

Rockaway Borough Board of Education
Rockaway, New Jersey
REGULAR SESSION MINUTES
Thomas Jefferson School
Cafeteria
Tuesday, December 15, 2015
7:00pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

- I. **Call to Order and Flag Salute**
- II. **Oath of Office** Mrs. McNally administered the Oath of Office to Ms. Yvonne Hellwig
- III. **Notice of Announcement:** In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

Roll Call

Board Members Present: Jeffrey Tobias, Tim Rogers, Christa Smith, Eileen Haynes, Debra

McNally

Administrator Present: Superintendent Mark Schwarz, School Business Administrator Yvonne Hellwig

- IV. **High Honor Roll Presentation**
Mr. Mark Schwarz, Superintendent and Mrs. Stephanie Bonaparte, Thomas Jefferson Principal presented High Honor Roll Certificates to students.
- V. **PARCC Presentation**
Superintendent Mark Schwarz's presented a slide show to report on how well the Rockaway Borough students did on the PARCC assessment tests.
- VI. **Superintendent's Discussion Items**
 - ✓ Principal's Report - Stephanie Bonaparte, Thomas Jefferson School: Phyllis Alpaugh, Lincoln School; Winter Wonderland; PARCC Scores; Winter Concert; Chorus invited back to Rotary; next Tuesday December 22nd is 'No Office Day'; Book Fair; both schools working on 'Teacher of the Year' Committee; Hanover Schools would like to be included in our RAMSfest rollout; trips planned to Papermill Playhouse; progress reports; Holiday Concert
 - ✓ Facilities Report - Christopher Kelly; looking into replacement windows for Thomas Jefferson School

- ✓ Technology Report – Mark Schwarz reported the Shaun Reyes is helping to identify some products as we prepare for STEM
- ✓ Curriculum Report - Jaime Argenziano reported that the QSAC is scheduled for February 9, 2016
- ✓ Legislative Report – Mark Schwarz reported that NCLB is being phased out and replaced with ESSA (Every Student Succeeds Act); PARCC is here to stay
- ✓ Policy Updates – Hold off on discussion until new Board

VII. Comments from the Public (Related to Agenda Items Only)

Ms. Noreen Lazarik thanked Superintendent Mark Schwarz and Principal Stephanie Bonaparte for a great job with the PARCC Presentation. There was also a question regarding the new window ballasts for Thomas Jefferson

VIII. Motion to approve the attached list of budget transfers dated December 1, 2015 to December 15, 2015 (Haynes/Smith)

IX. Motion to Approve the Certification of Major Account and Line Item Status (Haynes/Smith)

X. Motion to approve the manifest of bills from the Finance Committee as follows:
December 2015 \$ 826,750.61

The regular register is on file in the Office of the School Business Administrator/Board Secretary (Rogers/Haynes)

Motion to approve the Board Secretary and Treasurer's Reports for November 2015 (Tobias/Rogers)

XIII. Motion to approve the minutes from the November 17, 2015 and December 1, 2015 Board of Education meeting (Rogers/Haynes)

XIV. **COMMITTEE REPORTS**

FINANCE

Be it resolved by the Rockaway Borough Board of Education to approve Resolution Items # 1-7.

The motion was approved by a unanimous roll call vote (Haynes/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.
3. Be it resolved by the Rockaway Borough Board of Education to approve the Cafeteria Checking Account and Cafeteria Reconciliation Reports for November 2015.

4. Be it resolved by the Rockaway Borough Board of Education to approve Quote #76 with Kevin Auriemma Electrical Contractor of Rockaway in the amount of \$4,000.00 for the installation of emergency back-up lights and/or combo signs at Lincoln School (Contract # 11919).
5. Be it resolved by the Rockaway Borough Board of Education to approve Michelle Lawton for up to an additional 5 hours per week between November 26, 2015 and February 17, 2016 at the rate of \$125.00 per hour.
6. Be it resolved by the Rockaway Borough Board of Education to approve entering into agreement with Stewart Business Systems of Clifton, NJ for print management program services.
7. Be it resolved by the Rockaway Borough Board of Education to approve Quote #5911905 with Keyboard Consultants for \$25,621.00 for the purchase of five (5) SMARTBoards and installation

POLICY

Be it resolved by the Rockaway Borough Board of Education to approve Resolution Items # 1-4.

