

ROCKAWAY BOROUGH BOARD OF EDUCATION
ROCKAWAY, NEW JERSEY
Regular Public Meeting
Thomas Jefferson Cafeteria
February 12, 2013

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

I. Call to Order and Flag Salute

The meeting was called to order at 7:31 p.m. by Board President, Christa Smith.

II. Notice of Announcement

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Eileen Haynes, Laura Lugo, Debbie McNally and Board President, Christa Smith.

Board Member Absent: Vice-President, Tim Rogers.

Administration Present: Superintendent of Schools/Thomas Jefferson School Principal, Dr. Brian Purzak, Lincoln School Principal, Phyllis Alpaugh, Thomas Jefferson School Vice-Principal/Curriculum Coordinator, Mark Schwarz and School Business Administrator/Board Secretary, Joseph P. Hurley Jr.

IV. Discussion Items

1. Technology Issues – Dr. Purzak introduced Shaun Reyes, Technology Coordinator, and he discussed the status of the Technology Department.
2. Read Across America – Dr. Purzak distributed invitation to Read Across America, from the RBEA.
3. 100th Day– Dr. Purzak discuss the day's events.
4. Safety and Security Team Meeting– Dr. Purzak informed the Board that the team has met. They have discussed changing the locks on the outside doors throughout the district and purchase a keyless entry system.
5. School Calendar – Dr. Purzak distributed and discussed the Rockaway Borough proposed school calendar for the 13-14 school year and a copy of Morris Hills Regional's calendar for the 13-14 school year. Ms. Haynes suggested ending earlier in June because of the heat.
6. NJSAC – Dr. Purzak discussed NJSAC with the Board and informed them that May 8th, is the final part of the evaluation.

7. Facilities:

Lincoln School Roof – Mr. Hurley discussed the leak in room 203. Mr. Haynes suggested putting a tarp over the area where the leak is.

Lincoln School Server – Mr. Hurley informed the Board that he and Mr. Coppola has met with the Fire Marshal to discuss ways of safely enclosing the server in the Lincoln computer room.

V. Comments from the Public

Carol Coulther said she feels like the contractor should pay for damaged from the leak in the Lincoln School.

VI. RESOLUTIONS

1. **THIS AGREEMENT**, made this twelfth day of February, 2013 in the County of Morris, State of New Jersey, by and between New Jersey School Boards Association Insurance Group, hereinafter referred to as “NJSBAIG”, and the Rockaway Borough Board of Education, hereinafter referred to as “Educational Institution”;

WHEREAS, the NJSBAIG seeks to provide its members with protection, services and savings relating to insurance and self-insurance;

WHEREAS, two or more educational institutions have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et seq.* and the regulations promulgated pursuant thereto;

WHEREAS, the Educational Institution has resolved to apply for and/or renew its membership with NJSBAIG; and

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSBAIG.

NOW, THEREFORE, it is agreed as follows:

The Educational Institution hereby establishes/renews its membership with NJSBAIG for a three (3) year period, beginning July 1, 2011, and ending July 1, 2014 at 12:01 a.m. eastern standard time.

The Educational Institution agrees to participate in NJSBAIG with respect to the types of coverage stated in the Renewal of Membership Resolution, attached hereto as Exhibit “A”.

The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSBAIG and as from time to time amended by NJSBAIG and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.

The Educational Institution agrees to be a participating member of NJSBAIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.

In consideration of membership in NJSBAIG, the Education Institution agrees that for those type of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liability of each and every member of NJSBAIG all of whom, as a condition of membership in NJSBAIG, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSBAIG in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.

If NJSBAIG, in the enforcement of any part of this Agreement, shall incur necessary expense of become obligated to pay attorney’s fees and/or court costs, the Educational Institution agrees to reimburse NJSBAIG for all such reasonable expenses, fees and costs on demand.

The Educational Institution and NJSBAIG agree that NJSBAIG shall hold all monies paid by the Educational Institution to NJSBAIG as fiduciaries for the benefit of NJSBAIG claimants all in accordance with applicable statutes and/or regulations.

NJSBAIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A: 18B-1 *et seq.* and such other statutes and regulations as may be applicable.

