

Rockaway Borough Board of Education
Rockaway, New Jersey
REGULAR PUBLIC MEETING
Thomas Jefferson School
Tuesday, February 25, 2014
7:30pm
Cafeteria
MINUTES

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

I. Call to Order and Flag Salute

- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Laura Lugo, Debra McNally, Tim Rogers, Vice-President, Christa Smith and Board President, Eileen Haynes.

Board Member Absent: N/A

Administration Present: Interim Superintendent of Schools, Dennis Mack, Interim School

Business Administrator/Board Secretary, Edward J. Appleton, Lincoln School Principal,

Phyllis Alpaugh, Thomas Jefferson School Principal, Mark Schwarz

IV. Superintendent's Report

- Principal's Reports

Phyllis Alpaugh, Lincoln School Principal reported on in-service programs, student assemblies, Read Across America, Lincoln School 100 year Anniversary

Marc Schwarz, Thomas Jefferson School Principal reported on school dances, Spring Musical (Little Mermaid), Abbot Program, Volleyball Tournament, All Star Basketball Game

- Enrollment Summary – 627 students as of February 20, 2014
- Nurse's Reports
- Technology Update – Software for PARCC problematic
- School Calendar – snow days necessitating changes to calendar, review of options
- Facilities Updates – Commend maintenance department for snow removal
- Special Meeting – March 4th needed for Board approval of tentative budget for submission to the executive county superintendent of schools.

V. **Comments from the Public (related to the agenda)**

Comments regarding number of snow days to be included on 2014-2015 school calendar
Options to delayed openings

VI. **Approval of Manifest of Bills**

Motion to approve the manifest of bills from the Finance Committee as follows:

January 2014 - \$713,996.06

The regular register is on file in the Office of the School Business Administrator/Board Secretary.
The motion was approved by a unanimous roll call vote (Lugo/McNally)

VII. **Approval of Budget Transfers**

Motion to approve the attached list of budget transfers.

The motion was approved by a unanimous roll call vote (McNally/ Lugo)

VIII. **Approval of the Certification of Major Account and Line Item Status**

Motion to approve the Certification of Major Account and Line Item Status Motion by:

The motion was approved by a unanimous roll call vote (Smith/Rogers)

IX. **COMMITTEE REPORTS**

A. FINANCE

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items # 1-12.

The motion was approved by a unanimous roll call vote (McNally/ Lugo)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure Requests.
2. Be it resolved by the Rockaway Borough Board of Education to approve an order in the amount of \$2,122.15 to Ackerson Drapery, Lakewood, N.J. for the Dry-Cleaning and Flame proofing of the Stage Curtains at the Thomas Jefferson Middle School.
3. Be it resolved by the Rockaway Borough Board of Education to approve an order in the amount of \$1,240.00 to All American Floors, LLC, Rockaway, N.J. to furnish and install 50 yards of commercial carpet and 1 box of vinyl cove base at the Lincoln School Teachers Lounge.
4. Be it resolved by the Rockaway Borough Board of Education to approve an order in the amount of \$2,684.00 to Bertoli Plumbing & Heating, Rockaway, N.J. to furnish and install an ASME 14 gallon expansion potable water expansion tank at the Thomas Jefferson Middle School.
5. Be it resolved by the Rockaway Borough Board of Education to approve an order in the amount of \$4,429.00 to Etrestaurant Enterprises LLC, Rockaway, NJ to furnish and install a Turbo Air TSR-72SD Three Door Stainless Steel Refrigerator at the Thomas Jefferson School Cafeteria.

6. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request to purchase Apple TouchChat HD AAC and Gateway In-App Apps in the amount of \$298.00 for student #128
7. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for 2 hours training at \$150/hour through Cerebral Palsy of North Jersey to utilize Touchchat HD AAC and Gateway In-APP applications. Training for entire staff that will be utilizing program at any day with students.
8. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for home instruction through provider Stepping Forward Counseling Center, LLC at \$75.00/hour for student #219. 10 hours per week retroactive to 12/16/2013. Length of time to be determined.
9. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for an augmentative technology assessment for student #168 with Cerebral Palsy of North Jersey at an approximate cost of \$750.00.
10. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for a speech therapy evaluation for student #168 with Speech Therapy Center, LLC at cost of \$350.00.
11. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Tara Keegan to provide home instruction for student #84 for 10 hours per week at contract rate of \$35.98 (final rate to be determined upon the completion of negotiations) with anticipated start date on March 2014. Length of time to be determined.
12. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for mileage reimbursement for Christine Matrisciano to out of district school, total 39.22 miles at .31/mile each trip for following meeting dates:
 - 2/7/2014 – attend reevaluation planning meeting, student #168 (\$12.16)
 - 3/7/2014 – conduct occupational therapy evaluation, student #168 (\$12.16)
 - 4/3/2014 – attend reevaluation eligibility meeting, student #168 (\$12.16)

