation – the 2016-2017 school budget was presented by Superintendent Schwarz.

VI. Policy Committee Report

VII. Superintendent's Discussion Items

- PARCC testing – discussed state glitch that forced all NJ school districts to postpone PARCC for one day
- Chicken Recall – Mark Schwarz explained the process of communication that occurred
- Facilities Committee Report – to be presented May 17, 2016
- Extended School Year planning – Will recommend approval on today's agenda. Job postings will go out shortly
- Morris County School Board Association Meeting – May 19, 2016, Mark Schwarz and Collen Grow will attend on the 19th

- Proposed Board Goals for 2016-17 – looking at a variety of areas: Facilities planning; efficiency analysis on everything; full policy review using NJSNBA; MCSBA-invite a member to attend out monthly meetings. Mr. Schwarz will draft up proposals.

Superintendent Schwarz stated that the reason for the addendum is that the first version printed included longevity and stipends. Therefore, we will table the first version and recommend approval of the second version on the addendum.

VIII. Recommendations

Recommend approval of the minutes from the April 19, 2016 Rockaway Borough Board of Education meeting.

Recommend approval of the attached list of budget transfers dated April 20, 2016 to May 3, 2016.

Recommend approval of the Certification of Major Account and Line Item Status.

Recommend approval of the manifest of bills from the Finance Committee as follows:

April _____

FINANCE

1. Recommend approval of the attached list of Professional Development/Travel Expenditure requests.
2. Recommend approval of the Cafeteria Checking Account and Cafeteria Reconciliation Reports for March 2016.
3. Recommend approval of the tuition rate for the general education pre-school students at a rate of \$330.00 for the 2016-2017 Extended School Year Program.
4. Recommend approval of a Child Study Team request for the following students to attend the 2016 Extended School Year as indicated in their IEPs:

<u>PALS</u>	<u>PreK</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>MD</u>
215	181	155	194	128	213	185	216	109		108
169	227	204	3	183	170			110		189
18			167	226	400					23
177			217	182	12					142
206			13		203					

198					186					
225										

5. Recommend approval of a Child Study Team request for Dave Koenig to provide ABA home component services for student #86 as indicated in the IEP, for 5 hours ABA per week (*10 hours when school is not in session) 6/16/2016 – 8/31/2016 at a rate of \$50.00 per hour.

POLICY

Superintendent Schwarz stated that he convened a Policy Meeting. He stated that what they found was that for the most part the district is in compliance with policy regulations.

1. Recommend to accept the Superintendent's Harassment, Intimidation and Bullying report dated _____ for incident numbers _____ through _____.
2. Recommend approval for Tuesday, June 14, 2016 and Wednesday, June 15, 2016 as a 1pm dismissal for the 2015 – 2016 school year. (Not Monday)
3. Recommend approval for the first reading of the following policies

P1042	Board Member Qualifications
P1581	Victim of Domestic or Sexual Violence Leave
P2361	Acceptable Use of Computer Networks Computers and Resources
P2412	Home Instruction Due to Health Condition
P2414	Programs and Services for Pupils in High Poverty and In High Need School Districts
P2415	No Child Left Behind Programs
P2417	Student Intervention and Referral Services
P2431	Athletic Competition
P2481	Home or Out of School Instruction for a General Education Students for Reasons Other than a Temporary or Chronic Health Conditions
P3125	Employment of Teaching Staff Members
P3144.12	Certification of Tenure Charges - Inefficiency
P3218	Substance Abuse
P3221	Evaluation of Teachers
P3240	Professional Development for Teachers and School Leaders
P4125	Employment of Support Staff Members
P5120	Assignment of Pupils
P5200	Attendance
P5300	Automated External Defibrillators

P5308	Student Health Records
P5310	Health Services
P5512	Harassment, Intimidation, and Bullying
P5533	Pupil Smoking
P5600	Pupil Discipline - Code of Conduct
P5610	Suspension
P5611	Removal of Students for Firearms Offense
P6470	Payment of Claims
P6480	Purchase of Food Supplies
P7434	Smoking In School Buildings and School Grounds
P8462	Reporting Potential Missing or Abused Children
P8505	Wellness Policy - Nutrient Standards for Meals and Other Foods
P8630	Bus Driver - Bus Aide Responsibility
P9270	Home Schooling and Equivalent Education Outside the Schools

4. Recommend approval to adopt the following policy and regulation:

Policy/Reg #	Title
P7422	School Integrated Pest Management
R7422	School Integrated Pest Management

