

**Rockaway Borough Board of Education  
Rockaway, New Jersey  
WORK SESSION  
Thomas Jefferson School - Cafeteria  
Tuesday, February 2, 2016  
7:30pm**

**ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:**

*The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.*

**I. Call to Order and Flag Salute**

- II.** Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the

**III. Roll Call**

Board Members Present: Mrs. Concannon, Mrs. Grow, Mr. Rogers, Vice President Haynes, President Smith.

Board Members Absent: None

Administration Present: Superintendent of Schools Mark Schwarz, Business Administrator/Board Secretary Yvonne Hellwig

**IV. Auditor's Report**

Mr. Vincent Martinino of VM Associates, Inc. presented the Audit Report for school-year ending June 30, 2015. He stated everything was in good order and had no corrective action recommendations for the district.

**V. Superintendent's Discussion Items**

- Snow Closing
- Facilities
- 100<sup>th</sup> Day of School Challenge for Charity
- February 9, 2016 - High Honor Roll Presentation

**VI. Comments from the Public (related to agenda items only)**

**VII. Recommendations**

Recommend approval of the minutes from the January 19, 2016 Rockaway Borough Board of Education meeting.

Recommend approval of the attached list of budget transfers dated January 20, 2016 to February 2, 2016.

Recommend approval of the Certification of Major Account and Line Item Status.

Recommend approval of the manifest of bills from the Finance Committee.

## **VIII. FINANCE**

Recommend approval of the attached list of Professional Development/Travel Expenditure requests.

Recommend approval of the attached list of Field Trip requests.

Recommend approval of the Cafeteria Checking Account and Cafeteria Reconciliation Reports for January 2016.

Recommend approval to apply for a waiver granting the Board permission to not participate in the Special Education Medicaid Initiative (SEMI) for the 2016-2017 school year due to the fact that the State of New Jersey projects the district having fewer than 40 Medicaid eligible classified students.

Recommend approval of the Auditor's Management Report on Administrative Findings-Financial Compliance and Performance of the Rockaway Borough School District Board of Education for the 2014 - 2015 school year. Please note that no recommendations from the auditor have been made at this time.

Recommend approval of the Comprehensive Annual Financial Report of the Rockaway Borough Board of Education for the 2014-2015 school year. The audit synopsis is attached. The complete Comprehensive Annual Financial Report is available in the Office of the School Business Administrator.

Recommend approval of Grant funds from the Education Foundation for \$2101.92 for the purchase of eight Samsung Galaxy Tablets to support and enhance student education.

## **IX. POLICY**

Recommend approval of the Harassment, Intimidation, and Bullying - Investigations, Trainings and Program Report for the July 1, 2015 through December 31, 2015 reporting period.

Recommend approval of the Violence, Vandalism and Substance Abuse report for the July 1, 2015 through December 31, 2015 reporting period.

Recommend to accept the Superintendent's Harassment, Intimidation and Bullying report.

**Recommend approval of the second reading of the following policies and regulations:**

| Policy/Reg # | Title                                                               |
|--------------|---------------------------------------------------------------------|
| P1240        | Evaluation of Superintendent                                        |
| R1240        | Evaluation of Superintendent                                        |
| P3221        | Evaluation of Teachers                                              |
| R3221        | Evaluation of Teachers                                              |
| P3222        | Evaluation of Teaching Staff Members, Excluding Teachers and        |
|              | Administrators                                                      |
| R3222        | Evaluation of Teaching Staff Members, Excluding Teachers and        |
|              | Administrators                                                      |
| P3223        | Evaluation of Administrators, Excluding Principals, Vice Principals |
|              | and Assistant Principals                                            |
| R3223        | Evaluation of Administrators, Excluding Principals, Vice Principals |
|              | and Assistant Principals                                            |
| P3224        | Evaluation of Principals, Vice-Principals, and Assistant Principals |
| R3224        | Evaluation of Principals, Vice-Principals, and Assistant Principals |
| P3431.1      | Family Leave                                                        |
| P4431.1      | Family Leave                                                        |
| P5516        | Use of Electronic Communication and Recording Devices (ECRD)        |
| P5756        | Student Gender Identity and Expression                              |
|              |                                                                     |
|              |                                                                     |

