

Rockaway Borough Board of Education
Rockaway, New Jersey
REGULAR PUBLIC MEETING
Thomas Jefferson School
July 21, 2015
7:30pm
Room 128
MINUTES

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

I. Call to Order and Flag Salute

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

II. Notice of Announcement:

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Eileen Haynes, Tim Rogers, Christa Smith, Vice-President Laura Lugo

Board Member Absent: Board President Debra McNally

Administration Present: Superintendent of Schools Mark Schwartz, Interim School Business

Administrator/Board Secretary Edward J. Appleton, Lincoln School Principal Phyllis Alpaugh

IV. Superintendent's Discussion Items

- Principal Reports
- Technology Report – Resolution recommending purchase of Chromebooks and Dell Computers on tonight's agenda.
- Facilities Report – Interior cleaning and landscaping activities at schools, Lincoln stairwell wall damage, Lincoln School retaining wall in need of repairs, Lincoln School floor repairs
- School Office Furniture – Propose purchase of new furniture in Lincoln and Thomas Jefferson administrative offices (Board request administration provide alternatives)
- Legislative Updates – ESEA Reauthorization, potential impact to New Jersey school districts
- EVVRS – Presentation by Phyllis Alpaugh
- HIB Report – Presentation by Phyllis Alpaugh

V. Comments from the Public (related to agenda items only)

Lincoln School room 209 floor in need of repair

VI. Committee Reports

VII. Motion to approve the attached list of budget transfers from June 1, 2015 to June 30, 2015.

The motion was approved by a unanimous roll call vote (Haines/Rogers)

VIII. Motion to approve the Certification of Major Account and Line Item Status

The motion was approved by a unanimous roll call vote (Haines/Rogers)

IX. Motion to approve the manifest of bills from the finance committee as follows:

June: \$568,443.28

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

The motion was approved by a unanimous roll call vote (Haines/Smith)

X. Be it resolved by the Rockaway Borough Board of Education to approve of the Board Secretary's and Treasurer's Reports for June 2015 and the certifications as required by N.J.A.C. 6A:23-2.12, and that they be appended to and made part of the minutes of this meeting.

The motion was approved by a unanimous roll call vote (Haines/Smith)

XI. COMMITTEE REPORTS

A. FINANCE

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items # 1 – 31.

The motion was approved by a unanimous roll call vote (Haines/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached field trip requests.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached professional development/travel requests.
3. Be it resolved by the Rockaway Borough Board of Education to approve the minutes from the May 5, 2015, May 19, 2015, June 2, 2015, and June 16, 2015 Board of Education meetings.
4. Be it resolved by the Rockaway Borough Board of Education to approve the district's participation in the 2015-2016 Title III Consortium in the amount of \$8,996.
5. Be it resolved by the Rockaway Borough Board of Education to approve and award an order to Dell Computer Corp., Pittsburg, PA in the amount of \$43,140 for Optiplex 7020 SFF BTX (210-ACSN) computers (70256-WSCA//NASPO).
6. Be it resolved by the Rockaway Borough Board of Education to approve the purchase of Google 144 Sam Series 3 ChromeBooks - Mfg#: XE303C12-A01US and 4 Bretford Netbook Storage Carts Mfg#: Netbook 36-CT at a total of \$37,120.56 from CDW-G, Vernon Hills, IL in accordance with their proposal dated June 10, 2015 (MRESC State Approved Cooperative COOP #65MCESCCPS 13/14-04) which will bring the district to a 2 to 1 computer/student ratio.
7. Be it resolved by the Rockaway Borough Board of Education to submit the renewal application for Temporary Instructional Space for the 2015-2016 school year.
8. Be it resolved by the Rockaway Borough Board of Education to approve the contract with Sciarrillo Cornell, Merlino, McKeever & Osborne, LLC, Attorneys at Law, Westfield, NJ, to perform the duties of Labor Counsel and Consultant for the period of July 1, 2015 to June 30, 2016 at the hourly rate of \$165.00.

