

Rockaway Borough Board of Education

Rockaway, New Jersey

REGULAR PUBLIC MEETING

Thomas Jefferson Cafeteria

Tuesday, January 20, 2015

MINUTES

7:30pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

I. Call to Order and Flag Salute

II. Notice of Announcement

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Eileen Haynes, Tim Rogers, Christa Smith, Vice-President Laura Lugo, Board President Debra McNally

Board Member Absent: NA

Administration Present: Interim Superintendent of Schools Dennis Mack,
Interim School Business Administrator/Board Secretary Edward J. Appleton

IV. Electronic Violence & Vandalism Reporting System – Mark Schwarz

V. Superintendent's Report

✓ Principals' Reports

Mark Schwarz, Thomas Jefferson School Principal: Boys & Girls Basketball Teams, Morris Hills High School Course Selection (8th Grade), PARRC Training, AED Training, Michele Lockwood In-service, Joint School Safety Meeting, GCN Web Based Professional Development, Holiday Activities, Progress Reports to be sent home electronically (BOE recommends paper copy being sent home)

✓ Facilities Update – Roof repairs underway at Thomas Jefferson School

✓ Legislative Updates – Student Assessments & Opting-Out

VI. Comments from the Public (Related to Agenda Items Only) – none

VII. Motion to approve the attached list of budget transfers dated December 19, 2014 to January 20, 2015.

The motion was approved by a unanimous roll call vote (Haines/Smith)

VIII. Motion to approve the Certification of Major Account and Line Item Status.

The motion was approved by a unanimous roll call vote (Haines/Smith)

IX. Motion to approve the manifest of bills from the Finance Committee as follows:

January 2015 - \$1,043,284.06

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

The motion was approved by a unanimous roll call vote (Haines/Smith)

X. Motion to approve the Board Secretary and Treasurer's Reports for December 2014.

The motion was approved by a unanimous roll call vote (Haines/Rogers)

XI. Motion to approve the minutes from the December 16, 2014 and January 13, 2015 Board of Education meetings.

The motion was approved by a unanimous roll call vote (Haines/Smith)

XII. COMMITTEE REPORTS

FINANCE

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items # 1-7.

The motion was approved by a unanimous roll call vote (Haines/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.
3. Be it resolved by the Rockaway Borough Board of Education to approve the Cafeteria Checking Account and Cafeteria Reconciliation Reports for December 2014.
4. Be it resolved by the Rockaway Borough Board of Education to approve the pre-school tuition rate for the 2015-2016 school year as \$3,200.00.
5. Be it resolved by the Rockaway Borough Board of Education to approve the out of district preschool tuition rate at \$10, 500.00 for the 2015-2016 school year.
6. Be it resolved by the Rockaway Borough Board of Education to approve the Business Administrator as the Public Agency Compliance Officer (P.A.C.O.) in accordance with N.J.S.A. 17:27-3.3(a).

7. Be it resolved by the Rockaway Borough Board of Education to approve the CST request for a bilingual education evaluation for student #194 to be performed by Hillmar, LLC at a cost not to exceed \$500.00.

POLICY

Be it resolved by the Rockaway Borough Board of Education to approve Policy Items # 1-2.

The motion was approved by a unanimous roll call vote (Haines/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated 01/20/2015 for incident numbers J 14-15
2. Be it resolved by the Rockaway Borough Board of Education to approve the Violence and Vandalism Report for September 1, 2014 through present.

PERSONNEL

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Item # 1.

The motion was approved by a unanimous roll call vote (Haines/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to approve Avelyn Jackson, Danielle Capitelli, Christina Raskulinec, Melyssa Pickett, Danielle Isenberg and Samantha Barker as substitute teachers for the remainder of the 2014 – 2015 school year at a daily rate of \$85.00 per day for the first 10 days and \$90.00 for any additional days.

Be it resolved by the Rockaway Borough Board of Education to approve Addendum Items 1 and 2.

Resolution by: _____ Seconded by: _____

Addendum

1. Be it resolved by the Rockaway Borough Board of Education to approve Nicole Scielzo-Frangoulis as an emergent hire as the Thomas Jefferson part-time (80%) Special Education Teacher beginning as early as Monday, January 26, 2015 through June 30, 2015. Mrs. Scielzo-Frangoulis will be placed on Step MA-2 of the teacher's guide at an annual rate of \$40,600.00 (\$ 50,750 * 80%).

The motion was approved by a unanimous roll call vote (Haines/Smith)

2. Be it resolved by the Rockaway Borough Board of Education to approve establishing the Election of Members of the Rockaway Borough Board of Education as the First Tuesday after the First Monday in November

WHEREAS, P.L. 2011, c. 202 authorizes a local board of education to change the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and

WHEREAS, Such action requires the adoption of a resolution by the local board of education as set forth in P.L. 2011, c. 202; and

WHEREAS, P.L. 2011, c. 202 requires that the change in election date remain in effect for four years; and

WHEREAS, P.L. 2011, c. 202 eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are elected at the General Election; and

WHEREAS, P.L. 2011, c. 202 requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and

