

Rockaway Borough Board of Education
Rockaway, New Jersey
WORK SESSION MEETING
Thomas Jefferson School
Science Room
Tuesday, September 8, 2015
MINUTES
8:00pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

I. Call to Order and Flag Salute

II. Notice of Announcement

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Eileen Haynes, Tim Rogers, Christa Smith, Board President Debra McNally

Board Member Absent: N/A

Administration Present: Superintendent of Schools Mark Schwartz, Interim School Business Administrator/Board Secretary Edward J. Appleton

IV. Be it resolved, that the Board of Education appoint Jeffrey Tobias as member of the Board effective immediately and until the Board next reorganizes.

The motion was approved by a unanimous roll call vote (Haynes/Rogers)

V. Oath of Office – Jeffery Tobias

VI. Nomination and Election for Vice President

Christa Smith nominates Eileen Haynes

There being no other nominations, the Board voted unanimously to elect Eileen Haynes as vice-president of the Board.

VII. Superintendent's Report

- ✓ Opening Day/Staff Orientation – Workshops: Whole Brain, Google Classroom, Crossing Guard Training, Thank RBEA for providing breakfast and lunch.
- ✓ Facilities Update – TJ Gymnasium Floor, Lincoln Interior wall repairs, exterior landscaping, Additional security card swipe stations
- ✓ Technology Update
- ✓ Legislative Update – Affordable Care Act
- ✓ Board to Board Meetings at Morris Hills Regional High School
- ✓ Intramural Soccer Club Proposal

VIII. Comments from the public (Related to Agenda Items Only) - none

IX. Recommendations

1. Recommend approval of the Board Secretary's and Treasurer's Reports for August 31, 2015.
2. Recommend approval of the minutes from the August 18, 2015 Board of Education Meeting.

3. Recommend approval of the attached list of budget transfers dated August 19, 2015 to September 7, 2015.
4. Recommend approval of the Major Account and Line Item Status.
5. Recommend approval of the first reading of the following policies and regulations

Policy/Reg #	Policy/Reg Name
P5330	Administration of Medication
R5330	Administration of Medication
P5339	Screening for Dyslexia

6. Recommend approval of the attached Field Trip requests.
7. Recommend approval of the following updated and aligned Rockaway Borough Curricula:
 - Performing Arts K-8
 - World Language K-3
 - English Language Arts Grades 6-8
8. Recommend approval of the following Rockaway Borough Curricula:
 - Accelerated Reader Program Curriculum
9. Recommend approval of the following people to be named as the Rockaway Borough Schools District Evaluation Advisory Committee:

Carol Coulther	Michelle Rice
Daniele Ferrone	Phyllis Alpaugh
Jerelyn Hurley	Jamie Argenziano
Steven Petry	Stephanie Bonaparte
Sherry Rich	Mark Schwarz
Eileen Haynes	

10. Recommend approval of the following people to be named as the Lincoln School Improvement Panel:

Phyllis Alpaugh	Jamie Argenziano
Nicole McCarter	

11. Recommend approval of the following people to be named as the Thomas Jefferson School Improvement Panel:

Stephanie Bonaparte	Jamie Argenziano
Janet Dobbs	

X. Committee Reports

A. FINANCE

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items # 1-6.

The motion was approved by a unanimous roll call vote (Haynes/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to approve of the attached Professional Development/Travel Expenditure requests.
2. Be it resolved by the Rockaway Borough Board of Education to approve the disposal of non-functional Food Service Equipment no longer in use by the district.
Hot Point Oven with Five Burner Cook Top. Asset #00441
Hot Point Oven with 3 Griddle Cook Top. Asset #00442
3. Be it resolved by the Rockaway Borough Board of Education to accept the donation of a Garland Commercial Range, Model #S686-2L from the Morris Hills Regional High School District for use in the Thomas Jefferson School Middle School cafeteria.
4. WHEREAS, the Rockaway Borough Board of Education, as deemed necessary, sends students to out of district schools for students with disabilities ("PSSD"); and
WHEREAS, Youth Consultation Service, Inc. ("YCS") operates various locations in New Jersey; and
WHEREAS, District students placed with YCS PSSDs receives meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and
WHEREAS, the YCS meals provided are discounted and/or free to the District students attending YCS PSSDs; and
WHEREAS, the District does not require YCS to charge District for the meals being provided,
NOW, THEREFORE, BE IT RESOLVED as follows:
The District's Board of Education does not require YCS PSSDs to charge students for reduced and/or paid meals.
This resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency.
5. Recommend to Award an order in the amount of \$3,573.78 to CDW-G, Vernon Hills, IL for 67 MS OVE DT EDU LIC/SA ENT (MRESC CO-OP #65MCESCCPS). (Microsoft Volume Education License)
6. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for the following student to attend out of district placement for the 2015-2016 school year as per student IEP:

<u>Student #</u>	<u>Location</u>	<u>Cost</u>	<u>Transportation</u>
7	Montgomery Academy	\$55,971.00	ESC

B. PERSONNEL

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items # 1 – 5 & 7, item #6 withdrawn.

