

TROUT LAKE SCHOOL BOARD
REGULAR MEETING MINUTES

June 22, 2022

7:00 p.m.

Meeting held in Room 132 (Timmy's Room) and via Zoom

CALL TO ORDER AND WELCOME

The meeting was called to order at 7:01 p.m. by Joe Dean. Board members present were Ken BeLieu, Brendan Norman, Tim Dearden, and Laurie Sherburne. Others present were Crystal Lanz, Jerry Lewis, Debbie Lewis, Camden McMahon, and Kristin Schmid. Visitors that attended over Zoom were Katie Corson, Kathleen Collins, Kim Ballard, and Jessica Zimmerman.

1.0 APPROVAL OF AGENDA: Addition to 8.16 Out of Endorsement: Sean Coleman 6th Grade ELA.

2.0 SAY SOMETHING POSITIVE: Laurie Sherburne attended all of the senior project presentations and said it was very rewarding. She also enjoyed seeing graduation back in the building. Crystal Lanz thanked the school board for serving Trout Lake School during her time as principal and superintendent. Joe Dean brought dessert for everyone to enjoy to celebrate Crystal at her last board meeting as superintendent. Brendan Norman said that he thinks Crystal has done a phenomenal job the last 7 years and especially in the last 2 years. He said it was a very hard 2 years and she was very steadfast. Ken BeLieu said that Trout Lake has been blessed with great leadership. He felt like her organization was outstanding and that Crystal was and on top of everything. Tim Dearden appreciates her passion for the kids and that all of the board members could trust her in making decisions. Laurie Sherburne thanked Crystal for her work and has enjoyed watching her grow. Laurie is excited she's going to be teaching in the classroom at Trout Lake School.

3.0 HEARING OF VISITORS: Camden McMahon thanked Crystal for her amazing capability and appreciated her pouring her heart into her job.

4.0 CORRESPONDENCE: None

5.0 FINANCIALS:

5.1 Financial Projections for June: Crystal Lanz presented our financial report for June. The preliminary budget for 22-23 was in the board packet. Discussion followed regarding sub pay for the 22-23 school year and the decreased enrollment from covid.

6.0 INFORMATION AND DISCUSSION:

6.1 Superintendent Report

- a) Enrollment: We ended the year with 183 students and an FTE of 177.76.
- b) Graduation Follow-up: The last week of school, we held two graduation ceremonies and a promotion ceremony. Senior graduation was held on Saturday, June 11th in the gym. We had 14 students graduate in the class of 2022. On Monday, June 13th, we held a graduation ceremony for kindergarten students which was well attended. We also held an eighth grade promotion on Monday at 2 p.m.
- c) 2022 Fall Class Schedule: Crystal Lanz gave the board a Fall 2022 schedule in their background for review.
- d) Comprehensive Sexual Health Education: Throughout last year and the beginning of this year, we have had a committee looking at comprehensive sexual health education and the requirements of SB 5395. Crystal Lanz created a curriculum map for Trout Lake School as it relates to Comprehensive Sexual Health Education. The curriculum map has the grade levels, topics to be covered, and possible lessons that may be incorporated. Discussion followed.
- e) Certificated Substitute Pay for 2022-2023: For the 2021-22 school year, we increased our certificated substitute pay rate to \$215 per day to attract substitute teachers during our return from covid. Our previous rate of pay was \$140 per day. Sub costs in:

16-17 - \$19,595.75

17-18 - \$26,155.16

18-19 - \$29,303.64

19-20 - \$17,959.59

20-21 - \$11,296.92

21-22 - \$ 72,937.95 (without May and June payroll)

The board decided to discuss the 22-23 sub rate again at the August school board meeting.