9. Be it resolved by the Rockaway Borough Board of Education to approve a contract with WholeBrain Teaching, Harbeson, DE, in the amount of \$2,538.60 to conduct the seminar "Whole Brain Teaching for Challenging Kids" – Seminar 1. (Funded through the FY2016 Title IIA Grant).
10. Be it resolved by the Rockaway Borough Board of Education to approve a contract with Oncourse Systems for Education, Gibbstown, NJ in the amount of \$10,789.30 for technical support for the period of July 30, 2015 through July 30, 2016 in accordance with their quote #32005.
11. Be it resolved by the Rockaway Borough Board of Education to award an order to Hannon Floors, Union, NJ, in the amount of \$4,188.31 to furnish and install a new ¾ inch plywood and vinyl composition tile floor in Lincoln School Room 103 and new 4 inch vinyl base in Lincoln School Room 209. (State Contract G-2005 – A81751 and MRESC #17-15-79).
12. Be it resolved by the Rockaway Borough Board of Education to renew the contract with LinkIt, New York, NY in the amount of \$7,333 to provide development and management of the LinkIt Assessment and Analytics Platform for Grades K-8 in all subject areas for the period of July 1, 2015 through June 30, 2016.
13. Be it resolved by the Rockaway Borough Board of Education to approve a contract with Western Pest Services, Randolph, NJ, in the amount of \$1,950 to provide Integrated Pest Management Services for the period of July 1, 2015 through June 30, 2016 in accordance with their proposal dated February 12, 2015.
14. Be it resolved by the Rockaway Borough Board of Education to award orders totaling \$17,660.41 to various vendors as determined by the ESC of Morris County Purchasing Cooperative (Educational Data Services, Inc., Saddle Brook, NJ). List of total bids received and amounts awarded to follow in the minutes.
15. Be it resolved by the Rockaway Borough Board of Education to award an order to Tyco Simplex Grinnell, Rockaway, NJ in the amount of \$10,100 to maintain, test and inspect the district's Fire Detection System.
16. Be it resolved by the Rockaway Borough Board of Education to award an order to Tyco Simplex Grinnell, Rockaway, NJ in the amount of \$654.44 to maintain the district's Master Clock System for the Period July 1, 2015 through June 30, 2016.
17. Be it resolved by the Rockaway Borough Board of Education to award an order to Turbo Carpet Cleaning, Inc., Rockaway, NJ in the amount of \$1,100 for district Carpet Cleaning Services in accordance with their proposal dated June 26, 2015.
18. Be it resolved by the Rockaway Borough Board of Education to award an order to Membean, Inc., Portland, OR in the amount of \$2,350 to provide student and teacher subscriptions for use as a vocabulary program, in grades 6-8, for the 2015-2016 school year.
19. Be it resolved by the Rockaway Borough Board of Education to approve Brown & Brown Benefit Advisors, Livingston, NJ as Health Insurance Broker of Record at a fee of \$6,875 (\$625 per month, August 1, 2015 to June 30, 2016), to provide consulting services with respect to employee health and benefit programs and regulatory and health care reform compliance requirements.
20. Be it resolved by the Rockaway Borough Board of Education to approve a contract with Stronge and Associates Educational Consulting, LLC, Freeport, ME in the amount of \$3,000 to provide a one day workshop: Stronge Leader Effectiveness Performance Evaluation System.
21. Be it resolved by the Rockaway Borough Board of Education to approve an order with Stronge and Associates Educational Consulting, LLC, Freeport, ME in the amount of \$300 for a subscription to Stronge Leader Evaluation System for 4 users for the 2015-2016 school year.

