



# YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

## BOARD OF DIRECTORS

### REGULAR SESSION AGENDA

LOCATION: YCSB BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Thursday, April 11, 2024

Regular Session: 6:00pm

**Board members Present:** Susan FitzGerald, Jami Egland, Ken Watson, JaJetta Dumdi, Erin Galyean

**DO/Administration Staff Present:** Clint Raever, John Horne, Mary Brown, Amanda Dallas, Matt Wiles, Chad Tollefson, Tanner Smith, Brad Post, Ian Barr

**Also Present:** Maddie Tuning, Julia Howard, Jennifer Hurley, Kelly Williams, Kristen Regalado, Kaylee Williams, Keilee Owen, Kiley Williams, Addie Faulkner, Tierra Braithwaite, Claire Walton, Madeline Allen, Krystal Larson, Gordon Dromgoole, Neil Slater, Amanda Greene

## MINUTES

### I. Call to Order Regular Session

### II. Flag Salute

### III. Individuals, Delegations, Recognitions, and Communications

#### A. YCHS - Student body – Verbal Report

*-M.Tuning reported.*

*-The leadership team is planning for teacher appreciation week.*

*-May 16<sup>th</sup> is Tigerpalooza. This year it will be four periods instead of two. They are excited to have it be longer this year.*

*-A couple of the leadership members will be going to the OASC conference. They are applying for the gold council award this year. Last year, they earned the silver.*

*-The leadership team has written letters or notes to every student at school. They want to make sure that all students know they are important and give them encouragement.*

*-They are currently working on ideas for the Derby Day float.*

#### B. YCHS - Tanner Smith & Brad Post – Verbal Report

*-B.Post reported.*

*-Spring sport season is well underway. The weather has been very cooperative so far this year.*

*-Tony Paola runs the Fair Catch Foundation. They have sponsored six student athletes with a \$500 dollar sponsorship for each year starting in seventh grade. The money can be used for things like sports equipment and fees.*

*-The baseball team is playing some competitive ball so far. During their spring break trip to Arizona, they earned one win against an Idaho team and came up a few runs short of sweeping the hometown teams from Arizona.*

*-The softball team is ranked second in the state and are facing the number one class 4A team today. They traveled to Southern California for spring break. They faced two of California's top ranked teams. They did not get any wins, but played very competitively. They are chasing their league rival, Scio, for the league title and a first-place ranking. Coach Kuehnel and his team are hungry for a shot at the state title.*

*-Track and field has about forty athletes competing, which is quite a few more than last year. A lot of personal records are being set.*

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- The girls' flag football team is a force to be reckoned with. They beat Hillsboro High School 46-0 and Century 26-6. They will be playing defending state champs, Banks High School, this weekend. Matt Opitz and Mark Rodriguez are doing a fantastic job with this team.
- The one-man golf team, Talon Bryant, shot a 103 at his first tournament. He will be playing at Michelbook next week. There are now four other boys and some girls interested in playing next year.
- T.Smith reported.
- The school is very proud of the art department. Mr. Barrows' students have over 140 pieces on display at a gallery in Carlton that will be open to the public for a few days at the end of this week.
- They are in the middle of state testing.
- For MTSS, the yellow, green, and red system is still being used. The main focus right now is on the seniors. They are capable, they just need a little nudge. There is only five weeks until M term starts.
- The M term master schedule is done. The 2024-2025 master schedule is done as well, which is important to have done early.
- They have gathered the YouthTruth data and will have a report for the board at next month's board meeting.
- The new tardy policy is in place. A lot of students are doing really well getting to class on time.
- R.McKinney started a student store. They are offering quite a few items including ODE approved snacks, t-shirts, key chains, coffee, Italian sodas, and more.
- There will be a bus evacuation drill in the next couple of weeks.
- L.Seal's class got to go to the coast to go clamming this week.
- Senior projects will be presented on May 20<sup>th</sup> and May 22<sup>nd</sup>.