- f) 2021-2022 Goals: Crystal Lanz provided the school board with our 2021-2022 school goals with information on some of the achievements of those goals.
- g) School Safety: It was requested that Crystal Lanz discuss school safety for discussion this month in light of the events that occurred in Uvalde. Crystal Lanz submitted a "Small School Modernization Grant" a couple of years ago to upgrade our phone/intercom system, add more cameras to our security system, upgrade the outside entrances and do some HVAC work. We received a planning grant for this year and she has been working with ESD Construction Services to create a narrative and budget for this work to go into the OSPI budget requests that go to the legislature. We will know in July where we are on the priority list for this grant. Crystal Lanz said that she can answer other questions, but we, as a school, have been advised against giving specific information to the general public.
- h) WSSDA Annual Conference: The WSSDA Annual Conference will be held in Spokane this year November 17-19, 2022. Registration is open for attendance. The board will let Kristin Schmid know if they'd like to attend.

Joe Dean talked about Senior Projects and attendance. He thinks having the seniors at school is very important so they can interact and mentor other students. He would like the board to revisit the Mission/Vision Statement for Trout Lake School. Discussion followed.

7.0 CONSENT AGENDA

7.1 School Board Meeting Minutes for May 25, 2022: Crystal Lanz recommended approval of the minutes for the May 25, 2022 meeting.

7.2 Vouchers and Payroll

General Fund Accounts Payable warrant numbers 49381-49404 in the amount of \$29,268.32

ASB Fund Accounts Payable warrant numbers 10051-10056 in the amount of \$5,414.81

Payroll warrant number 49361-49365 and direct deposit numbers 900004415-900004458 in the amount of \$249,672.13

8.0 ACTION

8.1 Consent Agenda

Ken BeLieu made a motion to approve the consent agenda as presented. Brendan Norman seconded the motion. Motion carried.

8.2 Supplemental Contract: Crystal Lanz recommended the approval of the National Board Supplemental Contract for Ericka Miller.

Ericka Miller	National Board For Professional Teaching Standard Bonus	\$5,705.00
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Brendan Norman made a motion to approve the National Board Supplemental Contract for Ericka Miller as presented. Laurie Sherburne seconded the motion. Motion carried.

8.3 Certificated Substitute Pay for 2022-2023: Crystal Lanz recommended that the school board revisit certificated substitute pay in August as discussed earlier in the meeting.

Tim Dearden made a motion to remove certificated substitute pay as an action item. Ken BeLieu seconded the motion. Motion carried.

8.4 Hiring of Spanish/ELD Teacher: Crystal Lanz recommended hiring Jessica Hoff as the Spanish/ELD teacher.

Laurie Sherburne made a motion to approve hiring Jessica Hoff as the Spanish/ELD teacher. Brendan Norman seconded the motion. Motion carried.

8.5 Certificated Contracts: Crystal Lanz recommended approving a certificated contract for Crystal Lanz for \$94,972.

Crystal Lanz	\$94,972
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Brendan Norman made a motion to approve a certificated contract for Crystal Lanz as presented. Ken BeLieu seconded the motion. Motion carried.

8.6 Resolution 04-22: Appointment of District Claims Agent: Crystal Lanz recommended approving resolution 04-22.

Ken BeLieu made a motion to approve resolution 04-22 Appointment of District Claims Agent. Laurie Sherburne seconded the motion. Motion carried.

8.7 Resolution 05-22: Authorization of Facsimile Signature: Crystal Lanz recommended approving resolution 05-22.

Ken BeLieu made a motion to approve resolution 05-22 Authorization of Facsimile Signature. Laurie Sherburne seconded the motion. Motion carried.

8.8 Resolution 06-22: Authorization of Warrant Signature: Crystal Lanz recommended approving resolution 06-22.

Ken BeLieu made a motion to approve resolution 06-22 Authorization of Warrant Signature. Laurie Sherburne seconded the motion. Motion carried.

8.9 Resolution 07-22: Authorization To Invest Funds: Crystal Lanz recommended approving resolution 07-22.

Ken BeLieu made a motion to approve resolution 07-22 Authorization To Invest Funds. Laurie Sherburne seconded the motion. Motion carried.