22. Be it resolved by the Rockaway Borough Board of Education to approve an order with CDW-G, Vernon Hills, IL in the amount of \$1,572 for a one year renewal of VEEAM BU ESS ENT + 2SKT BND F/VMW administrative software (MRESC State Approved Cooperative COOP #65MCESCCPS).
23. Be it resolved by the Rockaway Borough Board of Education to approve Essex Pediatric Rehabilitation to provide physical therapy services for the 2015-2016 school year at a rate of \$80 per half hour.
24. Be it resolved by the Rockaway Borough Board of Education to approve an order to Joe List, Rockaway, NJ in the amount of \$3,000 to make repairs to an interior stairwell wall at Lincoln School in accordance with his proposal of July 8, 2015. Contract amount subject to modification subject to conditions found in the field.
25. Be it resolved by the Rockaway Board of Education to approve the contract with Catapult Learning, LLC. Newark, NJ to provide special education and related services to students with disabilities, between the ages of 3-21 years old, at Sacred Heart School and Saint Cecilia School for the 2015-2016 school year in accordance with the terms and conditions set forth in the professional services agreement.
26. Be it resolved by the Rockaway Board of Education to approve the contract with Catapult Learning, LLC. Newark, NJ to provide Chapter 192/193 to eligible students in the areas of Compensatory Education, English as a Second Language, Corrective Speech, Home Instruction and Supplementary Instruction at Sacred Heart School and Saint Cecilia School for the 2015-2016 school year in accordance with the terms and conditions set forth in the professional services agreement.
27. Be it resolved by the Rockaway Board of Education to approve the contract with Catapult Learning, LLC. Newark, NJ to provide Evaluation and Determination of Eligibility Services to eligible students at Sacred Heart School and Saint Cecilia School for the 2015-2016 school year in accordance with the terms and conditions set forth in the professional services agreement.
28. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for 3 sessions of home instruction for student #175 for the time period; 6/4/15 to 6/8/15 at a cost of \$54.00 per session totaling \$162.00.
29. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for the following students to attend out of districts placements for the remainder of 2014-2015 and the Extended School Year programs:

<u>Student #</u>	<u>Location</u>	<u>Service Period</u>	<u>Cost</u>	<u>Transportation</u>
197	Westbridge Academy	6/16/15 – 6/30/15	\$381.20 per diem	ESC
197	Westbridge Academy	7/6/15 – 7/30/15	\$396.57 per diem	ESC
145	Allegro School	7/8/15 – 8/18/15	\$462.00 per diem	ESC
168	The Children's Institute	7/1/15 – 7/31/15	\$317.54 per diem	Rockaway Borough
86	YCS – Sawtelle Learning Center	7/1/15 – 7/28/15	\$168.00 per diem – personal aide	Rockaway Borough

30. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for the following students to attend out of district placements for the 2015-2016 school year per IEP:

<u>Student #</u>	<u>Location</u>	<u>Cost</u>	<u>Transportation</u>
197	Westbridge Academy	\$79,314.00	To be determined
145	Allegro School	\$83,160.00	To be determined
168	The Children's Institute	\$58,109.82	To be determined
86	YCS – Sawtelle Learning Ctr	\$55,544.40 \$30,240.00 pers. aide	To be determined

31. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for behaviorist Michelle Lawton to provide services for the 2015-2016 school year for the MD/PALS programs, September 2015 – June 2016 not to exceed 15 hours per week at a rate of \$125 per hour.

B. PERSONNEL

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items # 1-7.

The motion was approved by a unanimous roll call vote (Haines/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to approve with regret the resignation of Ms. Caitlin Starr. Ms. Starr will continue her career in education in another NJ Public School District.
2. Be it resolved by the Rockaway Borough Board of Education to approve Christopher Kelly as the districts Supervisor of Buildings and Grounds beginning on or about August 15, 2015 to June 30, 2016 at an annual salary of \$75,000.00 (pro-rated).
3. Be it resolved by the Rockaway Borough Board of Education to approve Antonia Zangara as the districts Multiple Disabilities Teacher beginning September 1, 2015 to June 30, 2016. Mrs. Zangara will be placed on Step BA-2 of the teachers guide at an annual rate of \$47,150.00.
4. Be it resolved by the Rockaway Borough Board of Education to approve Amy Mulhearn as the Thomas Jefferson School Nurse beginning September 1, 2015 to June 30, 2016. Ms. Mulhearn will be placed on Step BA-1 of the teachers guide at an annual rate of \$47,150.00 pending receipt of certification and upon receipt of criminal background check.
5. Be it resolved by the Rockaway Borough Board of Education to approve Amy Mulhearn as a substitute nurse for the 2015 – 2016 school year at a rate of \$150.00 per day.
6. Be it resolved by the Rockaway Borough Board of Education to approve Matthew Toohey as a summer custodian at a rate of \$9.00 per hour. Mr. Toohey will be employed for no more than 7.5 hours per day/5 days per week from June 23, 2015 through August 30, 2015.
7. Be it resolved by the Rockaway Borough Board of Education to approve Kerri Iapiccia and Richard Koval as substitute teachers for the 2015 – 2016 school year at a rate of \$85.00 per day for the first 10 days and \$90.00 for any additional days.