#### C. YCHS – Student Spotlight

- The student spotlight for this month is the high school cheerleading team. They are number one in the state.
- K.Regalado spoke about the team.
- The girls are incredible athletes. Most of them play multiple sports and get amazing grades.
- The division they are in is unique because they compete against 1A, 2A, and 3A schools.
- They have worked so hard this year.
- Tierra Braithwaite has been asked to cheer at the East-West shrine game in Baker City this summer. They have also been asked to coach the West cheerleading team.
- The cheerleaders each introduced themselves.
- Their team is a young team. There are only two seniors on the team.
- The cheerleaders helped with youth cheer this year and acted as mentors for the youth cheerleaders. They worked with them two to three times a week for an entire fall season which was very impactful.
- S.FitzGerald thanked K.Regalado and the whole team and stated the district is very proud of them all.

#### D. YCIS - Matt Wiles & Chad Tollefson – Verbal Report

- M.Wiles reported.
- The DESSA, Dibels, and iReady data from the fall and winter testing was presented to the board.
- For DESSA, the goal is for the numbers to be in the blue and green. The 7<sup>th</sup> and 8<sup>th</sup> grades have 45% in the red for DESSA. Those scores are for goal directed behavior and personal responsibility.
- For the Dibels testing, the 4<sup>th</sup> grade went from 13% above grade level to 31%. The percentage in the red increased for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grades. M.Wiles stated they are looking into that. Some of it may have to do with lack of trying on the students' part.
- iReady scores showed strong growth for the female students. There have been strong gains in reducing the number of 7<sup>th</sup> and 8<sup>th</sup> graders that are three or more years behind. It is still not great, but they are trending up.
- This is the third year with iReady. They are planning on using it for another year or two.
- Advanced math isn't included in the iReady scores, which means the green is higher than it shows.

- S.FitzGerald asked if students who needed it were getting extra help. C.Tollefson responded that they do have a math lab and they will have one during M Term as well.
- S.FitzGerald asked if the high school does any kind of testing for the 8<sup>th</sup> graders to see what level they are, especially for those behind in Math. T.Smith responded that they do a placement test for the 8<sup>th</sup> graders. He stated that for those who are behind they can do a whole year of Algebra A instead of just a semester. The requirement to graduate is three years of math at Algebra or above, but there are other math classes that meet the requirements such as consumer math and probability and statistics.
- Progress reports will be mailed out next week. The data from the reports will determine what classes will be assigned for M term.
- At the start of J Term, fifteen students were failing math. Eleven came out of J term with a passing grade. For language arts, sixteen were failing and ten came out of J term with a passing grade.
- State testing started last week. They are trying to motivate 7<sup>th</sup> and 8<sup>th</sup> graders to take it seriously. As an incentive, if they get 10% better than last year, they will get some kind of reward. M.Wiles hasn't decided what that will be yet. So far, they have sixteen opt-outs.
- The GATE process is winding down. They had seven referred for testing. Two for TAG, two for behavior, and three for academics.
- They held an anti-bullying assembly this week. M.Wiles stated that one out of four middle school students has experienced bullying. During the assembly, they also talked about cyber bullying and Officer Livingston talked about how much he deals with these issues and what the consequences are. It was not a fun assembly, but an eye opening one. A former student from the high school and shared her stories about her experiences when she was in 5<sup>th</sup> and 6<sup>th</sup> grade and how she dealt with it. They finished by watching the 'Are You Okay?' video.
- The talent show will be held on May 3<sup>rd</sup> at 4:00pm. There will be seventeen acts. This event is part of the community outreach and is open to everyone.
- Performances of Seussical The Musical will be April 25<sup>th</sup>, 26<sup>th</sup>, and 27<sup>th</sup>.
- This week is national library workers appreciation. M.Wiles wanted to recognize Karissa Peterson for all the great work she does.
- E.Galyean asked what they are doing for the students who aren't passing even after J term? M.Wiles responded that those students are being discussed and parents are being called in.

