

ROCKAWAY BOROUGH BOARD OF EDUCATION
ROCKAWAY, NEW JERSEY
Regular Public Meeting
Thomas Jefferson School
June 11, 2013
7:30pm

I. Call to Order and Flag Salute

The meeting was called to order at 7:33p.m. by Board President, Eileen Haynes

II. Notice of Announcement

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Laura Lugo, Debra McNally, Tim Rogers, Vice-President, Christa Smith and Board President, Eileen Haynes

Board Member Absent: N/A

Administration Present: Lincoln School Principal, Phyllis Alpaugh, Thomas Jefferson Vice-Principal/Director of Curriculum, Mark Schwarz and School Business Administrator/Board Secretary, Joseph P. Hurley Jr.

IV. Superintendent Meet and Greet

Ms. Haynes introduces Dennis Mack, Interim Superintendent for the District.

V. High Honor Roll Presentation

Mr. Schwarz distributed the High Honor Certificates.

VI. Superintendent's Report

1. Enrollment Report – Mr. Schwarz informed the Board that there are currently 667 students district.
2. Principal/Vice-Principal Reports – Ms. Alpaugh and Mr. Schwarz discussed the events that took place in their schools during the month of May
3. Nurse's Report – Mr. Hurley informed the Board that in the month of May there were 479 visits to the Lincoln nurse and 182 of those were unduplicated visits. In the month of April there were 450 visits to the Thomas Jefferson nurse and of those 203 were unduplicated visits.
4. Facilities Update – Mr. Hurley told the Board as soon as there is a clear day, the Lincoln School roof will be repaired and the classroom door project will begin in August.
5. Additional Board Meeting – The Board decided to hold an additional Board Meeting on June, 25 2013 at 7:30pm in room 128
6. QSAC Visit – Mr. Hurley reported that the visit went smoothly and thanked Ronnie Abrams, Phyllis Alpaugh, Sandy Patamia, Trish Smith and Kim Stockstill for the help they gave. Without their help the District would not have passed the Fiscal Management, Operations Management, Personnel and Governance Sections.
7. Technology Report – Mr. Reyes explained the router expired, which caused the system to crash. Mr. Reyes also discussed his summer plan with the Board.

VIII. Comments from the Public

Ms. Coulther asked if we can ask the crew from C&M Doors to watch their language while in the building. Mr. Hurley said yes.

Ms. Aragona informed the Board that Scott Haigh is no longer going to be the District's Dare Officer. Ms. Aragona and the Board said this will be a great loss.

IX. Committee Reports

A. Finance

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items 1-2.
Item 3 was tabled.

The motion was approved in a unanimous roll call vote. (Lugo/Smith)
Debbie McNally abstained.

1. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with the Educational Services Commission of Morris County to provide transportation services for 2013-2014 school year. Rates and routes to be determined.
2. Be it resolved by the Rockaway Borough Board of Education to enter into an agreement with the Educational Services Commission of Morris County to provide Non-Public Nursing Services and Technology for the Non-Public Schools in Rockaway Borough during the 2013-2014 school year. These services will be paid for from Non-Public School Aid.
3. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for the following out of district extended school year 13/14 placements as per IEP:

160	Cornerstone	ESC	\$74,360.00 * Contract for 2013/2014 school year ending 7/30/2014	7/1/13 – 8/29/13 8:30 am – 2:00 pm Mon – Thurs only
163	Sage Day	ESC	\$2,500.00	7/1/2013 – 8/2/2013 9:00 am – 12:00 pm

Be it resolved by the Rockaway Borough Board of Education to approve Finance Item # 4.

The motion was approved in a unanimous roll call vote. (McNally/Smith)
Laura Lugo abstained.

4. Be it resolved by the Rockaway Borough Board of Education to approve for student #9992 to attend Morris Hills Regional to take classes at a high school level for the 2013-2014 school year. Transportation will be provided in house.

