

Rockaway Borough Board of Education
Rockaway, New Jersey
WORKSESSION
Thomas Jefferson School
Tuesday, January 13, 2015
6:30pm
Cafeteria
MINUTES

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

I. Call to Order and Flag Salute

II. Notice of Announcement

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Eileen Haynes, Tim Rogers, Board President Debra McNally
(exited 7:00pm)

Board Members Absent: Christa Smith (arrived for public meeting 7:44pm),
Vice-President Laura Lugo,

Administration Present: Interim Superintendent of Schools Dennis Mack,
Interim School Business Administrator/Board Secretary Edward J. Appleton,
Lincoln School Principal Phyllis Alpaugh

IV. Motion to go into Executive Session

The next topic on the agenda relates to a personnel matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing a personnel matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 6:32pm by a unanimous roll call vote (Haines/Rogers)

V. **Motion to go into open session.**

The motion was approved at 6:54pm by a unanimous roll call vote (Haines/Rogers)

VI. **Motion to Recess**

The motion was approved at 6:55pm by a unanimous roll call vote (Rogers/Haines)

VII. **Motion to Resume Public Session**

The motion was approved at 7:25pm by a unanimous roll call vote (Haines/Rogers)

Christa Smith assumes duties of Board President in Debra McNally's absence

VII. **Discussion Items**

- Harassment, Intimidation and Bullying Report – Phyllis Alpaugh
District Self-Assessment, HIB-IPT Reporting
- Pre-School Tuition Rate – Dennis Mack recommendation \$3,200 tuition for in-district student, \$10,500 for out-of-district students
- District Security Project – schedule lag due to equipment backorders
- Superintendent Search – new applicant resumes forwarded to Board
- Violence and Vandalism Report – (January 20, 2015)

VIII. **Comments from the Public (related to the agenda) – none**

VIV. **RECOMMENDATIONS**

Recommend approval of the minutes from the December 16, 2015 Rockaway Borough Board of Education meeting.

Recommend approval of the attached list of budget transfers.

Recommend approval of the Certification of Major Account and Line Item Status.

Recommend approval of the manifest of bills from the Finance Committee as follows:

December _____

Recommend approval of the pre-school tuition rate for the 2015-2016 school year as \$_____.

Recommend approval of the out of district preschool tuition rate at \$_____ for the 2015-2016 school year.

Recommend approval of the Cafeteria Checking Account and Cafeteria Reconciliation Reports for December 2014.

Recommend approval of the Board Secretary and Treasurer's Report for December 2014.

Recommend approval to designate the Business Administrator as the Public Agency Compliance Officer (P.A.C.O.) in accordance with N.J.S.A. 17:27-3.3(a).

Recommend approval of the attached Professional Development/Travel Expenditures.

Recommend approval of the attached list of Field Trip requests.

Recommend approval of a CST request for a bilingual education evaluation for student #194 to be performed by Hillmar, LLC at a cost not to exceed \$500.00.

X. RESOLUTIONS

Be it resolved by the Rockaway Borough Board of Education to approve Resolution Items # 1-8.

The motion was approved at 8:12pm by a unanimous roll call vote (Haines/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated January 13, 2015 for incident numbers TJ201415-04 through TJ201415-06.
2. Be it resolved by the Rockaway Borough Board of Education to approve the acceptance of the Harassment, Intimidation and Bullying Report for September 1, 2014 through present.

3. Be it resolved by the Rockaway Borough Board of Education to approve with regret the resignation of Mrs. Christine Aragona for the purpose of retirement effective July 1, 2015.
4. Be it resolved by the Rockaway Borough Board of Education to approve with regret the resignation of Mrs. Bonnie Spring for the purpose of employment in another New Jersey School District effective February 16, 2015.
5. Be it resolved by the Rockaway Borough Board of Education to approve Tara Frangipane and Pamela Yesenosky as substitute teachers for the remainder of the 2014 – 2015 school year at a daily rate of \$85.00 per day for the first 10 days and \$90.00 for any additional days.
6. Be it resolved by the Rockaway Borough Board of Education to approve a contract in the amount of \$12,500 for roof repairs at the Thomas Jefferson Middle School to Glenn Contracting, LLC, of Irvington, NJ in accordance with their proposal dated December 12, 2014.
7. Be it resolved by the Rockaway Borough Board of Education to approve a contract with CPRofessionals, Inc., of Denville, NJ in the amount of \$1,575 to provide a CPR/AED Workshop.
8. Be it resolved by the Rockaway Borough Board of Education to approve a contract in the amount of \$1,200 to Engaged Instruction, LLC, of Succasunna, NJ to provide three workshops with focus on preparing for the PARCC Assessment.