E. YCES - Amanda Dallas – Verbal Report

- A.Dallas reported.
- A big shout out to the staff. They celebrated Mrs. Pond, the librarian who is rocking it in her new role. The fabulous secretaries take care of, not only, students and staff but also herself.
- They will be celebrating our school bus drivers at the end of this month as well.
- They also have 'babies in bloom' at YCES. There will be three baby showers at the end of the month.
- They have been enjoying the time they have left with K.Cruz and Bo. The entire school will miss them dearly and wish her nothing but the best. Tomorrow will be her last day. J.Morton will take over for the remainder of the year. A.Tate, a student teacher, will also be helping.
- The kindergarten classes will be getting eggs on the 17<sup>th</sup> to incubate. They will also have one in the office for all students to observe its life cycle. They should hatch around May 6<sup>th</sup>. There will be chicks for all students to observe in the lobby of the school for a week and then they will be sent to their forever homes. A few students will be at the student spotlight next month, and maybe a chick or two.
- The third-grade students are preparing for the SBAC this month and will be doing ELA this month and math in May. This year, every grade level will be gifted an inspirational gift every week. There will also be a few special treats as well. Things like a blow pop with a little note that says 'I know you will blow the test away' and bottles of water with a 'genius water' label.
- Kindergarten round up will be April 25<sup>th</sup> from 4pm to 6pm. This is registration for any student who turns five prior to September 1<sup>st</sup>, 2024.

*-For DESSA, there is no new data to share.*

*-For the GATE process, they are monitoring one Kindergarten and testing another. Two first graders and two second graders are also being monitored.*

*-For MTSS, the team went through the foundational practice of the schoolwide SEL and planned to improve the practice next year by doing more adult SEL PD as well as using the Tiger Den data in the SEL PLC Time.*

*Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@yoschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.*

*-Amanda Green spoke to the board and proposed some budget increases for Alliance Academy on behalf of the Alliance Academy Parent Advisory Committee.*

*-Alliance Academy has experienced tremendous growth over the last few years, but the services and resources have remained fairly static.*

*-It is essential to ensure that the program resources remain comparable to other similar homeschooling programs.*

*-The committee did request financial information about Alliance and are waiting to receive it, so they do not have all the data needed for a full proposal. They did do an estimate based on past budget reports. Student spending per student is pretty low and the income that the school receives is a lot more than what the cost is.*

*-For the 2024-2025 budget, they would like the following:*

- 1. Adding a new position for a principal. They need someone who can provide guidance and growth.*
- 2. More teachers so their case load isn't so high.*
- 3. Increase the student stipend to \$1500 per student.*

*-M.Brown informed her that her three minutes were up. A.Green thanked the board for their time and stated she would send a written proposal.*

#### **IV. Review of Agenda (Action Item)**

*-E.Galyean motioned to approve the agenda as presented. J.Egland seconded. All in favor. Motion carried.*

#### **V. Regular Session – Consent Agenda (Action Item)**

A. Approval of Board of Directors Minutes

1. Regular Session Minutes: 03/14/2024
2. Work Session Minutes: 04/01/2024

B. Personnel

C. Enrollment

D. Donations

*-E.Galyean motioned to approve the consent agenda as presented. K.Watson seconded. All in favor. Motion carried.*

*-J.Dumdi requested that, on the enrollment report, the historical data be added for the district just like it shows for the buildings. M.Brown stated she would update the report to show that information.*

#### **VI. Announcements and Reports**

A. Superintendent's Report – Clint Raever – Verbal Report

*-C.Raever reported.*

*-PACE day is today. It is free to the district and T.Zigler is attending. It is a conference that covers many topics including insurance and liability.*

*-In preparation for the 2024-2025, T.Zigler has been meeting with all the buildings to see what their needs are for the upcoming year.*

