

Rockaway Borough Board of Education
Rockaway, New Jersey
REGULAR PUBLIC MEETING MINUTES
Thomas Jefferson Cafeteria
Tuesday, November 17, 2015
8:00pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

I. Call to Order and Flag Salute

II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Board Secretary Pro Tempore Resolution: Be it resolved by the Rockaway Borough Board of Education to approve Mark Schwarz as the Board Secretary Pro Tempore on this Tuesday, November 17, 2015.

The motion was approved by a unanimous roll call vote (Rogers/Haynes)

IV. Roll Call

Board Members Present: Jeffrey Tobias, Tim Rogers, Christa Smith, Vice Eileen Haynes, Board President Debra McNally

Board Member Absent: N/A

Administration Present: Superintendent of Schools Mark Schwarz

V. Superintendent's Discussion Items

- ✓ Principals' Reports – Stephanie Bonaparte, Thomas Jefferson School; Mark Schwarz, Superintendent on behalf of Phyllis Alpaugh, Lincoln School: WIN information night; Veteran's Day; RAMS Pep Rallies; Thanksgiving Feast; Parent visitation day; AR Summer challenge pizza party with Principal Bonaparte; Cyberbullying assembly; Mix-it-up Day; RBEF Trunk or Treating; Halloween parades with Rotary; End of 1st Quarter; Standards Based Report Cards; 3rd Grade Readers Theater.
- ✓ Facilities Report – Mark Schwarz on behalf of Chris Kelly, Supervisor of Buildings and Grounds: QSAC Facilities Checklists; Pest Management and Air Quality Training; Trees removed between TJ and Lincoln; Leaf removal; Asbestos surveillance survey completed.
- ✓ Technology Report – Wireless upgrade planning; Ticket system status; Content filter settings for staff vs. Bypass codes
- ✓ Curriculum Report – Jamie Argenziano, Supervisor of Curriculum and Instruction: School-wide fundamentals training for staff; dyslexia screenings; collaboration w/ Andover Public Schools; STEM training for staff
- ✓ Legislative Updates – Mark Schwarz, Superintendent: PARCC Scores expected soon; Paris tragedy

- ✓ Policy Updates – Transgender policy proposal status update; new set of mandated policy revisions forthcoming

VI. Comments from the Public (Related to Agenda Items Only)

VII. Motion to approve the attached list of budget transfers dated October 21, 2015 to November 17, 2015.

The motion was approved by a unanimous roll call vote (Haynes/Smith)

VIII. Motion to approve the Certification of Major Account and Line Item Status.

The motion was approved by a unanimous roll call vote (Haynes/Smith)

IX. Motion to approve the manifest of bills from the Finance Committee as follows:

November 17, 2015 - \$928,137.92

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

The motion was approved by a unanimous roll call vote (Haynes/Smith)

X. Motion to approve the Board Secretary and Treasurer's Reports for October 2015.

The motion was approved by a unanimous roll call vote (Haynes/Smith)

XI. Motion to approve the minutes from the October 20, 2015 and November 10, 2015 Board of Education meetings.

The motion was approved by a unanimous roll call vote (Haynes/Rogers)

XII. COMMITTEE REPORTS - None

FINANCE

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items # 1-8.

The motion was approved by a unanimous roll call vote (Smith/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.
3. Be it resolved by the Rockaway Borough Board of Education to approve a contract with Engaged Instruction LLC of Succasunna, NJ in the amount of \$1,200.00 for 1 day professional development workshop for PARCC training on January 18, 2016.
4. Be it resolved by the Rockaway Borough Board of Education to approve invoice #3506 from Northern Arizona University in the amount of \$3040.00 for the district Spanish instruction program in grades 1 -3.
5. Be it resolved by the Rockaway Borough Board of Education to approve Sales Quote #1324692 with Power Place of Rockaway, NJ in the amount of \$3646.40 for 2 Ariens ST28DLE – Pro 28” Electric Start Snow Blowers.
6. Be it resolved by the Rockaway Borough Board of Education to approve Invoice #5767 with Global Compliance Network, Inc of Lansing, MI in the amount of \$1000.00 to renew the contract for unlimited Professional Development Tutorials for all staff members.
7. Be it resolved by the Rockaway Borough Board of Education to approve an invoice from Natalie O’Neil of Google Apps for Education to provide 3 hours of professional development training in the amount of \$625.00.
8. Be it resolved by the Rockaway Borough Board of Education to approve Louis Rossi of Rossi Consultation of Lafayette, NJ to provide 3 hours of teacher professional development in the area of integrated STEM instruction in the amount of \$500.00.