The motion was approved by a unanimous roll call vote (Smith/Haynes)

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated December 15, 2015 for incident numbers 201516 – TJ4.
2. Be it resolved by the Rockaway Borough Board of Education to approve the 2015-2016 Bus Evacuation Drill Log for the Lincoln School.
3. Be it resolved by the Rockaway Borough Board of Education to approve Ms. Yvonne Hellwig for the following appointments for the remainder of the 2015-2016 school year:
 - ADA Coordinator
 - Title IX Coordinator
 - Affirmative Action Officer
 - Custodian of Record
4. Be it resolved by the Rockaway Borough Board of Education to approve Christopher Kelly for the following appointments for the remainder of the 2015-2016 school year:
 - IPM Coordinator
 - Indoor Air Quality Designee
 - Rights to Know Coordinator
 - Asbestos Management
 - PEOSH Officer/Coordinator

PERSONNEL

Be it resolved by the Rockaway Borough Board of Education to approve Resolution Items # 1-5 .

The motion was approved by a unanimous roll call vote (Smith/Haynes)

1. Be it resolved by the Rockaway Borough Board of Education to approve Sarah Orr of Centenary College to complete her student teaching at Lincoln Schools with Mrs. Yobs and Mrs. Coulther between January 19, 2016 and May 9, 2016.
2. Be it resolved by the Rockaway Borough Board of Education to approve Kevin Putsky of Pope John High School to complete 15 hours of volunteer work at Thomas Jefferson School with Mr. Onischuk between December 16, 2015 and June 21, 2016.
3. Be it resolved by the Rockaway Borough Board of Education to approve the following substitute teacher for the remainder of the 2015 - 2016 school year at the rate of \$85.00 per day for the first 10 days and \$90.00 for any additional days:
 - Gabriella Mangarella
4. Be it resolved by the Rockaway Borough Board of Education to establish the district substitute custodian pay rate of \$10.00 per hour.
5. Be it resolved by the Rockaway Borough Board of Education to approve the following substitute custodian for the remainder of the 2015 – 2016 school year at a rate of \$10.00 per hour:
 - Timothy Yobs

XIV. Old Business:
None

XV. New Business:
Mr. Schwarz commented that our first meeting in January will be the reorganization meeting on January 5, 2016. He also thanked Mrs. McNally for her service as a Board Member.

Mrs. Debra McNally welcomed Mrs. Concannon and Mrs. Grow to the Board. She also thanked everyone for their cooperation and stated that it has been a real pleasure.

Mr. Onischuk thanked Mr. Tobias and Mrs. McNally on behalf of the Rockaway Borough Education Association for everything they have done.

XVI. Comments from the Public

XVII. Motion to enter Executive Session

The next topic on the agenda relates to a negotiations matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken. (Haynes/Rogers)

XVIII The motion was approved at 8:57 pm by a unanimous roll call vote (Haynes/Rogers)

XIX. Motion to reconvene Public Session

The motion was approved at 9:20 pm by a unanimous roll call vote (Haynes/Rogers)

XI. Motion to Adjourn

There being no further business before the Board, a motion was approved unanimously at 9:20 pm to adjourn for the evening (Haynes/Smith).

Respectfully submitted,

Yvonne Hellwig
School Business Administrator

ROCKAWAY BOROUGH PUBLIC SCHOOLS

Professional Development/Travel Expenditure Approval Request

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Lisbeth Schnurman	101 Therapy Strategies Institute for Educational Development New Brunswick, NJ	1/6/2016	\$239.00		This workshop will reinforce school based therapy strategies that will boost academic success and highly effective practical treatment strategies for our Pre K through 8 th grade population.
Monica Dattoli	Morris County Police & Fire Academy Morris Plains, NJ	12/4/2015	\$0.00		Information provided will support ABS in addressing reports of harassment, intimidation, and bullying.
Mark Schwarz	Foundation for Educational Administration Conference Center Monroe, NJ	1/8/2016	\$150.00		This workshop will provide the tools needed to develop and carry out investigation plans, questioning techniques and review of procedural steps.

ROCKAWAY BOROUGH PUBLIC SCHOOLS

Field Trip Requests

GRADE	TEACHERS	DATE	TIME DEPART/RETUR N	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
G& T Grade 2	Byrne	12/2/2015	8:45 - 12:45	Morristown Unitarian Fellowship	3	1	\$75.00	Gifted & Talented students will attend Math is Everywhere workshop as part of the Consortium Calendar.
Select Chorus	Kopetz	12/16/2015	12:00 – 1:30	The Exchange Rockaway, NJ	10	1	\$0	To practice and perform holiday music for the Rockaway Rotary.