

Rockaway Borough Board of Education
Rockaway, New Jersey
REGULAR PUBLIC MEETING
Thomas Jefferson Cafeteria
Tuesday, December 16, 2014
MINUTES
7:30pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

I. Call to Order and Flag Salute

II. Notice of Announcement

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Eileen Haynes, Tim Rogers, Christa Smith, Vice-President Laura Lugo,
Board President Debra McNally

Board Member Absent: NA

Administration Present: Interim Superintendent of Schools Dennis Mack,
Interim School Business Administrator/Board Secretary Edward J. Appleton,
Lincoln School Principal Phyllis Alpaugh

IV. High Honor Roll Presentation

Interim Superintendent of Schools Dennis Mack
Lincoln School Principal Phyllis Alpaugh

V. Superintendent's Report

Principal's Reports

Lincoln School Principal Phyllis Alpaugh – PARCC Seminars, Parent Conferences, Book Fair, RAMS Festival Planning, Student Video Buddy Bench, Ginger Bread Week, Holiday Celebrations December 23, 2014

- ✓ Facilities Update – Lincoln School Electric Service Upgrade and District Wide Security System Change Orders
- ✓ Superintendent Search – deferred to private session

VI. Comments from the Public (Related to Agenda Items Only) - none

VII. Motion to approve the attached list of budget transfers dated November 19, 2014 to December 16, 2014.

The motion was approved by a unanimous roll call vote (Haines/Rogers)

VIII. Motion to approve the Certification of Major Account and Line Item Status.

The motion was approved by a unanimous roll call vote (Haines/Rogers)

IX. Motion to approve the manifest of bills from the Finance Committee as follows:

December 2014 - \$982,103.15

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

The motion was approved by a unanimous roll call vote (Haines/Rogers)

X. Motion to approve the Board Secretary and Treasurer's Reports for November 2014.

The motion was approved by a unanimous roll call vote (Haines/Rogers)

XI. Motion to approve the minutes from the November 11, 2014, November 18, 2014 and December 9, 2014 Board of Education meetings.

The motion was approved by a unanimous roll call vote (Haines/Rogers)

XII. COMMITTEE REPORTS

FINANCE

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items # 1-6.

The motion was approved by a unanimous roll call vote (Haines/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.
3. Be it resolved by the Rockaway Borough Board of Education to approve the Cafeteria Checking Account and Cafeteria Reconciliation Reports for November 2014.
4. Be it resolved by the Rockaway Borough Board of Education to approve the Auditor's Management Report on Administrative Findings-Financial, Compliance and Performance of the Rockaway Borough School District Board of Education for the fiscal year ending, June 30, 2014. Please note that no recommendations have been made at this time.
5. Be it resolved by the Rockaway Borough Board of Education to approve the Comprehensive Financial Report of the Rockaway Borough School District Board of Education for the 2013-2014 fiscal year. The audit synopsis is attached. The complete Comprehensive Annual Report is available in the Office of the School Business Administrator.

6. Be it resolved by the Rockaway Borough Board of Education to approve the CST request for 1-to-1 paraprofessional for student #188 at a cost not to exceed \$38,684.00 for the 2014/2015 school year at Lake Drive School.

POLICY

Be it resolved by the Rockaway Borough Board of Education to approve Policy Items # 1-2.

The motion was approved by a unanimous roll call vote (Rogers/Haines)

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated 12/16/2014 for incident numbers TJ 14-15.
2. Be it resolved by the Rockaway Borough Board of Education to approve the Lincoln School bus evacuation drills for the 2014 – 2015 school year.
3. Be it resolved by the Rockaway Borough Board of Education to approve the Lincoln School Electric Service Upgrade Project Change Order No. 1 in the amount of \$3,003.00 to provide for additional conduit stubs on the first and second floors to facilitate future expansion.

Addendum

The motion was approved by a unanimous roll call vote (Haines/Lugo)

1. Be it resolved by the Rockaway Borough Board of Education to approve the Lincoln School Electric Service Upgrade Project Change Order No. 1 in the amount of \$3,003.00 to provide for additional conduit stubs on the first and second floors to facilitate future expansion.
2. Be it resolved by the Rockaway Borough Board of Education to approve the District Wide Security Project Change Order No. 1 in the amount of \$1057.00 to provide for the installation of two 24 inch weatherproof NEMA enclosures on the pole behind the administration building to house electrical components.
3. Be it resolved by the Rockaway Borough Board of Education to approve a District Wide Security Project Change Order No. 2 in the amount of \$1,933.57 to extend the fiber optic run from Keller Ave to Thomas Jefferson School from 317 feet to 447 feet.
4. Be it resolved by the Rockaway Borough Board of Education to approve a District Wide Security Project Change Order No. 3 in the amount \$4,592.05 to provide for the installation of three exterior door contact sets at Lincoln School necessary to monitor door opening events.
5. Be it resolved by the Rockaway Borough Board of Education to approve a District Wide Security Project Change Order No. 4 in the amount \$7,653.42 to provide for the installation of five exterior door contact sets at Lincoln School necessary to monitor door opening events.

