

**ROCKAWAY BOROUGH BOARD OF EDUCATION**  
**ROCKAWAY, NEW JERSEY**  
**Regular Public Meeting**  
**Thomas Jefferson Cafeteria**  
**October 15, 2013**

**ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:**

*The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.*

**I. Call to Order and Flag Salute**

The meeting was called to order at 7:33 p.m. by Board President, Eileen Haynes.

**II. Notice of Announcement**

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

**III. Roll Call**

**Board Members Present:** Laura Lugo, Debra McNally, Tim Rogers, Vice-President, Christa Smith and Board President, Eileen Haynes.

**Board Member Absent:** N/A

**Administration Present:** Interim Superintendent of Schools, Dennis Mack, Lincoln School Principal, Phyllis Alpaugh, Thomas Jefferson School Principal, Mark Schwarz and School Business Administrator/Board Secretary, Joseph P. Hurley Jr.

**IV. Discussion Items**

1. Principal's Reports – Ms. Alpaugh and Mr. Schwarz discussed the events that took place in their buildings.
2. Enrollment – Mr. Mack informed the Board that our student population is currently 627.
3. Technology Update – Mr. Reyes discussed Google Docs. Ms. Smith asked if the students will be able to use them as well. Mr. Reyes is working on that. Ms. Haynes asked how much space was saved. Mr. Reyes said about 20 gigabytes.
4. Observations – Mr. Mack told the Board that the process is underway and thanked the staff.
5. Nurse's Reports – Mr. Mack told the Board that there were 412 visits to the nurse's office at Lincoln and 344 to the nurse's office at the Thomas Jefferson School.
6. Staff Recognition – Ms. Alpaugh and Mr. Hurley will come up with ways to raise money for the program.
7. Sharon Izzo – Mr. Mack thanked Ms. Izzo for the exceptional job she done when she received the news about the sick co-worker.

**V. Comments from the Public**

None.

**VI. Budget Transfers**

Motion to approve the attached list of budget transfers dated September 18, 2013 to October 15, 2013.

The motion was approved in a unanimous roll call vote. (McNally/Smith)

**VII. Certification of Major Account and Line Item Status**

Motion to approve the Major Account and Line Item Status.

The motion was approved in a unanimous roll call vote. (McNally/ Lugo)

**VIII. Approval of the Manifest Bills**

Motion to approve the manifest of bills from the Finance Committee as follows:

October 15, 2013 - \$667,891.21

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

The motion was approved in a unanimous roll call vote. (Rogers/McNally)

**IX. Board Secretary and Treasurer's Report**

Be it resolved by the Rockaway Borough Board of Education to approve the Board Secretary and Treasurer's Report September 2013.

The motion was approved in a unanimous roll call vote. (Lugo/Smith)

**X. Approval of Minutes**

Motion to approve the minutes from the September 10 and 17, 2013 meeting of the Rockaway Borough Board of Education.

The motion was approved in a unanimous roll call vote. (Smith/Rogers)

**XI. Committee Reports**

**A. Finance**

Be it resolved by the Rockaway Borough Board of Education to approve Finance items 1-7.

The motion was approved in a unanimous roll call vote. (Rogers/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to approve the September 30, 2013 Cafeteria Reconciliation and Cafeteria Checking Account Report.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached Professional Development/Travel Expenditure requests.
3. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of field trip requests.
4. Be it resolved by the Rockaway Borough Board of Education to renew a contract with Global Connect for the purpose of providing automated telephone communications in the amount of \$677. This is a prorated amount for the period beginning July 1, 2013 and ending December 31, 2013.