CURRICULUM

1. Recommend approval of the attached list of Field Trip requests.

PERSONNEL

1. Recommend approval for Karen Fitzgerald as a bus aide at for the remainder of the 2015 – 2016 school year not to exceed 1 hour per day at a rate of \$14.00 per hour.
2. Recommend approval for Monica Dattoli to receive an additional 10 days between July 1, 2016 and August 30, 2016 to assist and complete district guidance counselor tasks at a per diem rate based on salary. (final rate to be determined upon the completion of negotiations.)
3. Recommend approval by the Rockaway Borough Board of Education to approve Jamie Argenziano for an additional 10 days between July 1, 2016 and August 30, 2016 to assist and complete district tasks at a per diem rate based on salary.
4. Recommend approval by the Rockaway Borough Board of Education to approve Nate Stevens to work additional hours on an as needed basis at an hourly rate of \$16.57, not to exceed 15 hours per week

between June 24, 2015 and September 2, 2015. (final rate to be determined upon the completion of negotiations)

IX. **RESOLUTIONS**

Motion by: Mrs. Haynes

Seconded by: Mrs. Grow

Motion carried by unanimous vote

1. **BE IT RESOLVED**, by the Rockaway Borough Board of Education to approve the 2016-2017 school district budget as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>TOTAL</u>
2016-17 Total Expenditures	\$9,294,813	\$411,537	\$9,706,350
Less: Anticipated Revenues	<u>1,394,122</u>	<u>411,537</u>	<u>\$1,805,659</u>
Taxes to be Raised	<u>\$7,900,691</u>	<u>\$ 0</u>	<u>\$7,900,691</u>

Use of Health Cost Adjustment

BE IT FURTHER RESOLVED, the Rockaway Borough Board of Education include in the final budget the adjustment for health costs of \$46,670.

2016-2017 Maximum Expenditures Approved

BE IT FURTHER RESOLVED, the Rockaway Borough Board of Education approves travel and related expense reimbursement to a maximum travel expenditure of \$5,000 for all staff and board members.

Professional Services

BE IT FURTHER RESOLVED, the Rockaway Borough Board of Education approves the maximum expenditures for the 2016-2017 school year as follows:

Architecture/Engineering	\$ 2,500
Legal	\$ 10,000
Audit	\$ 18,150
Physician	\$ 7,051

For a total amount of \$ 37,701

2. Be it resolved by the Rockaway Borough Board of Education to approve the continued employment of the following staff for the 2016 – 2017 school year. All steps and salaries to be determined upon the completion of negotiations:

				2015-2016 Step	2015-2016 Salary	2016 - 2017 Step	2016 - 2017
Last Name	First Name	2014-2015 Step	2014-2015 Salary			Salary	y
Abrams	Morgan	BA-1	\$47,150.00	TBD	TBD	TBD	TBD
Abrams	Veronica	Payroll	\$45,958.00	TBD	TBD	TBD	TBD
Ascoli	Sally	Secretary	\$43,153.00	TBD	TBD	TBD	TBD
Basile	Janet	Secretary	\$45,021.00	TBD	TBD	TBD	TBD
Basile	Joe	Aide	\$14.49 / hour	TBD	TBD	TBD	TBD
Bauer	Michelle	Aide	\$14.49 / hour	TBD	TBD	TBD	TBD
Beiermeister	Nancy	Secretary	\$35,000.00	TBD	TBD	TBD	TBD
Blackadar	Kimberly	MA-6	\$51,250.00	TBD	TBD	TBD	TBD
Bubba	Daniela			Aide	\$14.00 /hour	TBD	TBD
Burke	Jeffrey	Aide	\$14.49 /hour	TBD	TBD	TBD	TBD
Byrne	Stephanie			BA-1 (80%)	\$37,720.00	TBD	TBD
Capen	Christine	BA-3	\$47,350.00	TBD	TBD	TBD	TBD
Centi	Kathy	Aide	\$10.00 /hour	TBD	TBD	TBD	TBD
Colicchio	Nick	C-12	\$41,850.00	TBD	TBD	TBD	TBD
Coulther	Carol	BA-22	\$84,375.00	TBD	TBD	TBD	TBD
Crum	Cecilia	BA-11	\$52,405.00	TBD	TBD	TBD	TBD
Dattoli	Monica	MA-3	\$50,950.00	TBD	TBD	TBD	TBD
Dilizia	Nicole	BA-1	\$37,720.00 (80%)	TBD	TBD	TBD	TBD
Dobbs	Janet	MA-11	\$56,005.00	TBD	TBD	TBD	TBD
Doering	Heather	BA-3	\$47,350.00	TBD	TBD	TBD	TBD
Dolin	Lucia			MA-7	\$20,7000.00	TBD	TBD
Donker	Erika	Aide	\$10.35 /hour	TBD	TBD	TBD	TBD
Ellis	Joseph	C-10	\$18.81 /hour	TBD	TBD	TBD	TBD
Fassnacht	Jennifer	MA-13	\$59,155.00	TBD	TBD	TBD	TBD
Ferrone	Daniele	BA-5	\$47,650.00	TBD	TBD	TBD	TBD
Fitzgerald	Karen			Aide	\$10.00/\$14.00/ hour	TBD	TBD
Fitzgerald	Patricia	C-3	\$16.57 / hour	TBD	TBD	TBD	TBD