POLICY

Be it resolved by the Rockaway Borough Board of Education to approve Policy Items # 1-8. (Policy Item #1 withdrawn)

The motion was approved by a unanimous roll call vote (Tobias/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent’s Harassment, Intimidation and Bullying report dated _____ for incident numbers _____ - _____. There
2. Be it resolved by the Rockaway Borough Board of Education to approve the Memorandum of Agreement between Rockaway Borough Board of Education and the Rockaway Borough Police Department for the 2015-2016 school year.

3. Be it resolved by the Rockaway Borough Board of Education to approve the 2015 – 2016 Bus Evacuation Drill log for Thomas Jefferson Middle School.
4. Be it resolved by the Rockaway Borough Board of Education to approve the 2015 – 2016 District Comprehensive Maintenance Plan.
5. Be it resolved by the Rockaway Borough Board of Education to approve the 2015 – 2016 District Nursing Service Plan.
6. Be it resolved by the Rockaway Borough Board of Education to approve the 2015 – 2016 District Emergency Management Plan.
7. Be it resolved by the Rockaway Borough Board of Education to approve adoption of the following policies and regulations:

Policy/Reg #	Title
P5330	Administration of Medication
R5330	Administration of Medication
P5339	Screening for Dyslexia

8. Be it resolved by the Rockaway Borough Board of Education to approve the following bus runs for the 2015 – 2016 school year:
 - YCS Sawtelle Learning Center/TCI -The Children’s Institute-AM run
 - TJ and Lincoln AM Run
 - Mid Day AM Lincoln Run
 - Mid Day PM Lincoln Run
 - YCS Sawtelle Learning Center/TCI -The Children’s Institute-PM run
 - Lincoln Special Ed bus run home
 - Lincoln return home bus run
 - TJ return home bus run

CURRICULUM

Be it resolved by the Rockaway Borough Board of Education to approve Curriculum Item # 1.

The motion was approved by a unanimous roll call vote (Haynes/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to approve the Northern Arizona University Spanish Instruction program for implementation in grades 1-3.

PERSONNEL

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items # 1-4.

The motion was approved by a unanimous roll call vote (Rogers/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to approve Manuela Rial for a family medical leave in accordance with the Federal Medical Leave Act beginning on November 9, 2015 through January 3, 2016. Ms. Rial also intends to utilize the New Jersey Family Leave Insurance Act (NJFLIA).
2. Be it resolved by the Rockaway Borough Board of Education to approve Lucia Dolin as the district 2/5th English as a Second Language Teacher beginning on or before December 1, 2015 to June 30, 2016. Ms. Dolin will be placed on Step MA - 7 of the teacher's guide at a prorated annual salary of \$20,700.00 (\$51,750.00 * 40%). (Final rate to be determined upon the completion of negotiations).
3. Be it resolved by the Rockaway Borough Board of Education to approve Margaret Lenahan as a personal aide at Lincoln School beginning on or about November 20, 2015 to June 30, 2016. Mrs. Lenahan will work a total of 3 hours and 45 minutes per day/ 5 days per week as a personal aide at a rate of \$14.00 per hour in addition to her 1 hour per day/5 days per week as a playground aide at a rate of \$10.35 per hour. (Final rate to be determined upon the completion of negotiations).
4. Be it resolved by the Rockaway Borough Board of Education to approve Sharon Lowry as a playground aide at Lincoln School beginning on or about November 20, 2015 to June 30, 2016. Ms. Lowry will work a total of 3 hours per day/ 5 days per week at a rate of \$10.00 per hour. (Pending receipt of criminal history review background check) (Final rate to be determined upon the completion of negotiations).

