

TROUT LAKE SCHOOL BOARD
REGULAR MEETING MINUTES

April 27, 2022

7:00 p.m.

Meeting held in Room 132 (Timmy's Room) and via Zoom

CALL TO ORDER AND WELCOME

The meeting was called to order at 7:04 p.m. by Brendan Norman. Board members present were Ken BeLieu, Brendan Norman, and Laurie Sherburne. Others present were Crystal Lanz, Ethelyn Beeks, Kristin Schmid, Carme Brown, and Jessica Zimmerman. Visitors that attended over Zoom were Katie Corson, Kim Ballard, and Carmen Leslie.

1.0 APPROVAL OF AGENDA: Add 9.3 Resolution No. 01-22 Resolution Providing for the Distribution of Petty Cash, Imprest and Change Funds within the General Fund and Associated Student Body. Add 9.4 Principal Contract. Brendan Norman said we will be striking from the Agenda 11.0 Executive Session, and 12.0. Action.

2.0 SAY SOMETHING POSITIVE:

2.1 Ken BeLieu noted that we had another clean audit, with no findings. He congratulated Ethelyn Beeks for that. Laurie Sherburne said that she is loving walking around the track and seeing all of the daffodils. She was also very encouraged with both the superintendent and the principal searches. She thought we were very fortunate to have such good candidates. Crystal Lanz said she appreciates that we are getting back to more normal things such as prom, sports seasons, and coming together for different things. She also said that the facilities are open for community use and are being used quite a bit.

3.0 HEARING OF VISITORS: None

4.0 STUDENT REPORT: Carme Brown shared her student report which included: Robotics competed at State and placed 27th out of 122 teams. We have one student playing baseball with the with Lyle/Wishram/Klickitat/Trout Lake. It is track season and we have 3 upcoming home track meets. Sean Rubesh is making pizzas to sell in order to fundraise for a pizza oven to have at the school. Josh Keller created an online auction fundraiser and made \$6,300.00. He ordered a score board for the school and is donating \$2,000 to Randall Children's Hospital. The Trout Lake Run was a great success for it being the first run since Covid began. There were about 45 runners, and a lot of food and student volunteers. Prom is May 7th, the tickets are \$20.00 each. There are a lot of guests signed up so far. Kari Dean is organizing it with Wynsome Painter and Carme Brown DJing.

5.0 CORRESPONDENCE: None

6.0 FINANCIALS:

6.1 Financial Projections for April: Ethelyn Beeks presented our financial projections for April, including information about the yearly audit.

7.0 INFORMATION AND DISCUSSION:

7.1 Superintendent Report

- a) Enrollment: Our enrollment is at 181. Kindergarten Roundup is being advertised on Facebook and the school website.
- b) Spring and Fall Sports: The high school track team has 8 participants and the middle school track team has 33 participants. We have had some recent PRs for athletes. We are hosting 3 track meets coming up. Crystal Lanz sent out a survey to grade 4-7 students and grade 8-11 students to gauge their interest in fall sports. With the information that was gathered we will move forward with girls soccer, boys soccer, and volleyball for the high school and will look at tentatively having girls volleyball for middle school.
- c) Emergency Waiver Days: We have received approval from OSPI to waive two snow days. We missed four days of school in January. We used February 18th as a make up day and will use May 27th as a make up day. We will have two days waived and will end school on Tuesday, June 14th which was the original approved date.
- d) Senior Projects: This year, we have 14 seniors. In total, the seniors are taking 90 classes. There are 3 seniors that are taking Running Start classes. Of the seniors taking Running Start classes, one has 5 classes, one has 4 classes, and one has 1 class. The seniors are taking 16 online classes. Discussion around the 22-23 schedule has begun so if the board would like to make changes, it would be good to do so soon. The state did away with Senior Projects as a required class several years ago. Trout Lake School stills requires it as a graduation requirement. The board discussed the class moving forward and will look into what the class looks like. They would like Will Walters to be involved in that discussion.

e) Employment Update: Currently, we have 3 teaching positions open for applications (second grade one year leave replacement, fifth grade teacher, Spanish/ELD teacher). All of the positions close on Friday, May 6th. Crystal Lanz has received one application for Spanish/ELD teacher. She also reached out to a few universities to find candidates for the Spanish/ELD teacher position. Ethelyn Beeks reported that she has received 3 applications in total. She is in charge of collecting the applications for the second and fifth grade positions. Ken BeLieu said that the interview committee hired Matt Ihle for principal. He was happy with the applicants that we interviewed.