Fleming	Tanya	Aide	\$15.27 / hour	TBD	TBD	TBD	TBD
Forte	Catherine	BA-15	\$59,945.00	TBD	TBD	TBD	TBD
Fowler	Kellianne	MA-14	\$60,970.00	TBD	TBD	TBD	TBD
Frangoulis	Nicole	MA-2 (4/5)	\$40,600.00	TBD	TBD	TBD	TBD
Gancarcik	Sandy	MA-6	\$51,250.00	TBD	TBD	TBD	TBD
Garbarini	Eileen	Aide	\$14.92 / hour	TBD	TBD	TBD	TBD
Garris	Debra	Aide	\$14.49 / hour	TBD	TBD	TBD	TBD
Giouvanos	Jean	Aide	\$15.64 / hour	TBD	TBD	TBD	TBD
Greuter	Elisa	Aide	\$11.17/14.49 / hour	TBD	TBD	TBD	TBD
Hamman	Dianne	Aide	\$15.64 / hour	TBD	TBD	TBD	TBD

Hartnett	Courtney	BA-1	\$47,150.00	TBD	TBD	TBD	TBD
Hartwig	Elizabeth	Aide	\$14.92 / hour	TBD	TBD	TBD	TBD
Hennessy	Cheryl	BA-18	\$70,795.00	TBD	TBD	TBD	TBD
Heins	Robin			Aide	\$14.00	TBD	TBD
Holmes	Alise	BA-4	\$47,650.00	TBD	TBD	TBD	TBD
Hurley	Jerelyn	MA-14	\$60,970.00	TBD	TBD	TBD	TBD
Iaconetti	Patricia	Aide	\$17.11 / hour	TBD	TBD	TBD	TBD
Isenberg	Ceil	BA-3	\$37,880.00 (80%)	TBD	TBD	TBD	TBD
Izzo	Sharon	MA-16	\$68,668.00	TBD	TBD	TBD	TBD
Jacobus	Denise	BA-5	\$47,650.00	TBD	TBD	TBD	TBD
Jozwiak	Brianna	Aide	\$14.00 / hour	TBD	TBD	TBD	TBD
Keegan	Tara	BA-15	\$59,945.00	TBD	TBD	TBD	TBD
Kehoe	Rebecca	Aide	\$14.00 / hour	TBD	TBD	TBD	TBD
Koerner	Monica	BA-7	\$48,150.00	TBD	TBD	TBD	TBD
Kohaut	MaryAnn	Aide	\$15.64 / hour	TBD	TBD	TBD	TBD
Kopetz	Marianne	BA-18	\$56,756.00(80%)	TBD	TBD	TBD	TBD
Leahey	Michael	BA-9	\$48,650.00	TBD	TBD	TBD	TBD
Lenahan	Margaret	Aide	\$10.35 /\$14.00 hour	TBD	TBD	TBD	TBD
Leonard	Carole	Aide	\$15.27 / hour	TBD	TBD	TBD	TBD
Leslie	Mary	BA30-16	\$65,660.00	TBD	TBD	TBD	TBD
Loneragan	Colleen	Aide	\$14.49 / hour	TBD	TBD	TBD	TBD
Loneragan	Susanne	BA-16	\$62,995.00	TBD	TBD	TBD	TBD
Love	Helen	MA-16	\$54,134.00 (80%)	TBD	TBD	TBD	TBD
Lowry	Sharon			Aide	\$10.00 per hour	TBD	TBD

