

ROCKAWAY BOROUGH BOARD OF EDUCATION
ROCKAWAY, NEW JERSEY
Regular Public Meeting
Thomas Jefferson School
August 20, 2013
7:30pm

I. Call to Order and Flag Salute

The meeting was called to order at 7:34p.m. by Board President, Eileen Haynes

II. Notice of Announcement

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Laura Lugo, Debra McNally, Tim Rogers, Vice-President, Christa Smith and Board President, Eileen Haynes

Board Member Absent: N/A

Administration Present: Interim Superintendent of Schools, Dennis Mack, Thomas Jefferson School Principal, Mark Schwarz and School Business Administrator/Board Secretary, Joseph P. Hurley Jr.

IV. Superintendent's Report

1. Facilities Update – Mr. Hurley told the Board that C&M has started replacing the classroom doors at Lincoln. Mr. Hurley also told the Board that the main water valve at Lincoln was repaired today and that some repairs at the Thomas Jefferson School will be performed tomorrow.
Mr. Schwarz discussed the Thomas Jefferson sign with the Board. The cost for the new sign is \$1,308.50. The Board wants to move ahead with the replacement.
2. 3rd and 6th Grade Re-registration – Mr. Schwarz informed the Board that 21 students at Lincoln and 24 students at the Thomas Jefferson School did not re-register.
3. Technology Report – Mr. Reyes told the Board that all things are up to date and going well. Mr. Reyes thanked Joe McConnell Jr. for his hard work.
4. Legislative Updates – None.
5. Principal Report – Mr. Schwarz discussed the events that took place in his school.
6. RFP Attorney – Mr. Hurley reviewed the proposals he received for District Attorney. The Board will like to use Mark Wenczel and Anthony Sciarrillo.

V. Comments from the Public

Jeri Hurley asked if the teachers will be told when the construction will begin. Mr. Hurley said yes.

VI. Approval of the Manifest Bills

Motion to approve the manifest of bills from the Finance Committee as follows:

August: \$431,063.06

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

The motion was approved in a unanimous roll call vote. (Smith/Rogers)

VII. Approval of Meeting Minutes

Motion to approve the minutes from the July 16, 2013 Board of Education meeting.

The motion was approved in a unanimous roll call vote. (McNally/Lugo)

VIII. Board Secretary and Treasurer's Report

Be it resolved by the Rockaway Borough Board of Education to approve the Board Secretary and Treasurer's Report for June 2013.

The motion was approved in a unanimous roll call vote. (Smith/Rogers)

IX. Budget Transfers

Motion to approve the attached list of budget transfers from July 17, 2013 to August 20, 2013.

The motion was approved in a unanimous roll call vote. (McNally/Lugo)

X. Certification of Major Account and Line Item Status

Motion to approve the Major Account and Line Item Status.

The motion was approved in a unanimous roll call vote. (Smith/Rogers)

IX. Committee Reports

A. Finance

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items 1-19.

The motion was approved in a unanimous roll call vote. (McNally/Smith)

Be it resolved by the Rockaway Borough Board of Education to approve Finance Item 20.

The motion was approved in a unanimous roll call vote. (Haynes/Rogers)

Debbie McNally abstained.

1. Be it resolved by the Rockaway Borough Board of Education to approve the Cafeteria Reconciliation and Cafe Checking Account Report for July 31, 2013.
2. Be it resolved by the Rockaway Borough Board of Education to approve Jeffrey Oster, Private Investigator to investigate residency issues for the district for the 2013-2014 school year.
3. Be it resolved by the Rockaway Borough Board of Education to the approve submittal of the FY2014 NCLB application to the New Jersey Department of Education for the amounts listed below.

Title I - \$53,488 (Rockaway Borough \$53,488 and NP Schools \$0.)

Title IIa - \$23,649 (NP School allocation is to be determined)

Title III - \$4,378 (Rockaway Borough \$3,862 and NP Schools \$516)

It should be noted that a staff member or members will be paid from Title I, but the person or persons and amount are will be determined at a later date.

4. Be it resolved by the Rockaway Borough Board of Education to submit the FY2013 NCLB amendment application #1 to the New Jersey Department of Education.
5. Be it resolved by the Rockaway Borough Board of Education to the approve submittal of the FY2014 IDEA application to the New Jersey Department of Education for the below listed amounts.

IDEA Basic – \$186,020 (Rockaway Borough \$143,195 and NP Schools \$42,825)
IDEA Preschool - \$7,779 (Rockaway Borough \$7,779 and NP Schools \$0.)

It should be noted that the below listed staff members have either part or all of their salary paid from the Grant.

