



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS

REGULAR SESSION AGENDA

LOCATION: YCS BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Thursday, April 11, 2024

Regular Session: 6:00pm

AGENDA

- I. **Call to Order Regular Session**
- II. **Flag Salute**
- III. **Individuals, Delegations, Recognitions, and Communications**
 - A. YCHS - Student body – Verbal Report
 - B. YCHS - Tanner Smith & Brad Post – Verbal Report
 - C. YCHS – Student Spotlight
 - D. YCIS - Matt Wiles & Chad Tollefson – Verbal Report
 - E. YCES - Amanda Dallas – Verbal Report

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

- IV. **Review of Agenda (Action Item)**
- V. **Regular Session – Consent Agenda (Action Item)**
 - A. Approval of Board of Directors Minutes
 1. Regular Session Minutes: 03/14/2024
 2. Work Session Minutes: 04/01/2024
 - B. Personnel
 - C. Enrollment
 - D. Donations
- VI. **Announcements and Reports**
 - A. Superintendent’s Report – Clint Raever – Verbal Report
 - B. Facilities Report – Ian Barr – Verbal Report
 - C. Financials and List of Bills for March 2024 – Tami Zigler (Action Item)
- VII. **New Business**
 - A. Stadium Repair Proposal Approval (Action Item)
 - B. High School Math Curriculum Adoption (Action Item)
 - C. Delaying of High School Science Curriculum Adoption (Action Item)
 - D. First Read of Policy GCPC/GDPC – Re-hiring of PERS Retired Staff
- VIII. **Board of Directors Comments**
- IX. **Adjournment**

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.



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Thursday, March 14, 2024

Regular Session: 6:00pm

MINUTES

Board Members Present: *Susan FitzGerald, JaJetta Dumdi, Ken Watson (via zoom), Erin Galyean*

DO/Administrative Staff Present: *Clint Raever, Tami Zigler, Mary Brown, Brad Post, Matt Wiles, Chad Tollefson, Amanda Dallas, John Horne, Ian Barr*

Also Present: *Krystal Larson, Jodi Warren, Morgan Bishop, Randi Johansen, Silvia Borders, Maddy Tuning, Julia Howard, Samantha Hooker, Siri Nordstrom, Stacie Wald, Nick Wald, Julia Howard, Jordan Slavish.*

I. Call to Order Regular Session

S.FitzGerald called the meeting to order at 6:00pm

II. Flag Salute

III. Rocketry team presentation for out of state travel

J.Slavish would like to take a group of students to Rockets for Schools in Sheboygan, Wisconsin from May 9th through May 12th. They have around ten students working on this project. They come in before school and have been putting in a lot of work. Six from the group are planning on going.

IV. Individuals, Delegations, Recognitions, and Communications

A. YCHS - Student body – Verbal Report

-M.Tuning from the high school leadership team presented.

-The leadership class just started new lesson plan. Part of it is to keep working on building culture.

-They are busy planning Tiger Palooza. It will be a half day this year instead of just a couple of hours.

B. YCHS - Tanner Smith & Brad Post – Verbal Report

-T.Smith was unable to attend. B.Post presented on his behalf.

-T.Smith is thankful and excited to be a part of Yamhill Carlton High School. The direction it is going is a positive one.

-State testing for language arts will be April 8th-12th. Science will be April 22nd-26th. Math will be April 29th-May 3rd.

-There will be a pre-ACT test for 10th grade on March 21st.

-The data from J-term shows the intervention course success rate was 95%. Meaning 95% of those students moved to a passing grade.

-The M-term schedule will have four periods.

-Teachers will be finishing the creation of the new M-term classes in the next couple of weeks.

-There are new expectations for tardies and single period absences. Tardies will accumulate quarterly.

B.Post handed out the new tardy policy to the board.

-This is not a reactive measure, it is simply to be proactive to ensure that they don't run into bigger issues down the road.

-Seniors are working hard on their senior projects, as well as filling out scholarships and college applications.

-Forecasting for the M-term is in progress.

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- Forecasting for the first semester of the 2024-2025 school year is off and running.
- The master schedule is nearing completion for the 2024-2025 school year.
- The school is celebrating students by naming students of the semester from various classes.
- Student elections are coming up.
- B.Post reported on athletics.
- Nine boys and one girl wrestler qualified.
- Both the boys' and girls' wrestling team earned Academic All-State honors from the OSAA. No other team in the State of Oregon earned this title.
- Cayden Hill is being honored by the News Register as Yamhill County Wrestler of the Year. They came last night and did some interviews and took pictures.
- Boys' basketball finished in third place in the league.
- The girls' basketball team competed hard.
- The cheerleading team also earned Academic All-State honors and won the 3A/2A/1A state championship.
- Spring sports have begun. There are 89 student athletes participating.
- The softball team earned their first win last night against Astoria, with a score of 8-1.
- The baseball team's first game is tomorrow night against Stayton.
- The track and field team competed well last night in Scappoose.
- The one-man golf team will head to Newport this Friday for 18 holes at Siletz Valley.
- E.Galyean asked what triggered the tardy policy. B.Post stated they did not have a real secure process to begin with and felt they needed a standard procedure. Staff members gave their input on it and what would be helpful.
- E.Galyean asked who runs lunch detention. B.Post responded that T.Smith runs it in the library. Back up staff will help when needed.

C. YCIS - Matt Wiles & Chad Tollefson – Verbal Report

- M.Wiles reported.
- The character trait for this month is growth mindset. There will be an assembly on March 22nd.
- They are planning anti-bullying assemblies, one for each age group, that will be held a couple of weeks after spring break. The video they will be playing is called 'Are You Okay?'. It is quite moving. Officer Livingston will come in and talk about what cyber-bullying is and the consequences of sending inappropriate pictures.
- M.Wiles and C.Tollefson are checking in with each staff member. They are asking what their goals are for the second part of the school year. They also want to check in on their social emotional state of being. They ask staff members to bring any data to show how they are progressing towards their goals.
- State testing will be in April for all grade levels. They will have grade level incentives to try to get students to take it more seriously. They will also be spacing out the tests to avoid testing fatigue.
- They will be holding auditions for a talent show for 4th through 6th graders. This event will be part of their community outreach.
- Seussical the Musical will be April 26th and 27th.
- Classified employee appreciation was last week. M.Wiles expressed his gratitude for the tremendous job that they do.
- J.Dumdi asked how they plan on preparing for the 4th grade class next year since it is just a big class. M.Wiles responded that they currently have two 5th grade classes and are looking at having four next year. They will be starting to plan for this soon.
- J.Dumdi asked how many are opting out of state testing. M.Wiles did not know the exact number, but knows there are quite a few.
- J.Dumdi asked how the transition times for 4th and 5th grades are going. C.Tollefson replied that they have reduced the number of transitions and that the students are very efficient at transitioning.
- E.Galyean asked if there will be a summary of the YouthTruth survey. C.Tollefson replied that they will get the results and use them to make improvements where they are needed. A copy of the results will be provided to the board once it is received.

-E.Galyean asked what their plan is for M-term. M.Wiles and C.Tollefson are looking at having a seven period day. The classes for the J-term were much too long. There are some classes that will need to have a double period. Advanced math classes will be the same.

-E.Galyean asked for the results of the DIBBLES scores. M.Wiles will provide the board with the results from the last round at the next board meeting.

D. YCES - Amanda Dallas – Verbal Report

-A.Dallas reported.

-A.Dallas thanked the classified staff. They go above and beyond for students and staff. They work tirelessly with some very challenging students and do it with grace and love.

-For classified appreciation week, F.Hepp set up a secret staff exchange where a certified staff member was matched up with a classified staff member. Each day, they were gifted a little something. On Friday, they had a staff potluck where their secret staff member was revealed.

-Thank you to Mr. Rabung for leading the Jump Rope for Heart. It raised \$6000. The students have been coming into the office for their cute trinket prizes.

-A huge thank you to the Title staff and Mrs. Patt. The BASE program has been short-staffed and everyone has stepped up to support the students. For some, that means taking a student for a few extra minutes, covering for lunches, covering for duties, or supporting the program all day. A.Dallas is so appreciative to get to work beside such amazing people every day. When a problem arises, they all step up to help find a solution.

-The glow-in-the-dark dance party was another epic event. Thank you to the PTO for making the event so fabulous for students and staff.

-The trauma sensitive schools conference in Dallas was amazing. It is the best conference A.Dallas has been to yet. Dr. Ross Greene was the keynote speaker. Every time he speaks, it reminds her that listening to students is so crucial. Teaching social and emotional regulation is so hard and so needed.

-The WESD has invited her back to the Learning and Brain conference in April in New York.

-They are preparing for state testing. Students are learning the platform and the best strategies for taking tests.

-Dental sealants will be done this month.

-The school will be supporting National Down Syndrome Awareness Day on March 21st by wearing crazy socks.

-A.Dallas is continuously taken aback by how generous everyone is with their time and resources. She thanked all who donated bingo prizes. Bingo night is tomorrow, March 15th.

-Reading is trending in the right direction. There has been some growth in levels four and five.

-There are no new students being tested for GATE. The one from February is just finishing up their testing.

-DESSA has a test for adults as well. She will talk to the staff to see if they are comfortable with taking it.

-For the PAX challenge, before spring break, students will be able to use their PAX tickets to pick a movie they want to watch and then go to the classroom where it is being played.

-The new SEL standards are on her radar.

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V. Review of Agenda (Action Item)

E.Galyean motioned to approve the agenda as presented. J.Dumdi seconded. All in favor. Motion carried.

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VI. Regular Session – Consent Agenda (Action Item)

- A. Approval of Board of Directors Minutes
 - 1. Regular Session Minutes: 02/08/2024
 - 2. Work Session Minutes: 02/22/2024
- B. Personnel
- C. Enrollment
- D. Donations

-E.Galyean motioned to approve the consent agenda as presented. J.Dumdi seconded. All in favor. Motion carried.