The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

2. **WHEREAS**, N.J.S.A. 18A:18B-1, et seq., enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Rockaway Borough Board of Education desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Rockaway Borough Board of Education finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Rockaway Borough Board of Education under its obligations as a member of the New Jersey School Boards Association Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED BY THE ROCKAWAY BOROUGH BOARD OF EDUCATION:

THAT the Board of Rockaway Borough Board of Education joins with other school districts in organizing and becoming members of the New Jersey School Boards Association Insurance Group; and

THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the New Jersey School Boards Association Insurance Group in accordance with the terms of the attached Indemnity and Trust Agreement, effective the date indicated below, for the following types of insurance:

Property	EDP	General Liability	Umbrella/Excess
Equip Breakdown	Crime/Bonds	Automobile Liability	Errors Omissions
Auto Physical	Damage	Workers' Compensation	

3. Be it resolved by the Rockaway Borough Board of Education to apply for a waiver granting the board permission to not participate in the Special Education Medicaid Initiative (SEMI) for the 2013-2014 school year. Based on the revenue projections provided by the New Jersey Department of Education, it would not be financial sound for the Rockaway Borough Board of Education to participate in SEMI.

VI. Recommendations

Recommend approval of the minutes from the January 8, 2013 and January 15, 2013 Rockaway Borough Board of Education meetings.

Recommend approval of the attached list of budget transfers.

Recommend approval of the Certification of Major Account and Line Item Status.

Recommend approval of the manifest of bills from the Finance Committee as follows:

February _____

A. Finance

1. Recommendation to approve the Rockaway Borough Board of Education to approve the Board Secretary and Treasurer's Reports for December 2012 and January 2013.
2. Recommend approval of the January 2013 Cafeteria Reconciliation and Cafeteria Checking Account Report.
3. Recommend approval of the attached list of Professional Development/Travel Expenditure Requests.
4. Recommend approval for a psychiatric evaluation for student #163 scheduled with Dr. Platt Associates, Cedar Grove NJ for February 4, 2013. Cost is \$600.
5. Recommend approval of Behavior Therapy Associates to provide consultation services and aide training in Wharton for student #16 on following dates:

1/03/2013 – 4.5 hours totaling \$877.50 (3 hours in district, 1.5 hours travel)
1/16/2013 – 3.0 hours totaling \$450.00 (1.5 hours in district, 1.5 hours travel)
1/24/2013 – 4.5 hours totaling \$675.00 (3 hours in district, 1.5 hours travel)
6. Recommend approval of home instruction for student # 215 provided by High Focus Center effective 1/9/2013 for approximately 4-6 weeks. 10 hours per week at \$35.98/hour.

B. Curriculum

1. Recommend approval by the Rockaway Borough Board of Education to approve the attached field trip requests.
2. Recommend approval by the Rockaway Borough Board of Education to approve the following:

WHEREAS, The Rockaway Borough Board of Education appreciates the contributions of all staff members and alumni and acknowledges the importance of those teachers, coaches, administrators, support staff and certain alumni often hold for students; and

WHEREAS, particular individuals who through extraordinary service, dedication, expertise, effort and achievement, have contributed in unique and outstanding ways to the lives of young people; and

NOW THEREFORE, the Rockaway Borough Board of Education, recognizing that Gus Perna has through his achievements and/or significant contributions met the criteria established by Board of Education policy and is hereby approved as the 2013 inductee to the Rockaway Borough School District Hall of Fame.

C. Personnel

1. Recommend approval of the attached Confidential Bookkeeper/Secretary Job Description.

VII. Old Business

None.

VIII. New Business

Mr. Hurley discussed changing the March and April Board of Education Meetings. The Board decided to change the March 12 meeting to March 5, the March 19 meeting to March 26 and the April 9 meeting to April 2.

IX. Comments from the Public

None.

X. Motion to go into Executive Session

The next topic on the agenda relates to a personnel matter which constitutes an exception to the Open Public Meetings Act.

Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing a personnel matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 8:50pm in a unanimous roll call vote. (Haynes/McNally)

XI. Motion to return to Open Session

A motion was approved to return to open session at 9:20pm. (Haynes/McNally)

XII. Curriculum

Be it resolved by the rockaway Borough Board of Education to approve Jaime Argenziano's attendance at the Orton-Gillingam Workshop on March 25 – March 28, 2013. The cost is \$900.

XIII. Motion to Adjourn

There being no further business before the Board, a motion was approved at 9:23 p.m. to adjourn for the evening. (McNally/Lugo)

Respectfully submitted,

Joseph P. Hurley Jr.
School Business Administrator/
Board Secretary