Diane Hamman, Instructional Aide - \$16,107.66
Maryann Kohaut, Instructional Aide - \$8,053.83
Trish Iaconetti, Personal Aide – \$17,622.90
Catherine Quirk, Instructional Aide - \$16,107.66
Jean Swanick, Instructional Aide - \$16,107.66
Donna VanDuyne, Instructional Aide - \$19,511.46
Eileen Weidanz, Instructional Aide - \$16,766.46
Christine Capen, Personal Aide - \$15,372.00
Tanya Fleming, Personal Aide - \$15,723.36
Carol Leonard, Personal Aide, \$15,372.00
Judy O’Hara, Instructional Aide, \$15,723.36
Cheryl Sanchez, Personal Aide, \$15,372.00
Diane Miller, Personal Aide, \$16,107.66

6. Be it resolved by the Rockaway Borough Board of Education to approve the closing of the Willow Tree Account. The \$1,795.59, remaining in the account will be put into the Thomas Jefferson Student Activity Account.
7. Be it resolved by the Rockaway Borough Board of Education to appoint Mark Wenczel of the firm Gaccione, Pomaco & Malanga and Anthony P. Sciarrillo of Lindabury, McCormick, Estabrook & Cooper, P.C as the District Attorneys.
8. Be it resolved by the Rockaway Borough Board of Education to submit the renewal application for Temporary Instructional Space for the 2013-2014 school year.
9. Be it resolved by the Rockaway Borough Board of Education to approve the contract renewal for LinkIt! (Advanced Assessment Systems, Inc.) in the amount of \$6,636.00 for the 2013 – 2014 School Year.
10. Be it resolved by the Rockaway Borough Board of Education to approve an additional contract with Renaissance Learning for the Math component of the program in the amount of \$5,417.04 for the 2013-2014 School Year.

11. Be it resolved by the Rockaway Borough Board of Education to approve the following students to attend out of district placement for 13-14 school year as per IEP:

Student #	Location	Cost	Transportation	Additional Cost
108	Wharton A-Stars	\$47,980.00 \$14,992 personal aide	Rockaway Borough	OT additional cost per session through PG Chambers direct billing at \$80/hr
163	Sage Day	\$50,220.00	ESC- cost to be determined	NA
167	The Children's Institute	\$54,552.30	Rockaway Borough	
168	The Children's Institute	\$54,552.30	Rockaway Borough	
50	Denville Township School	\$36,462.00	NA	PT/OT additional cost per session through PG Chambers direct billing at \$80/hr
86	Youth Consultation Service/Sawtelle Learning Center	\$53,103.60 \$28,293.40 – personal aide	Rockaway Borough	
160	Cornerstone	Tuition contract previously approved	ESC-Cost to be determined	

12. Be it resolved by the Rockaway Borough Board of Education to approve for ABA Home component services as per IEP for 2013-2014 school year as follows:

Student #	Hours per week	2013-2014 school year	Provider	Provider Rate
#108	1 hour ABA per week and 1 hour per month consult	9/2/2013 – 6/30/2014	Jeanette Murphy	\$50.00
#86	5 hours ABA per week (*10 hours when school not in session)	9/2/2013 – 6/30/2014	Dave Koenig	\$50.00

13. Be it resolved by the Rockaway Borough Board of Education to approve PG Chambers to provide on-site Physical Therapy services to students listed below for the 2013-2014 school year. Services billed to district at hourly rate of \$80.00. Students to receive PT services as indicated in their IEP.

Student #	Grade	Frequency per week
169	Prek	2 x individual
145	Prek	1 x individual
3	PreK	2 x individual per month
155	Prek	2 x individual or group
128	K	1 x individual
400	K	1 x individual
144	K	1 x individual OR group
162	K	1 x individual, 1 x grp OR Individual
108	2	2 x individual per month
96	3	consult as needed
65	4	consult 1 x month
50	5	1 x individual
68	5	1 x individual
23	5	1 x individual
142	5	consult as needed
16	6	1 x individual, 1 x grp OR Individual
84	8	consult as needed

14. Be it resolved by the Rockaway Borough Board of Education to approve a proposal for behaviorist Michelle Lawton for 2013-2014 school year for MD/PALS Program, September 2013 – June 2014 not to exceed 10 hours per week at \$125 hour.
15. Be it resolved by the Rockaway Borough Board of Education to approve an additional 6 hours at \$125/hour for Michelle Lawton to provide FBA assessments for student #167 and #168 to determine in district placement.
16. Be it resolved by the Rockaway Borough Board of Education to approve for Kelly Ann Consulting, LLC to provide additional Home ABA instruction for student #162. Not to exceed 10 hours instruction and 1 hour of indirect service/program development and graphing at \$75.00/hour.
17. Be it resolved by the Rockaway Borough Board of Education to approve Caitlin Starr to attend a meeting for students #167 and #168 on August 14, 2013. Not to exceed 3 hours at \$35.98/hour.
18. Be it resolved by the Rockaway Borough Board of Education to approve Mary Leslie to attend a meeting for students #167 and #168 on August 14, 2013. Not to exceed 3 hours at \$35.98/hour.