-E.Galyean noticed that the high school enrollment has gone down by eight students. B.Post replied that there have been some inter-district transfers that were not meeting the requirements to be able to attend and had to be dropped.

-J.Dumdi noticed there are a few IA positions open. She stated that the Newberg schools hire high school students as IAs and asked if the district has ever looked into to doing this. J.Horne replied they have not. Most of them can only work a reduced schedule and some of the positions are not suited for teenagers.

Announcements and Reports

- A. Superintendent's Report – Clint Raever – Verbal Report

-C.Raever reported.

-The administrative team has completed their second round of learning walks. They have visited the intermediate and the high school so far. It has been nice to see the teaching and learning that is taking place. They will visit the elementary school after spring break.

-The YouthTruth survey is a much better survey than the one that was sent out last year. He is looking forward to seeing the results.

-The administrative team will be doing a book study. The book title is 21 Irrefutable Laws of Leadership. They will go through one of the laws at each of their meetings.

-Stadium update-C.Raever has been emailing back and forth with Neil Slater. They are still gathering bids for repairs. They will get some community involvement by putting together a committee to discuss what the cost will be for replacement versus repairing it and make an informed decision on what should be done. E.Galyean asked who is responsible for driving this. C.Raever responded that his part was to get an estimate on what the needs are as well as getting people to be a part of the committee. Now they are just waiting for the bids to come in.

-C.Raever and C.Tollefson will be attending an ESD workshop on AI and its impact on public education on March 22nd.

- B. Facilities Report – Ian Barr – Verbal Report

-I.Barr reported.

-Everything has been finalized with the cameras. They are working with Brightside to schedule the installation.

-They will be getting the latches for the intermediate school gates installed during spring break. Once those are done, Brightside will come and program the access points.

-It is exciting to have some nice weather and be able to work on some outside projects. They are getting ready for spring sports and doing some field maintenance.

-New benches have been installed at the YCIS field.

-They are putting mulch down and will be planting some trees around the domes and cafeteria soon.

-The emergency generator is now working and they now have a maintenance schedule to follow for it.

- A retaining wall has been constructed on the hill by the bus lane. It eliminates the mud and sliding and makes it easier to mow.
- They have been busy fertilizing and keeping the grounds going in the right direction.
- Some projects that need to be scheduled are the ADA opener at the high school basement, the intercom system, and fixing the exterior lighting so it is not on all the time.
- Some things that are being worked on at the high school are waterproofing the basement corner and finishing the outside painting.
- Some future projects include replacing the siding and windows at the intermediate school, rekeying the buildings, and getting an RFP to replace the intermediate school's gym roof.

C. Financials and List of Bills for February 2024 – Tami Zigler (Action Item)

- T.Zigler stated she has been busy with various audits. The SAIF audit and the ODE nutrition services audit both went really well. She wanted to thank J.Johnson for keeping such great records. There were only a couple of findings. One was a calculation for eligibility that had been entered incorrectly. That has already been corrected. The other two are that a policy needs to be implemented and the adult lunch prices need to be increased. She will report back in April with the corrective action that was taken.
- Next week is the interim audit.
- The taxes for the district are a little lower than projections (roughly 2%). T. Zigler has already submitted a change to ODE. ODE will be doing another revenue adjustment, which will be reflected on the April and May payments. The new state school fund estimates for 2024-2025 will be revised as ODE didn't have the poverty numbers entered into the system.
- On the grants page, the district received some funds for addiction prevention from the JUUL settlement. C.Raever stated they will work with the administrative team to discuss how those funds should be used.
- The district applied for the seismic grant. Those grants will be awarded next week. If one of the buildings is found to qualify, the district will apply for the Business Oregon Seismic Grant.
- E.Galyean asked how the taxes being lower impact this year. T.Zigler responded that if the district lowers their taxes, ODE makes up the difference in school fund dollars. If it hadn't been caught, they would have taken it out next May.
- E.Galyean motioned to accept the financials and list of bills for February 2024 as presented. J.Dumdi seconded. All in favor. Motion carried.

VII. New Business

A. Approve Out of State Travel for the Rocketry Team (Action Item)

- E.Galyean motioned to approve the rocketry team's request for out of state travel to Sheboygan, Wisconsin in May. J.Dumdi seconded. All in favor. Motion carried.

B. Approve 2024-2025 Academic Calendar (Action Item)

- Two options of the calendar were sent to staff to vote on. The majority voted for the calendar option that is being presented tonight.
- Staff agreed that conferences should be held sooner than November. Conferences have been moved to October.
- Staff will have the whole week of Thanksgiving off.
- A spring conference day on April 18th has also been added.
- J.Dumdi asked if one day of conferences would be enough time. M.Wiles replied that they will prioritize those who have the greatest need for a conference. A.Dallas stated the teachers are very accommodating to parents who cannot make it during the day. Wednesday, early release day, could also be used for conferences, if needed.

-E.Galyean motioned to approve the 2024-2025 Academic Calendar as presented. J.Dumdi seconded. All in favor. Motion carried.

C. Approve OSBA Scholarship Criteria (Action Item)

-E.Galyean would like the payout year to be changed from 2023-2024 to 2024-2025 and column two should be changed from 3.10-3.49 to 3.01-3.49 GPA. All board members agreed.

-E.Galyean motioned to approve the OSBA scholarship criteria as presented with amendments. J.Dumdi seconded. All in favor. Motion carried.

-M.Brown will make the necessary changes and send to J.Herring.

D. Adopt Personnel Action Resolution (Action Item)

-The district has changed the format for renewals. The document provided is different than the spreadsheet that has been provided in past years and provides a little more information.

-The last page lists resignations and retirements.

-There is a section for non-renewals. There are none this year.

-For administrators, the district can elect to move them out of probationary status after the first year and offer them a three-year contract.

-The district can rehire PERS retirees. There are a few this year that will be rehired with a temporary contract. C.Raever stated that prior to COVID there were limits on how much a retiree could work, but now they are able to work as much as they want.

-E.Galyean motioned to approve the personnel action resolution as recommended by the superintendent. J.Dumdi seconded. All in favor. Motion carried.

E. Derby Days Ambassador Scholarship Financial Agent (Action Item)

-The Yamhill Community Club is the current financial agent for the Derby Days Ambassador Scholarship, but would like to have the district be their financial agent instead.

-The district is doing this for several other scholarships.

-The district will not handle the application, the criteria, or awarding the scholarship, just distributing the funds.

-E.Galyean motioned to approve the Yamhill Carlton School District as a financial agent for the Derby Days Ambassador Scholarship. J.Dumdi seconded. All in favor. Motion carried.

VIII. Board of Directors Comments

IX. Executive Session

Note: this is not part of the public meeting. The board will meet in Executive (closed) Session under ORS 192.660(2) (i) Performance Evaluations of Public Officers and Employees.

At 7:12pm, E.Galyean motioned for the board to go into executive session. J.Dumdi seconded. All in favor. Motion carried.

At 7:55pm, E.Galyean motioned to return to regular session. J.Dumdi seconded. All in favor. Motion Carried.

X. Adjournment

S.Fitzgerald adjourned the meeting at 7:55pm



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WORK SESSION AGENDA

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Monday April 1, 2024

Work Session: 6:00 pm

Board Members Present: Susan FitzGerald, Jami Egland, Jaletta Dumdi, Ken Watson, Erin Galyean

District Office Staff Present: Tami Zigler, Clint Raever, Mary Brown

Others Present: Michael Clark, Chloe Dreher, Neil Slater, Monty Hurley

MINUTES

I. Call to Order Work Session

S.FitzGerald called the meeting to order at 6:00pm.

II. Flag Salute

III. Long Range Facilities Planning Discussion

-C.Raever introduced C.Dreher and M.Clark from the WESD.

-C.Dreher and M.Clark presented a modified presentation that he presented at the Bonds and Ballots conference.

-In his years of experience dealing with bonds, M.Clark has heard over and over again that good communication with the community year after year is vital in order to pass a bond.

-M.Clark used the metaphor of forming a band. This metaphor refers to assembling a team of key players who will be instrumental in a bond campaign's success. This team may include board champions, the superintendent, an external communications team, operations personnel, committees, and a bond manager.

-Board champions are members of the board who are passionate about the bond and actively advocate for it. It is also crucial to have the superintendent on board and understand that this process will require additional work.

-An external communication team, such as WESD, can help with crafting and distributing deliverables and materials to the community. They play a vital role in building support and addressing concerns. Using WESD as the district's communication team would be much more cost effective than hiring a private company. WESD has an experienced team and many resources.

-M.Clark highly recommends hiring a bond manager. The bond manager oversees all aspects of the bond campaign, ensuring that everything stays on track and all the necessary tasks are completed.

-Another important factor in this process is to listen to each other. Everyone at the table needs to have a voice. That is how a strong team is created.

-Once the 'band' has been formed, create the first song. This refers to crafting the initial bond package. That 'song' needs to be presented to the community through various channels such as community meetings, tours, and local events. Community meetings are a good opportunity for the public to learn about the bond and be able to have their questions answered.

-It can take a few tries to get the song right. The objective is to share the song and to record every objections and complaint that is received. The FAQs become a big part of the campaign.

-K.Watson stated it will be essential to let the community know that their feedback is being heard. M.Clark agreed and stated that the feedback that is collected should be used for the messaging strategy later on. A successful campaign involves a lot of listening.

-J.Dumdi asked how far in advance should this process be started. M.Clark stated, ideally, the campaign process should begin several years in advance. This allows for building a solid foundation and engaging the community effectively.

-It is also important to involve staff members and ensure they are well informed about it, as well as parents. M.Clark stated that they have heard "I didn't know" time and again from community, staff, and parent.