C. POLICY

Be it resolved by the Rockaway Borough Board of Education to approve Policy Items # 1-3.

The motion was approved by a unanimous roll call vote (Haines/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated July 21, 2015 for incident numbers TJ 2015 – 18 & 19.
2. Be it resolved by the Rockaway Borough Board of Education to approve the acceptance of the Violence and Vandalism Report for January 1, 2015 through June 30, 2015.
3. Be it resolved by the Rockaway Borough Board of Education to approve the submission of the HIB-ITP Report for 2014-2015 school year.

D. CURRICULUM

Be it resolved by the Rockaway Borough Board of Education to approve Curriculum Item # 1.

The motion was approved by a unanimous roll call vote (Haines/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to adopt the Schoolwide Fundamental Language Arts Program for Kindergarten through 5th grade at a cost of \$29,812.50.

XII. Comments from the Public – Finance Resolution #19 Brown & Brown Benefits Consultants, Resolution #11 Lincoln School Classroom Floors proposed work to # 103 & 209.

I. Motion to go into Executive Session

The next topic on the agenda relates to Student, Litigation and Negotiation matters which constitute an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing Student, Litigation and Negotiation matters, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 8:25 pm by a unanimous roll call vote (Haines/Rogers)

XIII. Motion to go into open session

The motion was approved at 9:09 pm by a unanimous roll call vote (Haines/Rogers)

II. Motion to Adjourn

There being no further business before the Board, a motion was approved unanimously at 9:10 pm to adjourn for the evening (Smith Haynes).

Respectfully submitted,

Edward J. Appleton
Interim School Business Administrator/ Board Secretary

**ROCKAWAY BOROUGH BOARD OF EDUCATION
THOMAS JEFFERSON SCHOOL FIELD TRIP REQUESTS**

APPROVED AT THE _____ BOARD OF EDUCATION MEETING

GRADE	TEACHERS	DATE	TIME DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
MD	Abrams	8/6/15	9:15 am 11:00 am	Rockaway Borough Police Station	5	5	\$0.00	Reinforce unit regarding community helpers.
MD	Abrams	7/24/15	10:30 am 11:30 am	Hey Jude's Eatery	5	5	\$0.00	To reinforce financial literacy skills in real world context.
4-8	Abrams, Keegan, Frangoulis	7/28/15	9:45 11:45 am	Castle Cove Mini Golf	15	9	\$7.00	To reinforce social skills and math skills in real world context.
MD	Abrams	8/4/15	10:00 am 12:00 pm	Rockaway Mall	5	5	\$0.00	To reinforce social skills and financial literacy in real world context.
ESY- 2 nd & 3 rd grades	Dobbs Coulther	7/28/2015	9:00 / 11:15 AM	Castle Cove Mini Golf & Arcade	11	5	\$7.00	To introduce students to a social physical activity involving golf safety and taking turns while in a public setting.

PRINCIPAL'S APPROVAL _____

DATE _____

SUPERINTENDENT'S APPROVAL _____

DATE _____

**ROCKAWAY BOROUGH PUBLIC SCHOOLS
PROFESSIONAL DEVELOPMENT/TRAVEL EXPENDITURE APPROVAL REQUEST**

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Kathy McGee	Get Tech-cited, Roxbury	8/10 & 8/11	\$230.00		Improving instruction by incorporating new technology into lessons including using Google tools and digital tools for formative assessment.
Jenn Matschke Daniele Ferrone	NCTM Regional Conference, Atlantic City	10/22 10/23	\$317.00		Teachers attending the regional conference we will be able to attend hands on workshops connect with like minded professionals to engage and excite our middle school students.
Daniele Ferrone	Get TECH-cited/Roxbury	7/23	\$115.00		Improving instruction by incorporating new technology into lessons including using Google tools and digital tools for formative assessment.
Mark Schwarz Jamie Argenziano Stephanie Bonaparte Phyllis Alpaugh	SGO/Copeland MS	8/19	\$0.00		NJDOE provided training in best practices regarding the development and implementation of student growth objectives.
Mark Schwarz Ed Appleton	Title 1 /Parsippany, NJ	7/23	\$0.00		NJDOE Title 1 Information Session

BUILDING ADMINISTRATOR APPROVAL: _____ DATE: _____

SUPERINTENDENT APPROVAL: _____ DATE: _____

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____