

MSD of Boone Twp. Schools Safety Security Yearbook



**2023-2024
School Year Summary**

2023-2024 Safety Yearbook Index

Index.....2
Introduction.....3
Programs Initiated/ Accomplishment.....4
Funding & Security/Safety Grants.....5
School Resource Officer’s Information/Activities..... 6
Tip411 Information.....7
Tip411 Statistics.....8
School Resource Officer Statistics.9
Training Conducted10
Goals for 2023-2024 School Year.....11
Overall Summary.....13

Introduction

June 1, 2024

This report will provide a summary for the 2023-2024 school year regarding the many activities conducted in the areas of safety and security. Once again this year numerous additions, changes, adjustments and new protocols were initiated to keep staff, students and our community safe while on campus.

Included in this 2023-2024 year in review summary will be general information regarding safety and security throughout our schools, which includes Hebron Elementary, Hebron Middle School and Hebron High School. Also included will be statistics generated by the school resource officers, new security protocols initiated, programs generated this year, training conducted and goals for future programs will be included in this summary.

MSD of Boone Twp. School Corporation has a detailed Crisis Management Plans, for each school in place. These plans are always changing and updated throughout the school year. The Crisis Plan prepares school administrators, teachers, staff and students for a crisis incident and the aftermath of a major incident.

I would like to thank all staff members and our Superintendent Mr. Jeff Brooks for the overwhelming cooperation with our security/safety compliance throughout the 2023-2024 school year. I hope this brief summary of events, new programs and statistics displays the importance, urgency and commitment placed on safety, health and security by the MSD of Boone Twp. School Corporation.

Michael Grennes
Safety & Security Director
MSD of Boone Twp. School Corporation

Programs Initiated, Training Conducted & Safety Additions 2023-2024

This year a number of new daily security protocols, staff training and security/safety tools were introduced.

1. Added new exterior door designs, making it difficult to see inside from the outside through the hallway doors.
2. School maps updated throughout all three schools. All maps in digital format.
3. All three schools have own crisis plan- previously one plan for entire corporation. Each school now has individual crisis plan for their school.
4. Updated and current After School Safety Security Event Crisis Plan.
5. New parking lot stripping and signage added to assist with traffic flow and safety.
6. Introduced new One County One Protocol procedure.
7. Teacher trainings conducted emphasizing ever day security/safety protocols. Stressing the importance of “see something or hear something-- say something”. Also trained on procedures for lock out, lock down and shelter in place.
8. Added improved viewing of camera system for middle school office, elementary and cooperation main office.
9. Initiated a step, by step reunification manual to assist in a reunification incident.
10. Labelled (numbered) all elementary classroom doors and restrooms with proper ADA identification.
11. Added another radio security frequency, designated as our emergency frequency. Added additional portable radios.
12. Labelled all outside classroom windows with designated room numbers to better identify classrooms from the outside. (currently being completed)
13. Conducted fire, lock down, shelter in place and tornado drills monthly throughout the school year.
14. Initiated lock down and shelter in place training for cafeteria staff members at middle and elementary schools.
15. Additional staff members and bus drivers CPR and Stopped the Bleed trained.
16. Updated training on SchoolGuard completed- including new program updates on staff phones.
17. New key fob entry time zones initiated for staff and coaches. Improved management of individuals entering the buildings.

Funding and Security/Safety Grants

A large portion of the school corporation security and safety programs are funded by grants the school corporation obtains from numerous private, public, federal and state sources. The school corporation actively and aggressively seeks grants on a yearly basis to fund many of these programs.

During the 2023-2024 school year half of the School Resource Officers and Corporation's Security/Safety Directors payroll was funded through grants.

Grants funding programs in 2023-2024 included:

1. Secure Schools Safety Grant- State of Indiana Grant
2. Title 4 Safety Grant- State of Indiana Grant
3. Secondary School Emergency Relief Funding (ESSER)

Grant applications in process for 2024-2025 school year include:

1. Secure School Safety Grant- State of Indiana Grant
2. Title IV Safety Grant- State of Indiana Grant

School Resource Officer's Information & Activities

Currently three Hebron Police Officers, including Chief of Police Josh Noel are certified School Resource Officers. The three officers patrol during the school day rotating throughout the day between all three schools, the high school, middle school and elementary school. One officer is assigned a time and they rotate their coverage between the three schools. Each officer and the corporation's Security Director are armed during the school day. All have full police powers while working in the schools.