-Flyers and other communication materials have information such as main projects and answers to questions. They generally include QR codes for easy access to more information and upcoming events.

-Creating a bond website is also a good tool to use. All materials distributed include the website address. Having this website provides a way to track all of the metrics and additional data. E.Galyean asked if other districts have used that website after a bond is passed to keep the community up to date on the progress. M.Clark stated that the website should be kept active to keep communicating with the community.

-C.Raever looked at the facilities report from R&C management. He noticed that some of the facility needs are not particularly exciting or emotional. He asked if the major items should be focused on. M.Clark responded that it is important to mention both the big and small items and that a lot of times the community will surprise you by supporting projects that weren't initially seen as priorities.

-M.Clark showed a suggested timeline. Ten months to 2 years to get wide community involvement in decisions about district needs and concerns. One year out, put out surveys, create and share bond materials, and form a PAC. Share the package and the information and encourage them to vote. The bond manager would help with all of this.

-WESD has put together a package for the district for bond-related communications. The cost is \$50,000 per year and provides comprehensive support for any bond-related outreach efforts.

-J.Dumdi stated the district is missing a lot of the foundational pieces. C.Raever responded that the first year would be focused on building that foundation.

-C.Raever will meet with M.Clark and discuss how to move forward.

-E.Galyean asked what the cost would be to hire a bond manager. M.Clark responded that it depends a lot on the timeline. The earlier you hire them, the better the rate will be. He pointed out that pre-bond expenses can be paid with the bond funds if it passes.

IV. 7th and 8th Grade Athletic Budget

-C.Raever asked T.Zigler to put together a more accurate budget than the rough estimate he previously provided to the board.

-C.Raever stated that YCTC will give the uniforms they own to the school.

-S.FitzGerald asked if everyone was ok with doing this. C.Raever responded wrestling was the only ones who weren't sure. Every other sport supports the change.

- The sports that would move back to the school would be football, volleyball, basketball, track, and possibly wrestling. Karen Wright runs a phenomenal soccer program, so soccer will not be brought back to the school. Baseball and softball will stay independent.
 - The sports fee will be \$125.00, which is still lower than what YCTC currently charges.
 - The budget includes jerseys and equipment in the amount of \$14,000. That cost will go down since YCTC will be providing the school with what they have.
 - The total cost would be approximately \$72,000 per year.
- S.FitzGerald believes that making this change would be a good decision. It would show the community that the district and the school are supporting our kids in this way.
- C.Raever and T.Zigler want the board to be aware that the revenue for the district will not change much in the next few years. If they commit to moving these sports back to the school and expenses go up, they need to consider what they will do if things get tight.
 - J.Dumdi stated, if the decision is made to do this, they will need to think about the logistics of transitioning from YCTC to the schools. She asked when the decision needs to be made?
 - T.Zigler stated she will include it in the proposed budget and it can be reviewed during the budget committee meetings and approved or rejected at that time.

V. Strategic Plan Distribution

- C.Raever would like to know if the board would like the strategic plan mailed to every residence. It has already been shared on Facebook and ParentSquare.
- K.Watson suggested doing a condensed version and sending it via bulk mail. The board agreed something should be mailed out.
- M.Brown will connect with Chloe at WESD to design something and get it sent out.

VI. Stadium Repair Proposal Presentation

- S.FitzGerald moved this agenda item up to the second item since the individuals presenting were already present.
- Neil Slater and Monty Hurley presented the board with all the paperwork regarding this proposal. The high school stadium is an iconic structure in the community and the booster club would like to have it repaired instead of replaced.
- The booster club paid to have two contractors come out and evaluate the stadium and see what repairs would be needed in order to make it usable again. They also had the roof assessed and it is in good condition.
- They are working with ZCS, since they were the original engineers to assess the structure.
- The assessment showed that everything from the bleachers up is still in good condition and the supporting structure holding up the roof is good. The major issues are underneath the stadium.
- Dan Martin, from Design Build Contractors, met with ZCS and went over the plans and what repairs needed to be done. The quote they provided is for \$190,000. If prevailing wages have to be paid, it would be an additional \$110,000, which the booster club would not pay for.
- N.Slater stated that the booster club will fund the \$190,000 and any additional cost that may come up, but are asking the district to pay for permits and the engineering fee, which would come to approximately \$10,000.
- C.Raever stated he and T.Zigler have gotten a few different answers regarding whether prevailing wages need to be paid. He stated the district is very grateful that the community is willing to do this, but want to make sure that the prevailing wage does not have to be paid.

-K. Watson asked if the \$190,000 of repairs would give the stadium many more years of use or if it just a 'band-aid'. N. Slater stated it will be repaired underneath and the front walkway will be replaced, which should give it quite a few more years of use.

-E. Galyean asked what their thoughts were on if in the future there is an option to improve or even build a new stadium. M. Hurley stated that if the booster club funds this project, they would want the district to agree to keep the stadium as long as it is structurally sound.

-J. Dumdi asked if ZCS has reviewed the proposal and are convinced that they will be able to get the stamp of approval. M. Hurley replied that, yes, ZCS told him that these repairs will make the stadium usable again.

-J. Dumdi noticed that under the exclusion section of the proposal, it says 'other dry rot other than what is on the proposal'. E. Galyean asked that the district be informed of the items that were found that will not be repaired under this proposal.

-K. Watson would like to have it on next week's agenda in order to be transparent about what the decision will be. He stated how much he appreciate what the booster club is willing to do.

Adjourned at 8:02pm

Yamhill Carlton School District

Human Resources

Board Report

April 11, 2024



New Hires

Kassandra Trivelpiece, YCES Title 1 IA

Resign/Retire/Term Employees

None

Current Employees: Position Changes

None

Currently Open Positions

YCIS General Education IA
YCIS Life Skills IA II
YCES IA II
YCES School Counselor

Open Positions For 2024-2025

District ELL Teacher
YCES Kindergarten Teacher
YCIS 5th Grade Teacher
YCHS Physical Science Teacher
YCHS Social Studies Teacher
YCHS Special Education Behavior Teacher
YCHS Varsity Girls Basketball Head Coach

Yamhill Carlton School District Enrollment Report

March

2024

District Enrollment for 2023-24 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
YCES	284	284	282	279	280	282	285			
YCIS	348	344	345	345	345	348	352			
YCHS	289	292	283	283	281	271	269			
Alliance	180	181	183	183	182	179	177			
Total	1,101	1,101	1,093	1,090	1,088	1,080	1,083	-	-	-

YCES Enrollment for 2023-24 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	77	76	77	77	77	76	76			
1st Grade	68	69	68	67	67	66	67			
2nd Grade	70	69	68	66	67	68	70			
3rd Grade	69	70	69	69	69	72	72			
23/24 Total	284	284	282	279	280	282	285	-	-	-
22/23 Total	301	297	299	299	297	297	298	304	306	307
21/22 Total	265	269	271	264	273	274	270	268	268	266
20/21 Total	231	229	230	228	225	221	225	223	223	223
19/20 Total	362	365	366	361	363	361	358	364	367	366

YCIS Enrollment for 2023-24 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
4th Grade	91	88	88	89	90	89	89			
5th Grade	54	54	53	52	52	52	53			
6th Grade	65	64	66	66	64	68	70			
7th Grade	76	75	75	74	75	75	75			
8th Grade	62	63	63	64	64	64	65			
23/24 Total	348	344	345	345	345	348	352	-	-	-
22/23 Total	332	329	330	325	322	328	322	321	325	324
21/22 Total	343	342	347	349	351	348	343	347	349	345
20/21 Total	291	287	276	276	272	273	282	291	282	282
19/20 Total	308	312	311	313	307	303	303	307	307	307

For FY 18/19 19/20, the 4th grade was counted at YCES.

YCHS Enrollment for 2023-24 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
9th Grade	64	65	65	65	66	65	66			
10th Grade	75	72	69	69	66	66	65			
11th Grade	77	81	76	76	76	74	73			
12th Grade	72	72	72	72	72	66	65			
Transition	1	2	1	1	1	-	-			
23/24 Total	289	292	283	283	281	271	269	-	-	-
22/23 Total	293	290	288	284	290	285	286	285	284	278
21/22 Total	284	283	285	285	278	281	281	278	276	277
20/21 Total	290	290	292	290	290	290	291	291	276	291
19/20 Total	299	300	298	295	295	290	286	287	284	284

Alliance Academy Enrollment 2023-24

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	15	15	15	15	15	16	15			
1st Grade	20	20	20	20	21	21	20			
2nd Grade	22	22	22	22	22	22	22			
3rd Grade	27	27	28	28	28	27	27			
4th Grade	21	21	21	21	20	19	19			
5th Grade	19	20	21	21	21	21	21			
6th Grade	24	24	24	24	24	22	22			
7th Grade	20	20	20	20	19	18	19			
8th Grade	12	12	12	12	12	13	12			
9th Grade	-	-	-	-	-	-	-			
10th Grade	-	-	-	-	-	-	-			
11th Grade	-	-	-	-	-	-	-			
12th Grade	-	-	-	-	-	-	-			
23/24 Total	180	181	183	183	182	179	177	-	-	-
22/23 Total	192	194	191	190	189	193	192	192	191	187
21/22 Total	137	134	135	134	127	125	129	130	129	128
20/21 Total	255	258	266	269	267	254	250	234	247	247
19/20 Total	91	91	91	92	89	90	88	88	88	88

For FY 18/19 19/20, the 4th grade was counted at YCES.



DONATIONS March 2024

ADEC

YCHS Rocketry

\$1000.00

Mission

The Yamhill-Carlton School District champions the growth of its students. Our students recognize their individual strengths and talents, overcome their challenges, grow past proficiency, and succeed in their aspirations so each may contribute positively to a local and global society.