19. Be it resolved by the Rockaway Borough Board of Education to approve a psychiatric evaluation for student #45 with Dr. Platt, Cedar Grove NJ. Cost not to exceed \$1290. (\$600 regular fee, \$90 additional fee to expedite, \$600 additional fee if advocate/attorney ends up being involved)
20. Be it resolved by the Rockaway Borough Board of Education to approve the following contractors to provide speech, occupational therapy, physical therapy and behavioral services and/or evaluations for the 2013/2014 school year on an as needed basis if necessary:

Educational Services Commission of Morris County
Speech Therapy, LLC
PG Chambers
Advance Education Advisement
Hillmar, LLC – Bilingual evaluations
Behavior Therapy Associates
Progressive Therapy

B. Personnel

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items #1-5.

The motion was approved in a unanimous roll call vote. (Lugo/McNally)

1. Be it resolved by the Rockaway Borough Board of Education to approve with regret the resignation of Jason Wetzel to pursue his career in education at The Children's Institute. Mr. Wetzel's resignation is effective immediately.
2. Be it resolved by the Rockaway Borough Board of Education to approve Diane Rounsaville to update our library in preparation for the accelerated reader program at an hourly rate of \$35.98 for an additional 24 hours. Final rates to be determined upon the completion of negotiations.
3. Be it resolved by the Rockaway Borough Board of Education to approve continued employment, as a summer custodian, for Nolan Panzica as at a rate of \$9.00 per hour until on or about September 30, 2013.
4. Be it resolved by the Rockaway Borough Board of Education to approve the following substitutes for the 2013-2014 school year:

Carol Johnson
Colleen Grow

5. Be it resolved by the Rockaway Borough Board of Education to the following teachers for curriculum writing at an hourly rate of \$35.98 not to exceed a total of 184 hours. Final rates to be determined upon the completion of negotiations.

Jessica Parry	Monica Koerner
Cecelia Isenberg	Ceil Crum
Tracy Decrosta	Christine Capen
Denise Glenn	Fran Stierle
MaryAnn Medore	Elizabeth Milite
Mihaela Tuluca	

C. Curriculum

Be it resolved by the Rockaway Borough Board of Education to approve Curriculum Items 1 and 2.

The motion was approved in a unanimous roll call vote. (Smith/Rogers)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached professional development requests.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached 2013-2014 School Calendar.

D. Policy

Be it resolved by the Rockaway Borough Board of Education to approve Policy Items 1 and 2.

The motion was approved in a unanimous roll call vote. (Rogers/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to approve Regulation 5600 – Student Code of Conduct.
2. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated August 20, 2013. There were no incidents reported.

E. Addendum

Be it resolved by the Rockaway Borough Board of Education to approve Addendum Items 1- 10.

The motion was approved in a unanimous roll call vote. (McNally/Lugo)

1. Be is resolved by the Rockaway Borough Board of Education to approve the attached professional development requests.
2. Be is resolved by the Rockaway Borough Board of Education to approve the attached field trip requests.
3. Be it resolved by the Rockaway Borough Board of Education to hire Joan Kincaid as a part time school bus driver for the 2013-2014 school year, effective August 21, 2013. Ms. Kincaid will be paid \$15.32/hr, step C-1 of Custodian Salary Guide. Final rate will be

determined upon the completion of negotiations. If Ms. Kincaid does not receive her bus driver's license within 60 days, the offer of employment shall be rescinded.

4. Be it resolved by the Rockaway Borough Board of Education to hire Patricia Fitzgerald as a part time school bus driver for the 2013-2014 school year, effective August 21, 2013. Ms. Fitzgerald will be paid \$15.32/hr, step C-1 of Custodian Salary Guide. Final rate will be determined upon the completion of negotiations. If Ms. Fitzgerald does not receive her bus driver's license within 60 days, the offer of employment shall be rescinded.
5. Be it Resolved that , the Rockaway Borough Board of Education has determined the need for renovations to toilet rooms at Lincoln Elementary School; and

WHEREAS, the district intends to fund this project through a withdrawal from the Capital Reserve Account and is seeking additional State Funding through a School Facilities Project Grant Application; and

WHEREAS, the State has assigned the following State Project Number:
Lincoln Elementary School Toilet Room Renovations #xxxx-xxx-xx-xxxx

And

WHEREAS, the Board of Education must now take all actions as directed by the Department of Education and any other authority in order to receive a determination and approval to proceed,

And

NOW, THEREFORE, BE IT RESOLVED that the Superintendent, the Business Administrator, the District Architect, Chapin Architectural Services, P.A. are hereby authorized to accomplish all necessary steps to proceed with approval and grant submission, including the submittal of an application and related schematic drawings.