Corporation and communication has greatly improved with the Hebron Police Department as a result, of the full-time school resource officers in the schools. Information is freely shared which greatly improves the security and safety at all three schools.

School Resource Officers have built positive relationships with numerous students and staff members while working in the schools. These positive relationships help build trust with police and build strong community ties throughout the Hebron Community.

School Resource Officers for the 2023-2024 school year included Police Chief Josh Noel, Assistant Chief Scott Sejda, Cody Hayworth, Kenneth Green and Adam Wood.

Assistant Chief (SRO) Sejda is assigned, a K9 partner and has utilized his K9 partner in the schools to assist with searches of lockers and student vehicles.

All five School Resource Officers have always been available to provide demonstrations or presentations regarding numerous topics when needed.

Three officers along with the Safety/Security Director are currently certified School Resource Officers through the National Association of School Resource Officers.

The School Resource Officers and other off-duty Hebron Police Officers work special details at the schools including athletic events.

School Resource Officers daily work closely with school administrators and are available 24 hours a day if the need arises, including after school hours. Much of the School Resource Officers duties are conducted after hours while assisting school officials.

Chief Noel along with school administrators receive direct alerts from the school corporation's tip line, called Tip411 (24 hours a day). These alerts appear on their mobile devices. Any tip received of a, criminal nature, is immediately investigated by the police.

2023-2024 Tip 411 Summary

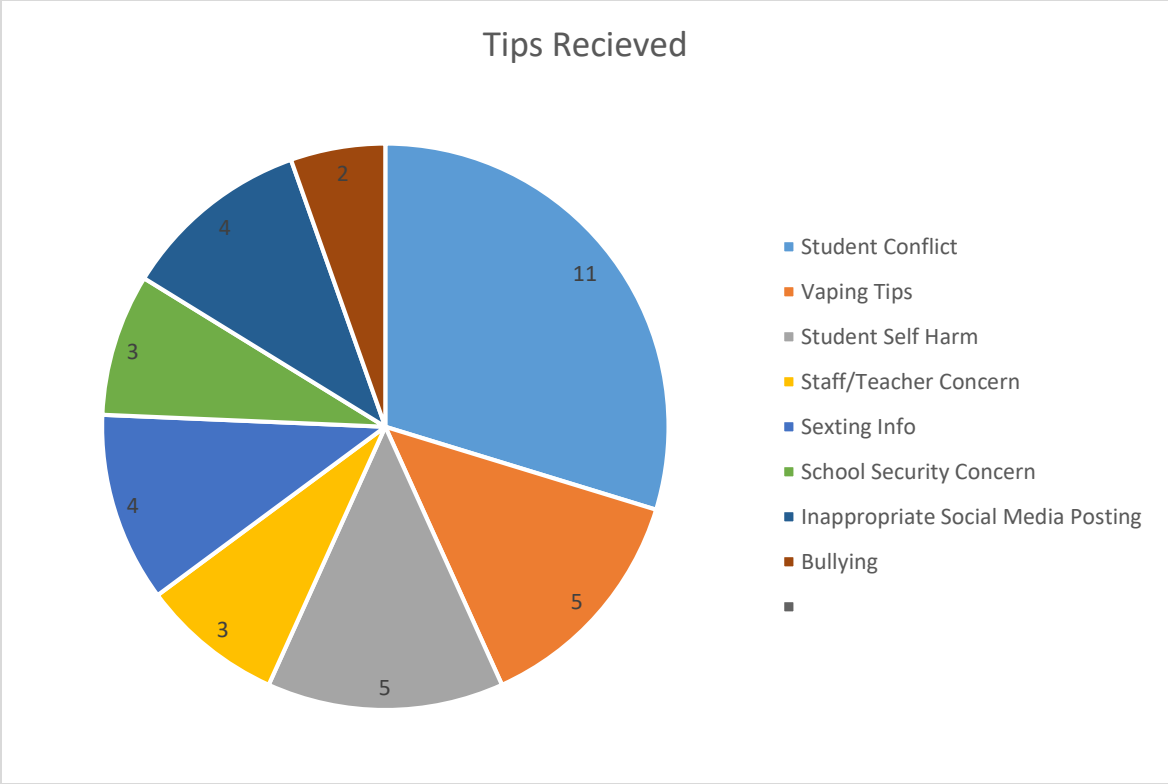
On September 1, 2019, the school corporation initiated a new anonymous tip line called Tip411. This new program was introduced to the high school and middle school students. This tip line provides students the opportunity to text information to school officials. This information ranges from information regarding bullying, drug activity, vaping tips, welfare concerns of students, security/safety concerns, general social media concerns and any general information.