Macera	Nicole	Aide	\$10.66/\$14.49 / hour	TBD	TBD	TBD	TBD
Marsh	Jennifer	BA-16	\$62,995.00	TBD	TBD	TBD	TBD
Matrisciano	Christine	MA30-18	\$77,996.00	TBD	TBD	TBD	TBD
Matschke	Jennifer	MA-7	\$51,750.00	TBD	TBD	TBD	TBD
McBride	Julie	Aide	\$15.27 per hour	TBD	TBD	TBD	TBD
McCarter	Nicole	MA-4	\$51,250.00	TBD	TBD	TBD	TBD
McConnell	Joseph	C-14	\$45,840.00	TBD	TBD	TBD	TBD
McGee	Kathryn	BA-4	\$47,650.00	TBD	TBD	TBD	TBD
McMichael	Rebecca			MA-1	\$40,600.00	TBD	TBD
Medore	Maryann	BA-10	\$50,520.00	TBD	TBD	TBD	TBD
Milite	Elizabeth	BA30-4	\$49,450.00	TBD	TBD	TBD	TBD
Miller	Diane	Aide	\$15.64 / hour	TBD	TBD	TBD	TBD
Murphy	Meghan	Aide	\$14.49 / hour	TBD	TBD	TBD	TBD
Nickoley	Wendy	Aide	\$18.94 / hour	TBD	TBD	TBD	TBD
O'Brien	Cynthia	BA-7	\$48,150.00	TBD	TBD	TBD	TBD
O'Hara	Judith	Aide	\$15.27 / hour	TBD	TBD	TBD	TBD
Onischuk	Michael	BA30-6	\$49,450.00	TBD	TBD	TBD	TBD
Orosz	Catherine	MA-1	\$50,750.00	TBD	TBD	TBD	TBD
Panzica	Nolan			C-1	\$33,720.00	TBD	TBD
Parent	JoanneLise	BA-17	\$67,245.00	TBD	TBD	TBD	TBD
Parry	Jessica	BA-8	\$48,150.00	TBD	TBD	TBD	TBD
Patamia	Sandra	Accts Payable	\$17.12 / hour	TBD	TBD	TBD	TBD
Quirke	Catherine	Aide	\$15.64 / hour	TBD	TBD	TBD	TBD
Rattay	Marcy	Aide	\$14.17 / hour	TBD	TBD	TBD	TBD
Rial	Jackie	Aide	\$14.49 / hour	TBD	TBD	TBD	TBD
Rich	Sherry	BA-17	\$67,245.00	TBD	TBD	TBD	TBD
Rounsaville	Diane	MA-16	\$67,668.00	TBD	TBD	TBD	TBD
Santoro	Janice			Aide	\$10.00 / hour	TBD	TBD
Scholtz	Michael			Aide	\$14.00 /hour	TBD	TBD
Schnurman	Lisbeth	MA-16	\$67,668.00	TBD	TBD	TBD	TBD
Schumacher	Aileen	MA-12	\$57,600.00	TBD	TBD	TBD	TBD
Stanton	Kathleen	BA-20	\$78,395.00	TBD	TBD	TBD	TBD
Stevens	Nate	C-4	\$16.57 / hour	TBD	TBD	TBD	TBD
Swanick	Jean	Aide	\$15.64 / hour	TBD	TBD	TBD	TBD
Tuluca	Mihaela	MA-4	\$51,250.00	TBD	TBD	TBD	TBD

VanDuyne	Donna	Aide	\$18.94 / hour	TBD	TBD	TBD	TBD
Vogelzang	Jennifer	Secretary	\$16,602.96	TBD	TBD	TBD	TBD
Weidanz	Eileen	Aide	\$16.28 / hour	TBD	TBD	TBD	TBD
Widuta	Jennifer	BA-4	\$47,650.00	TBD	TBD	TBD	TBD
Yobs	Dorothea	BA-10	\$50,520.00	TBD	TBD	TBD	TBD
Zangara	Antonia			BA-1	\$47,150.00	TBD	TBD

X. Old Business
President Smith read a prepared statement

XI. New Business
NONE

XII. Comments from the Public (related to agenda items only)
Mr. Onischuk inquired about Strauss Esmay policy services.
Mrs. Markovsky commented on the apparent negotiations disconnect

XIII. Motion to Adjourn

Motion by: Mrs. Haynes

Seconded by: Mrs. Grow

Adjourned 8:37pm

Yvonne Hellwig
School Business administrator/
Board Secretary

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

APPROVED AT THE _____ BOARD OF EDUCATION MEETING

GRADE	TEACHERS	DATE	TIME DEPART/RETURN	DESTINATION TITLE/LOCATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
4 th	Fowler, Rich, Blackadar	5/16/16	9:30 am 12:00 pm	Growing Stage Theater/Netcong	67	5/6	\$15.50	To enhance our knowledge of the history of New Jersey through acting seeing Tales of the Garden State.

PRINCIPAL'S APPROVAL _____ DATE _____

SUPERINTENDENT'S APPROVAL _____ DATE _____

ROCKAWAY BOROUGH PUBLIC SCHOOLS
Professional Development/Travel Expenditure Approval Request

NAME	WORKSHOP TITLE & DESTINATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Orosz	Chemical Inventory Oversight and Handling/Morris Knolls HS	5/19/16	\$0.		To increase knowledge of inventory and safe handling of chemicals kept in the corrosive and flammable closets, and the other cabinets in the science lab prep room. As suggested by MH Regional District Science Supervisor.

Building Administrator Approval: _____ *Date:* _____

Superintendent Approval: _____ *Date:* _____

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____