B. POLICY - none

C. PERSONNEL

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items # 1-4.
The motion was approved by a unanimous roll call vote (Lugo/McNally)

1. Be it resolved by the Rockaway Borough Board of Education to approve Kristine Listwan as a substitute teacher for the remainder of the 2013-2014 school year.
2. Be it resolved by the Rockaway Borough Board of Education to approve Alexandra Abrams as a substitute teacher for the remainder of the 2013-2014 school year at a rate of \$80.00 per day.
3. Recommend approval for Cheryl Bilitzky of Touro College School of Health Sciences to complete her Level I Pediatric Fieldwork in the area of Occupational Therapy with Christine Matrisciano for a total of 40 hours between the date of March 5, 2014 and April 10, 2014.

4. Be it resolved by the Rockaway Borough Board of Education to approve Kaitlyn Roberts of the County College of Morris to complete 20 hours of classroom observations. Mrs. Isenberg has agreed to allow Kaitlyn to complete her observation requirements in her classroom.

D. CURRICULUM

Be it resolved by the Rockaway Borough Board of Education to approve Curriculum Item # 1.
The motion was approved by a unanimous roll call vote (Smith/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached field trip requests.

X. **Old Business - none**

XI. **New Business - none**

XII. **Comments from the Public**

XIII. **Motion to go into Executive Session**

The next topic on the agenda relates to a student matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing a student matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 8:30pm by a unanimous roll call vote (McNally/Smith)

XIV. **Motion to go into open session**

The motion was approved at 9:13pm by a unanimous roll call vote (McNally/Smith)

XV. **Motion to Adjourn**

There being no further business before the Board, a motion was approved at 9:14pm to adjourn for the evening. (Rogers/Smith)

