

Rockaway Borough Board of Education
Rockaway, New Jersey
WORK SESSION

Thomas Jefferson School - Cafeteria
Tuesday, March 1, 2016
7:30pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

- I. Call to Order and Flag Salute
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.
- III. Roll Call

Board Members Present: Mrs. Concannon, Mrs. Grow, Mr. Rogers, Mrs. Haynes, Mrs. Smith
Board Members Absent: None
Administrators Present: Superintendent Mark Schwarz, Business Administrator/Board Secretary Yvonne Hellwig
- IV. Superintendent's Discussion Items
 - PARCC Preparation
 - Tentative Budget – we've set a date for review with the Finance Committee
 - TJ Oven – basically on its' last leg. It needs to be replaced
 - 2016-2017 School Calendar – we have Draft 1 and Draft 2 for review and selection
 - NJQSAC- we passed on the first round for the first time in six years
 - Pre-K Tuition Rates- has been established at \$3,300 per year or \$330.00 per month
- V. Comments from the Public (related to agenda items only)

Mr. Onischuk shared that for the second year in a row the Volleyball Team was undefeated 9-0
- VI. Recommendations

Recommend approval of the minutes from the February 9, 2016 Rockaway Borough Board of Education meeting.

Recommend approval of the attached list of budget transfers dated February 10, 2016 to February 29, 2016.

Recommend approval of the Certification of Major Account and Line Item Status.

Recommend approval of the manifest of bills from the Finance Committee as follows:

March (information will be available at the next meeting)

VII. **FINANCE**

Recommend approval of the attached list of Professional Development/Travel Expenditure requests.

Recommend approval of the attached list of Field Trip requests.

Recommend approval of the Cafeteria Checking Account and Cafeteria Reconciliation Reports for February 2016.

Recommend approval by the Rockaway Borough Board of Education to approve the pre-school tuition rate for the 2016-2017 school year as \$3,300.00

Recommend approval of a Child Study Team request to have Hillmar, LLC perform a Bilingual (Arabic) Psycho-educational evaluation at a cost of \$1300.00 for student #222.

Recommend approval of a Child Study Team request to have Hillmar, LLC perform a Bilingual (Arabic) Speech/Language evaluation at a cost of \$650.00 for student #222.

VIII. **POLICY**

Recommend to accept the Superintendent's Harassment, Intimidation and Bullying report for incident numbers.

Recommend approval of the attached school calendar for the 2016 – 2017 school year.

Recommend approval to adopt the following policies and regulations:

Policy/Reg #	Title
P1240	Evaluation of Superintendent
R1240	Evaluation of Superintendent
P3221	Evaluation of Teachers
R3221	Evaluation of Teachers
P3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
R3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
P3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
R3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
P3224	Evaluation of Principals, Vice-Principals, and Assistant Principals
R3224	Evaluation of Principals, Vice-Principals, and Assistant Principals
P3431.1	Family Leave
P4431.1	Family Leave
P5516	Use of Electronic Communication and Recording Devices (ECRD)
P5756	Student Gender Identity and Expression

Recommend approval of the first reading of the following policy and regulation:

Policy/Reg #	Title
P7422	School Integrated Pest Management
R7422	School Integrated Pest Management

IX. CURRICULUM

Recommend approval of Odyssey of the Mind as a pilot program in the Rockaway Borough Schools for the 2015 – 2016 school year.

X. PERSONNEL

Recommend approval for Aqra Ansar to be a substitute teacher for the remainder of the 2015 – 2016 school year at a daily rate of \$85.00 per day for the first 10 days and \$90.00 for any additional days.

Recommend approval for Charles Malianak and Thomas Patton to be the co-advisors for the Odyssey of the Mind pilot program for the 2015 – 2016 school year.

Recommend approval for Daniele Ferrone to take a medical leave in accordance with the Family Medical Leave Act beginning on Wednesday, March 9, 2016 through Wednesday, March 23, 2016, returning on Thursday, March 24, 2016. Mrs. Ferrone intends to utilize the New Jersey Family Leave Insurance Act.