The motion was approved by a roll call vote 4-0-1, Mr. Tobias abstaining (Haynes/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to approve with regret the resignation of Tracy DeCrosta from the Rockaway Borough School District effective October 26, 2015.
2. Be it resolved by the Rockaway Borough Board of Education to approve a medical leave of absences for Tracy Decrosta until further notice.
3. Be it resolved by the Rockaway Borough Board of Education to approve Courtney Hartnett as the district's Kindergarten Teacher retro-actively to September 1, 2015 to June 30, 2016. Ms. Hartnett will remain on Step BA-1 of the teachers guide at an annual rate of \$47,150.00. (Final rate to be determined upon the completion of negotiations)
4. Be it resolved by the Rockaway Borough Board of Education to approve Stephanie Byrne as the district's part-time (80%) Gifted and Talented Teacher beginning September 9, 2015 to June 30, 2016. Mrs. Byrne will be placed on Step BA-1 of the teachers guide at an annual rate of \$37,720.00 (\$47,150 * 80%). (Final rate to be determined upon the completion of negotiations)
5. Be it resolved by the Rockaway Borough Board of Education to approve Janice Santoro as a playground/cafeteria aide beginning September 9, 2015 to June 30, 2016 at a rate of \$10.00 per hour. Ms. Santoro will not exceed four and one half hours per day. (Final rate to be determined upon the completion of negotiations)
6. Be it resolved by the Rockaway Borough Board of Education to approve Alise Holmes for a horizontal movement from BA-4 to MA-4 effective September 1, 2015 as per the contract between the Rockaway Borough Board of Education and the Rockaway Borough Education Association.
7. Be it resolved by the Rockaway Borough Board of Education to approve the following extra-curricular advisors for the 2015-2016 school year: (Final rate to be determined upon the completion of negotiations)

Activity	Advisor
Athletic Scheduler	Michael Onischuk
Boys and Girls Cross Country	Michael Onischuk/Gina Baker
Jazz Band	Helen Love
Newspaper	Michael Leahey/Cindy O'Brien
SGO	Amy McConnell
Yearbook	Michael Leahey/Cindy O'Brien

C. POLICY

1. Policy resolution withdrawn

XI. Old Business - none

XII. New Business - none

XIII. Comments from the Public

Heather Fernandez request that Board grant transportation services to her son although he does not qualify by Board Policy. Mrs. Fernandez presents extenuating circumstances to support her request.

Michael Onischuk inquired as to the status of additional Security card readers at Thomas Jefferson School.

XIV. Motion to go into Executive Session

The next topic on the agenda relates to a student matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing a student matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 8:45 pm by a unanimous roll call vote (Haynes/Rogers)

XV. Motion to go into open session

The motion was approved at 9:20 pm by a unanimous roll call vote (Haynes/Smith)

XV1. Motion to Adjourn

There being no further business before the Board, a motion was approved unanimously at 9:20 pm to adjourn for the evening (Haynes/Smith).

Respectfully submitted,

Edward J. Appleton
Interim School Business Administrator/ Board Secretary

ROCKAWAY BOROUGH PUBLIC SCHOOLS
Professional Development/Travel Expenditure Approval Request

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Jennifer Marsh	Ringoes, NJ	9/16/15	\$0	101 miles @ .31=\$31	On - going professional development in adherence with reading recovery guidelines to assure quality of the program.
Susanne Lonergan	Ringoes, NJ	9/16/15	\$0	101 miles @ .31=\$31	On-going professional development in adherence with reading recovery guidelines to assure quality of the program.
Helen Love	Music Educator's National In-Service Convention/Nashville, TN	10/25 /15 – 10/28/15	\$295		To expand my teaching techniques, offer new ideas and knowledge to better educate the students at our school, and provide information on how to incorporate the new National Standards for Music Education into the curriculum.
Ceil Isenberg	Art Educators of NJ conference/ Long Branch, NJ	10/5/15 – 10/6/15	\$235.		Many vendors and hands on workshops will be available for art educators. In addition workshops on Achieve NJ will be offered that are geared completely to art education. Its purpose is to promote and maintain the highest possible quality of instruction in visual arts in the state of New Jersey.
Stephanie Bonaparte	SIPMS, East Orange, NJ	9/22/15	\$0.		To learn the new school improvement plan management system.
Phyllis Alpaugh Monica Datolli	College of St. Elizabeth School Support Network	9/16/15 10/28/15 11/18/15 12/16/15	\$0	mix 2= 30.8mi. @ \$0.31= <u>\$9.95 per session</u> (For P. Alpaugh)	Workshop provides valuable information and resources to support a positive school climate for both students and staff
Mark Schwarz	MCASA New Superintendent Luncheon	9/10/15	\$0		To articulate with other new Morris County Superintendents. To support one another during our first year as Superintendent. .
Mark Schwarz	MCASA Roundtable with Executive County Superintendent	9/25/15	\$0		To have open discussion with other Morris County Superintendent as well as gain insight and direction from the Morris County Executive Superintendent.
Mark Schwarz	New Superintendents Academy Trenton, NJ	9/18/15	\$0		Conversation with Commissioner Hespe and NJASA about "Supporting Your Success"

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

GRADE	TEACHERS	DATE	TIME DEPART/RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
4 th	Blackadar, Rich, Fowler	5/26/16	9:15 am 3:00 pm	Sterling Mine Mineral Museum	Approx. 65	Approx... 11	approx \$22.00 depending on quote from bus company	To address Science standards through an interactive field experience.