

**Rockaway Borough Board of Education
Rockaway, New Jersey
WORKSESSION**

Thomas Jefferson School
Tuesday, January 8, 2013

7:30pm

Cafeteria

AGENDA

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

- I. Call to Order and Flag Salute
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.
- III. Roll Call
- IV. Superintendent's Report
 - Pre-School Tuition Rate
 - Facilities
 - QSAC visit
 - EVVRS – Mid-Year presentation
 - HIB – Mid-Year Report
 - Technology Update
 - School Improvement Plan

V. Comments from the Public (related to the agenda)

VI. Recommendations

Recommend approval of the minutes from the _____ Rockaway Borough Board of Education meeting.

Recommend approval of the attached list of budget transfers.

Recommend approval of the Certification of Major Account and Line Item Status.

Recommend approval of the manifest of bills from the Finance Committee as follows:

December _____

FINANCE

1. Recommend approval of the pre-school tuition rate for the 2013-2014 school year as \$_____.

2. Recommend approval of the out of district preschool tuition rate at \$_____ for the 2013-2014 school year.
3. Recommend approval of the Board Secretary and Treasurer's Reports for November 2012.
4. Recommend approval of the Cafeteria Checking Account and Cafeteria Reconciliation Reports for December 2012.
5. Recommend approval to designate Joseph P. Hurley Jr. as the Public Agency Compliance Officer (P.A.C.O.) in accordance with N.J.S.A. 17:27-3.3(a).
6. Recommend approval of the attached Professional Development/Travel Expenditures.
7. Recommend approval for Monica Koerner (pre-approved on November 6, 2012) to provide home instruction for student #215 effective 12/9/2012, 10 hours per week at an hourly rate of \$35.98. Length of time to be determined.
8. Recommend approval for Jennifer Matschke (pre-approved on November 6, 2012) to provide home instruction for student #216 effective 12/20/2012, 5 hours per week at an hourly rate of \$35.98. Length of time to be determined.
9. Recommend approval for student #16 to attend Wharton A-stars program effective 12/17/2012 for remainder of 12/13 school year. Awaiting cost of tuition and personal aide from Wharton Business Administrator.

POLICY

1. Recommend approval to accept the Violence and Vandalism Report for September 1, 2012 through present.

PERSONNEL

1. Recommend approval Eileen Garbarini as a personal aide at a rate of \$14.00 per hour for 6 hours per day beginning on January 9, 2013 through the remainder of the 2012 – 2013 school year.
2. Recommend approval of Bhavna Chopra as a bus aide at a rate of \$14.32 per hour for 1hour per day for the remainder of the 2012-2013 school year.
3. Recommend approval of Marcy Rattay as a custodial assistant at a rate of \$10.00 per hour on an as needed basis during the remainder of the 2012-2013 school year.

CURRICULUM

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached field trip requests.

VII. RESOLUTIONS

FINANCE

1. Be it resolved by the Rockaway Borough Board of Education to approve a psychiatric evaluation for student #16 scheduled with Dr. Dale Jacobs, Randolph NJ for January 7, 2013. Cost is not to exceed \$650.
2. Be it resolved by the Rockaway Borough Board of Education to approve student #145 to receive physical therapy services provided through PG Chambers effective 1/7/2013. 30 minute individual session, 1 x cycle at hourly 2012/2013 contracted rate of \$80.00.

POLICY

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated _____ for incident numbers _____ through _____.

PERSONNEL

1. Be it resolved by the Rockaway Borough Board of Education to approve Monica Kline as long term substitute Guidance Counselor beginning January 9, 2013 through April 8, 2013 and will be placed on Step MA-1 of the teachers guide at an annual pro-rated salary of \$48,150.00.00.
2. Be it resolved by the Rockaway Borough Board of Education to emergent hire Meagan Murphy as a personal aide at a rate of \$14.00 per hour for 6 hours per day beginning on January 9, 2013 through the remainder of the 2012 – 2013 school year.

