



# YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

## BOARD OF DIRECTORS

### REGULAR SESSION AGENDA

LOCATION: YCSO BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Tuesday, May 7th, 2024

Regular Session: 6:00pm

## MINUTES

Board members Present: Susan FitzGerald, Jami Eglund, Ken Watson, JaJetta Dumdi, Erin Galyean

DO/Administration Staff Present: Clint Raever, John Horne (via Zoom), Tami Zigler, Mary Brown, Amanda Dallas, Chad Tollefson, Tanner Smith, Brad Post, Ian Barr

Also Present: Julia Howard, Beth Patt-McKinney, Rylee Salvey, Nolan Piehl, Katie Mckillip, Megan and Whitley Wollcott, Walker Anderson, Madelynn Edwards, Cora and Joseph Martino, Hank and Noelle McLaughlin, and Dax, Alex, and Patrick Morrison

### I. Call to Order Regular Session

*S.FitzGerald called the meeting to order at 6:00pm*

### II. Flag Salute

### III. Individuals, Delegations, Recognitions, and Communications

#### A. YCES – Student Spotlight

- Beth Patt-McKinney and a few of her students (Cora, Hank, Dax, Whitley, and Walker) presented.*
- The kindergartens are learning about the life cycle of chicks. They have eggs in incubators. It takes about 21 days for the chicks to hatch.*
- They have made hats that show the life cycle, read books about chickens, and wrote about them.*
- Every morning they have a fake egg that shows what is happening inside the egg.*
- Once the chickens hatch they have a pen for them in the hallway in front of the office.*
- A.Dallas showed them how to pet a chick and the students got to pet one.*
- E.Galyean asked if the chickens were hungry when they got out. Whitley said they are and they eat out of a little bucket.*
- J.Dumdi asked if they named their chickens. Hank replied they named one 'chicken nugget', another 'chatter box' and another one 'Bob'.*
- Their favorite parts were seeing the egg move, when it pecks at the shell, and when it hatched.*

#### B. YCHS - Student body – Verbal Report

- Since the meeting was moved, no student was able to attend the meeting tonight. T.Smith reported on their behalf.*
- The leadership team is feverishly working on Tigerpalooza.*
- This week is Teacher Appreciation Week. They are doing little things for the teachers throughout the week.*
- They received the silver counsel award at the OASC conference.*
- Prom is on May 18<sup>th</sup> and will be held at Evergreen Aviation Museum.*
- They will be holding a blood drive on Tuesday the 21<sup>st</sup>.*