f) Legislative Updates: Crystal Lanz explained that the LEA for Calendar year 2022 will be 34,572 and will be paid out of State CARES act pot in May 2022. So instead of receiving 72% of the 2022 LEA in the 2021-22 budget year, we will receive it all. Therefore, the normal 28% of 2022 LEA will not be part of your 22-23 budget as revenue, but may be part of the beginning fund balance. If we assume an 8% AV increase for 2022 (values on which the 2023 LEA is calculated), the projected amount would be roughly 26,000, so for budget 28% of State paid LEA for 2022 (.28 * 0) plus 72% of LEA for Calendar year 2023 (26,000 * .72 = \$18,720). As Assessed Value grows, for 2022 collections our overall AV growth was 11.6%, our eligibility based on \$1.50 per \$1,000 AV decreases. If enrollment decreases, the \$1.50 per FTE increases and also lowers our eligibility for LEA. We are seeing a step down in LEA.

Calendar year amounts

2021	2022	projected 2023 – 8% AV growth
\$49,805	\$34,572	\$26,000

g) Budget Thoughts: Below are some things to think about with concern to the budget.

- Fund Balance: At this time, we have an adequate fund balance going into the 22-23 year with assistance from our ESSER funds and enrollment stabilization.
- Enrollment: We are currently at 181 students. Crystal Lanz thinks that the budget should reflect 190 students for next year to be conservative.
- Class Sizes: We continue to see larger class sizes in the high school. In our high school, we receive “small school funding” and do not draw an FTE apportionment. At this time, we have 11 possible students on our roster for kindergarten next year. Kindergarten roundup will take place on May 13th and will give us a better estimate for next year.
- IPD: The IPD is 5.5% as it pertains to certificated salaries and we agreed to an additional 2%, so certificated employees will be receiving a 7.5% salary increase.
- Bargaining: The PSE contract is open this year and has started the bargaining process. We are just bargaining language at this time.

7.2 Facility:

- Cooling Tower: HMS came out to repair a bearing that was not functioning in the intake to the cooling tower. After replacement, HMS and Steve Allaway started the cooling tower and found that a pipe was broken and we had a leak in the cooling tower. HMS then provided us with a quote for replacing the tube bundle in the cooling tower that was damaged. Crystal Lanz will be pursuing an insurance claim for the damages.

7.3 First Reading of Policy 1400

- Policy 1400 is “Meeting Conduct, Order of Business and Quorum”. The board takes a look at this policy each year to update our regular meeting dates.

8.0 CONSENT AGENDA

8.1 School Board Meeting Minutes for March 30, 2022: Crystal Lanz recommend approval of the minutes for the March 30, 2022 school board meeting.

8.2 Vouchers and Payroll : Crystal Lanz recommend approval of the following:

General Fund Accounts Payable Warrant Numbers 49272-49313 in the amount of \$70,310.15.

ASB Accounts Payable Warrant Numbers 10041-10043 in the amount of \$5,534.09.

Payroll Warrant Numbers 49253-49256 and Direct Deposit Number 900004326-900004369 in the amount of \$241,469.73.

9.0 ACTION

9.1 Consent Agenda: Crystal Lanz recommended approval of the consent agenda.

Ken BeLieu made a motion to approve the consent agenda. Laurie Sherburne seconded the motion. Motion carried.

9.2 Consulting Contract: Crystal Lanz recommend approving the consulting contract with Jerry Lewis for hiring and a district employment investigation as presented.

Laurie Sherburne made a motion to approve the consulting contract with Jerry Lewis for hiring and a district employment investigation as presented. Ken BeLieu seconded the motion. Motion carried.

9.3 Resolution No 01-22: Crystal Lanz recommended approving the Resolution Providing for the Distribution of Petty Cash, Imprest and Change Funds within the General Fund and Associated Student Body.

Ken BeLieu made a motion to approve the Resolution No 01-22 as presented. Laurie Sherburne seconded the motion. Motion Carried.

9.4 Principal Contract: Crystal Lanz recommended approving the principal contract for Matt Ihle for the 22-23 school year.

Laurie Sherburne made a motion to approve the principal contract for Matt Ihle for the 22-23 school year as presented. Ken BeLieu seconded the motion. Motion carried.

10.0 MISCELLANEOUS

10.1 Board Action Calendar and Checklist

- Begin Budget Thoughts: Joe Dean, Tim Dearden, Crystal Lanz, Ethelyn Beeks, and Jerry Lewis will meet to discuss the budget for the 22-23 school year.

Ken BeLieu made a motion to adjourn the meeting at 8:14 p.m. Laurie Sherburne seconded the motion. Motion carried.
