

Rockaway Borough Board of Education
Rockaway, New Jersey
REGULAR PUBLIC MEETING
Thomas Jefferson School
Cafeteria
March 25, 2014
7:30pm
MINUTES

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

I. Call to Order and Flag Salute

- II. Notice of Announcement:** In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Laura Lugo, Debra McNally, Tim Rogers, Vice-President, Christa Smith

Board Member Absent: Board President, Eileen Haynes

Administration Present: Interim Superintendent of Schools, Dennis Mack, Interim School Business Administrator/Board Secretary, Edward J. Appleton, Lincoln School Principal, Phyllis Alpaugh, Thomas Jefferson School Principal, Mark Schwarz

IV. Superintendent's Report

- ✓ 2014-2015 Budget Presentation

Enrollment

State Funding

Savings & Accomplishments

Programs & Staffing

School Tax Implications

- ✓ Principal's Reports

Lincoln School Principal, Phyllis Alpaugh

Read Across America, Community Readers, Officer Phil Assembly, Field Trips, Emergent Management In-Service, Joint School Safety Teams, Kindergarten Registration, Jump Rope for Heart

Thomas Jefferson School Principal, Mark Schwarz

Officer Phil Assembly, Rams Fest, Spring Musical (Little Mermaid), Piloting PARCC this week, Evaluating Student Administrative Software Programs, 5th

Grade Girl Scouts Project to Renovate Teachers Lounge, upgrade School
Orientation Program

- ✓ Enrollment Summary - attached
- ✓ Nurse's Reports
- ✓ Technology Update – PARCC Issues
- ✓ School Calendar
- ✓ Facilities Updates Architect On-Site tomorrow , Preparing Specifications for Lincoln School Electrical System Upgrade
- ✓ Legislative Updates – Discussion at State Level Regarding Superintendent Salary Caps, Lack of Full-Time Superintendents

- V. **Comments from the Public** (related to the agenda)
Student Management System, Recommend Availability of Student Portals
Substitute Teachers, AESOP
Status of Teacher Salary Guides

- VI. **Motion to approve the manifest of bills from the Finance Committee as follows:**

March 2014 - \$1,324,348.81

The regular register is on file in the Office of the School Business Administrator/Board Secretary.
The motion was approved by a unanimous roll call vote (Rogers/Smith)

- VII. **Motion to approve the minutes from the January 7, 2014 Board of Education meeting.**

The motion was approved by a unanimous roll call vote (Lugo/McNally)

- VIII. COMMITTEE REPORTS

A. FINANCE

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items # 1- 5.

The motion was approved by a unanimous roll call vote (McNally/Lugo)

1. **BE IT RESOLVED** that the Business Administrator is authorized to submit the schematic application for District Wide Security System for Thomas Jefferson Middle School to the Department of Education under State Plan Number : 4480-050-14-2000

And be it further,

RESOLVED that the Superintendent, the Business Administrator, the District Architect, Chapin Architectural Services, P.A. are hereby authorized to accomplish all necessary steps to

submit the schematic application to the Department of Education, including submittal of a request for LRFP Amendment in regard to this project.

And, be it further

RESOLVED that the Board of Education, on recommendation of the District Architect, approve the Construction Documents for the above referenced District Wide Security System Project.

And be it further

RESOLVED that the Business Administrator is authorized to Advertise for Bids on the subject Project under provisions of the Public School Contracts Law (PSCL)

2. **BE IT RESOLVED** that the Business Administrator is authorized to submit the schematic application for District Wide Security System for Lincoln School to the Department of Education under State Plan Number 4480-060-14-2000

And be it further,

RESOLVED that the Superintendent, the Business Administrator, the District Architect, Chapin Architectural Services, P.A. are hereby authorized to accomplish all necessary steps to submit the schematic application to the Department of Education, including submittal of a request for LRFP Amendment in regard to this project.