Recommend approval for the following Morris Hills High School students to complete observation hours in the Rockaway Borough Schools between March 1, 2016 and June 22, 2016.

- Valeria Medina: TJ
- Caroline Marvin: Lincoln

XI. Old Business

None

XII. New Business

None

XIII. Comments from the Public

XIV. Motion to enter Executive Session

The next topic on the agenda relates to on student matters which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing student matters, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.

Motioned by: Mrs. Haynes

Seconded by: Mrs. Grow

XV. Motion to reconvene Public Session

Motioned by: Mrs. Concannon

Seconded by: Mrs. Grow

XVI. Motion to Adjourn

Motioned by: Mrs. Haynes

Seconded by: Mrs. Concannon

Meeting Adjourned: 9:20pm

Yvonne Hellwig
Business Administrator/
Board Secretary

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

GRADE	TEACHERS	DATE	TIME DEPART/RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
1 st	Parent Widuta	4/21/16	9:15 am 2:00 pm	World of Wings Teaneck, NJ	42	21	\$26.00	Enhance our butterfly & frog units of study.
K	Milite Doering Hartnett	6/9/16	9:00 am 2:00 pm	Turtle Back Zoo West Orange, NJ	53	7	\$23.00	Students will be provided an enriching recreational experience that fosters excellence in wildlife education.
6 th – 8 th jazz band	Love	4/29/16	8:15 am 12:30 pm	Lincoln Park Invitational Jazz Band day Lincoln Park, NJ	15	2	\$0.00	An opportunity to have our jazz band perform for and listen to other school jazz bands in a friendly and supportive atmosphere.
5 th	Koerner	5/24/16	8:45 am 3:15 pm	American Museum of Natural History New York, NY	70	15	\$30.00	To enhance SS & ELA curriculum.

Superintendent Approval _____ Date_____

Board Approved _____

**ROCKAWAY BOROUGH PUBLIC SCHOOLS
PROFESSIONAL DEVELOPMENT/TRAVEL EXPENDITURE APPROVAL REQUEST**

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Mark Schwarz	Lessons Learned From the Virginia Tech Shooting Morris County Public Safety Training Academy Pompton Plains, NJ	4/5/16	\$100.00		The presentation will cover the comprehensive finds of the investigation, a chronological review of the shooter's background, challenges associated with managing a large scale mass casualty event, service to victims and families personnel management, crisis management, the media and lessons learned.
Sarah Concannon Colleen Grow Mark Schwarz	NJSBA Legal Training Boot Camp Harrison High School Harrison, NJ	4/16/16	\$99.00 each		NJSBA is offering an opportunity to gain a wealth of legal information in a one-day format. It will feature 16 sessions, covering some of the leading legal issues impacting education.
Jamie Argenziano	NJASL Training DTC Training Parsippany Hilton Parsippany, NJ	3/21/16	\$0.00		To prepare for the 2016 test administration of the NJ Science
Jamie Argenziano Shaun Reyes	PARCC Training Birchwood Manor Whippany, NJ	3/10/16	\$0.00		Training will review policies and pro
Monica Dattoli Phyllis Alpaugh	LGBTQ Awareness and Sensitivity Training Lodi, NJ	3/11/16 cancelled & rescheduled to 5/13/16	\$140.00 each		Training will provide information about LGBTQ community and ways we can create more inclusive schools and classroom environments.
Steven Petry	UDL Part 2	5/25/16	\$0.		Second part of UDL training focused on lesson design using UDL principals.
Sandy Gancarcik Jennifer Fassnacht	Universal Design for Learning Clifton, NJ	3/18/16	\$0.		This workshop offers teachers various strategies to address learning styles, strengths and challenges for all students.

Superintendent Approval _____ Date _____

Board Approved _____