

**Rockaway Borough Board of Education
Rockaway, New Jersey
REGULAR MEETING**

Thomas Jefferson School Cafeteria

April 21, 2015

MINUTES

7:30 PM

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

I. Call to Order and Flag Salute

II. Notice of Announcement

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Eileen Haynes, Tim Rogers, Christa Smith, Vice-President Laura Lugo,
Board Member Absent: Board President Debra McNally
Administration Present: Interim Superintendent of Schools Dennis Mack,
Interim School Business Administrator/Board Secretary Edward J. Appleton,
Thomas Jefferson School Principal Mark Schwarz

IV. Girls' Basketball Championship Presentation

Thomas Jefferson School Principal Mark Schwarz
Bob Longo, Coach

V. Superintendent's Report

- ✓ Thank Pat McDonald for work done on baseball, facility looks terrific
- ✓ Security System/Swipe Cards & Cameras working well
- ✓ Compliment custodial staff for clean-up activities after water pipe replacement project
- ✓ Rotary Club Donation – Music Department
- ✓ TJ Water Line replacement Project went very well
- ✓ Footprints – Prevention is Key
- ✓ New Superintendent

Board President Debra McNally announces that the selection of the Board for the new superintendent of Schools is Mark Schwarz, current principal of Thomas Jefferson School

VI. Comments from the Public (related to the agenda) - none

VII. Motion to approve the attached list of budget transfers for the period ending April 21, 2015.

The motion was approved by a unanimous roll call vote (Lugo/Smith)

VIII. Motion to approve the Certification of Major Account and Line Item Status.

The motion was approved by a unanimous roll call vote (Smith/Lugo)

IX. Motion to approve the manifest of bills from the Finance Committee as follows:

April 2015 \$774,520.89

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

The motion was approved by a unanimous roll call vote (Smith/Lugo)

X. Motion to approve the Board Secretary and Treasurer's Reports for March 2015.

The motion was approved by a unanimous roll call vote (Smith/Lugo)

XI. Motion to approve the minutes from the March 10, 2015, March 17, 2015 and March 24, 2015 Rockaway Borough Board of Education meetings.

The motion was approved by a unanimous roll call vote (Lugo/Smith)

XII. COMMITTEE REPORTS

A. FINANCE

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items # 1- 9.

The motion was approved by a unanimous roll call vote (Lugo/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.
3. Be it resolved by the Rockaway Borough Board of Education to approve the Cafeteria Checking Account and Cafeteria Reconciliation Reports for February 2015.
4. Be it resolved by the Rockaway Borough Board of Education to renew the maintenance contract for the period May 3, 2015 to May 2, 2018 with CDW-G, Vernon Hills, IL in the amount of \$4,614.72 for VMWare VSPHERE ESS + BND 1Y PSNS and VMWare VSPHERE STOR APPL 3Y PSN (MRESC Approved Cooperative CO-OP #65MCESCCPS).

5. Be it resolved by the Rockaway Borough Board of Education to rescind the contract with Lindabury, McCormick, Estabrook & Cooper, P.C. (“Lindabury”) effective March 31, 2015, and enters into a contract with Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC (“Sciarrillo”) effective April 1, 2015, for the balance of the term of the Lindabury contract. Hourly rates and all other terms and conditions of the Sciarrillo contract will continue in accordance with the Lindabury contract.
6. Be it resolved by the Rockaway Borough Board of Education to approve the submission of a grant application for the 2016 Safety Grant Program through the New Jersey Schools Insurance Group’s ERIC WEST Subfund for the purposes described in the application, in the amount of \$1,300 for the period July 1, 2015 through June 30, 2016.
7. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request to for PG Chambers to provide Physical Therapy services, for 30 minutes per week for student #184, at a cost of \$84.00 per hour from April 15, 2015 through June 23, 2015.
8. Be it resolved by the Rockaway Borough Board of Education to rescind the October 21, 2014 award of purchase order in the amount of \$11,600 made to KCH Development, Wayne, NJ for the rip off and replacement of the Roof on the Administration Building.
9. Be it resolved by the Rockaway Borough Board of Education to award an order for the rip off and replacement of the roof on the Administration Building, inclusive of the replacement of gutters and leaders, in the amount of \$14,000 to Glenn Contracting, LLC, Irvington, NJ in accordance with their proposal dated January 23, 2015.