And be it further,

RESOLVED that the Board of Education, on recommendation of the District Architect, approve the Construction Documents for the above referenced District Wide Security System Project

And be it further,

RESOLVED that the Business Administrator is authorized to Advertise for Bids on the subject Project under provisions of the Public School Contracts Law (PSCL)

3. **BE IT RESOLVED** by the Rockaway Borough Board of Education approve the proposed 2014-2015 school district budget for submission to the voters as follows:

General Fund - \$8,765,890
Special Revenue Fund - \$ 405,100
Total Budget - \$9,170,990

BE IT FURTHER RESOLVED that there should be raised for General Funds for the 2014-2015 school year \$7,499,347; and

BE IT FURTHER RESOLVED, that the Rockaway Borough Board of Education acknowledges that the 2014-2015 budget as described above results in a total tax levy of \$7,499,347 which

includes \$4,473 of prior year spending authority (banked cap) to be used to address technology needs of the district that will be completed by the end of the school year and cannot be deferred or incrementally completed over a longer period of time; and

BE IT FURTHER RESOLVED, that the Rockaway Borough Board of Education approves the appropriation of \$119,000 from the unassigned fund balance and \$554,408 from capital reserve; and

WHEREAS, the proposed 2014-2015 Rockaway Borough School District Budget includes the transfer of Capital Reserve Funds to Capital Projects to address the Upgrade of the Electrical System at the Lincoln School in the amount of \$215,153 and implement a District-wide Security System in the amount of \$339,255;

NOW THEREFORE BE IT RESOLVED, that the Capital Projects in the amount of \$554,408 for the security and safety of the students and staff of the Rockaway Borough School District contains elements that are in addition to the facilities efficiency standards as determined by the Commissioner of Education as necessary to adhere to the Core Curriculum Standards; and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A-7.3, the Board of Education establish a maximum travel budget for the 2014-2015 school year in the amount of \$26,000, (2013-2014 approved maximum \$26,000, \$10,449 expended to date); and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A-5.2, the Board of Education establish a maximum professional services budget for the 2014-2015 school year subject to increase through formal action of the Board of Education:

School Physician	\$ 6,897
Related Services	\$158,913
Child Study Team Services	\$176,135
Legal Services/Negotiations	\$ 25,000
Architect/Engineer Services	\$ 10,000
Auditor	\$ 17,500

4. **Be it resolved** by the Rockaway Borough Board of Education to award an order in the amount of \$2,600 to Bertoli Plumbing & Heating, Rockaway, NJ for the replacement of a 1 HP Hot Water Circulating Pump in the Thomas Jefferson School boiler room in accordance with their low quotation.
5. **Be it resolved** by the Rockaway Borough Board of Education to award an order in the amount of \$1,748.00 to CDW Government, Chicago, IL for ACAD VMWARE (National Joint Powers Alliance Contract)

The motion was approved by a unanimous roll call vote (McNally/Lugo)

B. PERSONNEL

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items # 1 – 5

The motion was approved by a unanimous roll call vote (Lugo/McNally)

1. Be it resolved by the Rockaway Borough Board of Education to approve Susan Milite as the Maternity Leave replacement teacher for Jennifer Fassnacht beginning on or about May 6, 2014. Mrs. Milite will be placed on BA-1 of the teacher's salary guide at a pro-rated salary of \$44,550.00.
2. Be it resolved by the Rockaway Borough Board of Education to approve Nicole DiLizia as the part time Special Education teacher at Thomas Jefferson School for the remainder of the 2013-2014 school year. Mrs. DiLizia will be contracted as a 4/5th teacher on step BA-1 of the teacher's salary guide at a pro-rated salary of \$44, 550.00 pending receipt of Criminal History Review Approval Letter. (final salary to be determined upon the completion of negotiations.)
3. Be it resolved by the Rockaway Borough Board of Education to approve Marianne Seif as a substitute teacher for the remainder of the 2013 – 2014 school year at a rate of \$80.00 per day.
4. Be it resolved by the Rockaway Borough Board of Education to approve Michael Onischuk as the boys baseball coach for the 2013 – 2014 season at the rate outlined in the Agreement between the RBEA and the Rockaway Borough Board of Education. (Final Rate to be determined upon the completion of negotiations)
5. Be it resolved by the Rockaway Borough Board of Education to approve Steven Petry as the assistant boys baseball coach/co-curricular aide for the 2013 – 2014 Spring season at a rate of \$14.00 per hour, not to exceed a total of 75 hours. (Final Rate to be determined upon the completion of negotiations)

