



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

Yamhill Carlton School District Budget Committee Meeting

Location: YCSD Boardroom, 120 N Larch Place, Yamhill OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Monday, May 6, 2024

6:00pm

MINUTES - BUDGET COMMITTEE (Meeting #1)

Budget committee members in attendance: Ralph Weinstein, John Donehoo, Gordon Dromgoole, Kristy Edwards, Susan FitzGerald, Jami Egland, JaJetta Dumdi, Erin Galyean, and Julia Howard

District members in attendance: Clint Raever, Tami Zigler, Matt Wiles, Amanda Dallas, Tanner Smith, Mary Brown

Via Zoom: John Horne

- I. Call to Order
S. FitzGerald called session to order at 6pm.
- II. Select Committee Chair - (Action Item)
K. Watson nominated John Donehoo to be Committee Chair. J. Egland seconded. All in favor. Motion passed.
- III. Select Committee Vice Chair - (Action Item)
K. Watson nominated Julia Howards to be Vice Chair. J. Dumdi seconded. All in favor. Motion passed.
- IV. Delivery of Budget Message by Superintendent Clint Raever
-C. Raever read the 2024-2025 budget message to the committee.
-J. Howard asked if the music teacher will be teaching all grades. C. Raever replied that they don't know yet. They will have to work out whether having them teach at the elementary school will be a possibility. Last year, the music teacher resigned and the district was unable to find anyone for the position, so the funds were shifted to hire a STEAM teacher.
-J. Donahoo asked why the Yamhill Carlton School District isn't struggling like other districts are. C. Raever replied that a lot of districts relied on ESSER funds and some used those funds to hire staff. Those funds will run out at the end of this year. Yamhill Carlton made the conscious decision to not use those funds to hire staff. Another reason they are struggling is due to the fact that some have had a significant loss in enrollment, whereas Yamhill Carlton's enrollment has held steady.
-C. Raever stated the district is trying to be conservative and plan ahead since what the Oregon Legislature will do for the next biennium is unknown. For the remainder of this biennium, the district is in an excellent position. The unbudgeted reserves compared to last year are about the same.

-J.Dumdi asked if the changes to the FSLA laws, that begin in 2025, have been taken into consideration. T.Zigler replied that she has not done any calculations, but she will look into it more.

-J.Dumdi and J.Howard asked about the nutrition budget. T.Zigler replied that the district has applied for the CEP (Community Eligibility Provision). The federal community eligibility provision threshold was 60%. The district did not qualify, but now they have dropped it to 25%, as well as the State of Oregon. She is fairly certain that the district will qualify, which means free breakfast and lunch for all students. There will be a minimal cost to the district.

V. Review of Budget

-T.Zigler reviewed the budget.

-Regarding resources in the general fund (page 25 of the proposed budget):

-Taxes for 23-24 were under what was budgeted. Adjustments were made with ODE for the State School Fund Adjustment.

-24-25 taxes are estimated at approximately 3% of the current year actual projections.

-Special education costs with Willamette ESD are increasing. The OASIS 1 program cost increased from \$48,000 to \$68,000 per student. The district will have three students in OASIS next year.

-From state sources, for the second year of the 25-27 biennium the state funded at 51% of the \$10.2 billion. There was a loss of over 30,000 students state wide during and after the pandemic.

-The State School Fund formula increased due to loss of students.

-The estimated beginning fund balance is \$3,040,000.

-Two areas the district had savings in was salaries, because less experienced staff were hired, and ESSER funds were used to purchase supplies and materials.

-Regarding the elementary school general fund:

-Student count estimate is 280 students (page 30 of the proposed budget). K.Watson is concerned about the number of students per teacher for 1st grade. J.Dumdi asked about doing a split class. A.Dallas would rather not do that, but does realize that the budget might make it necessary. G.Dromgoole suggested the district budget for a position just in case.

-Notable changes to the elementary school budget are:

-Rentals have been changed to short term leases due to GASB changes with the audit.

-Electricity increase of 17%.

-Water increases. The water rate increase will be between 6% to 14%.

-Notable changes for the intermediate school are:

-Some of the 7th/8th grade sports are being brought back to the school. The budget for this does not include the offset from participation fees. The budget does include pay for an athletic director (stipend).

-Rentals changed to short term leases due to GASB changes with the audit.

-Electricity increase of 17%.

-Water increases.

-Notable changes for the high school:

-Rentals changed to short term leases due to GASB changes with the audit.

-Electricity increase of 17%.

-Water increases.

-Textbooks moved.

-K.Watson stated the city is experiencing rapid rate increases in water rates. The district will need to continue studying the problem and finding solutions. C.Raever stated the district could

look into installing turf, but the total cost for that is around \$1.5 million dollars. The turf alone is \$500,000.

-Notable changes for district programs:

-Increased enrichment budget in Alliance Academy from \$1000 to \$1200 per student.

-Increased special education contracted pricing.

