

Rockaway Borough Board of Education

Rockaway, New Jersey

WORK SESSION

Thomas Jefferson School Cafeteria

Tuesday, October 13, 2015

MINUTES

8:00pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

I. Call to Order and Flag Salute

II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Jeffrey Tobias, Tim Rogers, Christa Smith, Vice President Eileen Haynes, Board President Debra McNally

Board Member Absent: N/A

Administration Present: Superintendent of Schools Mark Schwartz, Interim School Business Administrator/Board Secretary Edward J. Appleton

IV. Superintendent's Discussion Items

- Board to Board
- Update on the phone service
- Odyssey of the Mind Club Pilot
- Thomas Jefferson School as Emergency Shelter
- Report Cards
- Candidates Night – 10/14/15
- New Parent Academy – 10/19/2015
- Promoting Our Schools Presentation – 10/20/2015
- SGO Oath of Office – 11/10/2015

V. Comments from the Public (related to the agenda) - none

VI. Recommendations

Recommend approval of minutes from the September 29, 2015 Rockaway Borough Board of Education meeting.

Recommend approval of the attached list of budget transfers dated September 30, 2015 to October 11, 2015.

Recommend approval of the Certification of Major Account and Line Item Status.

Recommend approval of the manifest of bills from the Finance Committee as follows:

September _____

The regular register is on file in the Office of the School Business Administrator/Board Secretary

Recommend approval of the Board Secretary and Treasurer's Reports for September 2015.

A. FINANCE

Recommend approval of the attached list of Professional Development/Travel Expenditure requests.

Recommend approval of the attached list of Field Trip requests.

Recommend approval of a Child Study Team request to approve PG Chambers to complete up to ten (10) occupational therapy evaluations during the 2015-2016 school year at an approximate cost of \$445.00 per evaluation.

B. POLICY

Recommend approval of the following policies and regulations for a second reading:

Policy/Reg #	Title
P5330	Administration of Medication
R5330	Administration of Medication
P5339	Screening for Dyslexia
P5756	Transgender Students*

*See attached documents regarding proposed policy

C. CURRICULUM

Recommend approval of the following Rockaway Borough Curriculum Item:

- Thomas Jefferson School "What I Need" Intervention Program Handbook

VII. Resolutions

Be it resolved by the Rockaway Borough Board of Education to approve Resolution Items #21-7, (Resolution #1 withdrawn).

The motion was approved by a unanimous roll call vote (Haynes/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated _____ for incident numbers _____ - _____.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached Professional Development/Travel Expenditure requests.
3. Be it resolved by the Rockaway Borough Board of Education to approve Daniela Bubba as a personal aide at Lincoln Elementary School for the remainder of the 2015 – 2016 school year for 5 hours and 45 minutes per day at a rate of \$14.00 per hour pending receipt of criminal history review approval.
4. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for PG Chambers to complete a Physical Therapy Evaluation for student #145 at a cost of \$445.00.
5. Be it resolved by the Rockaway Borough Board of Education to award an order in the amount of \$1,380.00 to Promedia Technology Services, Inc., Little Falls, NJ, for the Annual License Renewal of the District VMWARE Servers.
6. Be it resolved by the Rockaway Borough Board of Education to approve a contract in the amount of \$3,000.00 with Schoolwide, Inc., Holbrook, NY, to provide Schoolwide Fundamentals Training to assist all K-5 teachers in implementing the new ELA reading program.
7. Be it resolved by the Rockaway Borough Board of Education to approve a contract in the amount of \$300.00 with the Center for Prevention & Counseling, Newton, NJ, to provide a Cyber-bullying and Internet Safety Workshop to parents and students in the 5th grade and above.

VIII. Old Business: - none

IX. New Business:- none

X. Comments from the Public – none

XI. Motion to go into Executive Session

The next topic on the agenda relates to student, negotiations and personnel matters which constitute an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing student, negotiations and personnel matters which, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 8:42 pm by a unanimous roll call vote (Haynes/Rogers)

XII. Motion to go into open session.

The motion was approved at 8:50 pm by a unanimous roll call vote (Haynes/Rogers)

XV1. Motion to Adjourn

There being no further business before the Board, a motion was approved unanimously at 8:50 pm to adjourn for the evening (Haynes/Smith).

Respectfully submitted,

Edward J. Appleton
Interim School Business Administrator/ Board Secretary

PROFESSIONAL DEVELOPMENT/TRAVEL EXPENDITURE RECOMMENDATIONS

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Carol Coulther Cheryl Hennessy Ceil Crum Nicole Frangoulis Jamie Argenziano	Roxbury Public School Roxbury, NJ	10/22/2015	\$0		Teachers will be visiting various K-5 Special Education classrooms at Roxbury School District to view how they implement the new reading program.
Jennifer Marsh	Assistive Technology Tools to Support Dyslexia and Reading Disabilities Paramus, NJ	11/3/15	\$75.00		This workshop will introduce me to computer software, Google chrome apps, I-pad apps, and built in accessibility features that will help students, read, write and organize ideas and synthesize information.
Stephanie Bonaparte	Principal's Articulation Committee Rockaway, NJ	10/8/15 12/16/15 2/10/16 4/20/16	\$0		To articulate with the Morris Hills Regional sending districts.
Antonia Zangara	Handle with Care Vineland, NJ	10/20 – 22/2015	\$1,000.00		This workshop is meant to help schools and organizations create a therapeutic milieu or classroom that is emotionally safe and physically safe and personally empowering for everyone in it.
Ferrone/Matschke	NCTM Regional conference, Atlantic City, NJ (previously approved)	10/22/15 & 10/23/15	(previously approved for \$317.00)	Shared lodging (one room) for 2 nights @ \$60.00 Per night	(NCTM has received a State waiver allowing school districts to pay for employees' lodging at this event)

(Continued on next page)

BUILDING ADMINISTRATOR APPROVAL: _____ DATE: _____

SUPERINTENDENT APPROVAL: _____ DATE: _____

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____

PROFESSIONAL DEVELOPMENT/TRAVEL EXPENDITURE RECOMMENDATIONS

Christopher Kelly	IPM Training Morris County Public Safety Academy 500 West Hanover Ave. Parsippany NJ 07054	10/23/2015	\$0		Integrated Pest Management (IPM) training sessions for school IPM coordinators and other school personnel with administrative responsibilities in accordance with the new IPM law. IPM Coordinators will receive certification of attendance to fulfill the mandatory training requirement as stated in the NJDEP Pesticide Control Program regulations at N.J. A.C. 7:30-13.3
Christopher Kelly	IAQ Training Morris County Public Safety Academy 500 West Hanover Ave. Parsippany NJ 07054	10/30/2015	\$0		PEOSH will provide assistance to public employees in meeting the Designated Persons Training requirements contained in the PEOSH Indoor Air Quality Standard.

BUILDING ADMINISTRATOR APPROVAL: _____ DATE: _____

SUPERINTENDENT APPROVAL: _____ DATE: _____

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON: _____

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

GRADE	TEACHERS	DATE	TIME DEPART/RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
7/8 th grade chorus	Kopetz	11/2/15	8:45 am - 2:00 pm	Morris Knolls HS	40	2	\$0	Students learn about choral offerings at Morris Hills and Morris Knolls.

PRINCIPAL'S APPROVAL: _____

DATE: _____

SUPERINTENDENT'S APPROVAL: _____

DATE: _____