ADDENDUM RESOLUTIONS

1. Be it resolved by the Rockaway Borough Board of Education to certify the attached Statement of Assurance (SOA) and District Performance Reviews (DPRs) for the areas of *Instruction & Program, Fiscal Management, Governance, Operations* and *Personnel* as accurate, pursuant to N.J.A.C. 6A:30-3.1(e) in regards to the New Jersey Quality Single Accountability Continuum for the 2015 – 2016 school year.

The motion was approved by a unanimous roll call vote (Rogers/Smith)

2. Be it resolved by the Rockaway Borough Board of Education to approve the attached Nonpublic Security Aid Program requests, pursuant to P.L.2015, C.63.

The motion was approved by a unanimous roll call vote (Rogers/Smith)

XIII. **Old Business** - None

XIV. **New Business** - None

XV. **Comments from the Public** - None

XVI. Motion to enter Executive Session – Not needed

The next topic on the agenda relates to a _____ matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a _____ matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.

Motion by: _____ Seconded by: _____

XVII. Motion to reconvene Open Session – Not needed

Motion by: _____ Seconded by: _____

XVIII. Motion to Adjourn

There being no further business before the Board, a motion was approved unanimously at 8:43pm to adjourn for the evening (Haynes/Rogers)

Respectfully submitted,

Mark Schwarz
Superintendent / Board Secretary Pro Tempore

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

GRADE	TEACHERS	DATE	TIME DEPART/RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
2 nd Gr. G&T	S. Byrne	12/3/15	8:45 - 12:45	Morristown Unitarian Fellowship	3	1	No cost	Gifted & Talented students will attend Math is Everywhere workshop as part of the Consortium Calendar.

THE ABOVE FIELD TRIPS WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____

**ROCKAWAY BOROUGH PUBLIC SCHOOLS
PROFESSIONAL DEVELOPMENT/TRAVEL EXPENDITURE APPROVAL REQUEST**

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE PD
S. Bonaparte P. Alpaugh J. Argenziano	Teach 4 Results New Providence, NJ	2/1/16 2/8/116	\$335.00 each	Mileage: \$13.11 each day	This 2 day workshop focuses on evidence centered leadership that should provide resources to improve both teaching and learning.
K. Fowler C. Hartnett J. Widuta A. Schumacher M. Medore	Visit to Roxbury Schools to view Reader's Workshop Roxbury, NJ	12/10/15	\$0.00		Roxbury is currently using the Reader's Workshop program we have implemented this year. This visit gives the teachers the chance to watch the program in action and discuss it with other teachers who have used it for several years.
J. Dobbs S. Gancarcik	Annual Special Ed & Math Conference – Assessing the Common Core – Now What Jersey City, NJ	1/6/16	\$179.00 each		The conference provides various workshops specifically related to working with students with special needs in math classes.
N. McCarter	Accelerating the Success of Struggling Readers in Meeting Your State Standards Fairfield, NJ	12/7/15	\$239.00		Professional development training for best practices in interventions for struggling students.
P. Alpaugh	Hot Issues in School Law New Providence, NJ	12/11/15	\$150.00	Mileage: \$13.11	Update on the latest laws and judicial opinions in education law relevant to building principals.
M. Schwarz	Federal Family Leave Toms River, NJ	12/1/15	\$50.00		Provide an overview of the NJ Family Leave Act and the Federal Family and Medical Leave Act. An overview of each law and a review of the detailed provisions of Strauss Esmay's recently updated Family Leave Policies will be presented.

THE ABOVE TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____