-Estimated unemployment charges (\$70,000). The new law states that classified employees that do not work 260 days or 8 hours a day are eligible for unemployment during breaks. They have to comply with all of the unemployment requirements. The number budgeted is a conservative number.

-Textbook allocations. Transferring \$293,707 to textbooks in special revenue. This maintains continuity and funds will not be lost if they are not used in the same year.

-Technology services budget went up from last year. The district used to contract with NW regional for IT services. This year there is an IT person in house, who is part-time at the moment, but will be going full time starting in July.

-G.Dromgoole asked if the district gets the same amount for Alliance students as for students in the buildings. T.Zigler replied yes. Alliance Academy has 180 students this year and will have around 160 next year. The reduced number has to do with some of them aging out, some moving out of the district, and others deciding to attend private school.

-ESSER funds close 9/30/2024.

-This year, the Community Engagement Investments budget will include funds for increased support from WESD and Assist Education in order to increase and improved the district's communication with the community.

-The back stairs of the high school and new section of the roof for the intermediate school will be paid for from SIA.

-J.Howard asked why the budgeted funds for nutrition services are so much lower. T.Zigler replied that the district is not seeing a lot of participation in the program when families have to pay for it.

-The QZBA loan was paid off in 2023-2024.

-In regards to debt services-PERS (page 176), the payroll rates were reduced to 16%. This will increase to 16.25% next year and to 16.50% the following year.

-The building fund will depend on what the long-range facility planning goals will be. T.Zigler has started putting money into the capital improvement funds (page 182 and 183). J.Howard asked about the stadium repairs and if the school is paying for any of it. The district agreed to pay for the permits and the plans, nothing else.

-S.FitzGerald asked what the Alliance fundraising area is on page 164. T.Zigler replied that they did some fundraising, but then didn't end of having outdoor school, so she set up a fundraising account so they wouldn't lose the money.

-E.Galyean asked if there is anything missing in the budget since the ending fund balance is high. T.Zigler replied that some schools are going from a 10% ending fund balance to 20%. The district wants to make sure they have a contingency plan. The district is being cautious due to the unknowns. A.Dallas stated the only thing would be to budget for an extra 1st grade teacher. M.Wiles stated that he didn't budget for J-term or M-term, but that won't be a significant cost.

-K.Watson stated the district should not be entertaining 1st grade classes of 25 or more. T.Zigler stated she will budget for another teacher for the 1st grade.

-J.Howard stated there is talk of another 7% electricity rate increase. J.Egland asked about solar options. T.Zigler replied that that is something that needs to be looked into.

-J.Dumdi stated that it would be nice to have some general information to share with the

community about school funding and the basics of how it works. C.Raever stated they will work with the communication team to get some information put together.

-E.Galyean asked what the redemption of the principal is. T.Zigler replied it is for the copiers.

-E.Galyean stated that the health insurance seems a lot higher. T.Zigler responded that as people come and go, the district doesn't spend the full amount. This makes the benefit cost fluctuate a lot. T.Zigler can send her the information by object with what the exact cost increase was.

-J.Donahoo heard K.Watson's concerns and feels the budget should be revised to include another 1st grade teacher. E.Galyean and J.Dumdi both also agree. T.Zigler stated the district can do that without having to change the proposed budget being presented. She can shift the funds from contingency to FTE. This would not change the items that need to be approved tonight.

-J.Dumdi is uncomfortable approving the budget without having more information about the new FSLA laws. T.Zigler found the information online and teachers are exempt from the new law. She will confirm that though.

- VI. Public Comment – *The Budget Committee welcomes you to its first budget committee meeting. The committee will receive public comment at this time. Speakers are limited to three minutes.*

- VII. Approval of Budget - (Possible Action Item)

NOTE: After a period of Public Comment, the Committee may choose to approve the Proposed Budget (with or without changes) and cancel any future meetings. The Committee may choose to add meetings as required to finalize the Budget.

E.Galyean moved that the budget committee of Yamhill Carlton School District approve the proposed budget for the 2024-2025 fiscal year in the amount of \$24,544,452 with the addition of a first-grade teacher position. General Fund \$16,939,818, Special Revenue Funds \$3,544,897, Debt Service Funds \$3,172,437, Capital Improvement Funds \$823,400, and Trust and Agency Funds \$63,900. J.Howard seconded. All in favor. Motion passed.

E.Galyean moved that the permanent tax rate of 4.718 per \$1000 value be levied in support of the general fund. This tax rate is expected to generate \$4,285,000 in taxes. J.Egland seconded. All in favor. Motion passed.

E.Galyean moved to impose \$1,050,343 for debt service for general obligation bonds, which for the purposes of Article XI Section 1 1b of the Oregon Constitution, is excluded from the education rate limitation. S.FitzGerald seconded. All in favor. Motion passed.

- VIII. Adjournment

S.FitzGerald adjourned the meeting at 8:31pm