To: Board of Directors – Yamhill Carlton School District
Clint Raever, Superintendent

From: Tami Zigler, Business Manager

Date: April 11, 2024

Re: District Financial Report

SUMMARY for Fiscal Year 2023-2024

This General Fund summary excludes Beginning Fund Balance (5400-5499).

For the current period, total revenue was \$526,843 more than planned and total expenditures were \$676,559 less than planned. The combined result is a \$1,203,402 favorable surplus condition for the current year period.

REVENUES

TAXES: Taxes are \$141,144 under plan. This unfavorable condition represents -3.4% of the year-to-date plan amount of \$4,203,971. This amount is considered tolerable, and was primarily driven by a decrease in 1111 CURRENT YEAR TAXES. For the current year period, Taxes increased 3.6% over the prior year period compared to an average increase of 5.8% over the preceding 4 years.

TUITION, FEES, OTHER: Tuition, Fees, Other is \$12,294 over plan. This favorable condition represents 9.9% of the year-to-date plan amount of \$124,705. This amount is considered material, and was primarily driven by an increase in 1711 ATHLETIC SIGN UP. This increase was partially offset by a decrease in 1312 TUITION FROM OTHER OREGON DISTRICTS. For the current year period, Tuition, Fees, Other decreased 3.6% over the prior year period compared to an average increase of 21.0% over the preceding 4 years. The largest Tuition, Fees, Other groups - 1990 MISCELLANEOUS, and 1711 ATHLETIC SIGN UP, representing 93.5% of total Tuition, Fees, Other, increased by 101.9%.

EARNINGS ON INVESTMENTS: Earnings on Investments are \$213,552 over plan. This favorable condition represents 1176.7% of the year-to-date plan amount of \$18,148. This amount is considered material, and was primarily driven by an increase in 1510 INTEREST ON INVESTMENTS. For the current year period, Earnings on Investments increased 117.7% over the prior year period compared to an average increase of 11.2% over the preceding 4 years.

INTERMEDIATE REVENUE: Intermediate Revenue is \$47,361 under plan. This unfavorable condition represents -30.1% of the year-to-date plan amount of \$157,500. The current year variance amount is considered material, and was primarily driven by a decrease in 2102 EDUCATION SERVICE DISTRICT APPORTIONMENT. For the current year period, Intermediate Revenue decreased 15.0% over the prior year period compared to an average increase of 21.9% over the preceding 4 years.

STATE UNRESTRICTED AID AND SSF: State Unrestricted Aid and SSF is \$489,501 over plan. This favorable condition represents 7.2% of the year-to-date plan amount of \$6,767,898. This variance amount is considered tolerable, and was primarily driven by an increase in 3101 STATE SCHOOL FUND - GENERAL SUPPORT. For the current year period, State Unrestricted Aid and SSF increased 16.5% over the prior year period compared to an average increase of 3.0% over the preceding 4 years.

EXPENDITURES

SALARIES: Salaries are \$104,689 under plan. This favorable condition represents -2.6% of the year-to-date plan amount of \$4,055,186. This variance amount is considered tolerable, and was primarily driven by a decrease in 0111 LICENSED SALARIES. For the current year period, Salaries increased 12.4% over the prior year period compared to an average increase of 2.9% over the preceding 4 years.

ASSOCIATED PAYROLL COSTS: Associated Payroll Costs are \$76,807 under plan. This favorable condition represents -3.6% of the year-to-date plan amount of \$2,128,261. This amount is considered tolerable, and was primarily driven by a decrease in 0213 PERS UAL CONTRIBUTION. For the current year period, Associated Payroll Costs increased 11.8% over the prior year period compared to an average increase of 4.4% over the preceding 4 years.

PURCHASED SERVICES: Purchased Services are \$271,629 under plan. This favorable condition represents -15.9% of the year-to-date plan amount of \$1,706,365. This amount is considered material, and was primarily driven by decreases in 0331 REIMBURSABLE STUDENT TRANSPORTATION, 0310 INSTR, PROF & TECH SRVS, and 0326 FUEL. For the current year period, Purchased Services increased 6.2% over the prior year period compared to an average decrease of 0% over the preceding 4 years.

SUPPLIES: Supplies are \$155,488 under plan. This favorable condition represents -26.4% of the year-to-date plan amount of \$589,332. This amount is considered material, and was primarily driven by a decrease in 0420 TEXTBOOKS. For the current year period, Supplies increased 16.8% over the prior year period compared to an average increase of 16.3% over the preceding 4 years.

CAPITAL OUTLAY: Capital Outlay is \$87,484 under plan. This favorable condition represents -61.4% of the year-to-date plan amount of \$142,590. This variance amount is considered material, and was primarily driven by a decrease in 0550 TECHNOLOGY. For the current year period, Capital Outlay decreased 30.6% over the prior year period compared to an average increase of 57.2% over the preceding 4 years. The largest Capital Outlay groups - 0542 REPLACEMENT EQUIPMENT PURCHASES, 0550 TECHNOLOGY, and 0530 IMPROVEMENTS OTHER THAN BUILDINGS, representing 89.1% of total Capital Outlay, increased by 698.3%.

OTHER OBJECTS: Other Objects are \$19,537 over plan. This unfavorable condition represents 7.4% of the year-to-date plan amount of \$263,475. The current year variance amount is considered tolerable, and was primarily driven by an increase in 0653 PROPERTY INSURANCE PREMIUMS. For the current year period, Other Objects increased 18.5% over the prior year period compared to an average increase of 11.6% over the preceding 4 years.

TRANSFERS: Transfers are on plan. This favorable condition represents 0% of the year-to-date plan amount of \$263,393. The current year variance amount is considered trivial and meets expectations based on budget appropriations. For the current year period, Transfers decreased 10.3% over the prior year period compared to an average increase of 9.9% over the preceding 4 years. The largest Transfers groups - 0790 OTHER TRANSFERS, and 0791 TRANSFER TO BUILDING FUND, representing 88.6% of total Transfers, decreased by 2.2%.

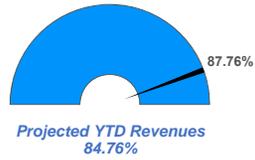
OTHER USES OF FUNDS: Other Uses of Funds are on plan. This amount is considered trivial and meets expectations based on budget appropriations.

Information provided by Frontline Analytics powered by Forecast5.

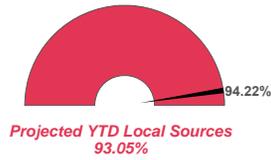
100 GENERAL FUND Revenue Dashboard Summary

For the Period Ending March 31, 2024

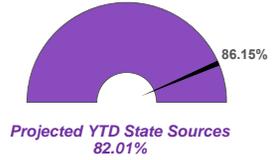
Actual YTD Revenues



Actual YTD Local Sources



Actual YTD State Sources

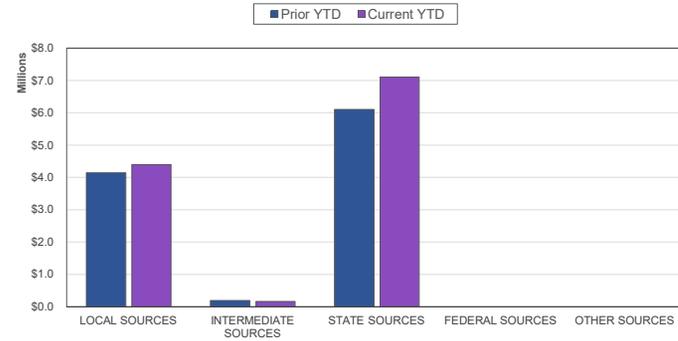


General Fund Revenues

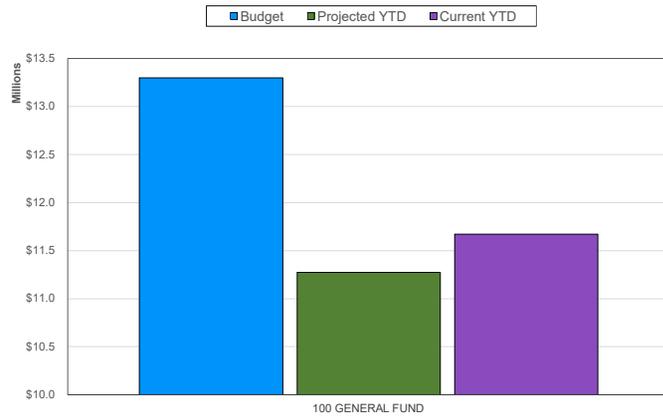
Top 10 GENERAL FUND Sources of Revenue (Year-to-Date)

State School Fund	\$7,110,056
Ad Valorem Taxes Levied By District	\$4,053,234
Resources - Beginning Fund Balance	\$2,979,668
Interest On Investments	\$231,700
Unrestricted Revenue	\$159,500
Miscellaneous	\$75,629
Admissions	\$24,475
Penalties And Interest On Taxes	\$9,594
Rentals	\$3,255
Summer School Tuition	\$2,825
Percent of Total Revenues Year-to-Date	99.99%

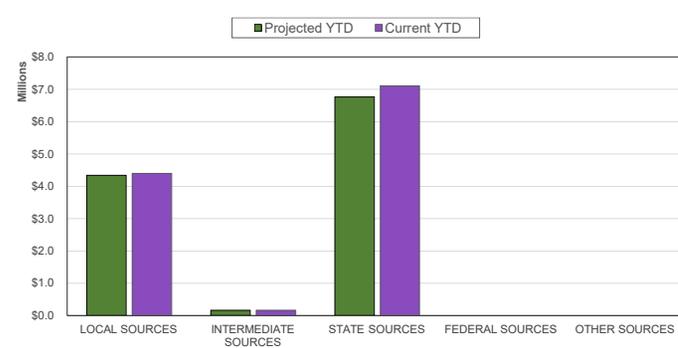
GENERAL FUND Revenue by Source | Prior YTD vs. Current YTD