Respectfully submitted,

Edward J. Appleton
Interim School Business Administrator/
Board Secretary

Rockaway Borough Public Schools
Enrollment Summary
As of February 20, 2014

Level	Total in Grade	Asian/Pacific Islander	African-American	Hispanic	Alaskan Native/American Indian	White	Unclassified
Pre-K	<u>23</u> <u>14</u> / <u>9</u>	<u>1</u> <u>1</u> / <u>0</u>	<u>2</u> <u>1</u> / <u>1</u>	<u>4</u> <u>2</u> / <u>2</u>	<u>0</u> <u>0</u> / <u>0</u>	<u>16</u> <u>10</u> / <u>6</u>	<u>0</u> <u>0</u> / <u>0</u>
0	<u>49</u> <u>23</u> / <u>26</u>	<u>3</u> <u>1</u> / <u>2</u>	<u>1</u> <u>1</u> / <u>0</u>	<u>10</u> <u>3</u> / <u>7</u>	<u>0</u> <u>0</u> / <u>0</u>	<u>35</u> <u>18</u> / <u>17</u>	<u>0</u> <u>0</u> / <u>0</u>
1	<u>71</u> <u>30</u> / <u>41</u>	<u>5</u> <u>2</u> / <u>3</u>	<u>9</u> <u>3</u> / <u>6</u>	<u>12</u> <u>5</u> / <u>7</u>	<u>0</u> <u>0</u> / <u>0</u>	<u>45</u> <u>20</u> / <u>25</u>	<u>0</u> <u>0</u> / <u>0</u>
2	<u>58</u> <u>24</u> / <u>34</u>	<u>6</u> <u>3</u> / <u>3</u>	<u>2</u> <u>0</u> / <u>2</u>	<u>9</u> <u>6</u> / <u>3</u>	<u>0</u> <u>0</u> / <u>0</u>	<u>41</u> <u>15</u> / <u>26</u>	<u>0</u> <u>0</u> / <u>0</u>
3	<u>60</u> <u>31</u> / <u>29</u>	<u>3</u> <u>2</u> / <u>1</u>	<u>2</u> <u>1</u> / <u>1</u>	<u>14</u> <u>6</u> / <u>8</u>	<u>0</u> <u>0</u> / <u>0</u>	<u>41</u> <u>22</u> / <u>19</u>	<u>0</u> <u>0</u> / <u>0</u>
4	<u>75</u> <u>37</u> / <u>38</u>	<u>5</u> <u>2</u> / <u>3</u>	<u>3</u> <u>2</u> / <u>1</u>	<u>15</u> <u>9</u> / <u>6</u>	<u>0</u> <u>0</u> / <u>0</u>	<u>51</u> <u>23</u> / <u>28</u>	<u>1</u> <u>1</u> / <u>0</u>
5	<u>68</u> <u>41</u> / <u>27</u>	<u>5</u> <u>3</u> / <u>2</u>	<u>4</u> <u>3</u> / <u>1</u>	<u>13</u> <u>9</u> / <u>4</u>	<u>0</u> <u>0</u> / <u>0</u>	<u>46</u> <u>26</u> / <u>20</u>	<u>0</u> <u>0</u> / <u>0</u>
6	<u>69</u> <u>45</u> / <u>24</u>	<u>4</u> <u>2</u> / <u>2</u>	<u>4</u> <u>2</u> / <u>2</u>	<u>16</u> <u>11</u> / <u>5</u>	<u>0</u> <u>0</u> / <u>0</u>	<u>45</u> <u>30</u> / <u>15</u>	<u>0</u> <u>0</u> / <u>0</u>
7	<u>75</u> <u>38</u> / <u>37</u>	<u>10</u> <u>7</u> / <u>3</u>	<u>2</u> <u>0</u> / <u>2</u>	<u>12</u> <u>7</u> / <u>5</u>	<u>0</u> <u>0</u> / <u>0</u>	<u>51</u> <u>24</u> / <u>27</u>	<u>0</u> <u>0</u> / <u>0</u>
8	<u>79</u> <u>42</u> / <u>37</u>	<u>11</u> <u>4</u> / <u>7</u>	<u>4</u> <u>3</u> / <u>1</u>	<u>14</u> <u>8</u> / <u>6</u>	<u>0</u> <u>0</u> / <u>0</u>	<u>50</u> <u>27</u> / <u>23</u>	<u>0</u> <u>0</u> / <u>0</u>
Total	<u>627</u> <u>325</u> / <u>302</u>	<u>53</u> <u>27</u> / <u>26</u>	<u>33</u> <u>16</u> / <u>17</u>	<u>119</u> <u>66</u> / <u>53</u>	<u>0</u> <u>0</u> / <u>0</u>	<u>421</u> <u>215</u> / <u>206</u>	<u>1</u> <u>1</u> / <u>0</u>

ROCKAWAY BOROUGH PUBLIC SCHOOLS
Professional Development/Travel Expenditure Approval Request

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Maryann Medore	Rutgers University, Piscataway, NJ	3/19/14	\$25.00		To enhance student growth of reading and writing through Social Studies. To support non-fiction reading and writing.
Maryann Medore	College of St. Elizabeth	4/10/14	FREE		To support the mandated Social Studies Curriculum by learning to assist students in developing an understanding for tolerance and diversity.
Christine Matrisciano	American Occupational Therapy Conference Baltimore, MD	4/3/14 – 4/6/14	\$436.00		To enhance and grow in current practices and gather information in the field of occupational therapy.
Jennifer Widuta	Student Growth Reading & Writing through Social Studies/Piscataway	3/19/14	\$25.00		Improving SS resources and content for the fourth grade. Additionally, incorporating NJCCSS in Ss throughout cross curricular content areas.

Superintendent Approval: _____ Date: _____

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____

ROCKAWAY BOROUGH PUBLIC SCHOOLS
Field Trip Approval Request

GRADE	TEACHERS	DATE	TIME DEPART/RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
7 th & 8 th	McCarter	2/28/14	8:45 am 1:00 pm	Spelling Bee, St. Ann's Parish, Parsippany	14	1	\$25.	G&T trip
6 th – 8 th	Onischuk	5/22/14 (date change) 5/23/14 (raindate)	9:00 am 2:30 pm	Morris Knolls Quadrathalon	22	2	\$0.	Participate in sending district activities and showcase TJ fitness and athleticism
7 th /8 th	Onischuk/ Baker	3/20/14	9:00 am 2:30 pm	MHRD health fair – Morris Knolls	10-20	2	\$0	Collaborate with sending district; showcase knowledge of alcohol, tobacco, and other drugs in regards to negative effects on health and poor decisions.
PALS	Caitlin Starr	3/13/14	9:55-11:00	Rockaway Lanes	8	8	FREE	This trip allows the students to participate in an activity in the community. They learn how to cooperate in a public setting and be around other people.

Superintendent Approval: _____ Date: _____

THE FOLLOWING FIELD TRIPS WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____