XI. **Old Business – none**

XII. **New Business - none**

XIII. **Comments from the Public - none**

XIV. **Motion to go into Executive Session**

The next topic on the agenda relates to personnel, legal and student matters which constitute an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing personnel, legal and student matters, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 7:43pm by a unanimous roll call vote (Haines/Rogers)

XV. Motion to go into open session.

The motion was approved at 8:10pm by a unanimous roll call vote (Haines/Rogers)

XVI. Motion to Adjourn

There being no further business before the Board, a motion was approved unanimously at 8:11pm to adjourn for the evening. (Haines/Rogers)

Respectfully submitted,

Edward J. Appleton
Interim School Business Administrator/
Board Secretary

ROCKAWAY BOROUGH PUBLIC SCHOOLS
Professional Development/Travel Expenditure Approval Request

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Heather Doering	Parsippany, NJ	1/23/15	\$199.00		To increase knowledge in the latest research and implementation of sensory diets in order to provide more strategies for staff & students
Julie McBride	Parsippany, NJ	1/23/15	\$199.00		To increase my knowledge of sensory processing skills and how to incorporate activities to increase student performance.
Maryann Medore	Parsippany, NJ	2/23/15	\$229.00		To learn new strategies to help students meet the Common Core Standards for reading.
Sharon Izzo	Parsippany, NJ	2/23/15	\$229.00		To learn new strategies to help students meet the Common Core Standards for reading.
Phyllis Alpaugh	College of St. Elizabeth	1/28/15 2/18/15 3/25/15 4/29/15 5/20/15	Free Free Free Free Free	30miles@.31 = \$9.30 30miles@.31 = \$9.30 30miles@.31 = \$9.30 30miles@.31 = \$9.30 30miles@.31 = \$9.30	Network provides workshops and speakers to keep abreast of developments and resources that support a positive school culture and environment
Diane Rounsaville	Whippany, NJ	4/24/15	\$199.00		To examine top books of year and practical uses for teachers.

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**ROCKAWAY BOROUGH PUBLIC SCHOOLS
PROFESSIONAL DEVELOPMENT/TRAVEL EXPENDITURE APPROVAL REQUEST**

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Kathryn McGee	Common Core State Standards for Writing/West Orange	1/26/15	\$239.00		Seminar will provide strategies to help students meet CCSS for writing and ways to improve student essays through new techniques and rubrics.
Kathryn McGee	Close Reading Strategies to meet Common Core Literacy Standards	2/26/15	\$229.00		Seminar will provide information on strategies to assist in guiding students through close, analytical reading to strengthen comprehensions and writing responses.

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BUILDING ADMINISTRATOR APPROVAL: _____ DATE: _____

SUPERINTENDENT APPROVAL: _____ DATE: _____

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____

**ROCKAWAY BOROUGH BOARD OF EDUCATION
THOMAS JEFFERSON SCHOOL FIELD TRIP REQUESTS**

APPROVED AT THE _____ BOARD OF EDUCATION MEETING

GRADE	TEACHERS	DATE	TIME DEPART/RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
4 th & 5 th grade G&T	Hartnett	2/4/15 (snow date 2/5/15)	3:30 pm 7:30 pm	Stanlick Elementary School	18	3	\$10.	For students to engage in critical thinking through chess.

PRINCIPAL'S APPROVAL _____

DATE _____

SUPERINTENDENT'S APPROVAL _____

DATE _____