B. POLICY

Be it resolved by the Rockaway Borough Board of Education to approve Policy Item # 1.

The motion was approved by a unanimous roll call vote (Haines/Rogers)

1. **Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent’s Harassment, Intimidation and Bullying report dated April 21, 2015 for incident numbers TJ14-15 - 13 .**

C. PERSONNEL

Be it resolved by the Rockaway Borough Board of Education to approve Policy Items # 1-3.

The motion was approved by a unanimous roll call vote (Haines/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to approve Michael Scholtz, Eric Beck, and Nancy Emolo as substitute teachers for the remainder of the 2014 – 2015 school year at a rate of \$85.00 per day for the first 10 days and \$90.00 for any additional days.

2. Be it resolved by the Rockaway Borough Board of Education to accept the resignation of Ms. Catherine Orosz as the National Junior Honor Society advisor for the 2014 – 2015 school year.
3. Be it resolved by the Rockaway Borough Board of Education to approve Sandy Patamia as substitute personal aide for the remainder of the 2014 – 2015 school year at a rate of \$85.00 per day for the first 10 days and \$90.00 for any additional days.

XIII. **Old Business** - none

XIV. **New Business** - none

XV. **Comments from the Public** - none

XVI. **Motion to go into Executive Session**

The next topic on the agenda relates to personnel & negotiations matters which constitute an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing personnel & negotiations matters, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 8:06 pm by a unanimous roll call vote (Haines/Rogers)

XVII. **Motion to go into Open Session.**

The motion was approved at 9:03 pm by a unanimous roll call vote (Haines/Rogers)

XVIII. **Motion to Adjourn**

There being no further business before the Board, a motion was approved unanimously at 9:04 pm to adjourn for the evening. (Haines/Rogers)

Respectfully submitted,

Edward J. Appleton
Interim School Business Administrator/ Board Secretary

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

GRADE	TEACHERS	DATE	TIME DEPART/RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
1 st Grade	Doering Parent Rich	6/2/15	9:30/2:00	World of Wing, Teaneck, NJ	52	20	\$23.00	Enhance our butterfly unit of study.
5 th Grade	Koerner	6/15/15	8:45 am 3:15 pm	Museum of Natural History/NYC	70	15	\$30.	Educational trip to the museum for the 5 th grade students.
MD	Zangara	5/1/15	10:00 am 11:00 am	Shop Rite	5	4	\$0.	Shopping for Cinco De Mayo Party.
7 th Grade	Ferrone	5/19/15	8:45 am 2:00 pm	YMCA Camp Bernie	65	8	\$38.	Outdoor education and team building activities.
7 th & 8 th Grade	Orosz	5/13/15	8:00 am 2:00 pm	Ridgedale Middle School/Florham Park	16	2	\$0.	Junior Solar Sprints as culmination of our Solar Car Club.
MD	Zangara	5/15/15	11:00 am 12:00 pm	Quick Chek	5	4	\$0.	To generalize vocational skills into the community.
MD	Zangara	6/5/15	11:00 am 12:00 pm	Quick Chek	5	4	\$5.	To generalize vocational skills into the community.
MD	Zangara	6/19/15	11:00 am 12:00 pm	Quick Chek	5	4	\$10.	To generalize vocational and communication skills into the community.

Approved on: _____

Superintendent's Approval: _____

**ROCKAWAY BOROUGH PUBLIC SCHOOLS
PROFESSIONAL DEVELOPMENT/TRAVEL EXPENDITURE APPROVAL REQUEST**

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Dodi Yobs	Parsippany, NJ	5/11/15	\$235.00		Enhance current math instruction, help increase student's math proficiency and key math skills. Discover ways to engage & challenge all students.
Jenn Matschke	Arduino for Educators – Beginners/Bergen County ETTC	5/7/15	\$75.00		To learn about new technologies and about the makerspace movement.
Gina Baker	School Support Network	4/22/15	\$0.00		Network provides workings and speakers to keep abreast of development and resources that support a positive school climate/classroom.
Daniele Ferrone	Making Best use of Free Goggle Tools	5/20/15	\$235.00		Make the best use of chromebooks, google classroom & google tools/apps.
Lisbeth Schnurman	New Brunswick, NJ	5/13/15	\$235.00		Increased effectiveness or treatment and quicker improvement leading to less treatment duration needed.

SUPERINTENDENT APPROVAL: _____ DATE: _____

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____