CURRICULUM

1. Be it resolved by the Rockaway Borough Board of Education to approve Julia Cervone of Fairleigh Dickinson University to complete her field study work between January 7, 2013 and January 18, 2013 by doing observations of Jennifer Matschke.

- VIII. Old Business
- IX. New Business
- X. Comments from the Public
- XI. Motion to go into Executive Session

The next topic on the agenda relates to a _____ matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing a _____ matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

Motion by: _____ Seconded by: _____

- XII. Motion to go into open session.

Motion by: _____ Seconded by: _____

XIII. Motion to Adjourn

Motion by: _____ Seconded by: _____

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

GRADE	TEACHERS	DATE	TIME DEPART/RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
6 –8 Jazz Band	Teddy Love	4/19/13	8:30 am 12:25 pm	Lincoln Park Invitational Jazz Band Day	17	2	\$0.	An opportunity to have our jazz band perform for and listen to other school jazz bands in a friendly and supportive atmosphere.
5 – 8	Love/Kopetz	5/3/13	8:00 am 8:00 pm	High Note Festival, Dorney Park, Allentown, PA	Approx. 75	Approx. 15	\$39.00	Students will perform in an ensemble which will be evaluated with positive taped comments by experienced adjudicators. The experience will be the culmination of much preparation, and is a means for motivating the students to practice hard and work toward higher standards. The amusement park is both an incentive and reward for participation.
All 3 & 4 – 6 grade band	Love	5/23/13	Approx. 10:00 am Approx. 2:30 pm	NY Philharmonic, Avery Hall, NYC	Approx 125	Approx 12	\$8.00	Providing a full experience of the NY Philharmonic to our students at Avery Fisher Hall would be an exciting opportunity for a community who rarely gets to hear live performances, especially at such a level. Such enrichment I feel would motivate and inspire our current students as well as helping with recruitment of our third graders and future instrumentalists.
8 th	Nicole McCarter	1/9&10/ 13	8:50 am 2:00 pm	Workshop on the Arts	6	1	\$50	Gifted and Talented trip

Approved on: _____

Superintendent's Approval: _____

**ROCKAWAY BOROUGH BOARD OF EDUCATION
PROFESSIONAL DEVELOPMENT/TRAVEL EXPENDITURE APPROVAL REQUEST**

NAME	TRAVEL/WORKSHOP LOCATION	DATE	WORKSHOP/ CONVENTION EXPENSES	OTHER EXPENSES	PURPOSE OF THE TRIP
Susanne Lonergan	Madison, NJ	1/31/13		30.5 miles @ .55.5 = 16.92	To meet with and observe other Reading Recovery colleagues teach lessons so we can continue to develop effective practices and understanding of literacy processing.
Jamie Argenziano	Somerset, NJ	4/12/13	\$150.00		The keynote speaker is the creator of our leveled literacy intervention program. She and the workshops offered will focus on the need for a coherent vision for literacy education in a school district.
Mark Schwarz	Winter Session: Teacher Preparation and Teach	1/18/13	\$0.	114.8 miles X .31 = 35.59	Information regarding teacher evaluation and preparation..
Mark Schwarz	NJSHA – Legal One: Law, Ethics and Governance for all Leaders	4/16/13 & 4/17/13	\$315.	146 miles X 31 = \$45.26 146 miles X .31 = \$45.26	State mandated training in Law, Ethics and Governance
Phyllis Alpaugh	College of St. Elizabeth	1/17/13	FREE	27.8 miles @ .31=8.52 13.9 miles each way	Workshop will include a lecture and information regarding the importance and relevance of positive school climate and culture.
Nichole Taylor	Unitarian Society – Down Syndrome	3/4/13	\$40.		This workshop will help me gain a better understanding of how Down Syndrome affects learning and how to support my student.

SUPERINTENDENT APPROVAL: _____ DATE: _____

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____