**X. CURRICULUM**

Recommend approval of new curriculum for the following subject areas:

- K - 8 Physical Education - (aligned with the 2009 New Jersey Core Curriculum Content Standards)
- K- 8 Health - (aligned with the 2009 New Jersey Core Curriculum Content Standards)
- K - 8 World Language - (aligned with the 2009 New Jersey Core Curriculum Content Standards)
- K-5 Language Arts - (aligned with the 2010 Common Core State Standards)

**XI. PERSONNEL**

Recommend approval of child care leave of absence for Michael Leahey, Language Arts Teacher, Thomas Jefferson Middle School, pursuant to the New Jersey Family Leave Act, effective May 2, 2016 through May 30, 2016.

**XII. Old Business**

**XIII. New Business**

**XIV. Comments from the Public**

Mrs. Coulther, Teacher, Lincoln Elementary School spoke.

**XVII. Motion to Adjourn**

Motion by: Mrs. Haynes

Seconded by: Mrs. Grow

Adjourned: 9:02pm

Yvonne Hellwig  
School Business Administrator/  
Board Secretary



**ROCKAWAY BOROUGH BOARD OF EDUCATION  
FIELD TRIP REQUESTS**

| <b>GRADE</b>                                                       | <b>TEACHERS</b>                       | <b>DATE</b>                                 | <b>TIME<br/>DEPART/<br/>RETURN</b> | <b>DESTINATION</b>                                                        | <b># OF<br/>STUDENTS</b> | <b># OF<br/>ADULTS</b> | <b>COST<br/>PER</b>     | <b>REASON<br/>FOR TRIP</b>                                                                                                                                                                                        |
|--------------------------------------------------------------------|---------------------------------------|---------------------------------------------|------------------------------------|---------------------------------------------------------------------------|--------------------------|------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>2<sup>nd</sup></b>                                              | <b>Medore<br/>Tuluca<br/>Yobs</b>     | <b>3/3/16</b>                               | <b>9:00 am<br/>1:30 pm</b>         | <b>Great Swamp<br/>New Vernon, NJ</b>                                     | <b>53</b>                | <b>7</b>               | <b>STUDENT<br/>\$18</b> | <b>To extend our nonfiction unit (ELA) and build upon Science curriculum</b>                                                                                                                                      |
| <b>7<sup>th</sup><br/>8<sup>th</sup></b>                           | <b>PE Dept</b>                        | <b>2/17/16</b>                              | <b>10:30 am<br/>2:00 pm</b>        | <b>Aspen Ice<br/>Randolph, NJ</b>                                         | <b>50</b>                | <b>2</b>               | <b>\$14</b>             | <b>To enhance the PE curriculum with real world connections, enabling students to practice different types of physical activity outside the traditional classroom setting.</b>                                    |
| <b>7<sup>th</sup><br/>8<sup>th</sup></b>                           | <b>Matschke</b>                       | <b>2/19/16</b>                              | <b>9:00 am<br/>1:45 pm</b>         | <b>Liberty Science Center<br/>Jersey City</b>                             | <b>157</b>               | <b>15</b>              | <b>\$25</b>             | <b>Provide students with the opportunity to watch the Imax movie, "National Parks Adventure" which ties to the cross curricular project the 7<sup>th</sup> &amp; 8<sup>th</sup> graders have been working on.</b> |
| <b>7<sup>th</sup> &amp; 8<sup>th</sup><br/>Volleyball<br/>Club</b> | <b>Onischuk<br/>Leahey<br/>Widuta</b> | <b>2/25/16</b>                              | <b>2:30 pm<br/>5:30 pm</b>         | <b>Allamuchy MS<br/>Volleyball Club Tourney<br/>Challenge</b>             | <b>30</b>                | <b>3</b>               | <b>\$0</b>              | <b>To participate in a club volleyball practice match prior to this year's county club volleyball tourney.</b>                                                                                                    |
| <b>7<sup>th</sup> &amp; 8<sup>th</sup><br/>Volleyball<br/>Club</b> | <b>Onischuk<br/>Leahey<br/>Widuta</b> | <b>3/1/16<br/><br/>snow date<br/>3/2/16</b> | <b>3:00 pm<br/>6:30 pm</b>         | <b>GMCJSCA Club<br/>Volleyball Tourney<br/>Valleyview MS<br/>Denville</b> | <b>30</b>                | <b>3</b>               | <b>\$0</b>              | <b>To participate in annual GMCJSCA County Club Volleyball tournament; represent TJ &amp; Rockaway Boro and defend 2015 championship.</b>                                                                         |