#### C. YCHS - Tanner Smith & Brad Post – Verbal Report

- B.Post reported.*

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- They have hired a new girls' basketball head coach, Clifford Toney. Coach Cliff was chosen from a competitive pool of candidates who interviewed with a panel that represented the student body, school staff, and community members. Coach Cliff comes from Willamina High School and brings years of experience in a multitude of sports.
- Currently the baseball team is in third place. Their current league record is 6-3 and 10-8 overall. At this Friday's game against Amity, they will celebrate the seniors.
- The softball team is ranked number two in the league and number three in the state. At tonight's game, they will celebrate the two seniors on the team.
- The track and field team will head to Banks High School on Friday and Saturday for the Coastal Range League Track and Field Championships.
- Girls' flag football finished 6-4 and were in the top ten in the state. Thirteen girls participated and many more are interested for next year. Their last game on Tuesday was a dramatic loss in overtime to Scappoose.
- Talon Bryant, the one-man golf team, shot a 105 in Florence today at the district meet. After all the scores are in, they will find out if he made it to state.
- The spring sports banquet will be held June 4<sup>th</sup> in the cafeteria at 6PM.
- T.Smith reported.
- They are continuing their work with regards to holding a standard of conduct within the building. Fostering good habits and staying focused with accountability.
- The tardy policy has been an area of focus and it has made a difference in the halls and the way teachers start class.
- Out of the 274 students at the high school, 74 have received a discipline referral and 44 of those have only had one referral.
- State testing is almost done.
- The student store is now open and running smoothly.
- It is hiring season. They have hired a special education teacher who is coming from Texas. They have also hired Cameron Basinger for the Social Studies position.
- This week is teacher appreciation week. They are extremely proud of the staff and fortunate to have such dedicated individuals.
- The 8<sup>th</sup> grade 'shift up' will be on June 4<sup>th</sup>. The 8<sup>th</sup> graders will be brought up to the high school to show them around.
- M-term begins May 20<sup>th</sup>. They are getting the last of the supplies needed for this and then will be ready. They are just finishing up the intervention lists.
- The admin team has been studying the 21 Irrefutable Laws of Leadership book and continuing to establish systems and standard operating procedures for specific things in the building. The focus of this is to be proactive in every area that they can possibly be. Areas such as safety, SPED services, staff expectations, etc. Presently, they are not where they need to be, but are continuing to build.
- T.Smith was concerned about the math scores of the 8<sup>th</sup> graders after the last board meeting. He sat down with the math team to discuss this. He asked them to create a pre-test. McKenzie Francis said they already had one. The test was given to the 8<sup>th</sup> graders and the accelerated 7<sup>th</sup> grade students. The results were not as bad as he expected. There are between seven to twelve students who are not ready for Algebra 1. Those students will participate in math labs when they get to high school. He wanted to recognize what a great job McKenzie Francis has done to bridge the gap.
- The MTSS is a fluid system and they will be changing the way they do this. It will evolve to have more staff involved. They will monopolize some of the Wednesday PD time to focus on this as a school rather than a core group of people.
- The senior class trip to the beach will be on June 5<sup>th</sup>.
- A dessert banquet will be held on June 6<sup>th</sup> at 6pm.
- One June 7<sup>th</sup>, there will be a senior breakfast at 7:30am, followed by a parade of the graduates through the other schools, a senior assembly, a senior lunch, and mandatory graduation practice.

*-June 8<sup>th</sup> is graduation.*

*-Grad night this year will be at Disneyland. This is not connected to the school and is not funded by the school.*

D. YCIS - Matt Wiles & Chad Tollefson – Verbal Report

*-M.Wiles was unable to attend. C.Tollefson reported.*

*-C.Tollefson stated the musical was very impressive. Allyson Milner did a wonderful job, as well as the cast and crew.*

*-On Friday, May 3<sup>rd</sup>, they had their first talent show for 4<sup>th</sup> through 6<sup>th</sup> graders. The students really delivered. They had talent acts from piano playing, taekwondo, power lifting, and others. The event was pretty well attended. The top five acts will be performing at a school assembly before the end of the year. They would like to make it an annual event.*

*-They are in the midst of state testing. They are about halfway done. It has been quite the marathon this month. The students are doing a nice job and taking it seriously.*

*-The jog-a-thon is this Friday, the 10<sup>th</sup>. This is the main fundraiser for the year. Their goal this year is to raise over \$20,000. The money will be used towards the school's climate and culture and to enhance learning experiences with things like field trips.*

*-Next week, the 6<sup>th</sup> graders will be going to outdoor school. The students and teachers are very excited. It will be at the Portland Audubon Society. Even though it will only be half the week, they will have outdoor school activities at school during the days they aren't at camp.*

*-The 4<sup>th</sup> graders will be having a living wax museum on May 24<sup>th</sup>. The students each research a person and then act like that person and give information about them.*

*-The 3<sup>rd</sup> graders will be coming to the intermediate school on June 4<sup>th</sup> to meet the teachers and see their classrooms.*

*-The 8<sup>th</sup> graders will be going to Oaks Park on June 7<sup>th</sup> and the 7<sup>th</sup> graders will be going to the beach.*

*-The awards banquet and 8<sup>th</sup> grade promotion will be on June 10<sup>th</sup>.*

*-June 11<sup>th</sup> is field day.*

*-M-term starts on May 20<sup>th</sup>. The intermediate school will be having seven periods this term instead of a block schedule. Those who aren't passing will have some classes to help them catch up.*

*-Teacher Appreciation Week is this week. They want to give a shout out to the PTO and the teachers. They are impressed every day at how dedicated they are. They are very appreciated.*

*-K.Watson asked what the opt-out numbers look like for state testing. C.Tollefson said they started out strong, but the numbers have slowly crept up. They are at the threshold for meeting what the state considers to be in compliance. 95% participation is required to be in compliance. T. Smith stated there are not very many opt-outs at the high school.*