6. Be it Resolved that , the Rockaway Borough Board of Education has determined to upgrade the electrical service and Distribution Improvements at Lincoln Elementary School; and

WHEREAS, the district intends to fund this project through a withdrawal from the Capital Reserve Account and is seeking additional State Funding through a School Facilities Project Grant Application; and

WHEREAS, the State has assigned the following State Project Number:
Lincoln Elementary School Electrical Service & Distribution Improvements #xxxx-xxx-xx-xxxx

And

WHEREAS, the Board of Education must now take all actions as directed by the Department of Education and any other authority in order to receive a determination and approval to proceed,

And

NOW, THEREFORE, BE IT RESOLVED that the Superintendent, the Business Administrator, the District Architect, Chapin Architectural Services, P.A. are hereby authorized to accomplish all necessary steps to proceed with approval and grant submission, including the submittal of an application and related schematic drawings.

7. Be it Resolved that , the Rockaway Borough Board of Education has determined the need for replacing doors of Multi-Purpose Room at Thomas Jefferson School ; and

WHEREAS, the district intends to fund this project through a withdrawal from the Capital Reserve Account and is seeking additional State Funding through a School Facilities Project Grant Application; and

WHEREAS, the State has assigned the following State Project Number:
Thomas Jefferson School Multi-Purpose Room Door Replacement #xxxx-xxx-xx-xxxx

And

WHEREAS, the Board of Education must now take all actions as directed by the Department of Education and any other authority in order to receive a determination and approval to proceed,
And

NOW, THEREFORE, BE IT RESOLVED that the Superintendent, the Business Administrator, the District Architect, Chapin Architectural Services, P.A. are hereby authorized to accomplish all necessary steps to proceed with approval and grant submission, including the submittal of an application and related schematic drawings.

8. Be it Resolved that, the Rockaway Borough Board of Education has determined the need for renovating Multi-Disability Program Classroom at Thomas Jefferson School; and

WHEREAS, the district intends to fund this project through a withdrawal from the Capital Reserve Account and is seeking additional State Funding through a School Facilities Project Grant Application; and

WHEREAS, the State has assigned the following State Project Number:
Thomas Jefferson School Multi-Disability Program Classroom Renovation #xxxx-xxx-xx-xxxx

And

WHEREAS, the Board of Education must now take all actions as directed by the Department of Education and any other authority in order to receive a determination and approval to proceed,
And

NOW, THEREFORE, BE IT RESOLVED that the Superintendent, the Business Administrator, the District Architect, Chapin Architectural Services, P.A. are hereby authorized to accomplish all necessary steps to proceed with approval and grant submission, including the submittal of an application and related schematic drawings.

9. Be it resolved by the Rockaway Borough Board of Education to accept, with regret, the resignation of Bhavanna Chopra, effective immediately.

10. Be it resolved by the Rockaway Borough Board of Education to accept, with regret, the resignation of Russell Greuter, effective August 30, 2013.

X. Old Business

None.

XI. New Business

Ms. Smith asked when the extracurricular jobs will be posted. Mr. Schwarz said they will be posted in September.

XIII. Comments from the Public

Jeri Hurley asked who the behaviorist is for the new school year. Mr. Hurley said not that he is aware of.

Marcy Rattay said that we have a great special education program in district and asked why we cannot keep more students here. Mr. Schwarz said the decision is made on a case by case basis.

Charles Malaniak introduced himself and discussed a club called Odyssey of the Mind. Mr. Hurley asked that he provide a list of schools and contract information for the schools that have program.

XIV. Executive Session

“The next topic on the agenda relates to personnel, which constitutes an exception to the Open Public Meetings Act.”

Therefore, the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of personnel, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 8:37 pm in a unanimous roll call vote. (McNally/Rogers)

XV. Motion to return to Open Session

A motion was approved to return to open session at 8:47 pm. (McNally/Rogers)

XVI. Motion to Adjourn

There being no further business before the Board, a motion was approved at 8:48 p.m. to adjourn for the evening. (McNally/Rogers)

Respectfully submitted,

Joseph P. Hurley Jr.
School Business Administrator/
Board Secretary