RESOLVED, That, pursuant to P.L. 2011, c. 202, the Rockaway Borough Board of Education changes the annual election date for its members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election), beginning in 2015; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202, this change will remain in effect at least through November 2018; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), the annual organization meeting of the Rockaway Borough Board of Education will take place in the first week of January following the November General Election and that the board of education's next organization meeting will take place during the first week of January 2014; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202, members of the Rockaway Borough Board of Education whose terms would have expired by May 2015 will continue to serve in office until the January 2016 organization meeting; and be it further

RESOLVED, That this resolution be transmitted to the Morris County Clerk; the Morris County Board of Elections and/or Superintendent of Elections; the municipal clerk(s) of Rockaway Borough; the school board secretary (or secretaries); the Department of State, Division of Elections; the Department of Education's Executive County Superintendent; and the Department of Community Affairs, Division of Local Government Services; and be it further

RESOLVED, That copies of this resolution be provided to the New Jersey School Boards Association and the New Jersey State League of Municipalities.

The motion was approved by a unanimous roll call vote (Haines/Smith)

XIII **Old Business** – none

XIV New Business - none

XV **Comments from the Public** – Substitute teachers- problems with AESOP

XVI **Motion to go into Executive Session**

The next topic on the agenda relates to a student matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing a student matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 10:20 pm by a unanimous roll call vote (Haines/Smith)

XVII **Motion to go into Open Session**

The motion was approved at 9:01 pm by a unanimous roll call vote (Haines/Smith)

XVIII. **Motion to Adjourn**

There being no further business before the Board, a motion was approved unanimously at 9.11 pm to adjourn for the evening. (Haines/Smith)

Respectfully submitted,

Edward J. Appleton
Interim School Business Administrator/
Board Secretary

ROCKAWAY BOROUGH PUBLIC SCHOOLS
Professional Development/Travel Expenditure Approval Request

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Heather Doering	Parsippany, NJ	1/23/15	\$199.00		To increase my knowledge in the latest research and implementation of sensory diets in order to provide more strategies for staff & students
Julie McBride	Parsippany, NJ	1/23/15	\$199.00		To increase my knowledge of sensory processing skills and how to incorporate activities to increase student performance.
Maryann Medore	Parsippany, NJ	2/23/15	\$229.00		To learn new strategies to help students meet the Common Core Standards for reading.
Sharon Izzo	Parsippany, NJ	2/23/15	\$229.00		To learn new strategies to help students meet the Common Core Standards for reading.
Phyllis Alpaugh	College of St. Elizabeth	1/28/15 2/18/15 3/25/15 4/29/15 5/20/15	Free Free Free Free Free	30miles@.31 = \$9.30 30miles@.31 = \$9.30 30miles@.31 = \$9.30 30miles@.31 = \$9.30 30miles@.31 = \$9.30	Network provides workshops and speakers to keep abreast of developments and resources that support a positive school culture and environment
Diane Rounsaville	Whippany, NJ	4/24/15	\$199.00		To examine top books of year and practical uses for teachers.

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**ROCKAWAY BOROUGH PUBLIC SCHOOLS
PROFESSIONAL DEVELOPMENT/TRAVEL EXPENDITURE APPROVAL REQUEST**

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Kathryn McGee	Common Core State Standards for Writing/West Orange	1/26/15	\$239.00		Seminar will provide strategies to help students meet CCSS for writing and ways to improve student essays through new techniques and rubrics.
Kathryn McGee	Close Reading Strategies to meet Common Core Literacy Standards	2/26/15	\$229.00		Seminar will provide information on strategies to assist in guiding students through close, analytical reading to strengthen comprehensions and writing responses.
Mark Schwarz	Techspo, Atlantic City, NJ	1/30/15	\$245.00	Mileage 274 x .31 = \$84.94	In addition to 60+ well-planned and practiced workshops, an exhibition showcasing the latest tools and best resources available in education, and two days of opportunities to meet and network with colleagues.
Phyllis Alpaugh	PARCC Training Saddle Brook, NJ	1/29/15	\$0.00		To received mandatory training and instruction for administering the PARCC Testing
Jamie Argenziano	PARCC Training Saddle Brook, NJ	1/29/15	\$0.00		To received mandatory training and instruction for administering the PARCC Testing
Tracy DeCrosta	PARCC Training Saddle Brook, NJ	1/29/15	\$0.00		To received mandatory training and instruction for administering the PARCC Testing

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BUILDING ADMINISTRATOR APPROVAL: _____ DATE: _____

SUPERINTENDENT APPROVAL: _____ DATE: _____

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____

**ROCKAWAY BOROUGH BOARD OF EDUCATION
THOMAS JEFFERSON SCHOOL FIELD TRIP REQUESTS**

APPROVED AT THE _____ BOARD OF EDUCATION MEETING

GRADE	TEACHERS	DATE	TIME DEPART/RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
4 th & 5 th grade G&T	Hartnett	2/4/15 (snowdate 2/5/15)	3:30 pm 7:30 pm	Stanlick Elementary School	18	3	\$10.	For students to engage in critical thinking through chess.
6-8	O'Brien	2/23/15	8:45am 1:45pm	Morris Hills High School	22	2	\$0.00	To introduce students to the theater program at Morris Hills High School.

PRINCIPAL'S APPROVAL _____

DATE _____

SUPERINTENDENT'S APPROVAL _____

DATE _____