

**ROCKAWAY BOROUGH BOARD OF EDUCATION
ROCKAWAY, NEW JERSEY
Regular Public Meeting
Thomas Jefferson Cafeteria
December 19, 2013**

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

I. Call to Order and Flag Salute

The meeting was called to order at 5:31 p.m. by Board President, Eileen Haynes.

II. Notice of Announcement

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Laura Lugo, Tim Rogers, Vice-President, Christa Smith and Board President, Eileen Haynes.

Board Member Absent: Debra McNally

Administration Present: Interim Superintendent of Schools, Dennis Mack and School Business Administrator/Board Secretary, Joseph P. Hurley Jr.

IV. Discussion Items

1. Enrollment – Mr. Mack informed the Board that our student population is currently 622.
2. ROD Grant – Mr. Hurley discussed the grants that were approved by the Department of Education. He reminded the Board that applications were submitted for four projects and only two were approved for funding by the State. Mr. Hurley reminded the Board that even though the projects were approved, this does not mean that have to do them.
3. Legislative Updates – Mr. Mack discussed pending legislation.
4. Bus Evacuations Drills – Mr. Mack and Mr. Hurley discussed the drills with the Board.
5. Change of Meeting Dates – Mr. Mack discussed changing the dates of the January Board Meetings to January 7 and January 14. The Board agreed.

V. Comments from the Public

None.

VI. Budget Transfers

Motion to approve the attached list of budget transfers dated November 20, 2013 to December 17, 2013.

The motion was approved in a unanimous roll call vote. (Rogers/Lugo)

VII. Certification of Major Account and Line Item Status

Motion to approve the Major Account and Line Item Status.

The motion was approved in a unanimous roll call vote. (Smith/Rogers)

VIII. Approval of the Manifest Bills

Motion to approve the manifest of bills from the Finance Committee as follows:

December 19, 2013 - \$947,872.01

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

The motion was approved in a unanimous roll call vote. (Lugo/Smith)

IX. Board Secretary and Treasurer's Report

Be it resolved by the Rockaway Borough Board of Education to approve the Board Secretary and Treasurer's Report November 2013.

The motion was approved in a unanimous roll call vote. (Lugo/Smith)

X. Approval of Minutes

Motion to approve the minutes from the November 12 and 19, 2013 meeting of the Rockaway Borough Board of Education.

The motion was approved in a unanimous roll call vote. (Rogers/Smith)

XI. Committee Reports

A. Finance

Be it resolved by the Rockaway Borough Board of Education to approve Finance items 1-7.

The motion was approved in a unanimous roll call vote. (Lugo/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.
3. Be it resolved by the Rockaway Borough Board of Education to approve the Auditor's Management Report on Administrative Findings-Financial, Compliance and Performance of the Rockaway Borough School District Board of Education for the fiscal year ending, June 30, 2013. Please note that no recommendations have been made at this time.
4. Be it resolved by the Rockaway Borough Board of Education to approve the Comprehensive Financial Report of the Rockaway Borough School District Board of Education for the 2012-2013 fiscal year. The audit synopsis is attached. The complete Comprehensive Annual Report is available in the Office of the School Business Administrator.
5. Be it resolved by the Rockaway Borough Board of Education to approve Dover tuition student #177 to attend Lincoln School's ½ day PALS program and ½ day preschool program effective 12/4/2013 for remainder of 13/14 school year at pro-rated tuition rate of \$14,829.10. The additional prorated cost of a personal aide will be \$10,577.40.

6. Be it resolved by the Rockaway Borough Board of Education to approve bilingual evaluations for student #18 with Hillmar, LLC. The speech evaluation will be at a rate of \$500 and the Education evaluation will be at a rate of \$500.
7. Be it resolved by the Rockaway Borough Board of Education to renew the license with NCS Pearson for PowerSchool. The contract will begin October 17, 2013 and expire October 16, 2014. The cost is \$2,992.50.

B. Policy

Be it resolved by the Rockaway Borough Board of Education to approve Policy items 1-3.

The motion was approved in a unanimous roll call vote. (Smith/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated 12/19/13 for incident numbers TJ201314-07.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of bus evacuation drills for the 2013 – 2014 school year.
3. Be it resolved by the Rockaway Borough Board of Education to adopt the following policies and regulations:

Policy #	Title
R 5512	Harassment, Intimidation and Bullying
P 5512	Harassment, Intimidation and Bullying
P 0167	Public Participation in Board Meetings
R 0167	Public Participation in Board Meetings

C. Personnel

Be it resolved by the Rockaway Borough Board of Education to approve Personnel items 1-10.

The motion was approved in a unanimous roll call vote. (Rogers/Lugo)

1. Be it resolved by the Rockaway Borough Board of Education to approve the resignation of Alberto Trespacios, effective 60 days after the submission of his letter dated November 25, 2013.
2. Be it resolved by the Rockaway Borough Board of Education to approve Jessica Patton and Joseph Basile as substitute teachers for the remainder of the 2013 – 2014 school year at a rate of \$80.00 per day.
3. Be it resolved by the Rockaway Borough Board of Education to approve Jennifer Fassnacht for a maternity leave of absence beginning on May 6, 2014. Mrs. Fassnacht's intention is to use a total of 30 accumulated sick days (before and after) during her leave. Her disability will end on June 17, 2014. Her intention is to return to work on September 1, 2014.
4. Be it resolved by the Rockaway Borough Board of Education to approve Morgan Abrams of Caldwell College to complete her student teaching in the Rockaway Borough School

district between January 21, 2014 and May 8, 2014. Ms. Abrams will be working with Mrs. Parry and Mrs. Coulther during that time.

5. Be it resolved by the Rockaway Borough Board of Education to approve Kaylin Bessler as an emergent hire retro-actively to December 12, 2013 as the district's 7th/8th grade Social Studies long term substitute. Mrs. Bessler will be placed on Step BA-1 of the teachers guide at an annual rate of \$44,550.00.
6. Be it resolved by the Rockaway Borough Board of Education to approve Michelle Bauer as an emergent hire as a personal aide for student # 13 for the remainder of the 2013-2014 school year. Ms. Bauer will be paid at a rate of \$14.00 per hour for 6 hours per day.
7. Be it resolved by the Rockaway Borough Board of Education to approve Morgan Abrams as a long term substitute personal aide for student # 16 from December 13, 2013 to January 20, 2014 for 6 hours per day at a rate of \$14.67 per hour.
8. Be it resolved by the Rockaway Borough Board of Education to approve Meghan Murphy as a personal aide pending receipt of criminal history review approval letter. Meghan will be paid at a rate of \$14.00 per hour for 6 hours per day.
9. Be it resolved by the Rockaway Borough Board of Education to approve Erika Donker for an additional 45 minute per day (totaling 2 hours and 45 minutes per day) as a playground aide at a rate of \$10.00 per hour.
10. Be it resolved by the Rockaway Borough Board of Education to approve Tracy DeCrosta for an unpaid FMLA leave of absence beginning January 6, 2013 through January 24, 2014. Mrs. DeCrosta anticipates returning to her teaching position on Monday, January 27, 2014.

VIII. Old Business

None.

IX. New Business

None.

X. Information

None.

XI. Comments from the Public

Pat Listwan asked if the Board has found a replacement for Mr. Hurley yet. Mr. Mack said they will discuss candidates at the January 7, 2014 Board of Education Meeting.

XII. Motion to Adjourn

There being no further business before the Board, a motion was approved at 5:44 p.m. to adjourn for the evening. (Rogers/Smith)

Respectfully submitted,

Joseph P. Hurley Jr.
School Business Administrator/
Board Secretary