



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS

WORK SESSION AGENDA

LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Tuesday April 23, 2024

Work Session: 6:00 pm

MINUTES

Board Members Present: *Susan FitzGerald, Ken Watson, Erin Galyean, JaJetta Dumdi, Jami Egland*

District Office Staff Present: *Clint Raever, Mary Brown*

I. Call to Order Work Session

S.FitzGerald called the meeting to order at 6:00pm.

II. Flag Salute

III. Superintendent Goals

C.Raever presented his proposed goals. The first is focused around communication with the community and within the district. There is some work to be done in this area. He and Tami met with Kyle Leir from Assist Education Services yesterday. Everyone on his team except one has worked in public schools. He was the superintendent of Oregon City and has now opened a consulting firm. The firm deals with all aspects of improving communication. They were very impressed with what he had to offer. The district is going to enter into a contract with him. He and his firm will assist the district in all things related to communication, from newsletters, planning forums and meet and greets. Right now, it is all about sharing positive news while also acknowledging the district does have some needs. The district will also be receiving an increased level of support from the ESD.

S.FitzGerald asked how the district builds trust with the community and lays the groundwork for helping the community understand what the district needs are. C.Raever replied that working with Assist Education Services and the ESD will help accomplish those goals.

The second goal will be centered around connecting regularly with staff, spending more quality time in the buildings with staff, and establishing a deeper connection with them.

Part of the third goal will be reinforcing the strategic and communication plans within the leadership team. His goal is to be more aware of the data and to be an accountability partner to the administrative team. He will be implementing a district data review once a month during one of the administrators' meetings.

C.Raever will draft his goals and send them to the board members individually for them to review.

J.Dumdi asked that his goals encompass the information in the strategic plan. K.Watson agreed that referencing the strategic plan is important when setting his goals. It is important for staff, admin, and the community to see that he is providing real leadership.

J.Dumdi knows that there are banners at every school that show the district's mission and vision, but wondered if there is a way to ensure that staff know what those are. She suggested having a second badge with the mission and vision on it for each staff member to have.

M.Brown will look into it.

K.Watson hopes C.Raever will use these new resources to make strong advances in the area of communication. C.Raever responded that Kyle, aside from help with communication, has experience being a superintendent and told him he could come to him for advice and/or mentoring.

J.Dumdi stated there seems to be a lack of connection between the staff of all three schools. She suggested the district do something to make them feel like they are more of a team.

C.Raever responded that in one of the sessions at the superintendent conference, one of the districts put their staff into teams with staff from different schools and had them complete different tasks together. Everything from ropes courses to volunteering at a food bank. He has been thinking of what types of team building activities they could do. J.Dumdi suggested an internal newsletter to staff members that highlights a different staff member each month.

S.FitzGerald stated that it would be good for teachers to meet with teachers from one grade level above and one grade level below to make sure that the curricula are aligned.

IV. Schedule for Next Year's Superintendent Evaluation

M.Brown gave the board a timeline for the superintendent evaluation for next year based on what was done this year. The board was satisfied with the schedule, but E.Galyean would like to discuss the tool they will use and who they will get input from before the December 12th meeting. The board agreed they will discuss this at the October work session.

V. Set Retreat Date

The board will set their goals, finalize the superintendent goals, and go over the superintendent communication agreement at the board retreat.

The board set the retreat date for July 29th at 3:30pm. The location is to be determined.

VI. Revised Academic Calendar Approval (Action Item)

M.Brown stated the calendar that was previously approved stated that the last day of school was a half day, which is incorrect. The calendar presented now shows the last day of school as being a full day.

S.Fitzgerald asked why the last day can't be a half day. C.Raever stated that adding a spring conference and moving the fall conferences up reduced the instructional time. He did not want to lose too much instructional time.

K.Watson motioned to approve the revised academic calendar as presented. J.Dumdi seconded. All in favor. Motion carried.

Due to scheduling conflicts, the board agreed to move the August 8th board meeting to August 15th.

S.FitzGerald adjourned the meeting at 6:42pm.