C. POLICY - none

D. CURRICULUM

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items # 1

The motion was approved by a unanimous roll call vote (Rogers/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached field trip request.

The motion was approved by a unanimous roll call vote (Rogers/Smith)

IX. Old Business - none

X. **New Business - none**

XI. **Comments from the Public - none**

XII. **Motion to Adjourn**

There being no further business before the Board, a motion was approved unanimously at 8:35pm to adjourn for the evening. (Rogers/Smith)

Respectfully submitted,

Edward J. Appleton
Interim School Business Administrator/
Board Secretary

Rockaway Borough Public Schools
Enrollment Summary
As of March 21, 2014

Level	Total in Grade	Asian/Pacific Islander	African-American	Hispanic	Alaskan Native/American Indian	White	Unclassified
Pre-K	<u>25</u> 15 / <u>10</u>	<u>1</u> 1 / <u>0</u>	<u>2</u> 1 / <u>1</u>	<u>5</u> 3 / <u>2</u>	<u>0</u> 0 / <u>0</u>	<u>17</u> 10 / <u>7</u>	<u>0</u> 0 / <u>0</u>
K	<u>49</u> 23 / <u>26</u>	<u>3</u> 1 / <u>2</u>	<u>1</u> 1 / <u>0</u>	<u>10</u> 3 / <u>7</u>	<u>0</u> 0 / <u>0</u>	<u>35</u> 18 / <u>17</u>	<u>0</u> 0 / <u>0</u>
1	<u>71</u> 32 / <u>39</u>	<u>5</u> 2 / <u>3</u>	<u>9</u> 3 / <u>6</u>	<u>13</u> 7 / <u>6</u>	<u>0</u> 0 / <u>0</u>	<u>44</u> 20 / <u>24</u>	<u>0</u> 0 / <u>0</u>
2	<u>58</u> 24 / <u>34</u>	<u>6</u> 3 / <u>3</u>	<u>2</u> 0 / <u>2</u>	<u>9</u> 6 / <u>3</u>	<u>0</u> 0 / <u>0</u>	<u>41</u> 15 / <u>26</u>	<u>0</u> 0 / <u>0</u>
3	<u>60</u> 31 / <u>29</u>	<u>3</u> 2 / <u>1</u>	<u>2</u> 1 / <u>1</u>	<u>14</u> 6 / <u>8</u>	<u>0</u> 0 / <u>0</u>	<u>41</u> 22 / <u>19</u>	<u>0</u> 0 / <u>0</u>
4	<u>74</u> 37 / <u>37</u>	<u>5</u> 2 / <u>3</u>	<u>3</u> 2 / <u>1</u>	<u>14</u> 9 / <u>5</u>	<u>0</u> 0 / <u>0</u>	<u>51</u> 23 / <u>28</u>	<u>1</u> 1 / <u>0</u>
5	<u>67</u> 40 / <u>27</u>	<u>5</u> 3 / <u>2</u>	<u>4</u> 3 / <u>1</u>	<u>12</u> 8 / <u>4</u>	<u>0</u> 0 / <u>0</u>	<u>46</u> 26 / <u>20</u>	<u>0</u> 0 / <u>0</u>
6	<u>67</u> 45 / <u>22</u>	<u>4</u> 2 / <u>2</u>	<u>4</u> 2 / <u>2</u>	<u>14</u> 11 / <u>3</u>	<u>0</u> 0 / <u>0</u>	<u>45</u> 30 / <u>15</u>	<u>0</u> 0 / <u>0</u>
7	<u>75</u> 38 / <u>37</u>	<u>10</u> 7 / <u>3</u>	<u>2</u> 0 / <u>2</u>	<u>12</u> 7 / <u>5</u>	<u>0</u> 0 / <u>0</u>	<u>51</u> 24 / <u>27</u>	<u>0</u> 0 / <u>0</u>
8	<u>79</u> 42 / <u>37</u>	<u>11</u> 4 / <u>7</u>	<u>4</u> 3 / <u>1</u>	<u>14</u> 8 / <u>6</u>	<u>0</u> 0 / <u>0</u>	<u>50</u> 27 / <u>23</u>	<u>0</u> 0 / <u>0</u>
Total	<u>625</u> 327 / <u>298</u>	<u>53</u> 27 / <u>26</u>	<u>33</u> 16 / <u>17</u>	<u>117</u> 68 / <u>49</u>	<u>0</u> 0 / <u>0</u>	<u>421</u> 215 / <u>206</u>	<u>1</u> 1 / <u>0</u>