All tips received by school officials will initiate a response and an individual message will be sent back to the reporting person. In some incidents, additional information is requested from the tipster. All tips are investigated and in some cases, disciplinary actions are required. During the entire process the tipster can remain anonymous. Most tips result in school officials simply opening additional lines of communications with students. This helps with school officials learning of new trends and general information regarding our student body. When a tip is generated it is received by a number of school officials including each school principal, Chief of Police also a SRO, Safety Security Director, high school counselor and Superintendent Jeff Brooks. This confirms the tips, will be investigated.

The tip line was initiated in 2019 from grant money sponsored by REMC Electric and has continued to be supported by the school corporation. Since the start of the tip line during the 2019-2020 school year. A total of 250 tips have been received.

All tips received were received from middle school or high school students. During the 2023-2024 school year, a total of, 38 tips were received. Tips were balanced through both the middle school and the high school through. A total, of 16 tips were received from the middle school 42% of total tips. The high school had 22 tips, 58% of the total tips received. Student conflict tips were the top tips received this year. A total of twelve, student conflict tips were received. Four in the high school and seven in the middle school. Vaping and self-harming tips were second with five tips each.

Total Statistics from the school year are available on the next page.



The following tips were received

Bullying	2
Vaping Information	5
Student Self Harming.....	5
Student Conflict/Fight	12
A Staff/Teacher Concern	3
Inappropriate Social Media Postings.....	4
Sexting Information.....	4
School Security Concerns.....	3

School Resource Officer Statistics

Throughout the school year the School Resource Officers conduct numerous tasks and duties during the school day. Listed below are the statistics, generated by the School Resource Officers while working at Hebron Elementary School, Hebron Middle School and Hebron High School.

Type of Case Generated	Number of Incidents
Welfare Check off Campus	18
Arrest Made on Campus (In Custody)	0
Criminal Charges Initiated (Non-Custody)	0
Vaping Citations Issued	4
Special Details at the School	7
Suspicious Incidents	27
Vehicle Crashes on Campus	3
Speed Enforcement Citations/School Zone Citations	27
Emergency Detention (Medical Evaluations-In Custody)	1
Bus Stop Arm Violations Issued	31
Assist to Department of Child Services (DCS)	7
Total Incidents/Cases Generated	125

Additional Information-

A total of 18 welfare checks were conducted by the School Resource Officers during the 2023-2024 school year. A welfare check typically is when a home visit is conducted by a School Resource Officer generated by a concern or information obtained by a teacher, staff member, school counselor or principal that a student may be in need of assistance. Many of the welfare checks, are generated through the Tip411 program.

All three motor vehicle crashes in the parking lots were non-injury crashes, property damage only.

A total of four, citations were issued this school year for possession of a vape (both middle and high school). A suspicious incident occurs when a SRO is requested to investigate an incident or individual on campus.

No arrest were made this school year. An arrest, is when a student, is taken to the juvenile detention center directly from school. Non custody references criminal charges being filed but the student was not physically removed from school. Charges are forwarded to the Porter County Prosecutors Office for review and the incident is resolved through the court system.

Security Training and Future Training

Yearly training is a key element to our security and safety protocols being successful. Our teachers, administrators and staff must be knowledgeable on our procedures and crisis plan to be prepared in the event an incident occurs. This type of training, is completed, yearly with all staff members.

Mr. Jeff Brooks, Mr. Grennes and Mr. Owey each attended advance school security training sessions during the 2023-2024 school year. Mr. Grennes and Mr. Owey attended the Indiana Department of Education Safe Schools Academy training conference in Indianapolis.

Four staff members are certified Safe School Specialists. This includes Mr. Brooks, Mr. Owey, Mr. Beahm and Mr. Grennes.