**Superintendent Approval** \_\_\_\_\_ **Date** \_\_\_\_\_

**Board Approved** \_\_\_\_\_

**ROCKAWAY BOROUGH PUBLIC SCHOOLS  
PROFESSIONAL DEVELOPMENT/TRAVEL EXPENDITURE APPROVAL REQUEST**

| NAME                                 | TRAVEL/WORKSHOP LOCATION                                                                      | DATE                          | WORKSHOP/<br>CONVENTION<br>EXPENSES   | OTHER<br>EXPENSES                                              | PURPOSE OF THE TRIP                                                                                                                                   |
|--------------------------------------|-----------------------------------------------------------------------------------------------|-------------------------------|---------------------------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| Christine Matrisciano                | Therapeutic Evaluation and<br>Treatment of Toe Walking<br><br>PG Chambers<br>Cedar Knolls, NJ | 5/13/16<br>5/14/16            | \$435                                 |                                                                | To learn more about toe walking and<br>treatment strategies for my students.                                                                          |
| Nicole Frangoulis<br>Cheryl Hennessy | Roxbury Visit<br>Jefferson Elementary School                                                  | 2/9/16                        | \$0                                   |                                                                | To view the Schoolwide Fundamentals<br>program being utilized in the special<br>education classrooms.                                                 |
| Steve Petry                          | Universal Design for Learning<br>Part 1<br>Morris Plains, NJ                                  | 2/5/16                        | \$0                                   |                                                                | Scientific research principles to instruct<br>and engage all learners using student<br>choice menus in lesson design.                                 |
| Marianne Kopetz                      | NJ Music Educators Association<br>Hilton Hotel & Conf Ctr<br>East Brunswick, NJ               | 2/18/16<br>2/19/16<br>2/20/16 | Conference -<br>\$165<br>Dues - \$122 |                                                                | This 3 day workshop focuses on resources<br>related to working with students in<br>elementary and middle school music<br>classes.                     |
| Monica Dattoli<br>Phyllis Alpaugh    | LGBTQ Awareness and Sensitivity<br>Training<br>Lodi, NJ                                       | 3/11/16                       | \$140 per person                      |                                                                | Training will provide information about<br>LGBTQ community and ways we can<br>create more inclusive schools and<br>classroom environments.            |
| Amy Mulhearn                         | Mommy I Don't Feel So Good<br>Parsippany                                                      | 3/10/16                       | \$119.99                              | \$59.95 Mosby's<br>pediatric book<br>\$29/99 Lab Tests<br>book | Information in this seminar is related to<br>mandatory PD for school nurse's in first 3<br>years of employment.                                       |
| Mark Schwarz                         | Ed Surge Tri-state<br>Superintendent Innovation<br>Summit<br>Ramapo College                   | 2/26/16                       | \$0                                   | \$0                                                            | This event is an "innovation summit" in<br>which school leaders will convene to share<br>and learn about best practices in<br>educational technology. |

Superintendent Approval \_\_\_\_\_ Date \_\_\_\_\_

Board Approved \_\_\_\_\_