Revenues by Fund | Budget / Projected YTD / Current YTD



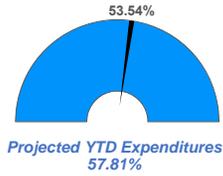
GENERAL FUND Revenue by Source | Projected YTD vs. Current YTD



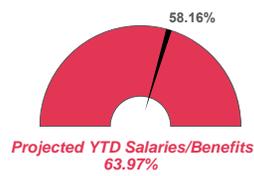
100 GENERAL FUND Expense Dashboard Summary

For the Period Ending March 31, 2024

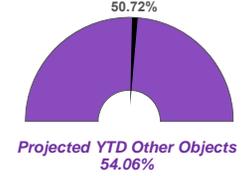
Actual YTD Expenditures



Actual YTD Salaries/Benefits

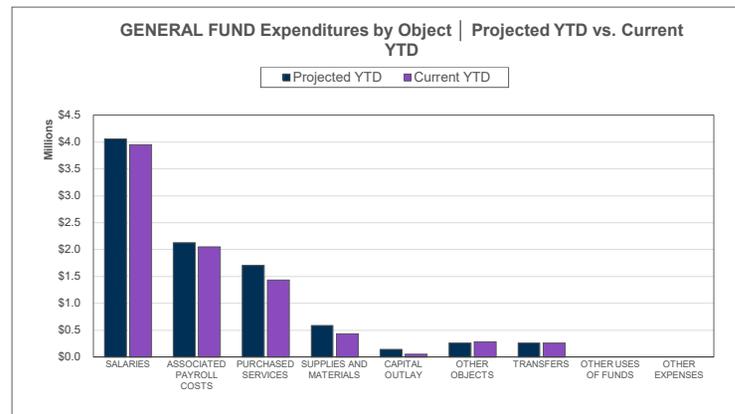
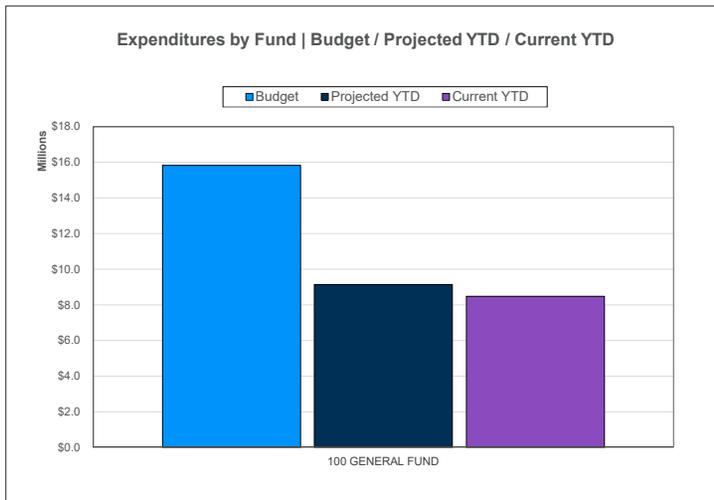
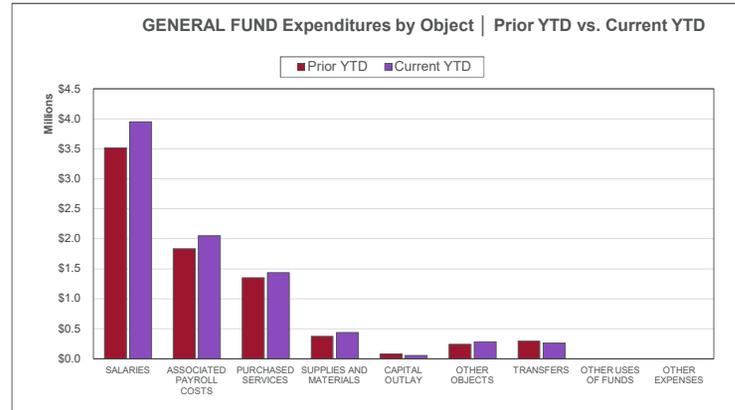


Actual YTD Other Objects



General Fund Expenditures

Top 10 GENERAL FUND Expenditures by Program (Year-to-Date)	
Licensed Salaries	\$1,817,650
Classified Salaries	\$914,872
Employees Insurance	\$835,384
Pers Ual Contribution	\$662,850
Administrators	\$604,558
Reimbursable Student Transportation	\$410,621
Instr, Prof & Tech Svcs	\$308,732
Fica/Medicare	\$296,767
Managerial-Classified- Conf	\$217,659
Property Insurance Premiums	\$212,170
Percent of Total Expenditures Year-to-Date	74.14%

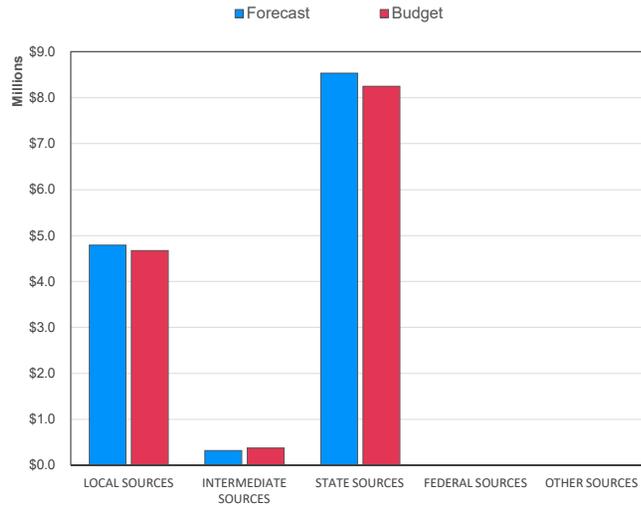


100 GENERAL FUND | Financial Projection by Object

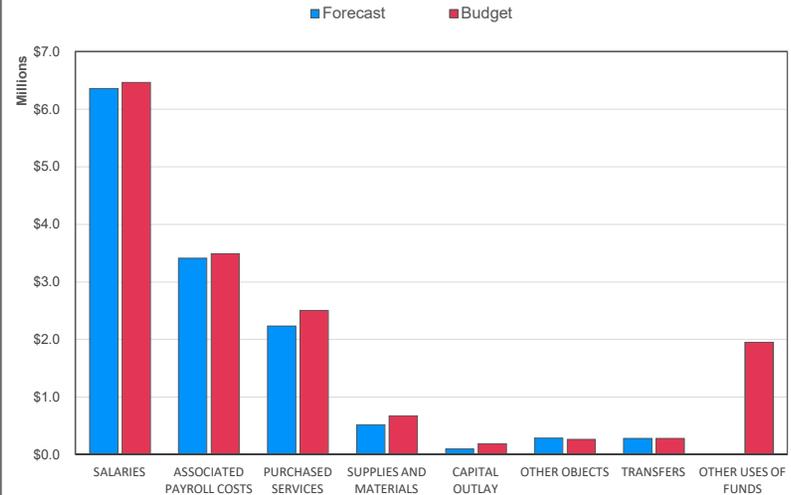
For the Period Ending March 31, 2024

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
Beginning Fund Balance	\$ 2,229,182	\$ 2,979,668	\$ -	\$ 2,979,668	\$ 2,525,000	\$ 454,668
REVENUES						
Local Sources	4,139,978	4,401,577	389,700	4,791,277	4,671,349	119,928
Intermediate Sources	187,891	159,751	157,500	317,251	375,000	(57,749)
State Sources	6,100,820	7,110,056	1,426,981	8,537,037	8,252,736	284,301
Federal Sources	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-
TOTAL REVENUE	\$ 10,428,689	\$ 11,671,385	\$ 1,974,180	\$ 13,645,565	\$ 13,299,085	\$ 346,480
EXPENDITURES						
Salaries	\$ 3,516,042	\$ 3,950,497	\$ 2,409,220	\$ 6,359,717	\$ 6,464,406	\$ 104,689
Associated Payroll Costs	1,834,352	2,051,454	1,359,991	3,411,445	3,488,252	76,807
Purchased Services	1,350,361	1,434,736	799,444	2,234,180	2,505,809	271,629
Supplies and Materials	371,426	433,844	87,184	521,028	676,516	155,488
Capital Outlay	79,409	55,106	46,132	101,238	188,722	87,484
Other Objects	238,823	283,012	3,512	286,524	266,987	(19,537)
Transfers	293,617	263,393	21,254	284,647	283,393	(1,254)
Other Uses of Funds	-	-	-	-	1,950,000	1,950,000
Other Expenses	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 7,684,030	\$ 8,472,043	\$ 4,726,738	\$ 13,198,780	\$ 15,824,085	\$ 2,625,305
SURPLUS / (DEFICIT)	\$ 2,744,660	\$ 3,199,342	\$ (2,752,558)	\$ 446,785	\$ (2,525,000)	
ENDING FUND BALANCE				\$ 3,426,453		