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- M.Brown has been working with Chloe at the WESD to design a mailer that will go out to every household.
- The district is partnering with Yamhill County Emergency Management for a grant for emergency supplies. Every school in the county is applying for it.
- The week of May 6<sup>th</sup> is teacher appreciation week. M.Brown is working on putting together small gifts for them and a breakfast. The schools will all do something for them as well.
- Instructional rounds will be the Tuesday after next at the elementary school. S.FitzGerald asked what these rounds look like. C.Raever responded that the administrator of the building provides a tool for the others to use with some specifics of what they are looking for. S.FitzGerald asked what the administrators do with that data. M.Wiles responded that they compile it and share the information with the staff. T.Smith stated that he has administrators fill out cards with what they observed and that information is then shared with each teacher individually.
- C.Raever had the administrators fill out a professional development survey. Three areas that stood out were culture, strategies for attendance, and bullying prevention. They will tailor next year's Tuesday meetings to work on those.
- C.Raever met with G.Biggs from the WESD and they are working on setting up some times to do the actual walkthroughs. He would like the administrators to be there when he does it and it takes about two hours. They will schedule it before the end of the school year.
- Brightside is installing the access controls on the fencing at the intermediate school. The cameras and intercom are also being worked on. Everything should be done before the end of the budget year.

B. Facilities Report – Ian Barr – Verbal Report

- I.Barr reported.
- The maintenance department is trying to stay on top of the grass and keeping up with spring sports.
- They are looking at what irrigation will look like as the weather gets warmer. They have to be careful of where and when they will irrigate because of the high water rates. They also need to work on fixing sprinklers. The district is looking at drilling a well. The city and county are fine with it, so it now goes to the state water resource board. The application process usually takes a year to a year and half.
- The back door of the old gym will be replaced next week.
- Eagle cap is getting specks for the footing for the back stairs of the high school. The replacement of the stairs will be done this summer.
- He is also working on getting painting bids.
- K.Watson would like to see the history of the districts water use including gallons and dollars. C.Raever stated he will send him that information.
- K.Watson asked if it would be possible to gather some data on the temperatures at the upper level of the high school during the warmer months. He would like to know what the peak temperatures are. I.Barr replied that there is a system he may be able to get the data from. C.Raever stated that student aids could also record that data if needed.

C. Financials and List of Bills for March 2024 – Tami Zigler (Action Item)

- T.Zigler was not present to review the financials.
- J.Dumdi asked about the addiction prevention grant under miscellaneous grants and what it would be used for. C.Tollefson replied that he is currently working on this. There are a few things they are looking at. One of them is through Vector. They have drug and alcohol trainings for middle school and high school students. Some schools are using that money for detectors, but the consensus is that those are fairly ineffective. He will send out more information next week showing what the options are.
- K.Watson asked if the district is on target. E.Galyean pointed out one of pages on the report has a forecast column that shows a forecasting with an ending fund balance of around 3.4 million.

*-K.Watson motioned to approve the financials and list of bills for March 2024 as presented. J.Dumdi seconded. All in favor. Motion carried.*

## **VII. New Business**

### **A. Stadium Repair Proposal Approval (Action Item)**

*-C.Raever stated that at the last work session N.Slater and M.Hurley presented a request for the booster club to fund the repairs of the stadium. The board was given a packet of information to review. The district was able to confirm that they can allow them to do this and not have to pay prevailing wages.*

*-S.FitzGerald asked what happens if when they start to repair it, they find other issues that have to be fixed. N.Slater stated that when they did all the assessments they looked at everything very carefully, but that if something does come up, the booster club will pay for it.*

*-J.Dumdi asked that the board be regularly updated on the progress. C.Raever replied that they will do that.*

*-E.Galyean motioned to approve the YC Booster Club's proposal to fund the repairs on the stadium. J.Dumdi seconded. All in favor. Motion carried.*

### **B. High School Math Curriculum Adoption (Action Item)**

*-C.Tollefson presented.*

*-The K-8 curriculum was adopted last year and the high school curriculum was postponed for a year. The high school staff is still loving the CPM curriculum. The recommendation is to continue with CPM for the next six years.*

*-S.FitzGerald asked if it lends itself well for the 8<sup>th</sup> grade class. Chad replied yes.*