*-K.Watson stated that the opt-outs will distort how well the schools are doing. He appreciates the efforts to get as much participation as possible.*

E. YCES - Amanda Dallas – Verbal Report

*-A.Dallas reported.*

*-They are celebrating their amazing teachers this week. This is a wonderful time to recognize the staffs' hard work, dedication, and the passion they bring to the classrooms each and every day. They are showering them with breakfasts, lunches, snacks, and a lot of goodies.*

*-A huge thank you to Lonnie Adams, Kelli Fletcher, the teaching staff, and Morgan Bishop for helping make Kindergarten Kickstart a success. They enrolled 40 new kindergarteners. Thanks to the Early Literacy Grant, they each received a backpack, a book, and some fish crackers.*

*-A special thanks to Fallon Hepp who will be putting on a STEAM night again this year on May 16<sup>th</sup> at 6pm. The PTO supported our family night by purchasing art supplies for our students to use to create their auction items. There will be food carts, art, science, the high school rocketry club, and the buy one get one book fair. It should be a lot of fun.*

- They will be having a 'coin war' from May 13<sup>th</sup> to May 16<sup>th</sup>. Each grade will have a clear tub in the front lobby for them to drop coins into. Each coin is worth a certain amount of points. The winning grade will get an awesome glow in the dark STEAM lesson with a special take home item.
- The Yamhill-Polk Counties Dairy Princess Ambassador will be coming to teach a lesson.
- There will be an end of the year BBQ for students, staff, and families on May 21<sup>st</sup> from 10:40-12:00. A.Dallas invited the board to join them.
- May is a slippery slope with so much to complete and so little time. They will be working hard on next year's class placements in the next few weeks and wrapping up year-end Dibels, iReady, and DESSA testing. She is very excited to see the growth and plan ways to enhance the learning next year.
- Summer school will be held the last two weeks of June, with a focus on literacy.
- A.Dallas introduced Rylee Salvey. She was a student teacher this year with Beth Patt-McKinney and will be teaching Kindergarten next year.
- Benchmark testing for Dibels and iReady will be at the end of the month. The spring round for DESSA is being done right now.
- For the GATE process, they have one kindergartener and one first grader in level 2 monitoring. One third grader in meetings, and one third grader in testing.

*Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@yoschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.*

#### **IV. Review of Agenda (Action Item)**

*E.Galyean motioned to approve the agenda as presented. J.Dumdi seconded. All in favor. Motion carried.*

#### **V. Regular Session – Consent Agenda (Action Item)**

- A. Approval of Board of Directors Minutes
  - 1. Regular Session Minutes: 04/11/2024
  - 2. Work Session Minutes: 04/23/2024
- B. Personnel
- C. Enrollment
- D. Donations

*J.Egland motioned to approve the consent agenda as presented. K.Watson seconded. All in favor. Motion carried.*

*E.Galyean asked about the open position listed on the hire/term report for the high school English teacher. No resignation name was listed on the report for that position. T.Smith stated that Olivia Grinder resigned. J.Dumdi stated that the report seems to miss some hires and terminations. M.Brown stated that she was under the impression that hires and resignations were not supposed to be listed until their actual start days and resignation dates. Going forward, she will report any hires and resignations based on the date she receives the information, not by their actual hire or resignation date.*

#### **VI. Announcements and Reports**

- A. Superintendent's Report – Clint Raever – Verbal Report
  - This year the last day of school is a half day for students. There will be an end of year staff BBQ that afternoon and service awards will be presented.
  - He and T.Zigler met with PACE today and went over the district's renewals for next year. They found out that PACE will pay for one person to be a member of the Oregon Schools Safety Officers Association. C.Raever has signed up to be that person. There will be a summer conference.
  - The district did a light breakfast and small gift bags for the teachers for Teacher Appreciation Week.