Revenues by Source | Forecast vs. Budget



Expenditures by Object | Forecast vs. Budget

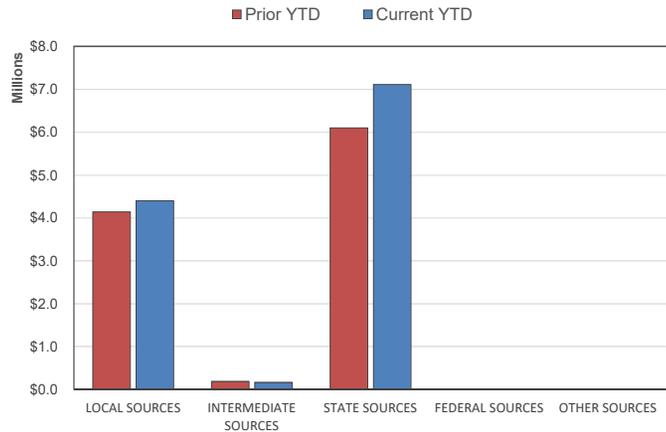


100 GENERAL FUND | Financial Summary by Object

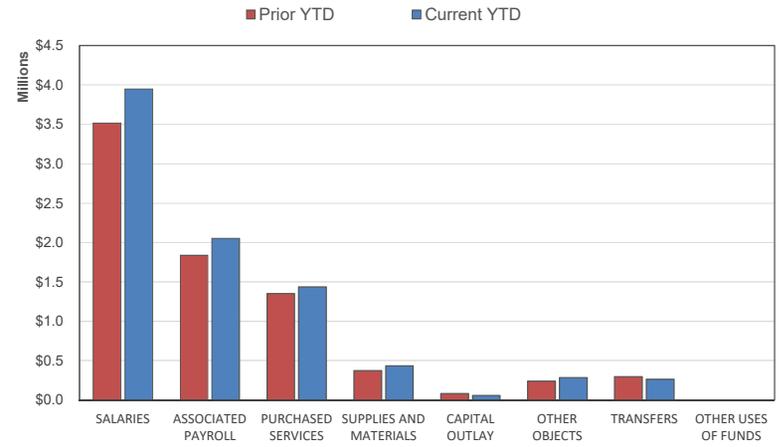
For the Period Ending March 31, 2024

	Prior Year			Current Year		
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
Beginning Fund Balance	\$ 2,229,182	\$ 2,229,182		\$ 2,979,668	\$ 2,525,000	
REVENUES						
Local Sources	4,139,978	4,408,224	93.91%	4,401,577	4,671,349	94.22%
Intermediate Sources	187,891	285,172	65.89%	159,751	375,000	42.60%
State Sources	6,100,820	8,274,565	73.73%	7,110,056	8,252,736	86.15%
Federal Sources	-	-		-	-	
Other Sources	-	-		-	-	
TOTAL REVENUE	\$ 10,428,689	\$ 12,967,961	80.42%	\$ 11,671,385	\$ 13,299,085	87.76%
EXPENDITURES						
Salaries	\$ 3,516,042	\$ 5,966,265	58.93%	\$ 3,950,497	\$ 6,464,406	61.11%
Associated Payroll Costs	1,834,352	3,090,212	59.36%	2,051,454	3,488,252	58.81%
Purchased Services	1,350,361	2,068,159	65.29%	1,434,736	2,505,809	57.26%
Supplies and Materials	371,426	402,940	92.18%	433,844	676,516	64.13%
Capital Outlay	79,409	89,720	88.51%	55,106	188,722	29.20%
Other Objects	238,823	245,461	97.30%	283,012	266,987	106.00%
Transfers	293,617	293,617	100.00%	263,393	283,393	92.94%
Other Uses of Funds	-	-		-	1,950,000	0.00%
Other Expenses	-	-		-	-	
TOTAL EXPENDITURES	\$ 7,684,030	\$ 12,156,374	63.21%	\$ 8,472,043	\$ 15,824,085	53.54%
SURPLUS / (DEFICIT)	\$ 2,744,660	\$ 811,588		\$ 3,199,342	\$ (2,525,000)	
ENDING FUND BALANCE	\$ 4,973,842	\$ 3,040,770		\$ 6,179,011	\$ -	

Revenues by Source | Prior YTD vs. Current YTD



Expenditures by Object | Prior YTD vs. Current YTD



**YAMHILL CARLTON SCHOOL DISTRICT
SPECIAL REVENUE FUNDS
FOR THE FISCAL YEAR 2023-2024
AS OF MARCH 31, 2024**

FUND DESCRIPTION		GRANT AWARD	REVENUE	EXPENDITURE	ENCUMBRANCE	BUDGET BALANCE
201	TITLE I	187,701.00	-	108,591.00	70,108.34	9,001.66
204	TITLE II-A & TITLE IV-D	40,648.00	-	10,404.45	400.00	29,843.55
206	IDEA PART B 611	219,833.18	20,290.18	140,176.41	73,105.95	6,550.82
207	IDEA PART B 619	1,091.00	1,091.00	-	-	1,091.00
213	ESSER III FUNDS	329,723.41	-	46,069.48	31,468.22	252,185.71
214	K-3 SUMMER LEARNING	-	-	-	-	-
215	MEDICAID ADMIN CLAIMING (MAC)	20,000.00	2,206.79	-	-	20,000.00
228	YCCO - KINDERGARTEN	-	-	-	-	-
233	HIGH SCHOOL SUCCESS (M-98)	241,245.15	-	134,628.93	85,372.97	21,243.25
235	CTE REVITALIZATION FUNDS	29,597.00	29,596.74	-	-	29,597.00
238	CAREER PATHWAYS	2,000.00	-	681.83	1,015.59	302.58
239	OUTDOOR SCHOOL (M-99)	67,713.00	-	-	5,817.16	61,895.84
251	STUDENT INVESTMENT ACCOUNT (SIA)	1,002,661.31	751,995.98	481,726.46	365,242.54	155,692.31
253	EARLY LITERACY GRANT	90,860.45	-	17,341.82	28,055.87	45,462.76
261	TAP GRANTS - FACILITIES ASSESSMENT	20,000.00	20,000.00	20,000.00	-	-
261	TAP GRANTS - LONG RANGE PLANNING	25,000.00	25,000.00	25,000.00	-	-
261	TAP GRANTS - AHERA	6,000.00	22,500.00	1,500.00	-	4,500.00
LOCAL/STATE/FED GRANTS		2,284,073.50	872,680.69	986,120.38	660,586.64	637,366.48
GRANT						
230	MISCELLANEOUS GRANTS	GRANT AWARD	REVENUE	EXPENDITURE	ENCUMBRANCE	BALANCE
000	MISCELLANEOUS GRANTS	100,000.00	650.72	185.88	-	99,814.12
850	BOARD OSBA SCHOLARSHIP	5,000.00	5,000.00	-	-	5,000.00
401	ASPIRE	3,000.00	3,000.00	1,538.69	989.36	471.95
800	UNITED WAY - RESOURCE ROOMS	609.00	609.00	422.38	-	186.62
801	YCES PTO PROJECTS	214.00	213.95	-	-	214.00
802	AG DRONE PROJECT	1,552.00	1,551.45	-	498.00	1,054.00
803	VETERANS LEGACY GRANT	785.00	785.03	-	-	785.00
806	SOPHIA'S FUND - BUBBLE WALL	520.00	520.01	357.54	-	162.46
807	SOPHIA'S FUND - THEATER	2,226.00	2,225.69	1,112.72	-	1,113.28
808	MWEC CONFERENCES	3,000.00	721.13	1,198.81	-	1,801.19
809	STUDENT TEACHING	4,300.00	2,795.15	1,784.19	-	2,515.81
812	FFA ALUMNI NATL CONFERENCE	9,201.00	6,877.81	9,222.63	-	(21.63)
814	FTC ROBOTICS DONATION	1,274.00	1,274.00	-	679.40	594.60
821	OSCU ROCKETRY GRANT	-	-	-	-	-
824	EIIS GRANT	3,053.00	-	1,526.50	1,526.50	-
825	MENSTRUAL DIGNITY ACT	4,816.00	-	-	-	4,816.00
826	WESD CONFERENCES/GRANTS	8,000.00	-	2,867.37	4,232.76	899.87
827	ADDICTION PREVENTION	10,683.00	10,682.28	-	-	10,683.00
SUB TOTAL MISC GRANTS		158,233.00	36,906.22	20,216.71	7,926.02	130,090.27
BUDGET						
FUND	OTHER SPECIAL REVENUE	BUDGET	REVENUE	EXPENDITURE	ENCUMBRANCE	BALANCE
299	FOOD SERVICE	428,600.00	198,211.49	221,492.77	182,543.86	24,563.37
265	EARLY RETIREMENT	75,000.00	78,575.17	9,841.58	11,385.12	53,773.30
266	PROFESSIONAL DEVELOPMENT	60,000.00	63,405.45	5,334.77	8,185.39	46,479.84
280	STUDENT BODY ACCOUNTS	-	-	-	-	-
281	STUDENT BODY ACCOUNTS - YCES	30,000.00	20,326.79	-	-	30,000.00
282	STUDENT BODY ACCOUNTS - YCIS	144,000.00	73,176.18	13,348.52	4,482.75	126,168.73
283	STUDENT BODY ACCOUNTS - YCHS	300,000.00	325,658.17	58,936.10	26,249.61	214,814.29
285	ALLIANCE ACADEMY - FIELD TRIPS	5,000.00	3,735.44	1,365.68	-	3,634.32
SUB TOTAL OTHER SPECIAL REVENUE		1,042,600.00	763,088.69	310,319.42	232,846.73	499,433.85
TOTAL ALL 200 FUNDS		3,484,906.50	1,672,675.60	1,316,656.51	901,359.39	1,266,890.60

*Balance is the Budget column minus Expenditures and Encumbrances. Actual Balance will change based on Revenues received.