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

GRADE	TEACHERS	DATE	TIME DEPART/RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
4 th	Blackadar, Fowler, Hennessy, Widuta	3/22/14	9:00 am 12:00 pm	Growing Stage Theater	73	6	\$10.	To enhance our NJ unit of study. We are seeing Tales from the Garden. A fun filled journey through the rich history of the Garden State from its original settlers to its many legends as well as some of the more unique roles NJ has played in American History.
7 th	Glenn, Leahey, Bessler, Dobbs, Swanick, Ferrone, Aragona	5/15/14	11:30 am 3:15 pm	Great Swamp Outdoor Education Center (rain or shine)	75	7	\$TBD	Students will learn how animals avoid predators on the prowl, attract the best mates, and survive the winter cold/summer heat. We will visit a variety of habitats and take part in hands on activities to learn about the amazing and physical and behavioral adaptations that help wildlife survive.
7/8 th	Glenn/VanDyke	5/14 & 5/28/14	7:45 am 1:30 pm	Ridgedale Middle School – Solar Cars	12	2	\$0.	This is our annual trip for the junior solar sprints (solar cars) sponsored by Trans-options. The race will be held at RMS. Should we make the finals Henry Van Dyke will be accompanying the students to the finals. Teams will be mixed of both 7 th and 8 th graders so the 7 th graders can represent TJ in the finals as 8 th graders will be going to Washington, DC.

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

GRADE	TEACHERS	DATE	TIME DEPART/RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
7 th	Glenn	4/23	9:00 am 12:30 pm	Drew University Center for Holocaust	75	7	\$5.	Holocaust Presentation at Drew University. Students will see a film and then have the opportunity to meet and talk to an actual Holocaust survivor- Irene Hizme. Ms. Hizme is a survivor of Auschwitz. This presentation fits into our Holocaust curriculum. Cost of bus will be offset by grant from Drew University of \$350.00
1 st grade	Hartmann, Parent, Rich	4/23/14	9:30/11:45	AMC Rockaway for Disney Nature: Bears	72	16	\$10.00	To learn about the life cycle of bears in the wild including their needs, habits, their habitats, etc. This will culminate our Science unit on bears.

Approved on: _____

Superintendent's Approval: _____

**ROCKAWAY BOROUGH PUBLIC SCHOOLS
PROFESSIONAL DEVELOPMENT/TRAVEL EXPENDITURE APPROVAL REQUEST**

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Carol Coulther	Parsippany, NJ	June 5, 2014	\$189.99		This will provide an integrated approach of interventions to remediate learning problems in students.
Heather Doering	Parsippany, NJ	June 5, 2014	\$189.99		This will provide an integrated approach of interventions to remediate learning problems in students.

SUPERINTENDENT APPROVAL: _____ DATE: _____

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____