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*-All cameras have been updated at all schools. They are still waiting on the gate returns for the fencing at the intermediate school.*

*-The safety assessment with WESD will be May 14<sup>th</sup> at the high school, May 21<sup>st</sup> at the intermediate school, and May 30<sup>th</sup> at the elementary school.*

**B. Facilities Report – Ian Barr – Verbal Report**

*-I.Barr reported.*

*-The back door of the old gym will be replaced in the next couple of weeks. The glass was broken on the first one they received, so it had to be sent back.*

*-They are working fixing the courtyard drain.*

*-The backs stairs will be replaced this summer. The engineering is all done and they will go into fabrication fairly soon.*

*-By next year, the whole district will be rekeyed, so there will only be one key for all outside doors and each school will have one key for their interior doors.*

*-With things starting to grow, his team been working on keeping up with the grounds.*

*-The elementary school HVAC is still failing and needs repair on a regular basis. The units are inefficient, loud, and technicians have to be hired to clean them. They are maintaining them as best as they can, but are having to put a lot of money into them. I.Barr stated they could install a rooftop unit with ducting. K.Watson stated that replacement with a traditional HVAC is well over a half a million dollars. This is one of the items listed on the long-range facilities planning report that needs attention. C.Raever stated the first thing that would need to be done is get an accurate number on what the costs would be.*

*I.Barr can get rough estimates for them. T.Zigler stated that the Oregon Energy Trust has a grant that might be able to help with this.*

*-The district now has a Turf Tank, which is a robot that paints the fields. Having this will save a lot of time and do a better job than doing it manually.*

**C. Financials and List of Bills for April 2024 – Tami Zigler (Action Item)**

*-T.Zigler is working on getting reports done for the budget hearing in June.*

*-She looked into the new FLSA law and from everything she had found and everyone she has talked to teachers are exempt from it. There is a WESD online meeting on Thursday where there is an ‘ask the attorneys’ portion and she will get confirmation from them.*

*-E.Galyean motioned to approve the financials and list of bills for April 2024 as presented. J.Dumdi seconded. All in favor. Motion carried.*

**VII. New Business**

**A. Adopt Updated Policy GCPC/GDPC – Re-hiring of PERS Retired Staff (Action Item)**

*K.Watson motioned to adopt policy GCPC/GDPC as presented. E.Galyean seconded. All in favor. Motion carried.*

**B. 2023-2024 Revised Nutrition Adult Meal Pricing (Action Item)**

*-The district went through their administrative review and found that the prices for adult meals hadn't been changed. The new price is now \$4.75.*

*-E.Galyean motioned to approve the 2023-2024 revised nutrition adult meal pricing as presented. J.Dumdi seconded. All in favor. Motion carried.*

- C. Food Service Administrative Review Corrective Action Plan
- During the audit, a few items were found that needed to be addressed.
  - The first was that one applicant had been given free lunches but did not qualify. It was corrected and the family was notified.
  - The second was that some of the district's documentation was not in compliance with one of the Oregon requirements.
  - The third was that the district did not have an updated meal charge policy.
  - All of the necessary documents have been updated to comply with the regulations.
  - T.Zigler has written up a nutrition services charging protocol that will be sent out in August.
  - No action is necessary from the board. T.Zigler just wanted to present to the board the documents and get any feedback they may have.
- D. Early Literacy Grant Agreement
- Online at: [https://www.ycsd.k12.or.us/documents\\_reports/aligning\\_students\\_for\\_success](https://www.ycsd.k12.or.us/documents_reports/aligning_students_for_success)
- T.Zigler stated this is just to give full disclosure that the district received the grant. It has also been posted on the district's website.
- E. School Construction Tax Increase Resolution 2024-07 (Action Item)
- T.Zigler stated that based on prior years history, the district has decided to keep these updated from year to year. The new rates are presented in the resolution presented tonight.
  - E.Galyean motioned to approve the school construction tax increase resolution 2024-07 as presented. J.Dumdi seconded. All in favor. Motion carried.
- F. DJC-AR Policy Update
- C.Raever stated this policy was changed to increase the minimum amount for bidding to be raised from \$10,000 to \$25,000. State legislature passed a law that states the minimum amount for requiring three bids in now \$25,000.
  - This is an AR policy so now action is required from the board.

### **VIII. Board of Directors Comments**

*K.Watson would like to express his appreciation to Tami and Clint for their work on the budget process. He thanked them for the many hours they spent preparing the budget.*

### **IX. Adjournment**

*S.FitzGerald adjourned the meeting at 7:18pm.*