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items # 5 – 34

The motion was approved in a unanimous roll call vote. (Smith/McNally)

5. Be it resolved by the Rockaway Borough Board of Education to approve a contract between Rockaway Borough Board of Education and American Appraisal Associates from July 1, 2013 through June 30, 2014. The purpose of this contract is to provide the district with a fixed asset report. The cost is \$1,100.
6. Be it resolved by the Rockaway Borough Board of Education to enter into an agreement with SchoolDude.com to provide an automated work order system, in accordance with NJAC 6A:23A-6.9. The contract will begin July 1, 2013 and end June 30, 2014. The annual cost is \$1,345.
7. Be it resolved by the Rockaway Borough Board of Education to renew a contract with Karl and Associates for Comprehensive Environmental Services for the 2013-2014 school year. The cost will be \$7,800.00.
8. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with Catapult Learning to provide services to students with disabilities in the non-public schools to be served with a proportionate share of IDEIA funds. This contract will begin July 1, 2013 and end June 30, 2014.
9. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with Catapult Learning to provide services to students with disabilities in the non-public schools to be served with Chapter 192 & 193 funds. This contract will begin July 1, 2013 and end June 30, 2014.
10. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with Catapult Learning to provide Evaluation and Determination of Eligibility services to non public school students with disabilities to be served with Chapter 192 & 193 funds. This contract will begin July 1, 2013 and end June 30, 2014.
11. Be it resolved by the Rockaway Borough Board of Education to renew a contract with K12alerts for the purpose of providing automated electronic communications in the amount of \$1,992.90 for the 2013-2014 school year.
12. Be it resolved by the Rockaway Borough Board of Education to renew the contract with Maximus, Inc. to provide maintenance and support services for the 2013-2014 school year. The cost is \$1,934.46.
13. Be it resolved by the Rockaway Borough Board of Education to renew a contract renewal with Follett Software Company for Athena. The cost is \$735.00 for the Thomas Jefferson School and \$395 for the Lincoln School. The contract will begin July 1, 2013 and end June 30, 2014.
14. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with Strauss Esmay Associates, LLP for the purpose of providing Manuals of Bylaws and Policy and a Manual of Administrative Regulations and the updates for these manuals. The cost will be \$2,540 for the 2013-2014 school year.

15. Be it resolved by the Rockaway Borough Board of Education to renew their contract with Blackboard engage to provide SchoolSite and TeacherSites for 2013-2014 school year. The cost is \$2003.40.
16. Be it resolved by the Rockaway Borough Board of Education to renew an agreement with Networks & More! Inc. to provide e-mail and e-mail archiving services from July 1, 2013 to June 30, 2014. The costs will be \$904.00/year and \$452.00/year, respectively.
17. Be it resolved by the Rockaway Borough Board of Education to renew a contract with CDK Systems, Inc. to provide licensing for the budgeting program and personnel program for the 2013-2014 school year. The costs will be \$3,740 and \$4,820 respectively.
18. Be it resolved by the Rockaway Borough Board of Education to renew a maintenance contract with HandiLift Service Company for 2013-2014 school year. The cost is \$895. (Lincoln School Chair Lift)
19. Be it resolved by the Rockaway Borough Board of Education to renew a contract with Honeywell Building Solutions to provide monitoring of the heating system for the 2013 – 2014 school year. The cost is \$3,023.00.
20. Be it resolved by the Rockaway Borough Board of Education to increase Joe Ellis' hours by no more than 15 per week, effective immediately.
21. Be it resolved by the Rockaway Borough Board of Education to renew a contract with PSNI (Professional Software for Nurses, Inc) for support and maintenance from July 1, 2013 to June 30, 2013. The cost is \$470.
22. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with Morris Hill Regional to provide vehicle maintenance for the 2013-2014 school year.