**YAMHILL CARLTON SCHOOL DISTRICT
FOR THE FISCAL YEAR 2023-2024
DEBT SERVICES, CAPITAL PROJECT, AND FIDUCIARY FUNDS
AS OF MARCH 31, 2024**

FUND DESCRIPTION	BUDGET	BEGINNING FUND			EXPENDITURE	ENCUMBRANCE	PROJECTED	CASH BALANCE
		BALANCE	REVENUE	BALANCE*				
300 GENERAL OBLIGATION DEBT	991,750.00	117,841.93	950,343.10	228,075.00	763,675.00	-	840,110.03	
301 QZAB DEBT	149,583.00	-	138,393.24	142,471.59	-	7,111.41	(4,078.35)	
302 PERS UAL DEBT	1,976,957.00	712,525.04	775,452.24	140,686.00	1,060,686.00	775,585.00	1,347,291.28	
304 JCI PROJECT DEBT	130,950.00	17,994.58	112,350.00	130,950.00	-	-	(605.42)	
TOTAL DEBT SERVICES	3,249,240.00	848,361.55	1,976,538.58	642,182.59	1,824,361.00	782,696.41	2,182,717.54	

FUND DESCRIPTION	BUDGET	BEGINNING FUND			EXPENDITURE	ENCUMBRANCE	PROJECTED	CASH BALANCE
		BALANCE	REVENUE	BALANCE*				
400 CET CAPITAL PROJECTS	1,390,000.00	255,396.01	76,524.69	140,214.10	5,845.00	1,243,940.90	191,706.60	
475 CAPITAL PROJECT FUND	100,000.00	488,466.01	15,896.07	-	-	100,000.00	504,362.08	
TOTAL CAPITAL PROJECTS	1,490,000.00	743,862.02	92,420.76	140,214.10	5,845.00	1,343,940.90	696,068.68	

FUND DESCRIPTION	BUDGET	BEGINNING FUND			EXPENDITURE	ENCUMBRANCE	PROJECTED	CASH BALANCE
		BALANCE	REVENUE	BALANCE*				
785 LAUGHLIN SCHOLARSHIP FUND	54,500.00	54,256.56	3,005.00	2,000.00	-	52,500.00	55,261.56	
TOTAL TRUST IN AGENCY	54,500.00	54,256.56	3,005.00	2,000.00	-	52,500.00	55,261.56	
TOTAL OTHER FUNDS	4,793,740.00	1,646,480.13	2,071,964.34	784,396.69	1,830,206.00	2,179,137.31	2,934,047.78	

**Projected Balance is the Budget column minus Expenditures and Encumbrances. Cash Balance is actual revenues and expenditures to date.*

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: **From Check Date:** 03/01/2024 **To:** 03/31/2024 **Voucher:** ALL
Report Sort: FUND **From Fund:** 100 **To:** 900

Page Break

Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
0	ALISON CHEATHAM	\$52.00
0	AMANDA GREENE	\$500.00
0	AMAZON CAPITAL SERVICES	\$3,812.51
0	AMUZU, NICOLE M	\$41.88
0	AMY LYNN LONG	\$375.00
61360	BANKS HIGH SCHOOL	\$51.00
0	BELT-VERHOEF, STEPHANIE	\$77.85
0	BIRMAN, BRIANNE L	\$137.97
0	BOTTEN'S EQUIPMENT RENTAL INC	\$40.10
0	BRIGHTSIDE ELECTRIC AND	\$1,753.24
0	BROWN, MARY E	\$89.11
0	CALEB WELLBROCK	\$519.98
0	CENGAGE LEARNING INC	\$1,180.00
0	CENTURY LINK	\$196.22
61361	CITY OF CARLTON	\$1,799.31
61377	CITY OF YAMHILL	\$6,730.80
61378	CLACKAMAS ESD	\$3,215.50
61404	CLATSKANIE MIDDLE HIGH SCHOOL	\$200.00
0	CURRICULUM ASSOCIATES LLC	\$1,011.12
0	DANELLE VORWERK	\$582.00
61379	DAVISON AUTO PARTS	\$330.49
61405	DAVISON AUTO PARTS	\$287.30
0	DELL INC	\$15,696.97
0	DILLOW, ELIZABETH J	\$35.05
0	ESS WEST LLC	\$25,481.96
0	ESTUARDO GARCIA	\$149.99
0	FARRAN SMITH	\$100.00

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: **From Check Date:** 03/01/2024 **To:** 03/31/2024 **Voucher:** ALL
Report Sort: FUND **From Fund:** 100 **To:** 900

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Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
61362	FINALSITE	\$7,500.00
61349	GARRETT, HEMANN, ROBERTSON	\$247.50
61380	GEORGIES CERAMIC AND CLAY	\$590.00
0	HANNAH TANT	\$800.00
0	HAYLEY MCCULLOUGH	\$1,086.25
0	HEIDI WISMER	\$900.00
0	HOLLY WILSON	\$320.00
61381	INSTITUTE FOR EXCELLENCE IN WRITING LLC	\$41.00
61382	JACKRIS PUBLISHING LLC	\$563.30
0	JACOB JOHNSON	\$63.06
61396	JOHN DORT	\$97.00
0	JONATHAN GROVER	\$327.00
0	JOY GEPHART	\$140.00
61397	KATHERINE BONNER	\$120.30
0	KATIE LEN WAI	\$890.00
0	KENNEDY, KARALYN R	\$32.96
0	KOOPMAN, KRISTY	\$124.08
0	LATISHA BARKER	\$80.10
0	LOMELI, JASMINE	\$90.00
61406	LOWE'S COMPANIES INC.	\$80.05
0	LUKE STUBBS	\$318.00
61398	MAISHA SLUSHER	\$500.00
0	MCCATHRON, EMILY D	\$182.24
0	MCCLEAN, KATIE LYNN	\$66.75
61350	MCMINNVILLE GAS INC.	\$23,109.05
61363	MCMINNVILLE GAS INC.	\$492.25
61407	MCMINNVILLE GAS INC.	\$198.25

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: **From Check Date:** 03/01/2024 **To:** 03/31/2024 **Voucher:** ALL
Report Sort: FUND **From Fund:** 100 **To:** 900

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Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
61408	MCMINNVILLE HIGH SCHOOL	\$300.00
0	MEGHAN PLIES	\$397.50
61399	MELANIE ANNE LAKE	\$156.00
0	MELISSA WISMER	\$411.00
0	MEYERS, CHEYENNE L	\$23.45
0	MICHAEL CRISP	\$1,127.25
0	MICHAEL ERWIN	\$689.90
61351	NICE ELECTRIC CO	\$823.85
61365	OREGON VINEYARD EQUIPMENT REPAIR	\$529.95
61352	OSAA	\$566.00
61366	OSBA	\$1,623.06
61353	OSFMA	\$50.00
0	OSTERHOUT - PURDY, NATASHA	\$210.00
0	PACIFIC OFFICE AUTOMATION (LEASE)	\$1,550.00
61400	PARKER BALDWIN	\$1,123.00
61383	PORTLAND GENERAL ELECTRIC	\$20,954.53
0	POST, BRADLEY A	\$138.56
0	PROCARE THERAPY	\$4,800.00
0	QUILL CORPORATION	\$97.47
0	RAEVER, CLINT R	\$61.64
61354	RAINBOW RESOURCE CENTER, INC	\$543.12
61409	RAINBOW RESOURCE CENTER, INC	\$145.20
61401	RAMIREZ, GLORIA	\$45.00
61355	RECOLOGY OREGON COMPOST, MCMINNVILLE	\$50.00
61367	RECOLOGY OREGON COMPOST, MCMINNVILLE	\$445.00
61410	RECOLOGY OREGON COMPOST, MCMINNVILLE	\$555.00
61368	RECOLOGY WESTERN OREGON GARBAGE	\$1,134.19

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: From Check Date: 03/01/2024 To: 03/31/2024 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900 Page Break

Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
0	YAMHILL SHELL STATION	\$85.70
61391	ZIPLY FIBER	\$3,523.88
Total for 100 - GENERAL FUND		\$189,879.87
201 - TITLE IA		
0	ESS WEST LLC	\$262.06
Total for 201 - TITLE IA		\$262.06
204 - TITLE IIA		
61376	CHRIS HOOVER	\$1,100.00
0	RAEVER, CLINT R	\$460.27
Total for 204 - TITLE IIA		\$1,560.27
213 - ESSER III FUNDS		
61348	CLACKAMAS ESD	\$2,250.00
0	UMPQUA BANK-CC	\$395.00
Total for 213 - ESSER III FUNDS		\$2,645.00
230 - MISC GRANTS		
0	JANET HERRING-SHERMAN	\$13.97
Total for 230 - MISC GRANTS		\$13.97
233 - MEASURE 98		
0	AMAZON CAPITAL SERVICES	\$612.87
0	UMPQUA BANK-CC	\$1,108.04
0	WILLAMETTE E.S.D.	\$1,844.63
Total for 233 - MEASURE 98		\$3,565.54
238 - CAREER PATHWAYS		
0	AMAZON CAPITAL SERVICES	\$681.83
Total for 238 - CAREER PATHWAYS		\$681.83

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: From Check Date: 03/01/2024 To: 03/31/2024 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900 Page Break

Exclude Invoice Description

Check Number	Vendor	Amount
251 - STUDENT INVESTMENT ACCOUNT		
61403	CHOWN INC	\$5,830.67
61416	TOWN AND COUNTRY FENCE AND DECK	\$22,689.84
Total for 251 - STUDENT INVESTMENT ACCOUNT		\$28,520.51
253 - EARLY LITERACY GRANT 23-25		
0	AMAZON CAPITAL SERVICES	\$278.50
0	UMPQUA BANK-CC	\$1,230.81
Total for 253 - EARLY LITERACY GRANT 23-25		\$1,509.31
266 - TUITION REIMBURSEMENT		
0	CHRISTY SULLENS	\$1,753.00
0	SLAVISH, JORDAN	\$845.77
Total for 266 - TUITION REIMBURSEMENT		\$2,598.77
280 - STUDENT BODY FUNDS		
0	AMAZON CAPITAL SERVICES	\$179.96
Total for 280 - STUDENT BODY FUNDS		\$179.96
282 - YCIS STUDENT BODY		
0	AMAZON CAPITAL SERVICES	\$419.30
3531	MUSIC THEATRE INTERNATIONAL	\$740.00
Total for 282 - YCIS STUDENT BODY		\$1,159.30
283 - YCHS STUDENT BODY		
0	AMAZON CAPITAL SERVICES	\$1,399.51
20779	DORMERS SCREENPRINTING	\$1,016.00
0	FLORAFINDER LLC	\$623.75
20780	OREGON FFA FOUNDATION	\$340.00
0	REGALADO, KRISTEN	\$269.84
0	SEAL, LIBERTY A	\$116.16