XIII Old Business - none

XIV New Business - none

XV Comments from the Public - none

XVI Motion to go into Executive Session

The next topic on the agenda relates to negotiations and personnel matters which constitute an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing negotiations and personnel matters, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 8:12pm by a unanimous roll call vote (Haines/Rogers)

XVII Motion to go into Open Session

The motion was approved at 8:37: pm by a unanimous roll call vote (Haines/Rogers)

XVIII. Motion to Adjourn

There being no further business before the Board, a motion was approved unanimously at 8:38pm to adjourn for the evening. (Haines/Smith)

Respectfully submitted,

Edward J. Appleton
Interim School Business Administrator/
Board Secretary

ROCKAWAY BOROUGH PUBLIC SCHOOLS
Professional Development/Travel Expenditure Approval Request

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Courtney Hartnett	Bridgewater, NJ	3/6/2015	\$219.00		To learn more about integrating disciplines for creative challenge within Common Core
Joanne Parent	Parsippany, NJ	1/28/2015	\$229.00		Innovative strategies to improve the effectiveness of guided reading & small groups to achieve CCSS
Jessica Parry	Parsippany, NJ	1/28/2015	\$229.00		To help students achieve greater success with the CCSS standards for reading
Christine Matrisciano	Parsippany, NJ	1/23/2015	\$199.00		To increase knowledge in the latest research and implementation of sensory diets in order to provide more strategies for staff and students.
Jennifer Marsh	Ringoes, NJ	1/14/15 2/4/15 4/1/15 5/13/15	None None None None	101 miles @ .31= \$31.00 101 miles @ .31= \$31.00 101 miles @ .31= \$31.00 101 miles @ .31= \$31.00	Ongoing professional development in adherence with reading recovery guidelines to assure quality of the program
Susanne Lonergan	Ringoes, NJ	1/14/15 2/4/15 4/1/15 5/13/15	None None None None	101 miles @ .31= \$31.00 101 miles @ .31= \$31.00 101 miles @ .31= \$31.00 101 miles @ .31= \$31.00	Ongoing professional development in adherence with reading recovery guidelines to assure quality of the program
Janet Dobbs	Preparing for Common Core State Standards/Jersey City	1/7/15	\$179.		The mathematics in special education conference provides several lectures on key topics such as administering PARCC testing and diverse learners and the common core.
Sandy Gancarcik	Preparing for Common Core State Standards/Jersey City	1/7/15	\$149.		The mathematics in special education conference provides several lectures on key topics such as administering PARCC testing and diverse learners and the common core.
Catherine Orosz	Junior Solar Sprints Teacher Workshop	1/7/15	\$0		To learn more about Solar Cars to become more educated as the advisor of this group.

ROCKAWAY BOROUGH PUBLIC SCHOOLS

Field Trip Requests

Approved at the _____ Board of Education Meeting

GRADE	TEACHERS	DATE	TIME DEPART/RETUR N	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
G & T 3 rd Gr.	Hartnett	2-25-15	8:40 / 1:00	Morristown Unitarian Fellowship (This was previously submitted, but this now includes a cost per student)	6	1	\$25.00	Learning Carnival is an opportunity for students to broaden their interests. Presenters facilitate challenging, hands on workshops in areas or dimensions new to attendees, repeating them in three rounds during the course of a morning. Mock trials, cartooning, forensic medicine and advertising are but a few of the diverse topics presented over the years.
2 nd Grade	Medore Tuluca Yobs	5/4/15	11:15 / 2:00	Morristown Performing Arts Center	65	15	\$15.00	To reinforce the CCSS and support the Model Curriculum while expanding students' understanding of the performing arts and comparing a piece of literature.
5	Koerner/Forte/ Petry	2/23/1 5	9:00 am 12:30 pm	MPAC Morristown	70	6	\$18.00	To expose the 5 th graders to black history
8 th	Onischuk/Baker/ Aragona	4/9/15	8:45 am 2:30 pm	Health Fair – Morris Knolls HS	8-12	2	\$0.	Participate in regional district articulation; participate in annual poster contest.
6 – 8 th	Onischuk/Baker	6/1/15	9:00 am 2:30 pm	Quadrathlon – Morris Knolls HS	22	2	\$0.	Participate in regional district articulation; showcase skills against other sending districts.
4 & 5 th	Hartnett	4/16/1 5	9:30 am 2:00 pm	Liberty Science Center	18	4	\$12.00 from grant	Students will participate in a STEM education Bee-bots Robots workshops. Students will be engaged in engineering and design. Bee-bots are programmable robots, which follow a few basic rules (algorithms).
4 th	Fowler, Blackadar, Widuta	4/8/15	9:00 am 3:00 pm	Sterling Hill Mines	Approx.. 63	12	\$15.	To enhance our Science unit on rocks and minerals.

Athletics	Onischuk/Leahey	2/10/15	5:00 pm 10:00 pm	Prudential Center/Newark	46	5	\$25.	Team building trip for boys and girls basketball teams; give young students-athletes the opportunity to watch high-level college athletes.
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