Pricing is as follows:

Labor - \$80.00 per hour

Overtime/Emergency Repairs - \$120.00 per hour

23. Be it resolved by the Rockaway Borough Board of Education to acknowledge that Mark Schwarz and Joseph P. Hurley Jr. discussed the results of NJQSAC with the Board on June 11, 2013. The placement scores were reported as follows:

Instruction and Program	27%
Fiscal Management	100%
Operations Management	95%
Personnel	100%
Governance	88%

It should be noted that the above scores are based on the 2011-2012 school year data.

24. Be it resolved by the Rockaway Borough Board of Education to approve the following Extended School Year Positions for the 2013 -2014 school year. Extended School Year Teachers will receive one hour of paid prep time per week.

Name	Position	Hours per day	Days	Hourly Rate
<u>Emily Orinski</u>	ESY Teacher – TJ	3.5	25	\$35.98
Janet Dobbs	ESY Teacher – TJ	3.5	25	\$35.98
Carol Coulther	ESY Teacher – Lincoln	3.5	25	\$35.98
Susan Loneragan	ESY Pre-School Teacher – Lincoln	2.5	20	\$35.98
Caitlin Starr	ESY PALS Teacher – Lincoln	3.5	30	\$35.98
Laurel Hartmann	ESY MD Teacher – Lincoln	3.5	30	\$35.98
Tanya Fleming	ESY Pre-School Instructional Aide	2.5	20	\$14.32
Jessica Parry	ESY Pre-School Personal Aide	2.5	20	\$14.00
Danielle Esten	ESY Pre-School Personal Aide	2.5	20	\$14.00
Elizabeth Milite	ESY Special Education Instructional Aide - Lincoln	3.5	25	\$14.00
Julie McBride	ESY PALS Personal Aide	3.5	30	\$14.32
Carole Leonard	ESY PALS Personal Aide	3.5	30	\$14.32
Colleen Loneragan	ESY PALS Personal Aide	3.5	30	\$14.00
Morgan Abrams	ESY MD Personal Aide	3.5	30	\$14.67
Diane Miller	ESY MD Personal Aide	3.5	30	\$14.67
Fran Stierle	ESY Special Education Instructional Aide – TJ	3.5	25	\$14.00
Jennifer Matschke	ESY Special Education Instructional Aide - TJ	3.5	25	\$14.00
Christine Capen	ESY Personal Aide – TJ	3.5	25	\$14.00
Jeff Burke	ESY Personal Aide – TJ	3.5	25	\$14.00
Marcy Rattay	Bus Aide/Substitute Bus Aide	TBD	TBD	\$14.00
Debbie Garris	Bus Aide/Substitute Bus Aide	TBD	TBD	\$14.00
Monica Koerner	ESY Substitute	TBD	TBD	\$40.00 per day
Tara Renehan	ESY Substitute	TBD	TBD	\$40.00 per day
Nicole Macera	ESY Aide Substitute	TBD	TBD	\$40.00 per day
Russ Greuter	ESY Substitute	TBD	TBD	\$40.0 per day
Judy O'Hara	ESY Substitute	TBD	TBD	\$40.00 per

				day
Donna VanDuyne	ESY Substitute	TBD	TBD	\$40.00 per day
Nicole Taylor	ESY Substitute	TBD	TBD	\$40.00 per day
Meagan Murphy	ESY Aide Substitute	TBD	TBD	\$40.00 per day
Bhavana Chopra	ESY Substitute	TBD	TBD	\$40.00 per day
Heather Doering	ESY Substitute	TBD	TBD	\$40.00 per day
Michael Kalavic	ESY Substitute	TBD	TBD	\$40.00 per day
Donna Hawkes	ESY Substitute	TBD	TBD	\$40.00 per day
Vicky Burnor	ESY Substitute	TBD	TBD	\$40.00 per day

Rates may be adjusted upon completion of negotiations.

25. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for a contract through *AJL Therapy for Kids* for students # 167 and #168 attending The Children's Institute. Contract for the 2013/2014 school year at \$90.00/hour, 4 hours per week as per student's IEP.
26. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for BCBA program evaluation provided by Michelle Lawton, MC BCBA for students #167 and #168. \$125.00 per hour not to exceed 10 hours.
27. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Speech Therapy Center, LLC to provide speech therapy services for students attending the ESY program 6/27/13 – 8/9/13. The total amount of services shall not exceed 15 hours per week at rate of \$108.00/hour. *Hours to be confirmed once final ESY student counts are confirmed.
28. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request to purchase ipad mini, appcare and otterbox for student # 128 totaling \$472.62.
29. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for student #112 to attend Extended School Year placement out of district. Camp Deeny Riback – JCC Metrowest – cost of \$3245 for 4 weeks including transportation and aide
30. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for an Extended School Year contract for behaviorist Lori Sernio. 41 hours total at \$95.00/hour, 6/27/2013 – 8/9/2013.
31. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for an Extended School Year contract for behaviorist Michelle Lawton. 16 hours total for July 2013 at \$125.00/hour

32. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Tara Renehan to continue home instruction for student #140, 10 hours per week through 6/21/2013.
33. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Alyssa Rael to provide physical therapy at home for student #162 on home instruction. 30 minutes per week retroactive to 5/6/2013 through 6/21/2013, rate of \$80.00 hour plus 3 hours for the month of June for the purpose of travel.
34. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for the following out of district extended school year 13/14 placements as per IEP:

<u>Student#</u>	<u>Location</u>	<u>Transportation</u>	<u>Tuition</u>	<u>ESY Dates</u>
86	YCS Sawtelle Learning Center	Rockaway Borough	\$295.02 tuition per diem \$162. Aide per diem	7/2/13 – 7/30/13 (19 days) 9:00 am – 2:30 pm
16	Wharton A-Star	Rockaway Borough	\$3,884 tuition \$1,396 Aide	6/24/13 – 8/6/13
07	WillowGlen	WillowGlen	\$289.01 per diem for 38 days totaling \$10,982.38	7/8/13 – 8/27/13
50	Denville	Parent	TBD	TBD
167	The Children's Institute	Rockaway Borough	\$6856.30	7/1/2013 – 8/2/2013 8:30 am – 2:30 pm
168	The Children's Institute	Rockaway Borough	\$6856.30	7/1/2013 – 8/2/2013 8:30 am – 2:30 pm

B. Personnel

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Item#1.

The motion was approved in a unanimous roll call vote. (Haynes/Smith)
Debbie McNally abstained.

1. Be it approved by the Rockaway Borough Board Education to approve Mr. Dennis Mack as the Rockaway Borough interim Superintendent of Schools beginning July 1, 2013 and ending June 30, 2014. Mr. Mack's salary will be \$135,000 per year.

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items #2-15. Item #16 was tabled.

The motion was approved in a unanimous roll call vote. (Rogers/McNally)