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2023-2024

Criteria: **From Check Date:** 03/01/2024 **To:** 03/31/2024 **Voucher:** ALL
Report Sort: FUND **From Fund:** 100 **To:** 900

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Exclude Invoice Description

Check Number	Vendor	Amount
283 - YCHS STUDENT BODY		
0	SLAVISH, JORDAN	\$258.60
Total for 283 - YCHS STUDENT BODY		\$4,023.86
299 - NUTRITION SERVICES		
0	ESS WEST LLC	\$109.39
0	GOODY MAN DISTRIBUTING INC	\$302.00
61364	OREGON SCHOOL NUTRITION ASSOCIATION	\$1,300.00
0	SPRING VALLEY DAIRY INC	\$1,369.27
61357	SYSKO FOOD SERVICES	\$2,644.98
61369	SYSKO FOOD SERVICES	\$5,184.78
61414	SYSKO FOOD SERVICES	\$2,756.77
Total for 299 - NUTRITION SERVICES		\$13,667.19
Grand Total:		\$250,267.44

End of Report

Yamhill-Carlton School District No. 1

Expenditure Summary Report

Fiscal Year: 2023-2024

Criteria: Report Sort: Fund

From Date: 03/01/2024

To Date: 03/31/2024

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	
Remit Name						Amount

UMPQUA BANK-CC

0	GENERAL FUND	BOARD OF EDUCATION SERVICES	CONSUMABLE SUPPLIES & MATERIALS		\$49.27
0	GENERAL FUND	ELEMENTARY PROGRAMS	CONSUMABLE SUPPLIES & MATERIALS		\$59.66
0	GENERAL FUND	ELEMENTARY PROGRAMS	TEXTBOOKS		\$18.00
0	GENERAL FUND	HEALTH SERVICES	CONSUMABLE SUPPLIES & MATERIALS		\$124.00
0	GENERAL FUND	HIGH SCHOOL-EXTRACURRICULAR	CONSUMABLE SUPPLIES & MATERIALS		\$73.99
0	GENERAL FUND	HIGH SCHOOL-EXTRACURRICULAR	TRAVEL, OUT OF DISTRICT		\$2,641.63
0	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	COMPUTER SOFTWARE		\$99.95
0	GENERAL FUND	OFFICE OF THE PRINCIPAL	CONSUMABLE SUPPLIES & MATERIALS		\$154.87
0	GENERAL FUND	OFFICE OF THE PRINCIPAL	POSTAGE		\$68.00
0	GENERAL FUND	OPERATION & MAINTENANCE - PLANT SERVICES	CONSUMABLE SUPPLIES & MATERIALS		\$323.93

Total for UMPQUA BANK-CC \$3,613.30

Total for GENERAL FUND \$3,613.30

Fund: 213	ESSER III FUNDS	Check#	FUND	FUNCTION	OBJECT	
Remit Name						Amount

UMPQUA BANK-CC

0	ESSER III FUNDS	INSTRUCTIONAL STAFF DEVELOPMENT	INSTR, PROF & TECH SRVS		\$395.00
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Total for ESSER III FUNDS \$395.00

Fund: 233	MEASURE 98	Check#	FUND	FUNCTION	OBJECT	
Remit Name						Amount

UMPQUA BANK-CC

0	MEASURE 98	HIGH SCHOOL PROGRAMS	CONSUMABLE SUPPLIES & MATERIALS		\$1,108.04
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Total for MEASURE 98 \$1,108.04

Fund: 253 EARLY LITERACY GRANT 23-25

Yamhill-Carlton School District No. 1

Expenditure Summary Report

Fiscal Year: 2023-2024

Criteria: Report Sort: Fund

From Date: 03/01/2024

To Date: 03/31/2024

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
UMPQUA BANK-CC					
	0	EARLY LITERACY GRANT 23-25	ELEMENTARY PROGRAMS	CONSUMABLE SUPPLIES & MATERIALS	\$220.00
	0	EARLY LITERACY GRANT 23-25	INSTRUCTIONAL STAFF DEVELOPMENT	TRAVEL, OUT OF DISTRICT	\$751.72
	0	EARLY LITERACY GRANT 23-25	SUMMER SCHOOL PROGRAMS	CONSUMABLE SUPPLIES & MATERIALS	\$259.09
Total for UMPQUA BANK-CC					\$1,230.81
Total for EARLY LITERACY GRANT 23-25					\$1,230.81
Grand Total:					\$6,347.15

Recap for FUND for GENERAL FUND		
100	GENERAL FUND	\$3,613.30
213	ESSER III FUNDS	\$395.00
233	MEASURE 98	\$1,108.04
253	EARLY LITERACY GRANT 23-25	\$1,230.81

End of Report

Yamhill-Carlton School District 1

Code: GCPC/GDPC
Adopted: 2/13/20

Re-hiring of PERS-Retired Staff

Given the need to recruit and retain highly qualified staff to fill positions within the district, the superintendent has determined it is in the best interest of the public for the district to re-hire PERS retired employees during the year in which they retire and in subsequent years up to and including calendar year 20324.

Yamhill Carlton School District employees who choose to retire from the district under the provisions of the Public Employees' Retirement System (PERS) may be re-hired by the district to finish the current contract year and subsequent years under the following conditions and procedures:

1. Mid-year Retirements:

- a. Employees who intend to retire and receive benefits from the PERS and request to work until the end of the school or contract year (June 30th) in which they retire, shall submit written notice, of their intent to retire and a request to work until the end of the school/contract year, to their immediate supervisor no later than 60 (sixty) days prior to the effective date of their retirement.
- b. Supervisors will forward retirement and work requests to the human resources department.
- c. An employees' retirement from the PERS will constitute a break in service from the Yamhill Carlton School District.
- d. The district may approve an employee's request to work the remainder of the school/contract year, provided the employee otherwise agrees to and meets the provisions of this section. The district has the right to determine whether the employee will be retained in their current position or another appropriate position.
- e. Employees who retire mid-year and have requested to work the remainder of the school/contract year shall be issued a temporary contract for the duration of the work year or earlier.
- f. All temporary employment contracts expire June 30 of the year in which an employee retires unless otherwise specified. There shall be no guarantee of continued employment for employees working on a temporary contract beyond June 30, and the district may declare the position to be vacant.
- g. If a re-hired retiree was a member of the licensed or classified bargaining unit prior to the employee's retirement, the employee will remain in the same bargaining unit unless the employee is excluded under the recognition provision of the applicable collective bargaining agreement.
- h. The retirees' personal and family illness leave balances will be maintained if the retiree continues to work for the district on a temporary contract as a retiree.
- i. Retirees will not retain any other leave balances upon reemployment after entering retirement.
- j. Rehired retirees will accumulate leave in accordance with customary practice based on the employee's position. For example, a full-time employee would accumulate one sick day per month.
- k. Active employees, including non-represented employees, who meet the eligibility criteria may receive health insurance benefits.

1. The superintendent has the authority to determine whether to re-employ a classified, confidential, or supervisory employee under this section. The Superintendent has the authority to determine whether to recommend reemployment of a licensed or administrative employee to the school board under this section. The school board has the authority to determine whether to re-employ the superintendent under this section.

2. Re-Employment of Retiree Following End of Contract Year:

- a. At the recommendation of a supervisor, ~~t~~The district may elect to employ retired individuals who have completed their final contract year or a temporary contract following a mid-year retirement in the SKSDYCS~~D or,~~ any school district in Oregon.
- b. PERS retirees who retired mid-year from the Yamhill Carlton School District and would like to continue employment with the district the year immediately following, may be required to submit an application and follow the established recruitment and hiring process in the same manner as all applicants seeking district employment.
- c. The district reserves the right to offer a one-year temporary contract to an eligible district retiree who meets selected standardized screening criteria determined by the district.
- d. Salary placement and benefits of PERS retirees re-employed by the district in positions covered by a collective bargaining agreement, shall be governed by the applicable collective bargaining agreement. ~~non-temporary positions shall be governed by the applicable collective bargaining agreement.~~
- e. Salary, benefits, and length of employment for PERS retirees hired into non- bargaining unit positions shall be determined by the superintendent or the human resources department.
- f. The superintendent has the authority to determine whether to re-employ a classified, confidential, or supervisory employee under this section. The superintendent has the authority to determine whether to recommend reemployment of a licensed or administrative employee to the school board under this section. The school board has the authority to determine whether to re-employ the superintendent under this section.
- g. Licensed e~~Employees re-hired~~ employed under this section will have their temporary one-year contracts ~~non--renewed~~ by March 15th of the school year in which they are re-~~hired~~ employed. The duration of re-employment of a non-licensed retiree is at the sole discretion of the district and shall not continue beyond June 30th of the school year in which the employee was re-hired.

3. Status of Re-hired Retirees

- a. Employees who are re-hired following retirement under PERS shall not retain accumulated seniority. Seniority for those individuals who are members of a bargaining unit shall be measured by their new re-hire date, not their original date of hire pre-retirement.
- b. Re-hired retirees shall return to probationary 1 status upon their retirement.
- c. Employees who are re-hired following retirement under PERS shall be solely responsible for any and all financial impacts on their retirement benefits as a result of their continued employment.
- ~~d.~~ e.d. After completing three consecutive contract years, a break in service will be required before being eligible for rehire.

END OF POLICY

Legal Reference(s):

[ORS Chapter 237](#)
[ORS Chapter 238](#)

[ORS Chapter 238A](#)
[ORS 243.303](#)

[ORS 342.120](#)

Consolidated Omnibus Budget Reconciliation Act of 1985, 29 U.S.C. §§ 1161-1169 (2018).
Employee Retirement Income Security Act of 1974, 29 U.S.C. §§ 1001-1461 (2018).
OR. CONST., art. IX, §§ 10-13.