5. Be it resolved by the Rockaway Borough Board of Education to approve Laurel Hartmann to do home instruction for student # 175 for 10 hours per week beginning on or about October 16<sup>th</sup> for a length of time to be determined. She will be paid at an hourly rate of \$35.98. (Final rate to be determined upon the completion of negotiations.)
6. Be it resolved by the Rockaway Borough Board of Education to approve Tara Keegan to do home instruction for student # 45 for 10 hours per week beginning on or about October 16<sup>th</sup> for a length of time to be determined. She will be paid at an hourly rate of \$35.98. (Final rate to be determined upon the completion of negotiations.)
7. Be it resolved by the Rockaway Borough Board of Education to approve the following teachers to do home instruction during the 2013 – 2014 school on an as needed basis. The hourly rate will be of \$35.98. (Final rate to be determined upon the completion of negotiations.)

| <b>Teacher</b>    | <b>Area</b>       |
|-------------------|-------------------|
| Denise Glenn      | General Education |
| Aileen Schumacher | General Education |
| Monica Koerner    | General Education |
| Amy Sandler       | Special Education |
| Tara Keegan       | Special Education |

## **B. Policy**

Be it resolved by the Rockaway Borough Board of Education to approve Policy items 1-4.

The motion was approved in a unanimous roll call vote. (Lugo/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached NJDOE USCO Policy Provision for the 2013 – 2014 school year.
2. Be it resolved by the Rockaway Borough Board of Education to approve the Memorandum of Agreement between Education and Law Enforcement Officials for the 2013-2014 school year.
3. Be it resolved by the Rockaway Borough Board of Education to approve the following policies and regulations for a first reading:

| <b>Policy #</b> | <b>Title</b>                          |
|-----------------|---------------------------------------|
| R 5512          | Harassment, Intimidation and Bullying |
| P 5512          | Harassment, Intimidation and Bullying |

4. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated TJ2013 for incident numbers TJ20131302, TJ20131303 and TJ20131304.  
All are unconfirmed.

### **C. Personnel**

Be it resolved by the Rockaway Borough Board of Education to approve Personnel items 1-3.

The motion was approved in a unanimous roll call vote. (Lugo/McNally)

1. Be it resolved by the Rockaway Borough Board of Education to approve a revised contract with Phyllis Alpaugh as the Principal of Lincoln School effective July 1, 2013 through June 30, 2014.
2. Be it resolved by the Rockaway Borough Board of Education to approve Alberto Trespalacios as the district's 7<sup>th</sup>/8<sup>th</sup> grade Social Studies teacher from November 1, 2013 to June 30, 2014. Mr. Trespalacios will be placed on Step MA-3 of the teachers guide at an annual rate of \$48,150. The prorated rate is \$40,125. (Final rate to be determined upon the completion of negotiations)
3. Be it resolved by the Rockaway Borough Board of Education to approve Patricia McCracken as the district's 5<sup>th</sup>/6<sup>th</sup> grade Maternity Leave Replacement Science Teacher from on or about November 19th to on or about February 28, 2014. Ms. McCracken will be placed on Step BA-1 of the teachers guide at an annual rate of \$44,550. The rate will be prorated based upon start date. (Final rate to be determined upon the completion of negotiations)

### **VIII. Old Business**

None.

### **IX. New Business**

None.

### **X. Information**

None.

### **XI. Comments from the Public**

Mr. Vincente thanked the Board for a great back to school night. Mr. Vincente also spoke about a person in Rockaway Township who was caught surfing pornographic websites in the Rockaway Township Library.

Ms. Hurley read a letter on behalf of the Rockaway Borough Education Foundation. Mr. Rogers thanked her and said the Board is not permitted to speak about negotiations, but can read the letter from the prior week's Board Meeting.

Mr. Vincente asked if the school salaries are capped at a 2% increase. Mr. Mack said no, only the tax levy increase is.

Mary Ruane asked if negotiations usually take two years. Ms. Haynes and Rogers said there is no set time.

Ms. VanHouten asked if the administrators received new contracts. Ms. Haynes said yes.

Ms. Concannon said the Board should settle so we do not lose quality teachers. Mr. Rogers said they understand but must follow the correct procedure.

Ms. Rich asked if the Board has a response to the RBEA's request. Mr. Mack and Mr. Hurley will respond.

**XII. Motion to Adjourn**

There being no further business before the Board, a motion was approved at 8:25 p.m. to adjourn for the evening. (McNally/Smith)

Respectfully submitted,

Joseph P. Hurley Jr.  
School Business Administrator/  
Board Secretary