2. Be it resolved by the Rockaway Borough Board of Education to approve Ms. Morgan Abrams of Caldwell College to complete her Field Observation/Teacher Assistant requirements between September 9, 2013 and November 29, 2013. Ms. Abrams will complete her Behavior Strategies with Ms. McGeehan, Specialized Instruction for Reading with Mrs. Coulther and General Internship with Mrs. Parry.
3. Be it resolved by the Rockaway Borough Board of Education to approve Timothy Yobs as a return summer custodian at an hourly rate of \$9.25 per hour pending receipt of criminal background check. Mr. T. Yobs will be employed no more than 7.5 hours per day/5 days per week from June 24, 2013 through August 30, 2013.
4. Be it resolved by the Rockaway Borough Board of Education to approve Ian Gasperment as a summer custodian at an hourly rate of \$9.00 per hour pending receipt of criminal background check. Mr. Ian Gasperment will be employed no more than 7.5 hours per day/5 days per week from June 24, 2013 through August 30, 2013.
5. Be it resolved by the Rockaway Borough Board of Education to approve Alex Roth as a summer custodian at an hourly rate of \$9.00 per hour pending receipt of criminal background check. Mr. A. Roth will be employed no more than 7.5 hours per day/5 days per week from June 24, 2013 through August 30, 2013.
6. Be it resolved by the Rockaway Borough Board of Education to approve Nolan Panzica as a summer custodian at an hourly rate of \$9.00 per hour pending receipt of criminal background check. Mr. N. Panzica will be employed no more than 7.5 hours per day/5 days per week from June 24, 2013 through August 30, 2013.
7. Be it resolved by the Rockaway Borough Board of Education to approve Robert Lenahan as a summer custodian at an hourly rate of \$9.00 per hour pending receipt of criminal background check. Mr. R. Lenahan will be employed no more than 7.5 hours per day/5 days per week from June 24, 2013 through August 30, 2013.
8. Be it resolved by the Rockaway Borough Board of Education to approve Joseph McConnell Jr. as a summer technology assistant at an hourly rate of \$9.50 for 6 hours per day/5 days per week from June 24, 2013 through August 30, 2013 pending receipt of criminal background check.
9. Be it resolved by the Rockaway Borough Board of Education to approve Eric Medore as a summer technology assistant at an hourly rate of \$9.00 per hour pending receipt of criminal background check. Mr. E. Medore will be employed no more than 6 hours per day/5 days per week from June 24, 2013 through August 30, 2013.
10. Be it resolved by the Rockaway Borough Board of Education to approve Kristine Listwan as an emergent hire as the part-time Thomas Jefferson School Secretary at an annual salary of \$16,119.31 (final salary to be determined upon completion of negotiations), beginning no later than July 1, 2013.
11. Be it resolved by the Rockaway Borough Board of Education to approve Denise Jacobus and Christine Aragona to provide nursing services for ESY at an hourly rate of \$35.98

(final rate to be determined upon completion of negotiations) not to exceed a total of 120 hours.

12. Be it resolved by the Rockaway Borough Board of Education to approve Britany Van Blake as the evening custodian at Lincoln School for the 2013-2014 school year. Ms. VanBlake will be placed on Step C-2 of the custodial guide at an annual rate of \$32,620.00 (final salary to be determined upon completion of negotiations).
13. Be it resolved by the Rockaway Borough Board of Education to approve Mihaela Tuluca as a 2nd Grade Teacher at Lincoln School for the 2013-2014 school year. Mrs. Tuluca will be placed on Step MA-2 of the teachers guide at an annual rate of \$48,150.00 (final salary to be determined upon completion of negotiations).
14. Be it resolved by the Rockaway Borough Board of Education to approve Heather Doering as the maternity leave BSI Teacher at Lincoln School for the 2013-2014 school year. Ms. Doering will be placed on Step BA-1 of the teachers guide at an annual rate of \$44,550.00 (final salary to be determined upon completion of negotiations).
15. Be it resolved by the Rockaway Borough Board of Education to approve the following substitutes for the 2013-2014 school year:

Baker, Jamie	Horowitz, Marilyn	Percelay, Grace
Barbosa, Jesus	Kalavik, Michael	Petry, Steven
Burke, Jeff	Khan, Sadia	Ray, John
Burnor, Vicky	Ledyard, Mary	Redmond, Ian
Burrows, Jessica	Levine, Hillary	Rosenberg, Martin
Capen, Christine	Longo, Robert	Rounsaville, Ashley
Champagne, RuthAnn	Lynch, Jennifer	Schweizer, Lauren
Chopra, Bhavna	Mastras, Sally	Secula, Michele
Dally, Christopher	Milite, Susan	Shatynski, Debra
Esten, Danielle	Molchanov, Valeryia	Smith, Courtney
Evans, Kathleen	Morena, Joanne	Trudy, Frank
Frank, Trudy	Nappi, GinaMarie	VanDuyne, Michael
Garbarini, Eileen	Nazario, Kaitlin	Vesper, Gary
Greuter, Russ	O'Hara, Kathryn	Von Dollen, Susan
Hart, Tina	ODougherty, Susan	Weldon, Teresa
Hawkes, Donna	Patel, Jaime	Zimmermann, Kurt
VanDuyne, Donna	Greuter, Russel	O'Hara, Judy
Wetzel, Jason	Orinski, Emily	

16. Be it resolved by the Rockaway Borough Board of Education to approve the attached staff assignments for the 2013 -2014 school year.

