

Rockaway Borough Board of Education
Rockaway, New Jersey
WORK SESSION
Thomas Jefferson School
Cafeteria
Tuesday, December 9, 2014
MINUTES
7:30pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

I. Call to Order and Flag Salute

II. Notice of Announcement

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Eileen Haynes, Tim Rogers, Christa Smith, Vice-President Laura Lugo, Board President Debra McNally

Board Member Absent: NA

Administration Present: Interim Superintendent of Schools Dennis Mack,
Interim School Business Administrator/Board Secretary Edward J. Appleton

IV. Discussion Items

- High Honor Roll Presentation – (December 16, 2014)
- Bus Evacuation Drills
- PARCC (see attachment)
- School Climate Survey (attachment)
- Superintendent Search – Discussion deferred to private session
- Oncourse Parent Portal Open
- School Calendar – impact of emergency closings

V. Comments from the Public (related to the agenda) - none

VI. Recommendations

Recommend approval of minutes from the November 11, 2014 and November 18, 2014 Rockaway Borough Board of Education meetings.

Recommend approval of the attached list of budget transfers dated November 19, 2014 to December 9, 2014.

Recommend approval of the Certification of Major Account and Line Item Status.

Recommend approval of the manifest of bills from the Finance Committee as follows:

December 2014 _____

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

Recommend approval of the Board Secretary and Treasurer's Reports for November 2014.

A. FINANCE

Recommend approval of the attached list of Professional Development/Travel Expenditure requests.

Recommend approval of the attached list of Field Trip requests.

Recommend approval of the Cafeteria Checking Account and Cafeteria Reconciliation Reports for November 2014.

Recommend approval of the Auditor's Management Report on Administrative Findings-Financial, Compliance and Performance of the Rockaway Borough School District Board of Education for the fiscal year ending, June 30, 2014. Please note that no recommendations have been made at this time.

Recommend approval of the Comprehensive Financial Report of the Rockaway Borough School District Board of Education for the 2013-2014 fiscal year. The audit synopsis is attached. The complete Comprehensive Annual Report is available in the Office of the School Business Administrator.

Recommend approval of a CST request to purchase a complete Battery Plus test records and reports from Woodcock-Johnson at a cost not to exceed \$2400.00.

Recommend approval of a CST request for the purchase of 2 iPad Air 2 - Gold 16 GB Wi-Fi devices to perform psychological testing at a cost not to exceed \$1000.00.

Recommend approval of a CST request for the purchase of 2 Otterbox Defender Cases for iPad Air 2 devices at a cost not to exceed \$200.00.

Recommend approval of a CST request for the purchase of WISC-V Complete Kit with 25 Score Reports at a cost not to exceed \$1250.00.

Approval for the purchase of WISC-V Scoring with Score Report 5-year subscription (necessary to score reports since it is iPad based) not to exceed \$150.00.

Discussion of CST recommendations to purchase testing materials; who is responsible for costs incurred the district or Morris Hills as the contractor. Also discussed was the selection of equipment, the mandate to upgrade the testing materials, are materials and equipment used exclusively by the district.

B. POLICY

Recommend approval of the attached bus evacuation drills.

VII. **RESOLUTIONS**

Be it resolved by the Rockaway Borough Board of Education to approve Resolution Items # 1-4.

The motion was approved by a unanimous roll call vote (Haines/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated December 8, 2014 for incident number TJ-1014.
2. Be it resolved by the Rockaway Borough Board of Education to approve Danielle Cappitelli of Centenary College to complete her 50-hour practicum in the Rockaway Borough School District. Ms. Cappitelli will be working with Mrs. Dattoli during that time.
3. Be it resolved by the Rockaway Borough Board of Education to approve Christina Raskulinec, Denise Miller, Amanda Hoving and Jennifer Stranz as substitute teachers for the remainder of the 2014 – 2015 school year at a daily rate of \$85.00 per day for the first 10 days and \$90.00 for any additional days.
4. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for following students to attend out of district placement for 14/15 school year as per IEP:

Student #	Location	Cost	Transportation	Additional Cost
191	Windsor Learning Center	\$295.00 per diem	ESC	NA
175	Washington Academy	\$247.15 per diem	ESC	NA

VIII. **Old Business** - none

IX. **New Business** - none

X. **Comments from the Public**

December 23, 2014 class Christmas Parties impact to food service program

XI. **Motion to go into Executive Session**

The next topic on the agenda relates to Litigation/Negotiations/Student/Personnel matters which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing Litigation/Negotiations/Student/Personnel matters, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 7:55pm by a unanimous roll call vote (Haines/Smith)

XII. Motion to go into open session.

The motion was approved at 8:28pm by a unanimous roll call vote (Haines/Smith)

XIII. Motion to Adjourn

There being no further business before the Board, a motion was approved unanimously at 8:28pm to adjourn for the evening. (Haines/Smith)

ROCKAWAY BOROUGH PUBLIC SCHOOLS
Professional Development/Travel Expenditure Approval Request

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Courtney Hartnett	Bridgewater, NJ	3/6/2015	\$219.00		To learn more about integrating disciplines for creative challenge within Common Core
Joanne Parent	Parsippany, NJ	1/28/2015	\$229.00		Innovative strategies to improve the effectiveness of guided reading & small groups to achieve CCSS
Jessica Parry	Parsippany, NJ	1/28/2015	\$229.00		To help students achieve greater success with the CCSS standards for reading
Christine Matrisciano	Parsippany, NJ	1/23/2014	\$199.00		To increase knowledge in the latest research and implementation of sensory diets in order to provide more strategies for staff and students.

ROCKAWAY BOROUGH PUBLIC SCHOOLS

Field Trip Requests

Approved at the _____ Board of Education Meeting

GRADE	TEACHERS	DATE	TIME DEPART/RETUR N	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
G & T 3 rd Gr.	Hartnett	2-25-15	8:40 / 1:00	Morristown Unitarian Fellowship (This was previously submitted, but this now includes a cost per student)	6	1	\$25.00	Learning Carnival is an opportunity for students to broaden their interests. Presenters facilitate challenging, hands on workshops in areas or dimensions new to attendees, repeating them in three rounds during the course of a morning. Mock trials, cartooning, forensic medicine and advertising are but a few of the diverse topics presented over the years.
2 nd Grade	Medore Tuluca Yobs	5/4/15	11:15 / 2:00	Morristown Performing Arts Center	65	15	\$15.00	To reinforce the CCSS and support the Model Curriculum while expanding students' understanding of the performing arts and comparing a piece of literature.
5	Koerner/Forte/Petry	2/23/15	9:00 am 12:30 pm	MPAC Morristown	70	6	\$18.00	To expose the 5 th graders to black history
MD	Onischuk	12/11/14	9:45 am 11:45 am	Rockaway Lanes	4-8	10	\$0.	Practice sport related skills in a non-traditional PE setting; being used as part of a reward program.
8 th	Onischuk/Baker/ Aragona	4/9/15	8:45 am 2:30 pm	Health Fair – Morris Knolls HS	8-12	2	\$0.	Participate in regional district articulation; participate in annual poster contest.
6 – 8 th	Onischuk/Baker	6/1/15	9:00 am 2:30 pm	Quadrathlon – Morris Knolls HS	22	2	\$0.	Participate in regional district articulation; showcase skills against other sending districts.