8.10 Resolution 08-22 Designation of District Agent: Crystal Lanz recommended approving resolution 08-22.

Ken BeLieu made a motion to approve resolution 08-22 Designation of District Agent. Laurie Sherburne seconded the motion. Motion carried.

8.11 Resolution 09-22 Designation of Auditing Officers: Crystal Lanz recommended approving resolution 09-22.

Ken BeLieu made a motion to approve resolution 09-22 Designation of Auditing Officers. Laurie Sherburne seconded the motion. Motion carried.

8.12 Resolution 10-22 Certified Signature of District Personnel Authorized to Sign School Construction Project Documents: Crystal Lanz recommended approving resolution 10-22.

Ken BeLieu made a motion to approve resolution 10-22 Certified Signature of District Personnel Authorized to Sign School Construction Project Documents. Laurie Sherburne seconded the motion. Motion carried.

8.13 Resolution 11-22: Authorization of Student Release/Acceptance: Crystal Lanz recommended that we approve resolution 11-22.

Ken BeLieu made a motion to approve resolution 11-22 Authorization of Student Release/Acceptance. Laurie Sherburne seconded the motion. Motion carried.

8.14 Amendment 1 to Principal Contract: Crystal Lanz recommended that we approve Amendment 1 to the Principal Contract.

Brendan Norman made a motion to approve Amendment 1 to Principal Contract. Tim Dearden seconded the motion. Motion carried.

8.15 Highly Capable Plan: Crystal Lanz recommended that we approve the Highly Capable Plan for the 22-23 school year.

Laurie Sherburne made a motion to approve the Highly Capable Plan for the 22-23 school year. Brendan Norman seconded the motion. Motion carried.

8.16 Out of Endorsement: Crystal Lanz recommended the approval of the following teachers to teach out of their endorsement areas, and adding Sean Coleman to teach 6th Grade ELA.

Dennis Anderson	Advanced Biology, Annual/Journalism, Physical Science, Construction and Geology
Sean Coleman	PACE, 6th Grade ELA
Kira Fogarty	Art 5-8, Home & Family, Life Skills
John Elyard	Science 6-8, Coordinator of Online Learning, Projects 7-8
Will Walters	Senior Projects

Ken BeLieu made a motion to approve the presented teachers to teach out of their endorsement areas, including Sean Coleman teaching 6th Grade ELA. Tim Dearden seconded the motion. Motion carried.

8.17 Wahkiakum School District vs. State of Washington: Crystal Lanz recommended approval of sending \$3,000 to Wahkiakum School District to support the lawsuit pertaining to capital funding of school district facilities.

Ken BeLieu made a motion to approve sending \$3,000 to Wahkiakum School District to support the lawsuit pertaining to capital funding of school district facilities. Brendan Norman seconded the motion. Motion carried.

8.18 Sexual Health Education Curriculum Adoption: Crystal Lanz would recommend that we approve the adoption of FLASH and 3R's as our sexual health education curriculums.

Laurie Sherburne made a motion to approve the adoption of FLASH and 3R's as our sexual health education curriculums. Brendan Norman seconded the motion. Motion carried.

9.0 MISCELLANEOUS

9.1 Board Action Calendar and Checklist

- Work on Budget
- Review Board/School Goals
- Superintendent Final Evaluation

10.0 OATH OF OFFICE

10.1 Oath of Office for Jerry Lewis: The Oath of Office for Jerry Lewis as the incoming superintendent was given by Joe Dean.

11.0 EXECUTIVE SESSION

11.1 Performance of a Public Employee: The executive session will be held under the authority of RCW 42.30.110(1)(g) to review the performance of a public employee for superintendent evaluation for 15 minutes. The board went into executive session at 9:24 pm and ended at 9:39 pm. Brendan Norman

made a motion to adjourn the meeting at 9:39 p.m. Laurie Sherburne seconded the motion. Motion carried.