C. Curriculum

Be it resolved by the Rockaway Borough Board of Education to approve Curriculum Item #1.

The motion was approved in a unanimous roll call vote. (Smith/Lugo)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached professional development requests.

D. Policy

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items #1-2.

The motion was approved in a unanimous roll call vote. (Lugo/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated June 11, 2013 for incident numbers TJ20121344-47. Three were confirmed and one was not.
2. Be it resolved by the Rockaway Borough Board of Education to approve Policy # 3281.1 for a final reading and to adopt as policy.

E. Addendum

Be it resolved by the Rockaway Borough Board of Education to approve Addendum Items 2 -4. Items 1, 5 and 6 were tabled.

The motion was approved in a unanimous roll call vote. (Smith/Rogers)

1. Be is resolved by the Rockaway Borough Board of Education to approve Occupational Therapist Stephanie Pavese to receive an additional 3 hours for the month of June for travel compensation at \$80.00/hour for student #162.
2. Be is resolved by the Rockaway Borough Board of Education to approve Behavior Analyst Michelle Lawton to continue to provide behavior therapy for student #108 additional 2 days per week effective 6/3/2013 – 6/21/2013 at hourly rate of \$125.
3. Be is resolved by the Rockaway Borough Board of Education to approve for student #108 to attend the Wharton A-Stars program for the 2013/2014 extended school year at cost of \$3,884 for tuition and \$1,396 for personal aide.
4. Be is resolved by the Rockaway Borough Board of Education to approve additional hours in Extended School Year contract for behaviorist Lori Sernio. (Additional 12 hours total at \$95.00/hour, 6/27/2013 – 8/9/2013).
5. Be is resolved by the Rockaway Borough Board of Education to approve Fran Stierle for a maternity leave of absence. Her disability shall begin on or about November 19th and

run through January 3, 2014. She is requesting to use 3 personal days then 20 personal illness days. At the end of her disability, Mrs. Stierle wishes to be placed on leave as per NJFLA. She intends to return to full employment on March 3, 2014.

6. Be is resolved by the Rockaway Borough Board of Education to approve Sandy Gancarcik for a maternity leave of absence. Her disability shall begin on September 3rd and run through September 20, 2013. She is requesting to use 7 personal illness days. At the end of her disability, Mrs. Gancarcik wishes to be placed on leave as per NJFLA. She intends to return to full employment on November 4, 2014.

X. Old Business

None.

XI. New Business

None.

XII Comments from the Public

Ms Rich asked if the Board could review the substitute teacher list on AESOP. Mr. Schwarz will review the list.

Ms. Coulther spoke about the DEAC Meeting.

Ms. Rattay said that when she and the bus driver return a student to the District, there a lot of parents parking and double parking in the Thomas Jefferson School lot. This is presents a danger to the students leaving school for the day.

XIII. Executive Session

“The next topic on the agenda relates to personnel, which constitutes an exception to the Open Public Meetings Act.”

Therefore, the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of personnel, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 9:00 pm in a unanimous roll call vote. (McNally/Smith)

XIV. Motion to return to Open Session

A motion was approved to return to open session at 9:45 pm. (Smith/McNally)

XV. Motion to Adjourn

There being no further business before the Board, a motion was approved at 9:46 p.m. to adjourn for the evening. (Smith/McNally)

Respectfully submitted,

Joseph P. Hurley Jr.
School Business Administrator/
Board Secretary