*-They piloted a curriculum this year for the statistics and probability course and it was a success. The curriculum for this course is Statistics and Probability with Application (4<sup>th</sup> Edition) by BFW Publishers.*

*J.Egland motioned to approve the adoption of the high school math curriculum of CPM. J.Dumdi seconded. All in favor. Motion carried.*

### **C. Delaying of High School Science Curriculum Adoption (Action Item)**

*-C.Tollefson is requesting to delay the adoption of a new high school science curriculum for another year. The primary reason for this is that they are in the process of selecting a new science teacher and want them to be comfortable with the curriculum they will be using for the next 6 years.*

*-K.Watson motioned to approve a one-year postponement of the high school science curriculum adoption. E.Galyean seconded. All in favor. Motion carried.*

*-C.Tollefson provided an update on the science curriculum adoption process for K-5 and 6-8 grades and the curriculums will be brought to the board next month. Currently, K-5 is using Mystery Science and the teachers really love it. The goal of K-5 teachers is to have students have a good feeling about exploration of the world and Mystery Science does that. They have researched other curriculums, but would like to stay with this one. K.Watson asked what the other choices were like. C.Tollefson replied that there were some that had an experimental aspect as well, but it is more intensive than what they want for K-5. Most of them are designed for sixty minutes a day. The feedback from the teachers was that they would be good curriculums if they weren't sixty minutes long.*

*-S.FitzGerald asked how it is paid for since it requires a lot of supplies. C.Tollefson replied that the quote includes yearly boxes shipped with all the supplies. Also, the cost is per district, not per student.*

*-J.Egland asked if a lot of schools use it. C.Tollefson replied yes.*

*-The 6-8 curriculum is a hybrid of two programs. OpenSciEd is one of them. It is a free online curriculum. The program is not approved by the state, but three publishing companies that are approved by the state are publishing the materials. The program is really hands-on, with excellent science labs.*

*-The second curriculum is Propello. OpenSciEd is the hands-on component and Propello is the text component. One of the things that stands out for Propello is that the content can be adjusted to help a student comprehend the information. C.Tollefson will make copies for the board to review and will present it next month.*

*-E.Galyean asked if they are doing outdoor school. C.Tollefson replied they are and it will be the week of May 13<sup>th</sup>. They will be sending out information about it to families tomorrow. They will be splitting the students into two groups. One will go Monday, Tuesday, and Wednesday morning. The other will go Wednesday afternoon, Thursday, and Friday. It will be at the Portland Audubon Society outside of Sandy. They are providing a day option this year. Only five or six students will be doing the day option.*

**D. First Read of Policy GCPC/GDPC – Re-hiring of PERS Retired Staff**

*-C.Raever stated the policy for re-hiring of PERS retired staff was first adopted in 2020. This is the first year the district will have to use this policy.*

*-The changes made are shown on the copy provided in the board packet.*

*-On page two, worker categories were added.*

*-‘At the recommendation of the supervisor’ was added to ensure that they have a say in whether to rehire that person.*

*-The line regarding salary placement was adjusted.*

*-It was advised that the policy clearly define that the employee is on a temporary contract for one year. That doesn’t mean they can’t keep working, it just means they are offered a new temporary contract every year. After their third year on a temporary contract, there would need to be a break in service. He emailed the attorney to see what a ‘break in service’ needs to be?*

*-S.FitzGerald asked what the advantage is to rehiring retirees. C.Raever replied that for the district, it is a savings of 6% PERS, having experienced teachers, and lowering starting salary. For the employee, the advantage is that they can collect pension and get a salary.*

**VIII. Board of Directors Comments**

*-K.Watson would like to see the figures of what we are receiving from the state compared to how much is being given to Alliance Academy. E.Galyean suggested they have a work session regarding this.*

*-J.Dumdi asked for an invitation to graduation. M.Brown will email it to the board.*

*-Eighth grade graduation will be Monday, June 10<sup>th</sup>.*

**IX. Adjournment**

*S.FitzGerald adjourned the meeting at 7:40pm.*