Three staff members are members of the Porter County Safe School Commission. This includes Chief Noel, Jeff Brooks and Mike Grennes.

Training conducted for all high school staff in the use of the EVAC chairs for emergency second floor evacuations.

The first teacher day, (before students arrive) is utilized for all staff security training. This training is a refresher course for staff members regarding corporation security protocols. The protocols include, lock down, shelter in place, lock out and SchoolGuard usage.

A new assessment team, will be initiated during the 2024-2025 school year. This will include new written protocols. A pre-assessment process and a full assessment procedure. Mr. Grennes, Mr. Brooks and Mr. Owey each attended special assessment training in 2023-2024 school year.

Safety/Security committee met on two occasions this past school year to address staff/teachers concerns regarding safety and security issues.

CPR and Stop the Bleed training continues to occur throughout the school year. Nurse Hall conducts training sessions during the 2023-2024 school year.

Security and safety tips/information sent out in emails to staff members as reminders regarding security or safety issues.

All three schools conducted fire, tornado, shelter in place and lock down drills throughout the school year as required by the State of Indiana. During one of the high school fire drills an alternate route was required due to a simulated blocked exit route set up prior to the drill.

Goals for 2024-2025 School Year

The MSD of Boone Twp. School Corporation is committed to strengthening our security and safety to all our schools. We are continuing to improve and look at other methods and programs to increase our safety to our students, teachers and staff members.

Yearly we set new goals and continuously look for methods to improve our safety and security. Listed below are some of our goals for the 2024-2025 school year.

1. Install additional outside cameras to improve our overall security and safety on campus. Adding cameras to the bus lot combined with the new solar panel area will help school officials better monitor the area.
2. Continue CPR/Stop the Bleed training in all schools. The goal is to have all staff members and bus drivers training in both.
3. Initiate a Security Assessment Team at all three schools. This is a team of staff members, that communicate potential danger signs from students. They are also a contact for all staff members to report suspicious or concerning information. It is crucial that potential warning signs, security threats and other similar information is reported and immediately investigated. This team would help prevent an incident from occurring. This team would include school counselors, principals, SROs, school security director and other staff members (no additional costs). This assessment team would be within new Indiana State guidelines.
4. Improve teacher and staff security training. We can increase our security training with teachers and staff members. Schedule trainings and re-enforce many of the protocols in our Crisis Plan. Include bus drivers and other staff members in this training. Continue to stress the importance of closing/securing classroom doors during class sessions.
5. Utilize walk-thru metal detector during the school day (at the beginning) in both the middle school and high school.
6. Install vape detectors in the middle school restrooms.
7. Improve our overall usage of portable radios. Improve our inventory of the radios and location of each radio holder.
8. Introduce new one county one protocols procedures to all staff members- including new posters in each classroom.

Summary

The safety and security of our students, staff and visitors is our top daily priority. We continue to take a layered approach to keeping everyone safe. This is defined as not just one method or program to protect everyone but utilizing multiple methods and programs to protect everyone. Numerous protocols, programs and initiatives are in place to help protect our students, staff and visitors, but the number one deterrent or method to keeping everyone safe at school are the staff, students and parents. When they see something or hear something (including on social media) concerning, they immediately report the information to school officials. When everyone is working towards the same goal, to keep our schools safe, this makes a huge difference in our overall school security.

We have and continue to concentrate on three major areas of school security. Those three areas include; 1. Building security 2. Communications/training -being pro-active - preventing an incident (hear something say something) 3. Being prepared for any incident that may occur (detailed Crisis Plans).

The MSD of Boone Twp. School Board and Superintendent Jeff Brooks has displayed a strong commitment to security and providing a safe and secure learning environment for all who attend or work at the elementary school, middle school or high school. This year's accomplishment improvements in security have gone above and beyond the "norm".

We have accomplished many things this school year and we continue to improve our school security plan. If you review our goals for next year you will see more great things in the works to continue to improve our overall security plans.

We would like to thank all staff members, students and parents for their assistance, understanding and commitment to the safety and security at all our schools. MSD of Boone Twp. School Corporation is committed to producing a safe and secure learning environment to all our students and a safe and secure work place for all our staff members.

We have over 1000 individuals on our campus every day during the school year. Their safety and security is our top priority.